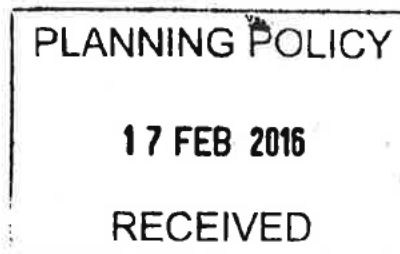


Head of Planning Services
Basildon Borough Council
The Basildon Centre
St Martin's Square
Basildon
Essex
SS14 1DI



26 January 2016

For the attention of The Head of Planning Services

Dear Sir

Application for Designation of the Hovefields and Honiley Neighbourhood Forum

I am writing to apply for the designation of a Neighbourhood Forum under Section 61(F) of the Town and Country Planning Act 1990 and in accordance with Part 3(8) of The Neighbourhood Planning Regulations 2012.

The application is made by the Hovefields and Honiley Neighbourhood Forum and is supported by a set of documents which together meet the requirements of the above legislation as they include the following:

- The name of the Neighbourhood Forum;
- A copy of the Written Constitution of the Neighbourhood Forum;
- The name of the Neighbourhood Area to which the application relates and a map to identify the area;
- The contact details of at least one member of the proposed Neighbourhood Forum to be made public;
- A statement which explains how the proposed Neighbourhood Forum meets the conditions contained in section 61F(5) of the 1990 Act

The above information demonstrates that the Hovefields and Honiley Neighbourhood Forum is a relevant body for the purposes of obtaining designation as a Neighbourhood Forum.

This application is being submitted in parallel with a separate application seeking designation of The Hovefields and Honiley Neighbourhood Area. Together, these designations will empower the local community to plan for the future development of Hovefields and Honiley through the preparation of a Neighbourhood Plan.

On behalf of the Hovefields and Honiley Neighbourhood Forum, I look forward to the Council's designation of the Neighbourhood Forum once statutory consultation procedures have been met.

Yours Sincerely



David Walsh
Chair, Hovefields and Honiley Neighbourhood Forum