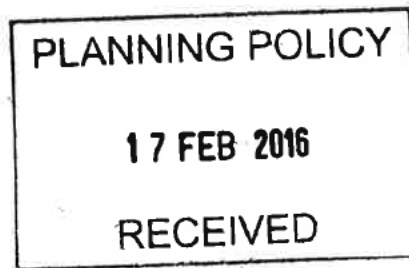


Head of Planning Services  
Basildon Borough Council  
The Basildon Centre  
St Martin's Square  
Basildon  
Essex  
SS14 1DI



7 February 2016

For the attention of            The Head of Planning Services

Dear Sir

**Application to designate a Neighbourhood Area from the Hovefields and Honiley Neighbourhood Forum.**

I am writing to apply for the designation of a Neighbourhood Area under The Neighbourhood Planning (General) Regulations 2012 for the designation of a Neighbourhood Area

We attach a map showing the proposed area for the Neighbourhood Forum which meets Regulation 5(1)(a).

We believe this is the appropriate area for our Neighbourhood Forum and meets Regulation 5(1)(b) because it is made up of the 2 adjoining areas widely known as 'Hovefields' and 'Honiley'. Residents of both areas were consulted for their views before the area was determined. It was agreed that the boundaries of the proposed area show the natural extent of our community. It was also agreed that to extend the area beyond these boundaries would encroach into community areas beyond our own.

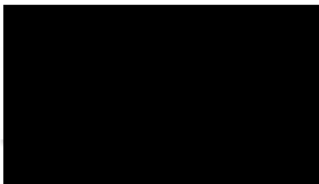
Research was carried out in an effort to identify Neighbourhood Forums and Residents Associations in adjacent communities to our own to possibly establish an affiliation with them. We were unable to identify any.

We intend to work closely with neighbouring communities that do not have a Forum or a Residents Association in developing our Neighbourhood Plan and co-operate over issues of mutual interest.

We are a relevant body to make this application under the terms of the Neighbourhood Forum Regulations and the Neighbourhood Planning Regulations 5(1)(c) because:

1. Our membership is open to everyone who lives or works in the area and to Councillors
2. We have more than 21 members
3. We have a written Constitution (attached Hovefields and Honiley Constitution)
4. We have been established to promote the social, economic and environmental well-being of our area.
5. We have a membership drawn from different sections of the community in the area.
6. Please see the Statement in our accompanying Application for Designation as a Neighbourhood Forum under the provisions of the Localism Act 2011 for more details and evidence on the above points.

Yours sincerely



Mr D Walsh  
Chair, Hovefields and Honiley Neighbourhood Forum.