



**BUDGET & FINANCIAL FORECAST**  
**2017-2018**



# BUDGET - 2017/18

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## DETAILED BUDGETS - 2017/18

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## BUDGET 2017/18

### GENERAL FUND BUDGET

On 23 February 2017, the Council approved a 2017/18 budget for Borough Council services of £25.6 million, which represents net spending of £32.6 million and use of reserves of £7.0 million. Spending in 2017/18 is estimated to be £3.9 million higher than was budgeted in 2016/17, the difference being analysed broadly as follows:

	£ million
Inflation and unavoidable budget changes	1.0
Efficiencies	(2.3)
Technical adjustments (net)	2.4
New investment in services	2.8
Net increase in spending	<u>3.9</u>

The Council Tax Requirement for 2017/18 is £15.6 million, producing a Band D Council Tax of £262.98. This represents an increase of 1.99% compared to 2016/17 and summary supporting information is given on the pages that follow this introduction.

### LOCAL GOVERNMENT FINANCE SETTLEMENT (GOVERNMENT SUPPORT)

The Local Government Finance Settlement for 2017/18 is the second year of the four-year funding profile projected by the Government last year arising from the Spending Review 2015.

During 2016/17, the Secretary of State offered each authority some certainty on its future funding by guaranteeing no change to the core elements of their four year indicative allocations, barring exceptional circumstances. This “multi-year settlement” would cover the Business Rates baseline, Revenue Support Grant, Rural Services Support Grant and Transition Grant. Most authorities, including Basildon, took advantage of this offer and accordingly the settlement for 2017/18 and the indicative sums for the years to 2019/20 for these core elements are unchanged. The other elements of the annual Settlement, consisting of specific grants including New Homes Bonus, remained subject to change.

The New Homes Bonus rewards councils according to the number of new homes built in their areas each year and has provided much-needed support in addition to core funding. Following consultation however, the Government introduced significant changes to the scheme from 2017/18 to “tighten the incentive” and release money for adult social care, which is a County Council function. Whilst Basildon had anticipated significant funding losses from this source, the changes made by the Government were more severe than forecast, especially over the longer term.

Taken together, Government support under the multi-year settlement, New Homes Bonus and other specific grants is now expected to reduce by 36% over the remaining three years, from £11.9 million in 2016/17 to £7.6 million in 2019/20.

The Business Rates baseline within the annual settlement is the Government’s measure of the amount of business rates collectible, based on historic figures uprated by inflation each year. Under the Business Rates Retention scheme, any variation in yield is shared between central government and local government. Basildon’s share of any growth or decline is 40% and, potentially, the Council is able to supplement its central funding from this source. Historically however, business rates income tends to be very volatile and so also exposes the

Council to potential losses. The Council manages this risk through the Business Rates Equalisation Reserve and, as a prudent approach at this time, budgets to put any expected growth in the Reserve. This means that the forecasts for business rates income are budgeted at the Government baseline levels, i.e. assuming no gains or losses in business rates income.

The Government are currently working closely with representatives of local government to review the relationship between spending needs and resources (the Fair Funding Review) as part of the transition to 100% Business Rates Retention by 2020.

## THE MEDIUM TERM FINANCIAL STRATEGY

The fundamental principles of the Council's Medium Term Financial Strategy (MTFS) are to:

- a) Maintain a sustainable financial position against a background of unprecedented financial uncertainty and reduced government funding, including the delivery of efficiency targets to meet the budget gap.
- b) Support the vision 'Basildon Borough Council is committed to improving the lives of its residents and creating opportunity and prosperity for local people and businesses' through appropriate identification of resources required to deliver the promises in the Corporate Plan.
- c) Maximise opportunities and mitigate risks associated with the fundamental change to the way in which local government is financed.

Whilst the Council has set a balanced budget for 2017/18, ongoing reductions in external grant funding from the Government and restrictions on increasing future Council Tax levels, the future financial forecast reflects a budget 'gap' of £4.1 million in 2018/19 rising to £6.4 million in 2019/20.

In response to future challenges the Council has launched the '*Future:Basildon Programme*'. This change agenda will be delivered through a programme of commissions, including the 'Creating a Self-financing Council Commission' and 'Developing Our Commercial Arrangements Commission'.

The 'Creating a Self-financing Council Commission' has established new financial principles and approaches to consolidate and grow the Council's income and ensure that the Council has an approach that is sustainable in the future. The ultimate aim of being fully self-sufficient would be to not rely on any general (i.e. non service specific) Government grant.

Given the overall levels of risk that the Council faces, and continuing the transition to the new financial model, General Fund reserves are currently budgeted to £12.4 million at 31 March 2018. It is important to note that the majority of this sum (some £9.4 million) is allocated for specific purposes and therefore not generally usable. It is currently planned that some of these earmarked reserves will reduce over the forecast period to support the Council's overall Medium Term Financial Strategy and the delivery of ongoing budget reductions.

## HOUSING REVENUE ACCOUNT (HRA)

The most significant impact on the resources available to the HRA for the four years from 2016/17 to 2019/20 was the announcement in the July 2015 Budget by the Chancellor of the Exchequer that social housing rents were to be reduced by 1% in each year. This requirement to reduce rents is contained in the Welfare Reform and Work Act 2016. Before this announcement rent increases were expected to be limited to the Consumer Prices Index (CPI) plus 1%, as a result the 30 year financial forecast had to be revised. The impact of this required change in the rent policy coupled with the level of right to buy sales is a reduction of some £20 million in the resources available to the HRA over this four year period.

The current budget reflects the following priorities for the use of HRA resources:

- a) High quality services
- b) Investment in the Council's existing stock
- c) Acquisition and development of new stock
- d) Repayment of debt.

The immediate consequence of the reduction in rent income is a reduction in the resources made available to the capital programme, consequently the capital programme has been reviewed and re-profiled over the next 10 years to take account not only the need to maintain stock but also the need to improve and maintain overall estates and environment. This re-profiling of the programme has also enabled a total sum of over £20 million to be set aside for the acquisition and development of new dwellings over the next 4 years and it also means that the resources required to meet the demands of the capital programme and the 30 Year Asset Management Strategy are fully met throughout the 30 year planning period.

The 1% reduction in rents for four years flows through into future years since rents are lower than they would otherwise have been. Following the priorities set out above means services are maintained, investment in the stock and estates is funded and resources are available for new dwellings. However, as a consequence it is no longer possible to repay all debt within the life of the plan. On current assumptions £195 million will remain outstanding at the end of the plan.

It is essential that the HRA maintains sufficient reserves to manage its level of risks and the budget and forward forecast maintain the general reserve at a level approaching £4.0 million. A specific reserve has been established to manage the implications of any adverse movement in interest rates beyond those assumed in the budget, the current level of this reserve is £0.6 million.

Any balance in the HRA over £4.0 million will be transferred to an asset management reserve to be used, subject to other priorities, to invest in the housing stock.

## **GENERAL FUND CAPITAL**

The programme provides for, in addition to a contingency:

- Disabled Facilities grants
- Improvements to the Council's assets
- Annual provision for maintenance and repair of former HRA assets
- Park improvements (including provision of play equipment)

The programme is financed in the main by locally generated resources consisting of borrowing, capital receipts, government grants, partnership funding and other capital contributions (e.g. under Section 106 agreements).

## **TREASURY MANAGEMENT**

The Council's debt is managed in two pools, one for the HRA and one for the General Fund. The total forecast debt at 31 March 2017 is £219.0 million with annual interest costs estimated as £10.9 million. The Council's capital financing requirement (the measure of the Council's underlying need to borrow for capital purposes) is estimated to be £247.4 million. The Council is, therefore, financing in excess of £28 million of its capital expenditure from internal cash resources generated by the holding of reserves and provisions.

## **PARISH, TOWN AND VILLAGE COUNCILS**

There are eight Parish, Town and Village Councils within the Basildon Borough. They operate independently and Basildon Borough Council and the other principal Essex authorities have no influence over their activities or spending. They carry out a number of functions in their particular areas and the cost falls on the Council Tax payers resident in those areas. The total of the Parish, Town and Village precepts for 2017/18 amounts to £382,251. Each precept is divided by the tax base for the particular area to produce a Council Tax level for that area. Parish, Town and Village Council Tax levels for 2017/18 range from £11.43 to £42.48 at Band D.

The relevant Parish, Town or Village precept is added to the Council Tax amounts for Basildon Borough, Essex County, Police and Crime Commissioner for Essex and Essex Fire to produce a combined overall Council Tax in that part of the Borough. A full schedule of these precepts and Council Tax amounts is given on page 9.



## COUNCIL TAX

The following information summarises the elements of the Council Tax for 2017/18:

- The 2017/18 basic amount of Council Tax for Basildon Borough Council at Band D is £262.98, an increase of 1.99% compared to 2016/17. This represents about 16% of the total Council Tax bill (ignoring amounts for Town and Parish Councils).
- In the Parish, Town and Village Council areas of the Borough, the combined Basildon and Parish Council Tax levels at Band D range from £274.41 to £305.46.
- Essex County Council's precept at Band D is £1,163.70, an increase of 2.97% from 2016/17. This amounts to 70% of the total bill.
- Police and Crime Commissioner for Essex's precept at Band D is £157.05, a 3.91% increase from 2016/17. This amounts to 10% of the total bill.
- Essex Fire Authority's precept at Band D is £69.03, a 1.99% increase from 2016/17. This amounts to 4% of the total bill.
- The total basic amount of Council Tax is £1,652.76 at Band D, which is £45.00 (2.8%) above the overall 2016/17 level, again before allowing for Parish, Town and Village Council precepts.

## FURTHER INFORMATION

Further information on the Council's budgets for 2017/18 can be found on the website.

## COUNCIL TAX & BUSINESS RATES 2017/18

### COUNCIL TAX LEVEL

	2016/17		2017/18	
	Collection Fund Requirement £'000	Council Tax Band D Equivalent £	Collection Fund Requirement £'000	Council Tax Band D Equivalent £
Basildon Borough Council	15,333	257.85	<b>15,638</b>	<b>262.98</b>
Essex County Council	67,204	1,130.13	<b>69,201</b>	<b>1,163.70</b>
Police and Crime Commissioner for Essex	9,045	152.10	<b>9,339</b>	<b>157.05</b>
Essex Fire Authority	4,025	67.68	<b>4,105</b>	<b>69.03</b>
Basic Amount of Council Tax	95,607	1,607.76	<b>98,283</b>	<b>1,652.76</b>
Parish, Town & Village Precepts	379	6.47	<b>382</b>	<b>6.43</b>
Total funded from Council Tax	<u>95,986</u>	<u>1,614.23</u>	<b><u>98,665</u></b>	<b><u>1,659.19</u></b>

### COUNCIL TAX BASE

Number of Band D equivalent properties for 2017/18 (see page 14 for further detail)	59,466
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### BASIC AMOUNTS OF COUNCIL TAX FOR 2017/18

Tax Band	Basildon Borough Council £	Essex County Council £	Police and Crime Commissioner for Essex £	Essex Fire Authority £	Total £
A	175.32	775.80	104.70	46.02	1,101.84
B	204.54	905.10	122.15	53.69	1,285.48
C	233.76	1,034.40	139.60	61.36	1,469.12
D	262.98	1,163.70	157.05	69.03	1,652.76
E	321.42	1,422.30	191.95	84.37	2,020.04
F	379.86	1,680.90	226.85	99.71	2,387.32
G	438.30	1,939.50	261.75	115.05	2,754.60
H	525.96	2,327.40	314.10	138.06	3,305.52

The table above excludes Parish, Town and Village Council Tax amounts. A full schedule of these precepts and tax amounts are given on page 9.

### BUSINESS RATES

		2016/17	2017/18
Rate Poundage -	Small Businesses	48.4p	<b>46.6p</b>
	Other	49.7p	<b>47.9p</b>
Number of Properties at 31 December		4,752	<b>4,814</b>
Rateable Value		£188m	<b>£195m</b>

## PARISH, TOWN & VILLAGE COUNCIL PRECEPTS AND TAX AMOUNTS 2017/18

### PARISH, TOWN & VILLAGE COUNCIL PRECEPTS AND SPECIFIC TAX AMOUNTS

Town/ Parish/ Village	Total Precept £	Tax Base for Area Band D equivalent	Council Tax Band							
			A £	B £	C £	D £	E £	F £	G £	H £
Billericay Town	241,078	12,175.7	13.20	15.40	17.60	19.80	24.20	28.60	33.00	39.60
Bowers Gifford & North Benfleet	14,347	721.3	13.26	15.47	17.68	19.89	24.31	28.73	33.15	39.78
Great Burstead & South Green	27,871	2,438.4	7.62	8.89	10.16	11.43	13.97	16.51	19.05	22.86
Little Burstead	6,141	200.1	20.46	23.87	27.28	30.69	37.51	44.33	51.15	61.38
Noak Bridge	43,697	1,028.2	28.32	33.04	37.76	42.48	51.92	61.36	70.80	84.96
Ramsden Bellhouse	14,133	432.6	21.78	25.41	29.04	32.67	39.93	47.19	54.45	65.34
Ramsden Crays	10,154	489.6	13.80	16.10	18.40	20.70	25.30	29.90	34.50	41.40
Shotgate	24,830	1,252.0	13.20	15.40	17.60	19.80	24.20	28.60	33.00	39.60

### TOTAL COUNCIL TAX FOR PARISH, TOWN & VILLAGE COUNCIL AREAS

Town/Parish/Village	Total Number of Properties in the Area	Council Tax Band							
		A £	B £	C £	D £	E £	F £	G £	H £
Billericay Town	12,032	1,115.04	1,300.88	1,486.72	1,672.56	2,044.24	2,415.92	2,787.60	3,345.12
Bowers Gifford & North Benfleet	760	1,115.10	1,300.95	1,486.80	1,672.65	2,044.35	2,416.05	2,787.75	3,345.30
Great Burstead & South Green	2,696	1,109.46	1,294.37	1,479.28	1,664.19	2,034.01	2,403.83	2,773.65	3,328.38
Little Burstead	158	1,122.30	1,309.35	1,496.40	1,683.45	2,057.55	2,431.65	2,805.75	3,366.90
Noak Bridge	1,283	1,130.16	1,318.52	1,506.88	1,695.24	2,071.96	2,448.68	2,825.40	3,390.48
Ramsden Bellhouse	295	1,123.62	1,310.89	1,498.16	1,685.43	2,059.97	2,434.51	2,809.05	3,370.86
Ramsden Crays	519	1,115.64	1,301.58	1,487.52	1,673.46	2,045.34	2,417.22	2,789.10	3,346.92
Shotgate	1,378	1,115.04	1,300.88	1,486.72	1,672.56	2,044.24	2,415.92	2,787.60	3,345.12

## BUDGET SUMMARY - BOROUGH COUNCIL SERVICES

	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates		
			2017/18 £'000	2018/19 £'000	2019/20 £'000
Community	1,642	1,568	<b>1,576</b>	1,582	1,586
Development & Regulation	(2,060)	(1,423)	<b>(1,290)</b>	(1,053)	(1,058)
Environment	7,550	8,084	<b>8,419</b>	8,436	8,544
Housing	2,745	3,015	<b>2,891</b>	2,891	2,894
Leisure	7,064	6,821	<b>6,783</b>	6,811	6,854
Regeneration & Partnerships	2,246	1,757	<b>2,535</b>	1,789	1,794
Corporate & Central	5,885	8,628	<b>11,505</b>	2,349	637
Management and Administration	-	-	-	-	-
Contingency	-	200	<b>200</b>	400	600
General Fund Expenditure on Services	25,072	28,650	<b>32,619</b>	23,205	21,851
Housing Revenue Account	1,412	5,986	<b>(639)</b>	(1,995)	(1,390)
<b>TOTAL EXPENDITURE ON SERVICES</b>	26,484	34,636	<b>31,980</b>	21,210	20,461
Transfers to/(from) Reserves:					
- General Fund Activities	2,550	-	-	-	-
- General Fund Earmarked Reserves	3,792	(3,551)	<b>(6,998)</b>	613	1,311
- Housing Revenue Account Balances	(1,412)	(5,986)	<b>639</b>	1,995	1,390
<b>BOROUGH COUNCIL NET EXPENDITURE</b>	31,414	25,099	<b>25,621</b>	23,818	23,162
Government Grants	(4,474)	(2,745)	<b>(1,382)</b>	(357)	619
Business Rates Income	(7,424)	(6,452)	<b>(6,276)</b>	(5,496)	(5,691)
New Homes Bonus	(2,833)	(3,789)	<b>(3,439)</b>	(1,930)	(1,639)
Net deficit/(surplus) on Collection Fund:					
- Council Tax	(315)	(189)	<b>(287)</b>	-	-
- Business Rates	(1,862)	3,180	<b>1,401</b>	-	-
<b>COUNCIL TAX REQUIREMENT</b>	14,506	15,104	<b>15,638</b>	16,035	16,451
Number of Band D dwellings	57,381	58,577	<b>59,466</b>	59,789	60,149
<b>AVERAGE COUNCIL TAX AT BAND D</b>					
Basildon Borough only	£252.81	£257.85	<b>£262.98</b>	£268.20	£273.51
Budgeted/Forecast Council Tax increase/decrease	0.00%	1.99%	<b>1.99%</b>	1.99%	1.99%

## RESERVES & BALANCES

	Estimated balance b/fwd 1 April £'000	Net Contributions to/(from) Reserves £'000	Estimated balance c/fwd 31 March £'000
<b>(i) 2016/17 FORECAST OUTTURN</b>			
General Fund Activities	9,646	(6,646)	3,000
Contingency Reserve	7,414	(3,263)	4,151
Insurance Pool Reserve	3,500	-	3,500
Other Earmarked:			
Invest to Save/Spend to Grow	1,360	(860)	500
Employment Rationalisation	1,469	(469)	1,000
IT Initiatives	942	318	1,260
Treasury Management	500	-	500
Asset Management	2,098	(1,098)	1,000
Commercial Development	500	(250)	250
Business Rates Equalisation	5,705	(1,503)	4,202
Total General Fund Reserves	33,134	(13,771)	19,363
Housing Revenue Account Reserves:			
General	8,798	(4,798)	4,000
Earmarked	11,393	8,723	20,116
Total Reserves	53,325	(9,846)	43,479
<b>(ii) 2017/18 ESTIMATE</b>			
General Fund Activities	3,000	-	3,000
Contingency Reserve	4,151	(3,832)	319
Insurance Pool Reserve	3,500	(207)	3,293
Other Earmarked:			
Invest to Save/Spend to Grow	500	(500)	-
Employment Rationalisation	1,000	(500)	500
IT Initiatives	1,260	(1,260)	-
Treasury Management	500	-	500
Asset Management	1,000	-	1,000
Commercial Development	250	(250)	-
Business Rates Equalisation	4,202	(449)	3,753
Total General Fund Reserves	19,363	(6,998)	12,365
Housing Revenue Account Reserves:			
General	4,000	-	4,000
Earmarked	20,116	639	20,755
Total Reserves	43,479	(6,359)	37,120
<b>(iii) 2018/19 ESTIMATE</b>			
General Fund Activities	3,000	-	3,000
Contingency Reserve	319	1,411	1,730
Insurance Pool Reserve	3,293	(298)	2,995
Other Earmarked:			
Employment Rationalisation	500	(500)	-
Treasury Management	500	-	500
Asset Management	1,000	-	1,000
Business Rates Equalisation	3,753	-	3,753
Total General Fund Reserves	12,365	613	12,978
Housing Revenue Account Reserves:			
General	4,000	-	4,000
Earmarked	20,755	1,995	22,750
Total Reserves	37,120	2,608	39,728
<b>(iv) 2019/20 ESTIMATE</b>			
General Fund Activities	3,000	-	3,000
Contingency Reserve	1,730	1,491	3,221
Insurance Pool Reserve	2,995	(180)	2,815
Other Earmarked:			
Treasury Management	500	-	500
Asset Management	1,000	-	1,000
Business Rates Equalisation	3,753	-	3,753
Total General Fund Reserves	12,978	1,311	14,289
Housing Revenue Account Reserves:			
General	4,000	-	4,000
Earmarked	22,750	1,390	24,140
Total Reserves	39,728	2,701	42,429

## COLLECTION FUND ESTIMATES - COUNCIL TAX

### COUNCIL TAX - IN YEAR

	2015/16 Actual £'000	2016/17		2017/18 Estimate £'000
		Original £'000	Projected £'000	
<b>Expenditure (Precepts)</b>				
Essex County Council	62,359	66,200	66,200	<b>69,201</b>
Police and Crime Commissioner for Essex	8,444	8,910	8,910	<b>9,339</b>
Essex Fire Authority	3,811	3,964	3,964	<b>4,105</b>
Basildon Borough, Town, Parish & Village Councils	14,882	15,483	15,483	<b>16,020</b>
	89,496	94,557	94,557	<b>98,665</b>
<b>Income</b>				
Council Tax	(90,556)	(94,557)	(96,308)	<b>(98,665)</b>
<b>Deficit/(Surplus)</b>	(1,060)	-	(1,751)	-

### MOVEMENT ON COUNCIL TAX BALANCES - CUMULATIVE

	2015/16 Actual £'000	2016/17		2017/18 Estimate £'000
		Original £'000	Projected £'000	
Deficit/(Surplus) brought forward	(1,969)	(1,140)	(1,140)	<b>(1,751)</b>
Less prior year adjustment				
Essex County Council	1,319	794	794	<b>1,226</b>
Police and Crime Commissioner for Essex	175	108	108	<b>165</b>
Essex Fire Authority	80	49	49	<b>73</b>
Basildon Borough Council	315	189	189	<b>287</b>
	(80)	-	-	-
Balance remaining to be recovered	(1,060)	-	(1,751)	-
Deficit/(Surplus) for year				
<b>Deficit/(Surplus) carried forward</b>	(1,140)	-	(1,751)	-

## COLLECTION FUND ESTIMATES - BUSINESS RATES

### BUSINESS RATES - IN YEAR

	2015/16 Actual £'000	2016/17		2017/18 Estimate £'000
		Original £'000	Projected £'000	
<b>Expenditure (central and local shares)</b>				
Central Government	40,633	41,439	41,439	<b>38,377</b>
Essex County Council	7,314	7,459	7,459	<b>6,908</b>
Essex Fire Authority	813	829	829	<b>767</b>
Basildon Borough Council	32,506	33,152	33,152	<b>30,701</b>
	81,266	82,879	82,879	<b>76,753</b>
<b>Income</b>				
Business Rates	(76,554)	(82,879)	(82,870)	<b>(76,753)</b>
<b>Deficit/(Surplus)</b>	4,712	-	9	-

### MOVEMENT ON BUSINESS RATES BALANCES - CUMULATIVE

	2015/16 Actual £'000	2016/17		2017/18 Estimate £'000
		Original £'000	Projected £'000	
Deficit/(Surplus) brought forward	2,078	7,951	11,445	<b>3,503</b>
Less prior year adjustment				
Central Government	2,327	(3,976)	(3,976)	<b>(1,752)</b>
Essex County Council	419	(716)	(716)	<b>(315)</b>
Essex Fire Authority	47	(79)	(79)	<b>(35)</b>
Basildon Borough Council	1,862	(3,180)	(3,180)	<b>(1,401)</b>
	6,733	-	3,494	-
Balance remaining to be recovered	4,712	-	9	-
Deficit/(Surplus) for year				
<b>Deficit/(Surplus) carried forward</b>	11,445	-	3,503	-

### RETAINED INCOME, BASILDON BOROUGH

	2015/16 Actual £'000	2016/17		2017/18 Estimate £'000
		Original £'000	Projected £'000	
Business Rates income (Basildon local share)	32,506	33,152	33,152	<b>30,701</b>
Add Section 31 compensation	855	535	519	<b>1,177</b>
Less Tariff	(25,954)	(26,170)	(26,170)	<b>(24,648)</b>
	7,407	7,517	7,501	<b>7,230</b>
Funding				
Safety Net/(Levy)	(174)	(1,150)	(1,140)	<b>(953)</b>
Contribution to Collection Fund deficit	1,862	(3,180)	(3,180)	<b>(1,401)</b>
<b>Retained rates income</b>	9,095	3,187	3,181	<b>4,876</b>

## COUNCIL TAX BASE 2017/18

### COUNCIL TAX BASE CALCULATION

Tax Band	Value Range		Properties in Band		Number of Property Discounts	Net Amount	Proportion	Relevant Amount of Band D Properties
			No.	%				
A	Disabled		9	-	1	8	5/9	4
A	Up to	£40,000	8,866	11.4	1,665	7,201	6/9	4,801
B	£40,001 -	£52,000	16,046	20.6	1,827	14,219	7/9	11,059
C	£52,001 -	£68,000	24,355	31.3	2,175	22,180	8/9	19,716
D	£68,001 -	£88,000	14,514	18.6	1,030	13,484	9/9	13,484
E	£88,001 -	£120,000	7,368	9.5	385	6,983	11/9	8,535
F	£120,001 -	£160,000	4,560	5.9	166	4,394	13/9	6,347
G	£160,001 -	£320,000	1,969	2.5	61	1,908	15/9	3,181
H	£320,000 +		150	0.2	4	146	18/9	292
<b>TOTAL</b>			<u>77,837</u>	<u>100.0</u>	<u>7,314</u>	<u>70,523</u>		<u>67,419</u>
Less net impact of Local Council Tax Support Scheme								<u>(7,158)</u>
								60,261
Less : Allowance for irrecoverables								<u>(795)</u>
<b>Overall Council Tax Base</b>								<u><b>59,466</b></u>

A breakdown of the number of property discounts and exemptions is set out below.

	Number of Properties	Relevant Discount (%)	Number of Property Discounts
The Council Tax base property discounts of 7,314 are as follows:-			
(a) No discount or exemption	51,244	-	-
(b) Exempt from Council Tax	793	100	793
(c) Single Adult discount	24,567	25	6,142
(d) Empty Property (3 month) discount	425	50	212
(e) Disregard - all but one resident	646	25	162
(f) Disregard - all residents	74	50	37
(g) Second Home (job related)	1	50	1
(h) Empty Homes Premium	76	50	(38)
(i) Family Annexe	11	50	5
	<u>77,837</u>		<u>7,314</u>



## GOVERNMENT FUNDING ASSESSMENT FOR 2017/18

Following the General Election, the incoming Government announced the results of its Spending Review on 25 November 2015 setting out their plans for public expenditure over the period to March 2020. In February 2016, the Department for Communities and Local Government (CLG) produced provisional four-year funding plans for local government, with indicative figures for each authority individually. In October 2016, in common with most other local authorities, Basildon applied to the Secretary of State for a funding guarantee for the rest of the Spending Review period, supported by an "efficiency plan". In February 2017, the previous indicative figures for 2017/18 to 2019/20 were confirmed by Parliament, "barring exceptional circumstances", as shown in the table below.

The Funding Assessment for each local authority is divided between Revenue Support Grant (RSG) and Baseline Funding. These are fixed sums but are supplemented by other government support through specific grants and incentive areas of funding such as New Homes Bonus and Business Rates growth. The incentive areas are not guaranteed.

	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000
Revenue Support Grant (RSG)	2,595	1,156	282	(694)
Baseline Funding (Business Rates)	5,218	5,324	5,496	5,691
<b>Total Funding Assessment</b>	<b>7,813</b>	<b>6,480</b>	<b>5,778</b>	<b>4,997</b>

As will be seen from the table, RSG is declining over the Spending Review period and will actually turn negative in the final year, which means Basildon will be contributing to the funding needs of other authorities deemed to be in more need than ourselves. A full needs review is currently taking place across local government so the actual position may well change by 2019/20.

The Baseline Funding amount is retained out of Business Rates income collected locally and reflects estimated annual increases in the Small Business Rate multiplier (based on the change in the Retail Prices Index the previous September). It does not reflect growth or decline in the Rating List – this forms part of the adjustments for incentive areas accounted for outside the Funding Assessment.

## GENERAL INFORMATION

### GENERAL STATISTICS

	2016/17	2017/18
<b>Area</b> Basildon Borough	42.5 sq miles (11,000 hectares)	<b>42.5 sq miles (11,000 hectares)</b>
<b>Population</b> Estimate from Office for National Statistics (ONS) (as at date shown)	180,500 (June 2014)	<b>181,700 (June 2015)</b>
<b>Council Tax</b> Total Number of Properties Taxable Base	77,080 59,466	<b>77,837 59,466</b>
<b>Number of Employees</b> Budgeted Posts - Full-Time Equivalent (including an allowance for temporary and casual staff)	971	<b>955</b>
<b>Number of Council Houses</b> Estimate at 1st April	10,882	<b>10,697</b>
<b>Debt (average outstanding)</b>	£m	£m
Traditional Loans	205.1	<b>211.4</b>
Finance Leases	2.9	<b>5.0</b>
Investments	(17.6)	<b>(58.2)</b>
Net Debt	190.4	<b>158.2</b>

### EXPENDITURE & INCOME ANALYSIS

	Gross Expenditure £'000	Gross Income £'000	Estimate 2017/18 £'000
Community	2,898	(1,322)	<b>1,576</b>
Development & Regulation	69,837	(71,127)	<b>(1,290)</b>
Environment	12,469	(4,050)	<b>8,419</b>
Housing	3,769	(878)	<b>2,891</b>
Leisure	9,081	(2,298)	<b>6,783</b>
Regeneration & Partnerships	2,594	(59)	<b>2,535</b>
Corporate & Central	13,979	(2,474)	<b>11,505</b>
Contingency	200	-	<b>200</b>
<b>General Fund</b>	114,827	(82,208)	<b>32,619</b>
<b>Housing Revenue Account</b>	51,615	(52,254)	<b>(639)</b>
<b>TOTAL EXPENDITURE ON SERVICES</b>	166,442	(134,462)	<b>31,980</b>
Net Transfers from Reserves	-	(6,359)	<b>(6,359)</b>
Parish, Town & Village Precepts	382	-	<b>382</b>
<b>BOROUGH COUNCIL NET EXPENDITURE</b>	166,824	(140,821)	<b>26,003</b>

BUDGET 2017/18  
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**COMMUNITY**

## COMMUNITY

### SUMMARY

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates		
			2017/18 £'000	2018/19 £'000	2019/20 £'000
1. Community Facilities	693	596	600	604	606
2. Community Centres & Halls	458	301	318	320	322
3. Community Involvement	670	671	658	658	658
4. Careline	(179)	-	-	-	-
<b>TOTAL NET COST</b>	1,642	1,568	1,576	1,582	1,586

## COMMUNITY

### COMMUNITY FACILITIES

This service is responsible for the running of three day centres and the management of The Place.

The three day centres (George Hurd Centre, Pitsea Day Centre and Laindon Day Centre) provide the opportunity for local residents aged 50+ to participate in daily activities and clubs.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	548	533	555	555	555	
2. Premises	201	149	135	137	138	
3. Transport	-	1	1	1	1	
4. Supplies & Services	77	61	62	64	65	
5. Recharge from Other Council Services	17	17	17	17	17	A
6. Management & Administration						
(a) Operational Administration Costs	83	68	63	63	63	
(b) Support Costs	137	134	134	134	134	
7. Capital Charges	64	60	60	60	60	
Less:	1,127	1,023	1,027	1,031	1,033	
8. Income	(388)	(385)	(385)	(385)	(385)	
9. Recharge to Other Council Services	(46)	(42)	(42)	(42)	(42)	B
<b>TOTAL NET COST</b>	693	596	600	604	606	

Notes:

- A Item 5 reflects recharges from Community Centres & Halls and recharges between Community Facilities services in respect of joint use of facilities.
- B Item 9 reflects recharges to Community Involvement in respect of appropriate voluntary group arrangements and recharges between Community Facilities services in respect of joint use of facilities.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	19.7	19.7

## COMMUNITY

### COMMUNITY CENTRES & HALLS

This service is responsible for various community centres & halls as detailed in the service statistics below.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	136	131	138	138	138	
2. Premises	157	84	87	88	90	
3. Transport	5	8	9	9	9	
4. Supplies & Services	11	12	12	13	13	
5. Recharge from Other Council Services	4	5	5	5	5	A
6. Management & Administration						
(a) Accommodation Costs	7	1	1	1	1	B
(b) Operational Administration Costs	118	55	52	52	52	
(c) Support Costs	114	111	111	111	111	
7. Capital Charges	91	90	99	99	99	
Less:						
8. Income	(179)	(194)	(194)	(194)	(194)	
9. Recharge to Other Council Services	(6)	(2)	(2)	(2)	(2)	C
<b>TOTAL NET COST</b>	<b>458</b>	<b>301</b>	<b>318</b>	<b>320</b>	<b>322</b>	

Notes:

- A Item 5 reflects recharges for services provided by the Grounds Maintenance and Refuse services.
- B Item 6(a) reflects the recharge for storage requirements at the Depot.
- C Item 9 reflects recharges to Community Facilities for the use of Laindon Day Centre.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.7	4.7

#### This service is responsible for:

- running 7 community centres or halls and assisting community associations with business planning and service provision;
- liaising with community associations and other organisations in the delivery of their services at 30 community halls and facilities;
- implementation of a new Community Lease;
- undertaking community benefit assessments to ensure provision in leased halls is meeting community needs;
- administering bookings for regular hirers and ad-hoc events in directly managed halls.

#### Directly Managed Community Halls

Crown	Luncies
Frypa	Nevendon Playcentre
Gordon	Vange North
Kingswood Playcentre	

#### Leased Halls

Barnet	Kingswood	Pitsea Mount
Barnhall	Laindon	Steepleview
Barstable	Laindon West	Swan Mead
Basildon Community Resource Centre	Langham (South Green)	Trenham
Billericay Day Centre	Lee Chapel North	Triangle
Bluehouse	Lee Chapel South	The Wick
Chalvedon	Noak Bridge	Vange Scout Hut
Great Berry Hills Pavilion	Northlands Park	Valerie Lodge
Highcliffe	Paddocks Hall	West Billericay (Hannakins Farm)
Highcliffe Playcentre	Parkside	Wickford

## COMMUNITY

### COMMUNITY INVOLVEMENT

The Community Involvement Team works in partnership with other Council departments, statutory agencies, residents, voluntary and community groups.

Organisations currently receiving core funding include: Citizens Advice Bureau (CAB), Basildon Community Transport Service, Basildon, Billericay and Wickford Council for Voluntary Service (BBWCVS) and the Basildon Borough Twinning Association.

This estimate also reflects support/grants provided in the Borough for pre-school children, over-55's clubs, community development, participation and involvement, voluntary and community sector development and the Basildon Family Project.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	174	192	200	200	200	
2. Transport	2	3	3	3	3	
3. Supplies & Services						
(a) Grants to Organisations - Service Level Agreement	307	305	305	305	305	A
(b) Grants to Organisations - Project Funding	21	17	17	17	17	A
(c) Grants - Older People	10	6	6	6	6	A
(d) Children's Grants	-	2	2	2	2	A
(e) Other	53	39	18	18	19	A
4. Recharge from Other Council Services	52	52	52	52	52	B
5. Management & Administration						
(a) Accommodation Costs	12	12	12	12	12	
(b) Operational Administration Costs	11	10	10	10	10	
(c) Support Costs	33	38	38	38	37	
Less:	675	676	663	663	663	
6. Recharge to Other Council Services	(5)	(5)	(5)	(5)	(5)	C
<b>TOTAL NET COST</b>	670	671	658	658	658	

Notes:

- A Item 3 represents the distribution of grants to various organisations on an ongoing basis.
- B Item 5 reflects recharges from Community Facilities (George Hurd Centre) and Office Accommodation (Basildon Centre) in respect of the appropriate Voluntary Group arrangements.
- C Item 6 reflects recharges to Housing Options for advisory services.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	6.2	6.2

## COMMUNITY

### CARELINE

Careline is an emergency home alarm service that allows people to live independently while having access to help in the event of an emergency. It also covers out of hours emergencies for Basildon and other Local Authorities.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	850	760	866	867	867	
2. Premises	-	3	3	3	3	
3. Transport	32	32	32	32	32	
4. Supplies & Services	59	72	95	96	96	
5. Management & Administration						
(a) Operational Administration Costs	5	5	5	5	5	
(b) Support Costs	93	102	102	102	102	
6. Recharge from the Housing Revenue Account	37	37	37	37	37	
7. Capital Charges	6	8	8	8	8	
Less:	1,082	1,019	1,148	1,150	1,150	
8. Income	(706)	(614)	(743)	(745)	(745)	A
9. Recharge to the Housing Revenue Account	(555)	(405)	(405)	(405)	(405)	
<b>TOTAL NET SURPLUS</b>	(179)	-	-	-	-	

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	28.3	23.8
<b>Number of households with Hard Wired facility</b>		
Housing Revenue Account - Sheltered & Grouped Schemes	1200	1,100
<b>Individual households</b>		
Careline - Basildon	1,650	1,650
Careline - Out of Borough	1350	1,350
Other Housing Providers	500	500
<b>Careline charges for individual households per week</b>	£4.00	£4.85



BUDGET 2017/18  
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**DEVELOPMENT &  
REGULATION**

## DEVELOPMENT & REGULATION

### SUMMARY

Item	Actual	Original Budget	Estimates		
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000
1. Development Management	804	662	690	690	691
2. Building Control	208	194	213	212	213
3. Land Charges	(281)	(140)	(53)	(53)	(53)
4. Parking & Enforcement	(100)	(75)	(71)	(67)	(65)
5. Taxi & Private Hire Licensing	26	-	-	-	-
6. Industrial & Commercial Premises	(3,115)	(2,888)	(2,770)	(2,838)	(2,847)
7. Council Tax & NDR Cost of Collection	240	726	706	833	833
8. Housing Benefit & Council Tax Support	(148)	(183)	(229)	(127)	(127)
9. Electoral Expenses	306	281	224	297	297
<b>TOTAL NET SURPLUS</b>	(2,060)	(1,423)	(1,290)	(1,053)	(1,058)

## DEVELOPMENT & REGULATION

### DEVELOPMENT MANAGEMENT

This service deals with applications for planning permission ranging from house extensions to multi-million pound commercial developments, ensure correct enforcement of planning control and the administration, enforcement and land remediation works of unauthorised gypsy/traveller developments across the Borough.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	734	606	747	747	747	
2. Transport	11	14	14	14	14	
3. Supplies & Services	286	231	172	172	173	
4. Management & Administration						
(a) Accommodation Costs	38	38	38	38	38	
(b) Operational Administration Costs	152	68	69	69	69	
(c) Support Costs	209	216	216	216	216	
(d) Customer Service Centre	-	64	64	64	64	
Less:	1,430	1,237	1,320	1,320	1,321	
5. Income	(626)	(575)	(630)	(630)	(630)	A
<b>TOTAL NET COST</b>	804	662	690	690	691	

Notes:

A Item 5 reflects the income received from planning applications, including major applications.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	15.5	16.7

### This service is responsible for:

- processing over 1,800 planning applications a year, of all types;
- investigating over 400 reported planning breaches each year;
- determining applications relating to the historic environment (listed buildings and conservation areas consents);
- determining whether trees under threat are worthy of preservation and processing applications for works to them;
- defending planning decisions via the appeal process;
- providing pre-application advice;
- providing guidance to other departments in relation to planning matters;
- making representations on Government Consultation documents.

## DEVELOPMENT & REGULATION

### BUILDING CONTROL

This service is responsible for ensuring the health and safety of people in or around buildings by enforcing the Building Regulations and allied legislation. It is also responsible for the examination of plans and proposals for building works, the inspection of construction sites and scrutiny of materials on sites throughout the borough. The service also enforces various sections of the Building Act 1984, provides energy certification as required under Energy Performance in Buildings Directive and completes Environmental Returns as required by government.

This budget also reflects the Council's obligations under the Equality Act 2010/Disability Discrimination (Amendment) Act 2005.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	434	393	414	414	415	
2. Transport	16	17	17	17	17	
3. Supplies & Services	90	33	31	30	30	
4. Management & Administration						
(a) Accommodation Costs	22	21	21	21	21	
(b) Operational Administration Costs	57	44	44	44	44	
(c) Support Costs	50	50	50	50	50	
Less:	669	558	577	576	577	
5. Income	(457)	(360)	(360)	(360)	(360)	A
6. Recharge to Other Council Services	(4)	(4)	(4)	(4)	(4)	B
<b>TOTAL NET COST</b>	208	194	213	212	213	

Notes:

- A Item 5 reflects the income received for building regulation works and disabled facilities grant works from private sector housing.
- B Item 6 reflects a recharge made to Land Charges for various building control services.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	9.0	9.0
<b>No. of schemes submitted for Building Regulation consent</b>	1,000	1,296

### This service is responsible for:

- responding to all applications under Building Regulations within an average 9 working days;
- carrying out approximately 5,500 site visits a year;
- providing construction, design and management consultancy (CDMC) service for Council projects;
- carrying out Access Audits on Council premises as required;
- carrying out structural fire risk assessments on Council premises;
- responding to approximately 200 Environmental Information Regulation (EIR) searches with associated queries and 2,000 land charges queries;
- administering approximately 238 initial notice submissions by approved inspectors per annum;
- providing a design and supervisory service for adaptations to approximately 120 homes per annum for people with disabilities;
- working with local schools to provide guidance on fire risk assessments and general building work;
- dealing with approximately 75 dangerous, or potentially dangerous, structures per annum to ensure public safety;
- carrying out energy assessments for both Basildon Borough Council and Castle Point Borough Council;
- carrying out structural fire risk assessments on Council property;
- dealing with approximately 20 demolition notices.

## DEVELOPMENT & REGULATION

### LAND CHARGES

This service is responsible for the administration of land charges and house-sale 'searches' for the Borough.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	79	64	77	77	77	
2. Supplies & Services	(91)	40	55	55	55	A
3. Management & Administration						
(a) Accommodation Costs	4	4	4	4	4	
(b) Operational Administration Costs	60	88	88	88	88	
(c) Support Costs	20	19	19	19	19	
Less:	72	215	243	243	243	
4. Income	(353)	(355)	(296)	(296)	(296)	B
<b>TOTAL NET SURPLUS</b>	(281)	(140)	(53)	(53)	(53)	

Notes:

A 2015/16.

B Item 4 reflects the income levels based on cost recovery for the estimated level of searches.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0
<b>Average number of official full searches received per month</b>	230	230
<b>Land Charge Search Fee (from 1 April 2017)</b>	£145	£145

**This service is responsible for:**

- responding to searches made from prospective purchasers wanting to discover information about a property, including conservation areas, tree preservation orders, conditional planning permission, listed buildings and light obstruction notices;
- performing the role of custodian for the Local Land and Property Gazetteer which is an address based database maintained by all UK local authorities;
- supplying information to internal functions such as Council Tax and Electoral Registration, as well as Police, Fire and Ambulance services.

## DEVELOPMENT & REGULATION

### PARKING & ENFORCEMENT

This service is responsible for the Council's parking and enforcement, inclusive of 'off street' car parks and 'on street' parking which is managed by South Essex Parking Partnership (SEPP).

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	126	145	151	151	151	
2. Premises	122	115	114	116	118	
3. Transport	19	20	21	22	22	
4. Supplies & Services	40	21	20	20	20	
5. Management & Administration						
(a) Accommodation Costs	5	4	4	4	4	
(b) Operational Administration Costs	55	56	55	55	55	
(c) Support Costs	38	41	41	41	41	
Less:	405	402	406	409	411	
6. Income	(505)	(477)	(477)	(476)	(476)	A
<b>TOTAL NET SURPLUS</b>	(100)	(75)	(71)	(67)	(65)	

#### Notes

A Item 6 reflects the income received from season tickets, pay and display car parking and pay by phone parking.

#### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.5	4.0

#### Location and Number of Parking Spaces

	Number of Car Parks	Number of Spaces
(a) Billericay	3	464
(b) Wickford	3	410
(c) Basildon Centre (Disabled Bays)	1	13

## DEVELOPMENT & REGULATION

### TAXI & PRIVATE HIRE LICENSING

This service covers the Council's responsibilities for Hackney Carriage and Private Hire Vehicle licences.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	105	98	102	102	102	
2. Transport	54	62	64	66	68	
3. Supplies & Services	20	28	29	29	29	
4. Management & Administration						
(a) Accommodation Costs	5	5	5	5	5	
(b) Operational Administration Costs	54	67	31	29	27	
(c) Support Costs	24	23	23	23	23	
Less:	262	283	254	254	254	
5. Income	(236)	(283)	(254)	(254)	(254)	A
<b>TOTAL NET COST</b>	26	-	-	-	-	

#### Notes

A Item 5 reflects the income received for issuing and renewing taxi licences.

#### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.6	2.6
No. of Private Hire Vehicle Licences issued	308	328
No. of Operator's Licences	40	41
No. of Hackney Carriage Licences issued	208	195
No. of Drivers currently being licensed	718	677

## DEVELOPMENT & REGULATION

### INDUSTRIAL & COMMERCIAL PREMISES

This service is responsible for the management of council assets including acquisitions and disposals of property, valuation, commercial asset management, asset review, support to development projects, professional property advice and asset data management.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
<b>WICKFORD ENTERPRISE CENTRE</b>						
1. Premises	169	237	210	210	210	A
2. Supplies & Services	-	5	5	5	5	
3. Recharge from Other Council Services	5	5	5	5	5	
4. Management & Administration (a) Support Costs	30	29	29	29	29	
	204	276	249	249	249	
Less:						
5. Income						B
(a) Rent	(217)	(206)	(206)	(206)	(206)	
(b) Other	(8)	(21)	(21)	(21)	(21)	
<b>NET COST/ (SURPLUS)</b>	(21)	49	22	22	22	
<b>SHOPS &amp; OTHER COMMERCIAL PREMISES</b>						
6. Premises	131	47	40	41	41	A
7. Supplies & Services	21	7	7	7	7	
8. Recharge from Other Council Services	92	94	97	98	100	C
9. Garages	157	270	270	270	270	
10. Freedom House	-	-	287	282	271	D
11. Management & Administration (a) Support Costs	104	121	121	121	121	
12. Capital Charges	1	10	734	734	734	
	506	549	1,556	1,553	1,544	
Less:						
13. Income						B
(a) Neighbourhood Shops	(1,544)	(1,554)	(1,554)	(1,554)	(1,554)	
(b) Other Commercial Premises	(279)	(250)	(316)	(381)	(381)	C
(c) Garages	(1,777)	(1,682)	(1,770)	(1,770)	(1,770)	
(d) Freedom House	-	-	(708)	(708)	(708)	D
<b>NET SURPLUS</b>	(3,094)	(2,937)	(2,792)	(2,860)	(2,869)	
<b>TOTAL NET SURPLUS</b>	(3,115)	(2,888)	(2,770)	(2,838)	(2,847)	

Notes:

- A Item 3 and item 8 reflect recharges from Grounds Maintenance and Cleansing services.
- B Items 5(a) and 13(a) includes a provision for void properties.
- C Items 9 and 13(c) include Garages adopted from the Housing Revenue Account.
- D Items 10 and 13(d) relate to the ongoing costs and revenues resulting from the acquisition of Freedom House.

### Service Statistics

**This service is responsible for:**

- The management and maintenance of the Enterprise Centre located at Shotgate, Wickford, which has 10 industrial units that are let to private firms.
- Management of 140 shops within local neighbourhood parades including those formerly in the Housing Revenue Account, as well as the Town Centre Pavilions and other commercial premises such as Freedom House and shops in East Walk.



## DEVELOPMENT & REGULATION

### COUNCIL TAX & NDR COST OF COLLECTION

This service is responsible for the Council's administration and recovery costs for local taxation.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	118	79	54	54	54	
2. Supplies & Services	371	147	146	146	146	
3. Management & Administration						
(a) Accommodation Costs	7	7	7	7	7	
(b) Operational Administration Costs	365	840	846	846	846	
(c) Support Costs	136	146	146	146	146	
(d) Customer Service Centre	419	507	507	507	507	
Less:	1,416	1,726	1,706	1,706	1,706	
4. Income	(942)	(760)	(760)	(633)	(633)	A
5. Cost of Collection Allowance	(234)	(240)	(240)	(240)	(240)	B
<b>TOTAL NET COST</b>	<b>240</b>	<b>726</b>	<b>706</b>	<b>833</b>	<b>833</b>	

Notes:

A Item 4 relates to income received from court costs.

B Item 5 is an allowance towards the cost of collecting NDR, a proportion of which is passed to Government. Future forecast makes no provision for any changes in this allowance, following the implementation of localisation of Business Rates.

#### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual & agency staff)	2.5	1.7
<b>Council Tax</b>		
Total number of properties	77,080	77,837
Taxable base	58,577	59,466
<b>NNDR</b>		
Rate Poundage - Small Businesses	48.4p	46.6p
Rate Poundage - Other	49.7p	47.9p
Number of Properties	4,752	4,814
Rateable Value	£188m	£195m
<b>Rating Reliefs - Number of Properties</b>		
Discretionary Relief only	18	17
Mandatory plus Discretionary Relief	19	20
Mandatory Relief only	195	197
Community Amateur Sports Clubs	8	9
	<u>240</u>	<u>243</u>

## DEVELOPMENT & REGULATION

### HOUSING BENEFIT & COUNCIL TAX SUPPORT

Housing Benefit relates to Housing Revenue Account Rent Rebates, rent of private sector dwellings (including Housing Association), charges for board, lodging and accommodation charges for homeless persons. Council Tax Support relates to Housing Revenue Account properties, private sector dwellings (including Housing Association properties) and owner occupiers.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	133	165	-	-	-	A
2. Supplies & Services	322	204	204	303	303	
3. Benefit Granted	65,666	63,087	61,928	61,928	61,928	B
4. Management & Administration						
(a) Accommodation Costs	59	58	58	58	58	
(b) Operational Administration Costs	910	835	841	841	841	A
(c) Support Costs	230	105	105	105	105	
(d) Customer Service Centre	115	458	458	458	458	
Less:	67,435	64,912	63,594	63,693	63,693	
5. Benefit Subsidy	(66,173)	(63,556)	(62,435)	(62,435)	(62,435)	B
6. Administration Grant	(1,136)	(1,026)	(928)	(925)	(925)	C
7. Recharge to Other Council Services	(70)	(343)	(290)	(290)	(290)	D
8. Income	(119)	(170)	(170)	(170)	(170)	E
9. Grant Income	(85)	-	-	-	-	
<b>TOTAL NET COST/(SURPLUS)</b>	<b>(148)</b>	<b>(183)</b>	<b>(229)</b>	<b>(127)</b>	<b>(127)</b>	

Notes:

- A Item 1 reflects the reduction in employee cost, due to the transfer of the fraud and investigations service to the Department for Work & Pensions during 2015/16. Other staffing costs are accounted for in a support service and recharged in item 4(b).
- B Item 3 reflects the level of Benefit payments made by Basildon Borough Council and the subsidy received relating to this is reflected in Item 5.
- C Item 6 reflects the grant received from the Department for Work & Pensions in relation to the administration of the Housing Benefits service and the New Burdens grant for the Localisation of Council Tax Support.
- D Item 7 reflects the Council's contribution from the Housing Options service for Housing Benefit regarding non-Housing Revenue Account rent rebates.
- E Item 8 reflects income received for work carried out on behalf of Swan Housing and also includes income received ongoing in respect of Brentwood SLA and carrying out reviews on Single Residency.

#### Service Statistics

	Original 2016/17	Estimate 2017/18		
<b>Employees</b>				
Full-Time Equivalent (including an allowance for temporary, casual & Agency staff)	5.6	-		
<b>Average number/amount of benefits granted/paid per week</b>	<b>Original 2016/17</b>	<b>Estimate 2017/18</b>		
	Benefit £	Caseload	Benefit £	Caseload
Private Sector Dwellings (including Housing Associations & Registered Social Landlords)	107	7,280	101	6,627
Housing Revenue Account Properties	76	7,250	78	6,513

## DEVELOPMENT & REGULATION

### ELECTORAL EXPENSES

This service is responsible for the compilation and maintenance of the electoral register for the borough and electors absent voting provisions in accordance with legislative requirements, as well as the conduct of scheduled Basildon Council elections.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	72	67	70	70	70	
2. Supplies & Services	427	144	82	162	162	A
3. Management & Administration						
(a) Accommodation Costs	3	3	3	3	3	
(b) Operational Administration Costs	7	7	2	2	2	
(c) Support Costs	43	27	27	27	27	
(d) Customer Service Centre	-	42	42	42	42	
Less:	552	290	226	306	306	
4. Income	(239)	(2)	(2)	(2)	(2)	
5. Recharge to the Housing Revenue Account	(7)	(7)	-	(7)	(7)	A
<b>TOTAL NET COST</b>	306	281	224	297	297	

Notes:

A Item 2 & 5 reflect a reduction in budget in 2017/18 due to no scheduled elections in 2017.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0
<b>Estimated Electorate - as at Oct 2015 and Dec 2016 respectively</b>	132,000	134,500



BUDGET 2017/18  
AND TWO YEAR FORWARD  
FINANCIAL FORECAST TO 2019/20

# ENVIRONMENT

## ENVIRONMENT

### SUMMARY

Item	Actual	Original Budget	Estimates		
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000
1. Refuse Collection & Recycling	3,768	4,206	<b>4,338</b>	4,369	4,449
2. Street Cleansing	1,541	1,609	<b>1,673</b>	1,661	1,683
3. Environmental Health	1,149	1,185	<b>1,284</b>	1,286	1,290
4. Churchyard Burial Grounds & Cemeteries	91	85	<b>97</b>	98	99
5. Other Environment	798	820	<b>846</b>	842	843
6. Central Stores	-	-	-	-	-
7. Transport & Plant	204	179	<b>180</b>	180	180
<b>TOTAL NET COST</b>	7,551	8,084	<b>8,418</b>	8,436	8,544

## ENVIRONMENT

### REFUSE COLLECTION & RECYCLING

The main functions of this service are the provision of statutory domestic refuse, kitchen waste and recycling collections as well as provision of a trade waste and recycling service to businesses across the borough.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	3,302	3,293	<b>3,412</b>	3,415	3,416	A
2. Premises	-	5	<b>5</b>	5	5	
3. Transport	1,783	2,053	<b>2,074</b>	2,173	2,290	A
4. Supplies & Services	833	860	<b>837</b>	828	835	
5. Recharge from Other Council Services	78	111	<b>111</b>	111	111	B
6. Third Party Payments	623	640	<b>640</b>	640	640	C
7. Management & Administration						
(a) Accommodation Costs	19	20	<b>20</b>	20	20	
(b) Operational Administration Costs	238	164	<b>161</b>	161	161	
(c) Support Costs	259	275	<b>275</b>	275	275	
(d) Customer Service Centre	-	132	<b>132</b>	132	132	
8. Capital Charges	104	63	<b>63</b>	63	63	
Less:	7,239	7,616	<b>7,730</b>	7,823	7,948	
9. Income	(3,349)	(3,287)	<b>(3,267)</b>	(3,327)	(3,370)	A
10. Recharge to Other Council Services	(27)	(26)	<b>(26)</b>	(26)	(26)	D
11. Recharge to the Housing Revenue Account	(95)	(97)	<b>(99)</b>	(101)	(103)	
<b>TOTAL NET COST</b>	<b>3,768</b>	<b>4,206</b>	<b>4,338</b>	<b>4,369</b>	<b>4,449</b>	

Notes:

- A A grant paid by Essex County Council offsets the total revenue expenditure relating to the Joint Essex Waste strategy scheme. Included in these lines are the costs for the weekly food and garden waste collections and the income is reflected in Item 9.
- B Item 5 reflects a charge for the use of Central Stores.
- C Item 6 reflects charges to Contractors for Dry Recycling. In 15/16 the contract ended with Biffa and a new contract with Viridor was set up. In the past recycling was a good source of income however it is now a cost to the Borough.
- D Item 10 reflects recharges to various other Council services in respect of Trade Waste collection services provided by the Refuse service.

#### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	113.2	113.2
<b>Collection Statistics</b>		
Average number of domestic premises served	77,080	77,080
Average number of special collections (removal of bulky items)	9,000	9,000
Total household waste collected (tonnes)	77,063	79,346
Combined recycling and compost target (%)	52.0	51.0

## ENVIRONMENT

### STREET CLEANSING

The main functions of this service are street cleansing, gully sweeping, graffiti removal and the cleaning of town centres and neighbourhood shops. The service mechanically sweeps highways once every six weeks and litter picks highways a minimum of once every two weeks.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	1,467	1,462	1,528	1,529	1,529	
2. Premises	16	9	9	9	9	
3. Transport	409	434	451	457	488	
4. Supplies & Services	121	78	72	68	71	
5. Recharge from Other Council Services	36	49	51	51	51	A
6. Third Party Payments	84	77	77	77	77	
7. Management & Administration						
(a) Operational Administration	74	59	59	59	59	
(b) Support Costs	144	151	151	151	151	
(c) Customer Service Centre	-	70	70	70	70	
8. Capital Charges	2	2	2	2	2	
Less:	2,353	2,391	2,470	2,473	2,507	
9. Income	(218)	(176)	(179)	(181)	(181)	
10. Recharge to Other Council Services	(368)	(376)	(383)	(391)	(399)	B
11. Recharge to the Housing Revenue Account	(226)	(230)	(235)	(240)	(244)	B
<b>TOTAL NET COST</b>	<b>1,541</b>	<b>1,609</b>	<b>1,673</b>	<b>1,661</b>	<b>1,683</b>	

Notes:

A Item 5 reflects a charge for the use of Central Stores.

B Items 10 and 11 reflect services provided to Council owned sites as well as Housing Revenue Account sites within the Borough.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	60.9	60.9



## ENVIRONMENT

### ENVIRONMENTAL HEALTH

The Council's Environmental Health responsibilities consist primarily of pollution, food hygiene and health and safety.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	818	889	924	924	924	
2. Transport	43	50	50	51	51	
3. Supplies & Services	150	139	137	136	137	
4. Third Party Payments	9	12	12	12	12	
5. Management & Administration						
(a) Accommodation Costs	43	42	42	42	42	
(b) Operational Administration Costs	127	52	88	90	93	
(c) Support Costs	103	96	96	96	96	
(d) Customer Service Centre	-	71	71	71	71	
Less:	1,293	1,351	1,420	1,422	1,426	
6. Income	(144)	(166)	(136)	(136)	(136)	
<b>TOTAL NET COST</b>	<b>1,149</b>	<b>1,185</b>	<b>1,284</b>	<b>1,286</b>	<b>1,290</b>	

### Service Statistics

	Original 2016/17	Estimate 2017/18
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#### Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)

22.1	22.1
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#### This service is responsible for:

- inspecting and regulating 1,350 food businesses, employee health and safety of 2,000 commercial premises and 320 houses in multiple occupation;
- responding to anticipated 5,000 requests for service, of which 1,200 will relate to noise;
- receiving notification and investigating where appropriate approximately 170 accidents under health and safety legislation;
- dealing with 130 infectious disease and food poisoning notifications;
- issuing 95 licences for lotteries and amusements;
- assisting in 1,300 calls regarding stray dogs;
- administering 363 premises licenses under the Liquor Licensing Act 2003;
- administering 1,227 personal licenses under the Liquor Licensing Act 2003;
- administering 120 licenses and permits under the Gambling Act 2005;
- administering 42 animal welfare licenses.

## ENVIRONMENT

### CHURCHYARD BURIAL GROUNDS & CEMETERIES

This service covers the maintenance of various closed churchyard burial grounds and cemeteries throughout the Borough.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	219	213	221	222	222	
2. Premises	50	43	46	46	46	
3. Transport	29	25	25	25	26	
4. Supplies & Services	85	66	66	66	66	A
5. Recharge from Other Council Services	9	13	13	13	13	B
6. Management & Administration						
(a) Operational Administration Costs	72	52	50	50	50	
(b) Support Costs	30	32	32	32	32	
7. Capital Charges	5	5	8	8	8	
Less:	499	449	461	462	463	
8. Income	(408)	(364)	(364)	(364)	(364)	A
<b>TOTAL NET COST</b>	91	85	97	98	99	

Notes:

A Basildon Council administers burial fees on behalf of Castle Point Borough Council. This agreement commenced on 19 April 2012 and runs until 31 March 2017. Income figures also reflect the assumption that Pitsea cemetery will reach full capacity for new single plots in 2019.

B Item 5 reflects a charge for the use of Central Stores.

#### Service Statistics

	Original 2016/17	Estimate 2017/18
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#### Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	6.2	6.2
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#### Churchyard Burial Grounds (Closed)

St. Michaels, Pitsea  
 St. Mary Magdalene, Billericay  
 St. Nicholas, Laindon  
 Holy Cross, Basildon  
 All Saints Church, Vange

#### Cemeteries (Open)

Wickford  
 Pitsea  
 Great Burstead

## ENVIRONMENT

### OTHER ENVIRONMENT

This service covers the provision of environmental maintenance which includes land drainage issues, Community Related Asset (CRA) hard surface maintenance supervision, winter gritting requirements and Council-owned street lighting costs.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	61	59	62	62	62	
2. Premises	359	362	379	360	361	A
3. Transport	6	7	8	8	8	
4. Supplies & Services	192	205	206	221	221	B
5. Management & Administration						
(a) Accommodation Costs	7	14	14	14	14	
(b) Operational Administration Costs	125	105	107	107	107	
(c) Support Costs	39	31	31	31	31	
(d) Customer Service Centre	-	27	27	27	27	
6. Capital Charges	9	10	12	12	12	
<b>TOTAL NET COST</b>	798	820	846	842	843	

Notes:

- A Item 2 includes hard surfacing maintenance within the Borough.
- B Item 4 includes costs for replacing street furniture (e.g. nameplates, bollards and railings).

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

### This service is responsible for:

Maintenance of the following facilities

- 174,000m<sup>2</sup> of Hard Surface;
- 2006 Street Lights;
- 380 Litter Bins;
- 215 Dog Waste Bins;
- 92 Bus Shelters;
- 50 Bench Seats.

## ENVIRONMENT

### CENTRAL STORES

This service is responsible for the provision of Basildon Council's Central Stores service located at Barleylands Depot.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	106	103	107	107	107	
2. Premises	2	2	2	2	2	
3. Transport	80	68	68	69	69	A
4. Supplies & Services	(37)	19	19	19	19	A
5. Management & Administration						
(a) Accommodation Costs	86	94	94	94	94	
(b) Operational Administration Costs	15	10	10	10	10	
(c) Support Costs	14	14	14	14	14	
Less:	266	310	314	315	315	
6. Income	(89)	(64)	(64)	(64)	(64)	A
7. Recharge to Other Council Services	(177)	(246)	(250)	(251)	(251)	B
<b>TOTAL NET COST</b>	-	-	-	-	-	

Notes:

- A Items 3, 4 and 6 include the issue of fuel and stores items and recovery of income to/from partnership organisations including English Landscapes, South Essex Parking Partnership and Riverside Truck Rental Ltd.
- B Item 7 reflects recharges to other Council services (Cleansing, Parks, Churchyards & Cemeteries, Refuse, Recycling, Food & Garden Waste and Stationery) in respect of their use of the Stores service.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	3.5	3.5

## ENVIRONMENT

### TRANSPORT & PLANT

This service is responsible for managing the vehicle contract provided by Riverside Truck Rental Ltd. Transport costs are charged directly to service budgets.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	26	25	26	26	26	
2. Transport	81	40	40	40	40	
3. Supplies & Services	2	4	4	4	4	
4. Third Party Payments						
(a) Contractor Payments (GF)	1,653	1,766	1,772	1,864	2,002	A
(b) Contractor Payments (HRA)	19	28	22	22	22	A
(c) Taxi Testing	48	60	62	62	62	
5. Management & Administration						
(a) Accommodation Costs	123	114	114	114	114	
(b) Operational Administration Costs	33	21	21	21	21	
(c) Support Costs	13	13	13	13	13	
6. Capital Charges	2	2	2	2	2	
Less:	2,000	2,073	2,076	2,168	2,306	
7. Income	(73)	(40)	(40)	(40)	(40)	B
8. Recharge to Other Council Services	(1,704)	(1,826)	(1,834)	(1,926)	(2,064)	C
9. Recharge to the Housing Revenue Account	(19)	(28)	(22)	(22)	(22)	C
<b>TOTAL NET COST</b>	204	179	180	180	180	

Notes:

- A Items 4(a) and 4(b) reflects the payments made to Riverside Truck Rental Ltd to procure and maintain vehicles.
- B Item 7 reflects the minimum income committed by Riverside Truck Rental Ltd as part of the workshops tender and other reimbursements.
- C Items 8 and 9 reflect the transport charge provided to other Council services and Housing Revenue Account services that require vehicles to carry out their work across the Borough.

#### Service Statistics

	Original 2016/17	Estimate 2017/18		
<b>Employees</b>				
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	0.5	0.5		
	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000
<b>Main Expenditure Items</b>				
Transport Contractor Payments	1,841	1,854	1,947	2,086
Leasing	2	-	-	-



BUDGET 2017/18  
AND TWO YEAR FORWARD  
FINANCIAL FORECAST TO 2019/20

# HOUSING

## HOUSING

### SUMMARY

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates		
			2017/18 £'000	2018/19 £'000	2019/20 £'000
1. Housing Options	1,597	1,942	1,846	1,843	1,846
2. Private Sector Housing	319	250	250	250	250
3. Community Safety	228	222	202	196	196
<b>TOTAL NET COST</b>	2,144	2,414	2,298	2,289	2,292



## HOUSING

### HOUSING OPTIONS

This service is responsible for the administration of the Homeless service including the monitoring of expenditure relating to preventing homelessness.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	1,106	909	<b>942</b>	943	943	
2. Supplies & Services						
(a) Bed & Breakfast Services	132	543	<b>438</b>	443	443	A
(b) Grants to Organisations	96	218	<b>218</b>	218	218	B
(c) Other - Incentive Schemes	58	170	<b>170</b>	170	170	B
(d) Other - General	46	93	<b>57</b>	53	56	C
3. Recharge from Other Council Services	75	185	<b>132</b>	127	127	D
4. Management & Administration						
(a) Accommodation Costs	64	50	<b>50</b>	50	50	
(b) Operational Administration Costs	107	134	<b>134</b>	134	134	
(c) Support Costs	127	133	<b>133</b>	133	133	
(d) Customer Service Centre	216	233	<b>233</b>	233	233	
Less:	2,027	2,668	<b>2,507</b>	2,504	2,507	
5. Housing Benefit received	(74)	(444)	<b>(375)</b>	(375)	(375)	A
6. Income	(72)	(33)	<b>(33)</b>	(33)	(33)	E
7. Recharge to the Housing Revenue Account	(284)	(249)	<b>(253)</b>	<b>(253)</b>	<b>(253)</b>	F
<b>TOTAL NET COST</b>	<b>1,597</b>	<b>1,942</b>	<b>1,846</b>	1,843	1,846	

Notes:

- A Item 5 reflects Housing Benefit relating to Bed & Breakfast services in item 2(a) above.
- B Items 2(b) and 2(c) relate to expense incurred on Homelessness Initiatives.
- C Item 2(d) relates to general expenditure.
- D Item 3 reflects Basildon's contribution to the cost of Housing and Council Tax Support for homeless persons.
- E Item 6 reflects income received from Family Mosaic and costs recovered from individuals for storage of furniture.
- F Item 7 reflects a recharge to the Housing Revenue Account for Rehousing Services.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	28.2	28.2

The service is responsible for several types of lets under the Homeless Persons Act 2002 and the Localism Act 2011 and anticipates the following usage:

Permanent lets (Council properties)	601	1,287
Permanent lets (Housing Association)	354	432
Temporary lets (Council properties)	252	252
Temporary lets (Housing Association)	12	12
Mutual exchanges	72	95
	1,291	2,078

In addition a number of clients will be accommodated in hostels and Bed & Breakfast accommodation on a temporary basis if it proves necessary.

## HOUSING

### PRIVATE SECTOR HOUSING

This budget reflects the financial support provided to enable improvements to private sector housing stock throughout the Borough and the net cost of providing disabled facilities grants

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Grants for Improvement Works	1,178	670	670	670	670	A
Less:	1,178	670	670	670	670	
2. Government Grants	(859)	(420)	(420)	(420)	(420)	A
<b>TOTAL NET COST</b>	319	250	250	250	250	

Notes:

- A Item 1 and Item 2 reflect the funding for Disabled Facilities Grants (DFGs). The net funding requirement in excess of Government grant (Item 2) will be met from prudential borrowing and capital receipts.

### Service Statistics

	Original 2016/17	Estimate 2017/18
Approximate Number of Disabled Facilities	130	130

## HOUSING

### COMMUNITY SAFETY

Community Safety Partnerships are statutory and required by the Crime and Disorder Act 1998 to formulate a strategy to reduce crime and disorder, combat substance misuse and reduce re-offending in the local area. External funding received is used to deliver activity and interventions with the aim to reduce crime and ASB in the Borough and fund the Basildon SOS Bus.

The Council has safeguarding responsibilities through the Children's Act 1989 and the Care Act 2014 to protect children and adults with care and support needs from abuse, harm or exploitation, the function for which sits within the Community Safety service.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	150	140	120	114	114	
2. Transport	2	2	2	2	2	
3. Supplies & Services						
(a) Core Services	4	1	1	1	1	A
(b) Grant Funded Services	73	-	-	-	-	B
4. Management & Administration						
(a) Accommodation Costs	5	5	5	5	5	
(b) Operational Administration Costs	37	28	28	28	28	
(c) Support Costs	50	46	46	46	46	
Less:						
5. Income	(93)	-	-	-	-	B
<b>TOTAL NET COST</b>	<b>228</b>	<b>222</b>	<b>202</b>	<b>196</b>	<b>196</b>	

Notes:

A Item 3(a) relates to delivery of the Council's Community Safety and Safeguarding responsibilities.

B Items 3(b) and 5 relate to external funding that is received from the Essex Police & Crime Commissioner and Public Health to support the work of the Community Safety Partnership.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	3.6	2.8



**BUDGET 2017/18  
AND TWO YEAR FORWARD  
FINANCIAL FORECAST TO 2019/20**

**LEISURE**

## LEISURE

### SUMMARY

Item	Actual	Original Budget	Estimates		
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000
1. Parks, Open Spaces & Recreation Grounds	3,019	3,079	<b>2,987</b>	3,007	3,019
2. Country Parks	868	843	<b>839</b>	844	849
3. Sporting Village	1,483	1,506	<b>1,513</b>	1,527	1,542
4. Leisure Facilities & Services	833	815	<b>780</b>	792	803
5. Towngate Theatre	792	569	<b>645</b>	622	626
6. Catering & Bar	69	9	<b>19</b>	19	15
<b>TOTAL NET COST</b>	7,064	6,821	<b>6,783</b>	6,811	6,854

## LEISURE

### PARKS, OPEN SPACES & RECREATION GROUNDS

This service is responsible for various parks, open spaces and recreation grounds throughout the Borough totalling 677 hectares. It includes the 7 allotment sites across the borough, which have a total of 513 plots. The Council manages 3 of these sites and the other 4 are run by allotment associations under a devolved management arrangement. A wide range of sports facilities are also provided, as detailed below.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	823	737	764	765	765	
2. Premises	470	403	405	405	405	
3. Transport	143	157	158	164	172	
4. Supplies & Services	1,907	1,944	1,833	1,849	1,852	A
5. Recharge from Other Council Services	93	94	95	97	98	B
6. Management & Administration						
(a) Accommodation Costs	22	18	18	18	18	
(b) Operational Administration Costs	158	135	136	136	136	
(c) Support Costs	170	169	169	169	169	
(d) Customer Service Centre	-	96	96	96	96	
7. Capital Charges	118	105	104	99	99	
Less:	3,904	3,858	3,778	3,798	3,810	
8. Income	(538)	(429)	(434)	(434)	(434)	C
9. Recharge to Other Council Services	(13)	(5)	(5)	(5)	(5)	D
10. Recharge to the Housing Revenue Account	(334)	(345)	(352)	(352)	(352)	D
<b>TOTAL NET COST</b>	<b>3,019</b>	<b>3,079</b>	<b>2,987</b>	<b>3,007</b>	<b>3,019</b>	

Notes:

- A Item 4 includes the contractor payments to English Landscapes relating to the grounds maintenance, shrub pruning and grass cutting.
- B Item 5 reflects recharges for works carried out by Street Cleansing services and a recharge from the Central Stores service.
- C Item 8 reflects income received for work completed for outside bodies e.g. rent of land and roundabout sponsorship. This also includes the income received from Essex County Council for grass cutting and shrub pruning on CRA (Community Related Asset) Land.
- D Items 9 and 10 reflects recharges to other Council services in respect of Grounds Maintenance works. This also includes recharges made to the Housing Revenue Account.

#### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	26.6	26.6

#### Sports Facilities as at October 2016

	Allotments	Area (Hectares)
Football Pitches	45	2
Junior Football/Thundermite	6	2
Netball/Tennis Courts	7	2
Cricket Pitches	8	3
Bowling Greens	6	1
Fishing Lakes	5	10
Artificial Cricket Strips	4	
Golf - Novelty	1	
Pitch & Putting	1	

## LEISURE

### COUNTRY PARKS

This service is responsible for the management of Council owned Country Parks and associated buildings including The Wat Tyler Centre, Green Centre and community buildings at The Wick Country Park and Norsey Wood. This service also manages leases including for the Royal Society for the Protection of Birds (RSPB) and the Marina.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	469	509	529	529	529	
2. Premises	667	191	196	197	198	
3. Transport	20	36	35	35	37	
4. Supplies & Services	89	110	112	116	118	
5. Third Party Payments	26	-	-	-	-	A
6. Management & Administration						
(a) Operational Administration Costs	61	39	38	38	38	
(b) Support Costs	118	122	122	122	122	
7. Capital Charges	138	155	126	126	126	
Less:	1,588	1,162	1,158	1,163	1,168	
8. Income	(709)	(308)	(308)	(308)	(308)	
9. Recharge to Other Council Services	(11)	(11)	(11)	(11)	(11)	B
<b>TOTAL NET COST</b>	868	843	839	844	849	

Notes:

- A Item 5 relates to project work at various sites including improvements at Noak Bridge Nature Reserve, Wick Country Park and the Wat Tyler Centre. These projects were completed in 2015/16.
- B Item 9 reflects the recharge in respect of rent and electricity for the Wat Tyler Café included in the catering service budget.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	15.7	15.7

### Country Parks

Wat Tyler (Pitsea), including the Heritage Centre  
The Wick (Wickford)  
Queen's Park (Billericay)

### Nature Reserves

There are currently 9 nature reserves within the Borough including Norsey Wood and Mill Meadows.

### Key Partnerships

The Royal Society for the Protection of Birds (RSPB)  
Essex County Council (ECC)  
Environment Agency  
Veolia Environmental Services Limited  
Essex Wildlife Trust  
Natural England  
Essex Field Club  
The Conservation Volunteers  
8 local 'Friends' groups associated with Countryside sites



## LEISURE

### SPORTING VILLAGE

The Sporting Village is managed under contract on behalf of the Council by Community Solutions for Leisure Basildon Limited (CSL), the consortia created to deliver the centre. The Leisure Operator within that consortia is Sports and Leisure Management Ltd (SLM) who operate under the brand 'Everyone Active'. The contract with CSL is for 25 years.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Contractor Payments	153	157	161	165	169	
2. Contract Provision for Lifecycle Costs	499	500	510	520	531	A
3. Management & Administration						
(a) Operational Administration Costs	18	36	29	29	29	
(b) Support Costs	13	13	13	13	13	
4. Capital Charges	800	800	800	800	800	
<b>TOTAL NET COST</b>	1,483	1,506	1,513	1,527	1,542	

Notes:

A Item 2 reflects lifecycle costs for special repairs, replacement and renewals within this Council asset to ensure longer term viability.

### Service Statistics

#### This facility includes:

- 50 metre swimming pool: able to split into two 25m pools with seating for over 400 spectators;
- teaching pool;
- 8 badminton court sports hall;
- regional gymnastics centre and home to the South Essex Gymnastics Club;
- fitness suite and multi-purpose studios;
- climbing wall;
- 6 floodlit artificial five-a-side football pitches;
- meeting rooms, crèche and café;
- athletics grandstand for 750 spectators;
- floodlit netball courts;

#### Service Outcomes

- 1,328,696 visits in 2015/16

For more information visit: [www.everyoneactive.com/centre/basildon-sporting-village](http://www.everyoneactive.com/centre/basildon-sporting-village)

## LEISURE

### LEISURE FACILITIES & SERVICES

This service is responsible for the Leisure facilities provided within the Borough including the Golf Course, Billericay Pool and the sites contracted out to Sports Leisure Management Ltd (SLM) (excluding the Sporting Village which is shown separately). Leisure initiatives such as Community Sports Network, Sports Development Grant and Arts Development Grant are also reflected here.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	57	61	-	-	-	A
2. Premises	193	54	1	1	1	
3. Supplies & Services	26	34	28	28	28	
4. Third Party Payments	438	453	464	476	487	B
5. Management & Administration						
(a) Operational Administration Costs	37	67	56	56	56	
(b) Support Costs	29	25	25	25	25	
6. Capital Charges	253	225	212	212	212	
Less:	1,033	919	786	798	809	
7. Income	(155)	(71)	(6)	(6)	(6)	A
8. Joint Use Recharges	(45)	(33)	-	-	-	A
<b>TOTAL NET COST</b>	<b>833</b>	<b>815</b>	<b>780</b>	<b>792</b>	<b>803</b>	

Notes:

A Items 1, 7 and 8 reflect the employees costs, income from grants and services provided, and recharges made to South Essex College, associated with Basildon Sports Centre, which closed on 30th September 2016.

B Item 4 reflects the payments made to Sports and Leisure Management Ltd under the Leisure Contract.

#### Service Statistics

Original 2016/17	Estimate 2017/18
---------------------	---------------------

#### Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)

2.5

-

#### Swimming Pools leased to First Strokes

Billericay

#### Sports and Leisure Management Ltd (SLM) managed sites

Eversley Leisure Centre

Wickford Swimming Pool

#### Service Outcomes

- 352,261 visits at Eversley Leisure & Wickford Swim & Fitness Centre in 2015/16

## LEISURE

### TOWNGATE THEATRE

This service is responsible for the provision of professional shows, community activities and the production of the Christmas pantomime.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	376	397	513	513	514	
2. Premises	347	134	136	139	141	
3. Transport	1	3	3	3	3	
4. Supplies & Services	821	759	768	800	811	
5. Management & Administration						
(a) Operational Administration Costs	37	41	36	36	36	
(b) Support Costs	148	105	105	105	105	
6. Capital Charges	194	334	365	342	342	
Less:	1,924	1,773	1,926	1,938	1,952	
7. Income	(1,018)	(1,118)	(1,195)	(1,230)	(1,240)	
8. Recharge to Other Council Services	(114)	(86)	(86)	(86)	(86)	A
<b>TOTAL NET COST</b>	792	569	645	622	626	B

Notes:

- A Item 8 reflects recharges to other Council services in respect of room bookings and to Catering & Bar in respect of rent & electricity.
- B The service reviewed its business plan in 2015/16 which has increased both operational income and expenditure resulting in a reduced total net cost.

#### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	11.4	15.7

#### Service Outcomes

- Provided 116 professional shows in 2015/16
- Provided 182 days of Community bookings in 2015/16
- Provided 59 Panto performances over 28 days in 2015/16

## LEISURE

### CATERING & BAR

This service is responsible for the provision of the café at Wat Tyler, the restaurant and bar at the Towngate Theatre as well as the accompanying bar operations and refreshments in the Basildon Centre for meetings and presentations.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	144	120	136	136	136	
2. Supplies & Services	146	137	146	155	161	A
3. Recharge from Other Council Services	44	44	44	44	44	B
4. Management & Administration						
(a) Operational Administration Costs	16	28	22	22	22	
(b) Support Costs	26	26	26	26	26	
Less:	376	355	374	383	389	
5. Income	(307)	(346)	(355)	(364)	(374)	A
<b>TOTAL NET COST</b>	69	9	19	19	15	

Notes:

A Items 2 and 5 reflect changes made within the 2015/16 Towngate Business Plan.

B Item 4 reflects recharges from the Towngate Theatre and Wat Tyler Centre in respect of electricity and rent.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	3.6	6.1

### Service Outcomes

- 155,000 transactions were generated in 2015/16

BUDGET 2017/18  
AND TWO YEAR FORWARD  
FINANCIAL FORECAST TO 2019/20

**REGENERATION &  
PARTNERSHIPS**

## REGENERATION & PARTNERSHIPS

### SUMMARY

Item	Actual	Original Budget	Estimates		
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000
1. Economic Development	457	317	352	352	352
2. Basildon Town Centre	282	237	228	231	234
3. Regeneration Delivery	903	770	1,543	793	793
4. Development & Investment	49	195	177	177	177
5. Planning Policy, Housing & Regeneration Strategy	771	492	472	473	475
<b>TOTAL NET COST</b>	2,462	2,011	2,772	2,026	2,031

## REGENERATION & PARTNERSHIPS

### ECONOMIC DEVELOPMENT

The Economic Development service lead on implementing Basildon Council's Economic Policy and related action plan. The key areas of activity include supporting local residents to access local employment opportunities, promoting apprenticeships and school/business partnerships, assisting local companies to trade, innovate and grow, attracting new investment and promoting the Borough and attracting external income to the Council.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	277	160	195	195	195	
2. Transport	1	2	2	2	2	
3. Supplies & Services	133	29	29	29	29	A
4. Third Party Payments	3	14	14	14	14	
5. Management & Administration						
(a) Accommodation Costs	8	8	8	8	8	
(b) Operational Administration Costs	55	38	38	38	38	
(c) Support Costs	72	66	66	66	66	
	549	317	352	352	352	
Less:						
6. Income	(92)	-	-	-	-	A
<b>TOTAL NET COST</b>	457	317	352	352	352	

Notes:

- A Items 3 and 6 include income and expenditure for grant funding received from EU Partnerships in respect of Euro-Asia Sustainable Towns (EAST) partnership project.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.0	4.0

## REGENERATION & PARTNERSHIPS

### BASILDON TOWN CENTRE

This service is responsible for the ongoing maintenance of Basildon Town Square and St. Martin's Square. The costs also reflect Town Centre management activities including provision for Christmas lighting.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Premises	181	174	176	179	182	
2. Supplies & Services	51	30	29	29	29	
3. Management & Administration						
(a) Operational Administration Costs	71	41	33	33	33	
(b) Support Costs	11	12	12	12	12	
4. Capital Charges	39	39	37	37	37	
Less:	353	296	287	290	293	
5. Income	(71)	(59)	(59)	(59)	(59)	A
<b>TOTAL NET COST</b>	282	237	228	231	234	

Notes:

A Item 5 reflects income from hire of pitch fees and leasing of shops.



## REGENERATION & PARTNERSHIPS

### REGENERATION DELIVERY

This service consists of a specialist team designed to support all of the major regeneration and development projects across the Borough including Pitsea, Wickford, Laindon and Billericay Town Centre regeneration programmes and the Basildon Town Centre masterplan. The masterplan sets out a comprehensive programme of improvements that will transform the Town Centre to 2030 and beyond in partnership with Barratt Homes and Wilson Bowden Developments.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	449	459	275	275	275	A
2. Supplies & Services	383	53	760	10	10	
3. Management & Administration						
(a) Accommodation Costs	15	14	14	14	14	
(b) Operational Administration Costs	96	134	134	134	134	
(c) Support Costs	321	360	360	360	360	
	1,264	1,020	1,543	793	793	
Less:						
4. Income	(361)	(250)	-	-	-	A
<b>TOTAL NET COST</b>	903	770	1,543	793	793	

Notes:

- A Item 4 reflects the contribution received from Barratt Wilson Bowden towards the Basildon Town Centre regeneration project, the funding for which ended in 2016/17.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	8.0	5.0

## REGENERATION & PARTNERSHIPS

### DEVELOPMENT & INVESTMENT

This service provides support for the delivery of the New Homes Programme and the regeneration of the Craylands & Fryerns estates in partnership with Swan Housing.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	143	163	145	145	145	
2. Transport	1	2	2	2	2	
3. Supplies & Services	525	3	3	3	3	
4. Management & Administration						
(a) Accommodation Costs	13	13	13	13	13	
(b) Operational Administration Costs	23	17	17	17	17	
(c) Support Costs	35	47	47	47	47	
Less:	740	245	227	227	227	
5. Income	(640)	(50)	(50)	(50)	(50)	A
6. Recharge to the Housing Revenue Account	(51)	-	-	-	-	
<b>TOTAL NET COST</b>	49	195	177	177	177	

Notes:

A Item 5 relates to external income received relating to housing regeneration projects from Swan Housing.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.0	4.0

## REGENERATION & PARTNERSHIPS

### PLANNING POLICY, HOUSING AND REGENERATION STRATEGY

This service supports the production, review and monitoring of a responsive integrated Housing Strategy, Regeneration Strategies and development of the Local Plan and Community Infrastructure Levy, as well as monitoring and implementing national legislative and policy changes.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	393	388	408	409	411	
2. Transport	2	2	2	2	2	
3. Supplies & Services	74	28	26	26	26	
4. Local Plan	316	9	9	9	9	A
5. Management & Administration						
(a) Operational Administration Costs	9	7	7	7	7	
(b) Support Costs	56	58	58	58	58	
Less:	850	492	510	511	513	
6. Recharge to the Housing Revenue Account	(79)	-	(38)	(38)	(38)	
<b>TOTAL NET COST</b>	771	492	472	473	475	

Notes:

- A Item 4 reflects the anticipated costs relating to the development of the Local Plan. The Local Plan investment of £1.5m was established in 2009.

#### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	9.0	9.0

#### This service is responsible for:

- the regular surveying of the area's economic, social and environmental characteristics;
- the production, review and monitoring of the statutory Development Plan documents, Supplementary Planning documents, Development Briefs, and a Community Infrastructure Levy;
- monitoring national legislative, policy and guidance changes and ensuring other services are aware of them to make changes as necessary, as well as respond to national, regional and local consultations;
- supporting the Housing Service and Regeneration delivery teams to develop and review policy, strategies and action plans;
- delivery of statutory Neighbourhood Planning and Strategic Planning functions for the Local Planning Authority.



**BUDGET 2017/18  
AND TWO YEAR FORWARD  
FINANCIAL FORECAST TO 2019/20**

**CORPORATE &  
CENTRAL**

## CORPORATE & CENTRAL

### SUMMARY

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates		
			2017/18 £'000	2018/19 £'000	2019/20 £'000
1. Democratic Representation	1,084	954	969	969	969
2. General Administration & Corporate Core	2,127	4,104	3,507	260	(1,564)
3. Emergency Planning & Business Continuity	134	137	141	141	141
4. Central Expenses	412	1,473	1,490	1,490	1,491
5. Corporate Staffing	2,560	2,636	5,487	1,266	1,279
6. Insurance Pool	(204)	(219)	-	-	-
7. Capital Financing	(1,848)	(1,136)	(2,438)	(2,298)	(2,200)
8. Commercial Development	-	-	1,900	250	250
9. Other Corporate Expenses	2,006	1,025	808	637	637
<b>TOTAL NET COST</b>	6,271	8,974	11,864	2,715	1,003

## CORPORATE & CENTRAL

### DEMOCRATIC REPRESENTATION

This budget covers the cost of managing and administering the Council's decision making processes, various allowances paid to Members of the Council in accordance with the approved Members Allowances Scheme, provision for the Mayor's travel and hospitality and for Member Training and Development.

Item	Actual	Original Budget	Estimates			Notes
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Members' Allowances & Training	430	434	457	457	457	
2. Supplies & Services	14	6	6	6	6	
3. Management & Administration						
(a) Accommodation Costs	139	137	137	137	137	
(b) Operational Administration Costs	516	405	397	397	397	
(c) Support Costs	200	186	186	186	186	
Less:	1,299	1,168	1,183	1,183	1,183	
4. Recharge to the Housing Revenue Account	(215)	(214)	(214)	(214)	(214)	
<b>TOTAL NET COST</b>	1,084	954	969	969	969	

### Service Statistics

	Estimate 2016/17	Estimate 2017/18
Number of Councillors	42	42

## CORPORATE & CENTRAL

### GENERAL ADMINISTRATION & CORPORATE CORE

This budget includes administration and other support costs together with provisions for various initiatives and functions not directly attributable to particular services at the time the budget was agreed.

It also reflects the costs associated with corporate management of the organisation including all activities undertaken by the Council as an elected multi-purpose organisation. Such functions include overall strategic policy making, representing local interests and duties arising from public accountability.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Central Provision for Salaries Changes inc Pay Award	-	1,185	934	1,784	2,114	
2. Central Provision for Legislative Changes	-	770	775	775	775	
3. Supplies & Services	26	389	319	319	319	
4. Management & Administration						
(a) Accommodation Costs	6	9	9	9	9	
(b) Operational Administration Costs	668	491	491	491	491	
(c) Support Costs	1,726	1,606	1,571	1,571	1,571	
(d) Customer Service Centre	-	173	173	173	173	
(e) Other	563	157	27	(261)	(185)	
5. Efficiency Savings	-	(219)	-	(4,141)	(6,371)	
Less:	2,989	4,561	4,299	720	(1,104)	
6. Income	(862)	(457)	(792)	(460)	(460)	
<b>TOTAL NET COST/(SURPLUS)</b>	2,127	4,104	3,507	260	(1,564)	

### Service Statistics

	Estimate 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	7.0	7.0



## CORPORATE & CENTRAL

### EMERGENCY PLANNING & BUSINESS CONTINUITY

This budget supports the Council's responsibilities in respect of the Civil Contingencies Act 2004. Basildon Council has an important role to play in the event of an emergency occurring within the Borough and the Emergency Planning service works with frontline emergency services and other local authorities in Essex to ensure that the Council is prepared to respond and assist the community in time of need.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	122	121	125	125	125	
2. Transport	3	4	4	4	4	
3. Supplies & Services	17	19	19	19	19	
4. Management & Administration						
(a) Accommodation Costs	6	6	6	6	6	
(b) Operational Administration Costs	5	5	5	5	5	
(c) Support Costs	16	17	17	17	17	
	169	172	176	176	176	
Less:						
5. Recharge to the Housing Revenue Account	(35)	(35)	(35)	(35)	(35)	
<b>TOTAL NET COST</b>	134	137	141	141	141	

#### Service Statistics

	Estimate 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

## CORPORATE & CENTRAL

### CENTRAL EXPENSES

This budget relates to a range of fees and charges payable by the Council for corporate functions.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Bank Charges	136	77	107	107	107	
2. External Audit Fees	88	96	96	96	96	A
3. Repairs & Maintenance	(9)	915	915	915	915	B
4. Postages	-	180	162	162	162	C
5. Printing & Photocopying	108	112	112	112	112	D
6. Furniture	23	20	20	20	20	D
7. Stationery	21	22	22	22	22	D
8. Mobile Phones	28	26	26	26	26	D
9. Legal Information & Support	136	117	122	122	123	E
10. Recharge from Other Council Services	17	25	25	25	25	F
11. Management & Administration						
(a) Accommodation Costs	4	4	4	4	4	
(b) Operational Administration Costs	13	11	11	11	11	
(c) Support Costs	60	57	57	57	57	
(d) Customer Service Centre	-	-	-	-	-	
Less:	625	1,662	1,679	1,679	1,680	
12. Income	(18)	(12)	(12)	(12)	(12)	
13. Recharge to the Housing Revenue Account	(195)	(177)	(177)	(177)	(177)	
<b>TOTAL NET COST</b>	412	1,473	1,490	1,490	1,491	

Notes:

- A Item 2 comprises of two elements; the audit fee which covers the audit of the financial statements and value for money conclusion and the certification fee that relates to certification of the housing benefit claim.
- B Item 3 reflects the centralisation of the Repairs & Maintenance budget; this budget is allocated out with actual expenditure each year to individual services where the costs are incurred.
- C Item 4 reflects the centralisation of the postages budget and includes Hybrid Mail. The budget is allocated out with actual expenditure each year to individual services where the costs are incurred.
- D Items 5 to 8 reflect a number of central budgets previously held within other service budgets.
- E Item 9 reflects the costs associated with administering, on average, 700 Freedom of Information requests and 20 ombudsman cases per year.
- F Item 10 reflects a charge to Stationery costs for the use of the Central Stores service.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	3.8	3.8

## CORPORATE & CENTRAL

### CORPORATE STAFFING

This budget includes a range of staff related costs including the pension provision.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Corporate Pension Contributions	2,989	3,126	<b>7,824</b>	789	811	A
2. Corporate Training Expenses	323	300	<b>316</b>	316	315	B
3. Recruitment & Welfare	83	110	<b>110</b>	110	110	B
4. Staff Car Parking	117	114	<b>155</b>	155	155	C
5. Apprentices & Graduate Trainee Programme	253	246	<b>266</b>	266	266	D
6. Management & Administration						
(a) Support Costs	59	45	<b>30</b>	30	30	
(b) Customer Service Centre	-	7	<b>7</b>	7	7	
Less:	3,824	3,948	<b>8,708</b>	1,673	1,694	
7. Recharge to the Housing Revenue Account	(1,264)	(1,312)	<b>(3,221)</b>	(407)	(415)	E
<b>TOTAL NET COST</b>	2,560	2,636	<b>5,487</b>	1,266	1,279	

Notes:

- A Item 1 provides figures that allow for the impact of the outcome of the 2016 actuarial review. A single deficit payment of £7.06 million, covering the three years to 31 March 2020, will be made in April 2017. This results in a saving of approximately a £0.5 million over the three years compared to alternative payment profiles. The charge to the General Fund balance of this payment will be managed through the contingency reserve such that the charge will effectively be one third of the payment in each year.
- B Items 2 & 3 relate to Corporate Training and Staff Welfare expenses, including the centralisation of all training budgets.
- C Item 4 relates to the cost of providing staff car parking.
- D Item 5 relates to the staffing costs of the Council's Apprentice and Graduate Trainee programme.
- E Item 7 reflects the recharge to the Housing Revenue Account in respect of pension related expenses.

#### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	13.5	13.5

## CORPORATE & CENTRAL

### INSURANCE POOL

The Insurance Pool provides flexibility in addressing Basildon Council's insurance requirements within the context of general risk management, leading to net savings for the Council through self-insurance and other initiatives. Insurance costs are recharged to other Council services.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	164	160	165	165	165	
2. Premiums Payable	1,458	1,569	1,625	1,786	1,981	A
3. Gross Claims	825	800	800	800	800	
4. Supplies & Services	23	23	14	24	14	
5. Management & Administration						
(a) Accommodation Costs	7	7	7	7	7	
(b) Operational Recharges	11	11	8	8	8	
(c) Support Costs	27	27	27	27	27	
Less:	2,515	2,597	2,646	2,817	3,002	
6. Charges to Other Council Services	(2,108)	(2,157)	(1,998)	(2,128)	(2,286)	B
7. External Charges						
(a) Premiums	(582)	(630)	(623)	(664)	(691)	
(b) Castle Point Borough Council	(29)	(29)	(25)	(25)	(25)	
<b>TOTAL NET SURPLUS</b>	(204)	(219)	-	-	-	

Notes:

- A Item 2 includes an adjustment in 2015/16 and 2018/19 for the actuarial review which occurs every three years.
- B Item 6 reflects charges made to Services in respect of premiums and expenses on claims.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.6	4.6

## CORPORATE & CENTRAL

### CAPITAL FINANCING

This page brings together debt and asset related activities after allowing for recharges to services elsewhere in the Council's budget. Interest earned on cash balances is netted off against interest charges here. The budget reflects the split of debt between the General Fund and Housing Revenue Account as part of the implementation of HRA self financing on 1 April 2012.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
<b>TREASURY MANAGEMENT ACTIVITIES</b>						
1. Traditional Borrowing	10,356	10,767	<b>10,123</b>	9,457	9,240	A
2. Less: Investment Income	(287)	(72)	<b>(174)</b>	(124)	(157)	A
Net Borrowing	10,069	10,695	<b>9,949</b>	9,333	9,083	
3. Conventional Debt Repayment	1,286	490	<b>340</b>	511	548	B
4. Other Interest Payable	748	7	<b>21</b>	21	20	C
	12,103	11,192	<b>10,310</b>	9,865	9,651	
Less Recharges to:						
5. Housing Revenue Account	(10,156)	(10,406)	<b>(9,571)</b>	(8,958)	(8,646)	D
Net Treasury Management	1,947	786	<b>739</b>	907	1,005	
<b>ASSET MANAGEMENT ACTIVITIES</b>						
6. Direct Revenue Financing of Assets						
- Special Repairs & Maintenance	62	695	<b>160</b>	-	-	
Net Asset Management	62	695	<b>160</b>	-	-	
<b>CAPITAL CHARGES TO SERVICES</b>						
7. Depreciation on Council assets	(3,557)	(2,367)	<b>(3,087)</b>	(2,955)	(2,955)	
8. Deferred charges	(300)	(250)	<b>(250)</b>	(250)	(250)	
Net Capital Charges	(3,857)	(2,617)	<b>(3,337)</b>	(3,205)	(3,205)	E
<b>TOTAL NET SURPLUS</b>	<b>(1,848)</b>	<b>(1,136)</b>	<b>(2,438)</b>	<b>(2,298)</b>	<b>(2,200)</b>	

Notes:

- A Items 1 and 2 relate to the net interest payable on all the Council's outstanding debt reduced by any expecting income earned from surplus cash balances.
- B Item 3 relates to borrowing for General Fund capital purposes.
- C Item 4 refers mainly to interest payable on internal ring-fenced accounts such as the Housing Revenue Account.
- D Item 5 is the net contribution from the Housing Revenue Account for interest on outstanding housing-related debt. It also includes charges for debt management expenses and amortised premiums and discounts on debt repaid prematurely.
- E Items 7 & 8 relate to costs charged elsewhere in the Council's budget which are not required to be met from Council Tax. They are therefore reversed out of the net budget here.

### Service Statistics

	Actual 2015/16 £m	Original 2016/17 £m	Estimate 2017/18 £m	Estimate 2018/19 £m	Estimate 2019/20 £m
<b>Capital Financing Requirement</b>					
HRA	206.2	205.5	205.5	205.4	205.3
Non Housing	37.1	32.9	36.9	38.1	38.3
	<b>243.3</b>	<b>238.4</b>	<b>242.4</b>	<b>243.5</b>	<b>243.6</b>
<b>Average rates of interest:</b>	%	%	%	%	%
Borrowing Rate	5.16	4.91	4.84	4.71	4.60
Investment Return	0.44	0.30	0.30	0.30	0.55

## CORPORATE & CENTRAL

### COMMERCIAL DEVELOPMENT

The Commercial Team was established in 2016/17 to support the Council's *Future:Basilon* programme and the development of the 'Focus for Commercial' programme. The team will focus on developing a commercial strategy and portfolio to increase income, share costs and develop innovative ways of delivering council services.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	-	-	125	125	125	
2. Supplies & Services	-	-	125	125	125	
3. Spend to Grow	-	-	500	-	-	A
4. Digital & Demand Investment	-	-	1,150	-	-	B
<b>TOTAL NET COST</b>	-	-	1,900	250	250	

Notes:

- A Investment fund to support commercial initiatives and progress ideas which could either generate income or reduce costs.
- B Costs to support the Council's digital and demand programme to be implemented in 2017/18.

### Service Statistics

	Original 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	-	4.0

## CORPORATE & CENTRAL

### OTHER CORPORATE EXPENSES

Item	Actual	Original Budget	Estimates			Notes
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Supplies & Services						
(a) Essex On-Line Partnership	5	5	5	5	5	A
(b) IT Initiatives	595	461	271	161	161	B
(c) Community Engagement Programme	12	-	-	-	-	
(d) CCTV	35	52	52	52	52	
(e) Investment Projects	688	-	70	-	-	
(f) Contribution to Partnerships	19	25	10	10	10	C
(g) Other	202	65	5	5	5	D
(h) Contribution to HRA	386	346	356	365	365	E
2. Management & Administration						
(a) Accommodation Costs	8	8	8	8	8	
(b) Operational Administration Costs	56	38	38	38	38	
(c) Support Costs	110	41	41	41	41	
3. Capital Charges	32	32	-	-	-	
Less:	2,148	1,073	856	685	685	
4. Income	(19)	-	-	-	-	
5. Recharge to the Housing Revenue Account	(123)	(48)	(48)	(48)	(48)	B
<b>TOTAL NET COST</b>	<b>2,006</b>	<b>1,025</b>	<b>808</b>	<b>637</b>	<b>637</b>	

Notes:

- A Item 1(a) relates to the Council's contribution to the Essex On-Line Partnership.
- B Item 1(b) and Item 5 relates to corporate IT initiatives.
- C Item 1(f) relates to Basildon Renaissance Partnership.
- D Item 1(g) includes a general provision for sundry debtor write offs.
- E Item 1(h) relates to a General Fund contribution to the HRA in respect of amenity maintenance and the Anti Social Behaviour Team.

### Service Statistics

**Investment Projects 2015/16 Item 1(e) includes:**

- Street Scene & Furniture
- Pitsea Town Centre
- Renovation of 'The Place' in Pitsea
- Community Assets Review
- Laindon Centre Regeneration
- Billericay High Street Public Realm Work
- Wickford Town Centre Regeneration & New Toilets
- Community Investment Fund
- High Performing Organisation
- Car Parking - Nethermayne & Burstead
- WW1 Commemoration Events
- Markhams Chase Recreation Ground & Facilities
- Various Play Areas
- Rubbish Amnesties
- Wickford Street Scene





BUDGET 2017/18  
AND TWO YEAR FORWARD  
FINANCIAL FORECAST TO 2019/20

**MANAGEMENT &  
ADMINISTRATION**

## MANAGEMENT & ADMINISTRATION

### SUMMARY

Item	Actual	Original Budget	Estimates		
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2020/21 £'000
1. Management & Administration Support	17,949	17,033	<b>16,676</b>	16,571	16,588
2. Customer Service Centre	3,026	2,405	<b>2,208</b>	2,145	2,092
3. Office Accommodation	2,349	1,926	<b>1,908</b>	1,923	1,945
	23,324	21,364	<b>20,792</b>	20,639	20,625
Less:					
4. Income	(363)	(374)	<b>(848)</b>	(847)	(848)
5. Recharge to Other Council Services	(17,849)	(17,247)	<b>(16,739)</b>	(16,646)	(16,690)
6. Recharge to the Housing Revenue Account	(5,112)	(3,743)	<b>(3,205)</b>	(3,146)	(3,087)
<b>TOTAL NET COST</b>	-	-	-	-	-

The above summary represents the costs of the following Council services:

- Executive Leadership Team
- Corporate Finance
- Legal, Procurement & Corporate Governance
- Audit & Risk Management
- Property & Regeneration Services
- Revenues & Benefits Support
- Customer Services, ICT & Facilities
- Customer Service Centre
- Policy, Performance & Review
- Human Resources, Organisational Design & Payroll
- Democratic Services
- Environment & Community Services Support
- Street Scene & Leisure Services Support
- Housing Services Support
- Marketing & Communications
- Office Accommodation

## MANAGEMENT & ADMINISTRATION

### MANAGEMENT & ADMINISTRATION SUPPORT

This budget represents the salaries and associated costs relating to Council Management & Administration services which are subsequently charged direct to Services.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	11,913	11,157	<b>11,037</b>	11,047	11,049	
2. Supplies & Services	6,036	5,876	<b>5,639</b>	5,524	5,538	
Less:	17,949	17,033	<b>16,676</b>	16,571	16,587	
3. Income	(255)	(128)	<b>(127)</b>	(127)	(127)	
4. Recharge to Other Council Services	(14,080)	(13,891)	<b>(13,889)</b>	(13,784)	(13,800)	
5. Recharge to the Housing Revenue Account	(3,614)	(3,014)	<b>(2,660)</b>	(2,660)	(2,660)	
<b>TOTAL NET COST</b>	-	-	-	-	-	

### Service Statistics

	Original 2016/17		Estimate 2017/18	
	F.T.E.	£'000	F.T.E.	£'000
Corporate Support	58.5	2,349	58.5	2,402
Customer Services (Excluding Customer Service Centre)	90.0	3,475	81.0	3,368
Executive Corporate Support	19.6	781	14.6	582
Executive Team	3.7	523	3.7	551
Housing Services	6.2	325	6.2	339
Place Shaping & Futures	26.1	1,194	26.1	1,262
Resourcing	49.0	1,925	49.0	2,006
Street Scene & Leisure	14.2	585	13.2	527
	<u>267.3</u>	<u>11,157</u>	<u>252.3</u>	<u>11,037</u>

## MANAGEMENT & ADMINISTRATION

### CUSTOMER SERVICE CENTRE

This budget represents the salaries and associated costs relating to the Customer Service Centre to provide a single point-of-contact for customers of Basildon Council.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	1,401	1,457	1,332	1,334	1,334	
2. Supplies & Services	218	170	165	160	166	
3. Management & Administration						
(a) Accommodation Costs	156	154	154	154	154	
(b) Operational Administration Costs	83	75	75	75	75	
(c) Support Costs	1,160	267	267	267	267	
(d) Customer Service Centre	-	274	215	155	96	
4. Capital Charges	8	8	-	-	-	
	3,026	2,405	2,208	2,145	2,092	
Less:						
5. Recharge to Other Council Services	(1,860)	(1,884)	(1,910)	(1,907)	(1,913)	
6. Recharge to the Housing Revenue Account	(1,166)	(521)	(298)	(238)	(179)	
<b>TOTAL NET COST</b>	-	-	-	-	-	

#### Service Statistics

	Original 2016/17	Estimate 2017/18
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#### Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	76.1	76.1
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#### The service is responsible for:

- handling all entry level enquiries to the Council via telephone through the golden telephony number for Council Tax, Housing Benefits, Housing Repairs, Housing Allocations, Streetcare, Planning, Environmental Health, Payments, Complaints and Compliments and Councillor enquiries;
- responding to all entry level emails received to the Council in relation to the services mentioned above, equates to in excess of 3,000 per month;
- handling upwards of 32,000 telephony enquiries per month;
- handling enquiries to the Council face-to-face for Council Tax, Housing Benefits, Housing Advice and Assessments, Homelessness and Payments;
- handling upwards of 6,000 face to face transactions per month;
- processing in excess of 30,000 inbound and outbound white mail correspondence for the Council per month;
- facilitating all face to face payment transactions;
- facilitating all scanning services for Revenues & Benefits and Housing services;
- collating satisfaction figures on behalf of the Council.

## MANAGEMENT & ADMINISTRATION

### OFFICE ACCOMMODATION

This budget relates to the Basildon Centre and Barleylands Depot.

Item	Actual	Original Budget	Estimates			Notes
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	
1. Employees	484	434	457	457	457	
2. Premises	1,242	929	858	872	888	
3. Transport	6	5	5	5	5	
4. Supplies & Services	106	81	80	81	82	
5. Management & Administration						
(a) Operational Administration Costs	55	40	40	40	40	
(b) Support Costs	150	125	125	125	125	
6. Capital Charges	306	312	343	343	343	
Less:	2,349	1,926	1,908	1,923	1,940	
7. Income	(108)	(246)	(721)	(720)	(720)	A
8. Recharge to Other Council Services	(1,909)	(1,472)	(940)	(955)	(972)	
9. Recharge to the Housing Revenue Account	(332)	(208)	(247)	(248)	(248)	
<b>TOTAL NET COST</b>	-	-	-	-	-	

Notes:

A Item 7 reflects an increase in income due to rent from DWP (Department for Work & Pensions) for occupancy in the Basildon Centre.

### Service Statistics

	Estimate 2016/17	Estimate 2017/18
<b>Employees</b>		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	16.7	16.7



BUDGET 2017/18  
AND TWO YEAR FORWARD  
FINANCIAL FORECAST TO 2019/20

**HOUSING REVENUE  
ACCOUNT**

## HOUSING REVENUE ACCOUNT

### SUMMARY

The Housing Revenue Account includes all the income and expenditure associated with the Council's function as a social housing landlord. The items that can be debited and credited to the account are determined by statute.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
<b>EXPENDITURE</b>						
1. Management	15,238	16,230	<b>16,668</b>	13,979	14,154	
2. Repairs	11,943	12,057	<b>10,704</b>	11,624	11,624	
3. Debt Management Expenses	63	84	<b>86</b>	88	88	
4. Depreciation	11,663	10,183	<b>11,663</b>	11,663	11,663	
5. Other Expenses	835	247	<b>250</b>	155	(40)	
	<b>39,742</b>	<b>38,801</b>	<b>39,371</b>	<b>37,509</b>	<b>37,489</b>	
<b>RESOURCES</b>						
6. Rent Income	(50,242)	(48,945)	<b>(48,158)</b>	(47,033)	(46,086)	
7. Charges for Services and Facilities	(4,481)	(4,521)	<b>(4,096)</b>	(4,207)	(4,329)	
8. General Fund Contribution	(506)	(410)	<b>(420)</b>	(421)	(421)	
	<b>(55,229)</b>	<b>(53,876)</b>	<b>(52,674)</b>	<b>(51,661)</b>	<b>(50,836)</b>	
<b>NET COST OF SERVICES</b>	<b>(15,487)</b>	<b>(15,075)</b>	<b>(13,303)</b>	<b>(14,152)</b>	<b>(13,347)</b>	
9. Net Interest	9,936	9,707	<b>9,600</b>	9,100	8,900	
10. Other Capital Financing Costs	157	54	<b>54</b>	47	47	
11. (Surplus)/Deficit for the year	(5,394)	(5,314)	<b>(3,649)</b>	(5,005)	(4,400)	
12. Revenue Contribution to Capital Outlay	6,806	10,800	<b>3,010</b>	3,010	3,010	
13. Contribution to provision of new affordable housing	-	500	-	-	-	
<b>TOTAL NET COST/(SURPLUS)</b>	<b>1,412</b>	<b>5,986</b>	<b>(639)</b>	<b>(1,995)</b>	<b>(1,390)</b>	

### Balances

<b>Opening Balances</b>						
HRA	8,786	4,000	<b>4,000</b>	4,000	4,000	
Bad Debts Reserve	59	-	-	-	-	
Asset Management Reserve	12,158	10,255	<b>19,516</b>	20,155	22,150	
Treasury Management Reserve	600	600	<b>600</b>	600	600	
<b>Total HRA Reserves</b>	<b>21,603</b>	<b>14,855</b>	<b>24,116</b>	<b>24,755</b>	<b>26,750</b>	
<b>Closing Balances</b>						
HRA	8,798	4,000	<b>4,000</b>	4,000	4,000	
Asset Management Reserve	10,793	4,269	<b>20,155</b>	22,150	23,540	
Treasury Management Reserve	600	600	<b>600</b>	600	600	
<b>Total HRA Reserves</b>	<b>20,191</b>	<b>8,869</b>	<b>24,755</b>	<b>26,750</b>	<b>28,140</b>	

### Service Statistics

	Actual 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Estimate 2019/20
Number of dwellings					
Average for year	10,987	10,682	10,697	10,587	10,477
Average Rent per dwelling per week	£87.69	£87.64	£86.82	£85.95	£85.09



BUDGET 2017/18  
AND TWO YEAR FORWARD  
FINANCIAL FORECAST TO 2019/20

**CAPITAL  
PROGRAMME**

## CAPITAL PROGRAMME - GENERAL FUND

### SUMMARY

The General Fund capital programme makes provision for works to General Fund assets, replacement of vehicles and plant, private sector housing grants and a few projects throughout the district funded by external contributions.

Item	Actual	Original Budget	Estimates			Notes
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	
<b>EXPENDITURE</b>						
1. Housing	907	800	800	800	800	A
2. Leisure	227	395	160	-	-	B
3. Corporate & Central	1,448	3,143	487	487	487	C
4. 2015/16 Completed Schemes	1,409	-	-	-	-	D
5. Contingency Provision	-	50	50	50	50	
<b>Total</b>	3,991	4,388	1,497	1,337	1,337	
<b>LESS RESOURCES :</b>						
6. Capital Receipts	(621)	(150)	(150)	(150)	(150)	
7. Government Grants	(552)	(550)	(550)	(550)	(550)	
8. Section 106 Contributions	(33)	-	-	-	-	
9. Other Capital Contributions	(1,300)	(700)	-	-	-	
10. Direct Revenue Funding	(415)	-	(160)	-	-	
11. Net Requirement	(1,070)	(2,988)	(637)	(637)	(637)	
<b>Total</b>	(3,991)	(4,388)	(1,497)	(1,337)	(1,337)	

Notes:

	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000
Budgets above refer to the following schemes:				
A Disabled Facilities Grants (DFG)	800	800	800	800
	800	800	800	800
B Towngate Theatre Refurbishment	100	-	-	-
Hannakins Farm - Astro Turf	120	-	-	-
Park Improvements - Crouch	50	-	-	-
Nevendon Road Play Equipment	95	-	-	-
Wickford Memorial Park Fitness Equipment	30	-	-	-
Wickford Memorial Park Play Areas	-	150	-	-
Langdon Hills Recreation Ground Equipment	-	10	-	-
	395	160	-	-
C Major Improvements to Council Assets, annual provision	100	100	100	100
Former HRA Assets - Annual Provision	387	387	387	387
Hannakins Farm - Solar Panels	30	-	-	-
Witchards Car Parking	60	-	-	-
Wickford High Street CCTV	30	-	-	-
Basilidon Centre Redesign	2,256	-	-	-
Billericay High Street Works	280	-	-	-
	3,143	487	487	487
D 2015/16 completed schemes as follows:				
The Triangle Shops	1,368			
Flood Defence Works	10			
Car Parking Machines	31			
	1,409			

## CAPITAL PROGRAMME - HOUSING REVENUE ACCOUNT

### SUMMARY

The Council's Housing capital programme covers improvements to the housing stock and estates and works to meet the 'Decent Homes' standard.

Item	Actual 2015/16 £'000	Original Budget 2016/17 £'000	Estimates			Notes
			2017/18 £'000	2018/19 £'000	2019/20 £'000	
<b>EXPENDITURE</b>						
Internal Works	7,697	7,648	3,425	3,425	3,425	A
External Works	9,594	3,600	6,500	6,500	6,500	B
Common Parts Works	515	2,650	1,610	1,610	1,610	
Associated Assets Works	35	217	250	250	250	
<i>Sub-Total</i>	17,841	14,115	11,785	11,785	11,785	
Future Major Works	-	5,279	100	100	100	
Improvement Works	5,251	4,735	1,190	1,190	1,190	C
Estate Works	11	900	100	100	100	
Contingent Major Works	-	-	236	236	236	
Exceptional External Works	-	-	100	100	100	
Other Capital Works	621	254	1,950	1,950	1,950	D
<i>Sub-Total</i>	5,883	11,168	3,676	3,676	3,676	
Capital Total (Excluding Inflation & Fees)	23,724	25,283	15,461	15,461	15,461	
Inflation @ 2%	-	-	309	624	946	
Fees on Capital @ 5%	-	-	773	773	773	
Capital Total (Including Inflation & Fees)	23,724	25,283	16,543	16,858	17,180	
Acquisition & New Build	3,291	500	4,300	4,300	4,300	E
Overall Programme	27,015	25,783	20,843	21,158	21,480	
<b>LESS RESOURCES</b>						
MRA	(18,457)	(10,183)	(11,663)	(11,663)	(11,663)	
RCCO	(6,806)	(11,300)	(3,010)	(3,010)	(3,010)	
Capital Contributions	(973)	-	-	-	-	
Unsupported Borrowing	(311)	-	-	-	-	
RTB	(468)	(4,300)	(6,170)	(6,485)	(6,807)	
Total	(27,015)	(25,783)	(20,843)	(21,158)	(21,480)	
<b>NET POSITION</b>	-	-	-	-	-	

Notes:

- A This includes Kitchen & Bathroom Replacements
- B This includes Window, Door and Roof Works
- C Improvement Works include Fire Prevention and Environmental & Estate Improvement Works
- D This includes Disabled Adaptations
- E This provides for the acquisition and building of new housing