

Budget & Financial Forecast 2015 - 2016

BUDGET - 2015/16

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DETAILED BUDGETS - 2015/16

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BUDGET 2015/16

GENERAL FUND BUDGET

On 19 February 2015, the Council approved a 2015/16 budget for Borough Council services of £28.3 million, which represented net spending of £29.3 million and use of reserves of £1.0 million. Spending in 2015/16 is £1.7 million lower than was budgeted in 2014/15 the difference being analysed broadly as follows:

	£ million
Inflation	1.0
2014/15 one-off investments	2.6 cr
Investment in services	1.0
Efficiency Savings and increased income	1.5 cr
Other (net)	0.4
Net increase in spending	<u>1.7 cr</u>

The total budget approved for 2015/16 was £29.7 million, when precepts totalling £375,569 in respect of Parish, Town and Village Councils were added to the budget for Borough Council services referred to above. The budget has produced a Band D Council Tax for 2015/16 of £252.81, no change compared to 2014/15. Summary supporting information is given on the pages that follow this introduction.

LOCAL GOVERNMENT FINANCE SETTLEMENT (GOVERNMENT SUPPORT)

When the Coalition Government came to power in 2010, it felt that local authorities were too dependent on central funding, giving them no incentive to build up the tax-base of their communities. The result was the Local Government Finance Act 2012, which launched a new system of central government support from April 2013. Every principal local authority, including Fire and Rescue Authorities (but not Police and Crime Commissioners), now has a stake in the business rate income raised in their area. If rating income grows, the authorities concerned will keep a share of that growth to support local services - but if rating income declines, then they will lose a share of their funding. The Business Rate Retention (BRR) scheme is described in more detail below.

The starting point for the first year of the new scheme is the old "Formula Grant" model supplemented by certain grants previously paid separately but now rolled into the new model. The total "Funding Assessment" is then split between a "Funding Baseline" (which is an amount to be retained locally out of rating income) and a new "Revenue Support Grant" (RSG) (paid as a fixed grant from central government). In 2015/16 and later years, the Funding Baseline will rise in line with inflation and RSG will be based on the provision made in the Spending Review. No adjustment will be made for changes in needs and resources until the whole system is reset, currently planned for 2020/21. Further detail of the Funding Assessment for 2015/16 is given on page 18.

In addition to the annual Funding Assessment, the government pays certain specific grants related to particular functions. Basildon has budgeted to receive the following sums in 2015/16 arising out of the Local Government Finance Settlement:

	£ million
Baseline Funding (retained out of business rates income)	6.3
Revenue Support Grant	4.2
Funding Assessment	<u>10.5</u>
New Homes Bonus	2.8
Council Tax Freeze Grant 2015/16	<u>0.2</u>
Total government support	<u>13.5</u>

BUSINESS RATES RETENTION

The Business Rates Retention (BRR) scheme changed nothing as far as the ratepayer is concerned. The change was solely in the way business rate income is distributed among local authorities.

Until 2012/13, 100% of rating income was paid by the Council (as billing authority) into a central government pool for redistribution as Formula Grant. Now, 50% goes to central government (as a contribution to the cost of RSG and other support to local government) and 50% is retained locally. Of this local share, Basildon keeps 40%, with 9% going to Essex County Council and 1% to the Essex Fire Authority. This produces for each authority a "Business Rates Baseline". This is then compared with its Baseline Funding and any excess further distributed to other authorities who have a shortfall. For Basildon, the figures for 2015/16 are as follows:

	£ million
Business Rates Baseline (40% local share of total assessed amount of rates collectible as billing authority)	33.3
Baseline Funding retained (part of Funding Assessment - see above)	<u>6.3</u> Cr
Excess income redistributed to authorities with shortfall (tariff)	<u>26.0</u>

These baseline figures are fixed in real terms until the reset. In practice however, Basildon's actual income will depend on the amount of rating income actually collectible for the year, which can change significantly as occupiers come and go, properties are demolished or improved, areas are regenerated and new retail, commercial or industrial developments open for business. If in the event Basildon's 40% local share exceeds its Baseline amount, then the Council will retain the surplus (subject to a levy), but will suffer the loss (subject to a safety net) if it falls short. The Government are encouraging authorities to use their planning and economic development powers to promote increases in the local rating base and thereby stimulate growth in the economy in line with its deficit reduction strategy.

Because of many uncertainties arising from the transition from the old scheme to the retention scheme, Basildon has budgeted on the cautious assumption that its share of rates income will equal its Business Rates Baseline (i.e. no growth or decline at this stage).

The safety net will compensate authorities for any loss greater than 7.5% of the Funding Baseline; in Basildon's case, the Council would have to meet the first £472,000. At national level, the cost of the safety net will be financed from a levy on surpluses. Locally, where Local Authorities have a surplus, 50% of that surplus will be paid in levy to the Government leaving the other 50% as additional retained income. In anticipation of growth in rates income in future years, Basildon joined with Thurrock Borough Council and the London

boroughs of Havering and Barking & Dagenham to form a business rates “pool” from the beginning of 2015/16 under which the levy rate would fall to only 4%, leaving surpluses to share among the partners of the pool. As explained above, however, Basildon has budgeted on a neutral basis at this stage.

NEW HOMES BONUS

Similar to the Business Rates Retention scheme, this is a Government incentive scheme that rewards local authorities with additional grant for increases in the local Council Tax base. For every additional home and empty homes brought back into use, Councils earn a bonus equal to the national average Council Tax of £1,456, plus £350 if it is an affordable home. It is payable each year for the first six years, shared in the ratio 80:20 between district and county councils in shire areas like Essex.

The scheme has been running since 2011/12, so this is the fourth year. Basildon is budgeting to receive grant of £2.8 million in 2015/16, which is an increase of £0.4 million on 2014/15.

FORECAST SPENDING, THE USE OF RESERVES & FUTURE COUNCIL TAX LEVELS

The Council's budget is prepared on the basis of a detailed budget year plus a three-year forward financial forecast to facilitate longer term financial planning and to support the Council's Corporate Plan. The forecast makes allowance for known or anticipated changes in legislation and other government demands as well changes in pay, prices and interest rates.

The budget has been prepared against the fundamental principles outlined in the Council's Medium Term Financial Strategy which are:

1. Maintain a sustainable financial position against a background of unprecedented financial uncertainty and reduced government funding, including the delivery of efficiency targets.
2. Support the vision to ‘create opportunity’ for the residents of our Borough through appropriate identification of resources required to deliver the Corporate Plan.
3. Maximise opportunities and mitigate risks associated with the fundamental change to the way in which local government is to be financed in the future.

Mindful of the ongoing reductions in external government funding and restrictions on increasing Council Tax levels, the Council's expenditure will far exceed income and there will be a continued need to deliver efficiencies. The budget for 2015/16 includes a target of £0.6 million rising to £5.8 million in 2018/19.

As part of the Council's Financial Strategy, the Council budgeted for unallocated general reserves of £2.5 million over the forecast period to 2018/19. The Council has also set aside (or ‘earmarked’) a range of General Fund reserves to meet specific items of expenditure, which include a Contingency Reserve to help meet any exceptional unforeseen expenses in the uncertain financial climate. Other earmarked reserves include Insurance Pool, Employment Rationalisation, Asset Refurbishment, IT Initiatives, Treasury Management and a Business Rates Equalisation to provide for the inherent risk and volatility associated with the business rates retention scheme.

Taking all earmarked reserves together with the unallocated general reserve, a total of £14.3 million has been assumed in General Fund reserves at 31 March 2016. A full summary of revenue reserves, including those for the Housing Revenue Account, is set out on pages 13-14.

On the basis of these projections of spending and reserves, and of the estimated government grant as described above, the forward forecast projects Council Tax increases of 1.99% from 2016/17 through to 2018/19. This reflects the government threshold for Council Tax capping referendums and is the indicative maximum increases. Further details are given on page 12.

HOUSING REVENUE ACCOUNT (HRA)

The budget reflects the implementation of HRA self financing from 1 April 2012. Under these arrangements Basildon no longer has to make annual subsidy payments to the Government. Instead, the Council paid a one-off debt settlement of £51.511 million to the Government on 28 March 2012. This debt settlement represented the discounted value of the "housing business" over a 30 year period based upon assumptions made by the Government about the income and costs of running the housing stock. The total amount of debt that can be supported from the HRA from April 2012 has been limited to £222.37m.

The ring-fence arrangement that separates the HRA from the General Fund continues to operate.

The policy of rent restructuring which was aimed at harmonising rents in the social housing sector (local councils and housing associations) over a period of 10 years, previously recommended by the Government, has been replaced with a recommendation that rents should be increased each year by the Consumer Prices Index plus 1%. For 2015/16 this would result in an increase of 2.2% for each property.

However, taking this approach would mean that the rent increase would be lower than that which would have been the case should rent restructuring have continued, this would have resulted in an average rent increase of approximately 3.06% with increases in the approximate range of 1.5% to 5.5% depending on the type of property. It also is a lower increase than that assumed in the 30 year Financial Strategy prepared in 2013 which was the product of the previous formula and produced an average 3.90% increase. Taking these factors into account, and having regard to the need to continue appropriate levels of investment in the stock, a 2.95% increase on all properties was approved by the Council.

It is essential that the HRA maintains sufficient reserves to manage these risks and it is proposed that in the draft budget, forward forecast and 30 year HRA Financial Strategy general reserves are maintained at a level of approximately £4 million in addition to the treasury risk reserve of £0.6 million and the bad debt reserve that increases to a maximum of £0.6 million. Any balance in excess of these requirements is transferred into the Asset Management Reserve pending a decision on its use. Reserves of £5.2 million are the equivalent of approximately £477 per property.

In early 2011, the Homes and Community Agency announced that the Council had been successful in its bid for Decent Homes backlog funding. £67 million has been allocated over the four year period 2011/12 to 2014/15.

The challenge, once this programme has been completed, will be to maintain the stock at the Decent Homes standard and meet other demands and commitments. A 30 year Asset Management Strategy was prepared in 2011/12 and this was a key input into the 30 year Business Plan. Modelling the resources available in the 30 year HRA Business Plan under the self-financing regime demonstrates that even with an improved financial position as a result of self financing, the demands of the Asset Management Plan cannot be fully met in the early years of the 30 year planning period.

However, the HRA 30 year business plan demonstrates that the HRA is sustainable over a 30 year period and that:

- (1) The asset management costs are fully funded from 2025/26.
- (2) Debt repayment can commence in 2024/25 and the total debt could be repaid by 2038/39 although the maturity profile of the existing debt means that debt would not be repaid until the end of the 30 year period.
- (3) The account begins to accumulate significant sums available for investment over and above currently identified need from 2039/40 onwards although this is dependant on the actual profile of debt repayment.
- (4) Reserve levels exceed the minimum levels currently considered to be necessary.

A decision was made to transfer the commercial garage and shops portfolio previously held within the Housing Revenue Account to the General Fund with effect from 1 April 2014.

In broad terms in return for a capital payment of approximately £10 million from the General Fund the Housing Revenue Account forgoes an annual net income stream of approximately £0.7 million.

This transaction increases the headroom that the Housing Revenue Account has to undertake further borrowing which could be used to assist in financing investment in existing stock or the provision of new dwellings.

The budget and forward forecast includes the following specific investment items:

Investment in our existing stock

A revenue contribution to the capital programme of £6.5 million is being made in 2018/19. This supplements the contributions already approved for earlier years and means that over the budget and forecast period the Council will be investing over £97 million in our residents homes.

New Homes

There is a clear demand for new affordable housing in the Borough. A proportion of the receipts generated from right to buy sales is retained by the Council solely for use in the provision of new affordable homes. These receipts, however, can only be used to fund 30% of the cost of new provision. The sums earmarked for this purpose are £4.5 million in the years 2014/15 to 2017/18.

Estate and Environmental Works

The capital programme provides for £3.4 million of investment in the estate environment over the next four years. This is an increase of £0.7 million over the sums made available in the previous 4 year forecast.

Repairs

The Council is currently delivering an excellent repairs service with an over 95% satisfaction rate. The level of resources available for repairs has been maintained in real terms over the forecast period.

CAPITAL

The spending planned for the four years 2015/16 to 2018/19 totals approximately £91.4 million of which £85.4 million relates to the Housing Revenue Account. The programme for 2015/16 totals £27.0 million, made up of £25.3 million for Housing Revenue Account and £1.7 million for General Fund.

The main General Fund activities in 2015/16 include a £0.4 million investment in former HRA assets following the transfer of the garages and shops to the General Fund. Other activities include continued investment in the Towngate Theatre and the funding of mandatory disabled facilities grants.

The programme in 2015/16 is funded by £0.3 million of capital receipts, £0.6 million in Government grants, £17.1 million from the Major Repairs Reserve, £8.9 million from revenue and £0.1 million borrowing.

TREASURY MANAGEMENT

The Council's debt is managed as two pools, one for the General Fund and one for the HRA. The total forecast debt for the Council at 31 March 2016 is £205.8 million with annual interest costs estimated as £10.6 million. The Council's capital financing requirement (the measure of the Council's underlying need to borrow for capital purposes) is estimated to be £238.8 million at 31 March 2016. The Council is, therefore, financing in excess of £30.0 of its capital expenditure from internal cash resources generated by the holding of reserves and provisions.

PARISH, TOWN AND VILLAGE COUNCILS

There are eight Parish, Town and Village Councils within the Basildon Borough. They operate independently and Basildon Borough Council and the other principal Essex authorities have no influence over their activities or spending. They carry out a number of functions in their particular areas and the cost falls on the Council Tax payers resident in those areas. The total of the Parish, Town and Village precepts for 2015/16 amounts to £375,569. Each precept is divided by the tax base for the particular area to produce a Council Tax level for that area. Parish, Town and Village Council Tax levels for 2015/16 range from £11.43 to £45.09 at Band D.

The relevant Parish, Town or Village precept is added to the Council Tax amounts for Basildon Borough, Essex County, Police and Crime Commissioner for Essex and Essex Fire to produce a combined overall Council Tax in that part of the Borough. A full schedule of these precepts and Council Tax amounts is given on page 11.

THE COUNCIL TAX

The following information summarises the make up of the Council Tax for 2015/16:

- The 2015/16 basic amount of Council Tax for Basildon Borough Council at Band D is £252.81, no change compared to 2014/15. This represents about 16% of the total Council Tax bill (ignoring amounts for Town and Parish Councils).
- In the Parish, Town and Village Council areas of the Borough, the combined Basildon and Parish Council Tax levels at Band D range from £264.24 to £297.90.
- Essex County Council's precept at Band D is £1,086.75, no increase from 2014/15. This amounts to 70% of the total bill.
- Police and Crime Commissioner for Essex's precept at Band D is £144.27, a 1.99% increase from 2014/15. This amounts to 10% of the total bill.
- Essex Fire Authority's precept at Band D is £66.42, no increase from 2014/15. This amounts to 4% of the total bill.
- The total basic amount of Council Tax is £1,550.25 at Band D, which is £2.88 (0.19%) above the overall 2014/15 level, again before allowing for Parish, Town and Village Council precepts.

COUNCIL TAX & BUSINESS RATES 2015/16

COUNCIL TAX LEVEL

	2014/15		2015/16	
	Collection Fund Requirement £'000	Council Tax Band D Equivalent £	Collection Fund Requirement £'000	Council Tax Band D Equivalent £
Basildon Borough Council	14,175	252.81	14,506	252.81
Essex County Council	60,934	1,086.75	62,359	1,086.75
Police and Crime Commissioner for Essex	8,089	144.27	8,444	147.15
Essex Fire Authority	3,724	66.42	3,811	66.42
Basic Amount of Council Tax	<u>72,747</u>	<u>1,550.25</u>	89,120	1,553.13
Parish, Town & Village Precepts	367	6.56	376	6.55
Total funded from Council Tax	<u><u>73,114</u></u>	<u><u>1,556.81</u></u>	89,496	1,559.68

COUNCIL TAX BASE

Number of Band D equivalent properties for 2015/16 (see page 15 for further detail)	57,381
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BASIC AMOUNTS OF COUNCIL TAX FOR 2015/16

Tax Band	Basildon Borough Council £	Essex County Council £	Police and Crime Commissioner for Essex £	Essex Fire Authority £	Total £
A	168.54	724.50	98.10	44.28	1,035.42
B	196.63	845.25	114.45	51.66	1,207.99
C	224.72	966.00	130.80	59.04	1,380.56
D	252.81	1,086.75	147.15	66.42	1,553.13
E	308.99	1,328.25	179.85	81.18	1,898.27
F	365.17	1,569.75	212.55	95.94	2,243.41
G	421.35	1,811.25	245.25	110.70	2,588.55
H	505.62	2,173.50	294.30	132.84	3,106.26

The table above excludes Parish, Town and Village Council Tax amounts. A full schedule of these precepts and tax amounts are given on page 10.

BUSINESS RATES

		2014/15	2015/16
Rate Poundage -	Small Businesses	47.1p	48.0p
	Other	48.2p	49.3p
Number of Properties at 31 December		4,662	4,712
Rateable Value		£189m	£187m

PARISH, TOWN & VILLAGE COUNCIL PRECEPTS AND TAX AMOUNTS 2015/16

PARISH, TOWN & VILLAGE COUNCIL PRECEPTS AND SPECIFIC TAX AMOUNTS

Town/ Parish/ Village	Total Precept £	Tax Base for Area Band D equivalent	Council Tax Band							
			A £	B £	C £	D £	E £	F £	G £	H £
Billericay Town	239,394	12,084.2	13.20	15.40	17.60	19.80	24.20	28.60	33.00	39.60
Bowers Gifford & North Benfleet	12,779	713.6	11.94	13.93	15.92	17.91	21.89	25.87	29.85	35.82
Great Burstead & South Green	27,468	2,403.8	7.62	8.89	10.16	11.43	13.97	16.51	19.05	22.86
Little Burstead	5,866	195.6	19.98	23.31	26.64	29.97	36.63	43.29	49.95	59.94
Noak Bridge	45,596	1,010.8	30.06	35.07	40.08	45.09	55.11	65.13	75.15	90.18
Ramsden Bellhouse	12,539	425.0	19.68	22.96	26.24	29.52	36.08	42.64	49.20	59.04
Ramsden Crays	9,554	481.4	13.26	15.47	17.68	19.89	24.31	28.73	33.15	39.78
Shotgate	22,373	1,235.0	12.06	14.07	16.08	18.09	22.11	26.13	30.15	36.18

TOTAL COUNCIL TAX FOR PARISH, TOWN & VILLAGE COUNCIL AREAS

Town/Parish/Village	Total Number of Properties in the Area	Council Tax Band							
		A £	B £	C £	D £	E £	F £	G £	H £
Billericay Town	11,991	1,048.62	1,223.39	1,398.16	1,572.93	1,922.47	2,272.01	2,621.55	3,145.86
Bowers Gifford & North Benfleet	762	1,047.36	1,221.92	1,396.48	1,571.04	1,920.16	2,269.28	2,618.40	3,142.08
Great Burstead & South Green	2,683	1,043.04	1,216.88	1,390.72	1,564.56	1,912.24	2,259.92	2,607.60	3,129.12
Little Burstead	156	1,055.40	1,231.30	1,407.20	1,583.10	1,934.90	2,286.70	2,638.50	3,166.20
Noak Bridge	1,283	1,065.48	1,243.06	1,420.64	1,598.22	1,953.38	2,308.54	2,663.70	3,196.44
Ramsden Bellhouse	294	1,055.10	1,230.95	1,406.80	1,582.65	1,934.35	2,286.05	2,637.75	3,165.30
Ramsden Crays	515	1,048.68	1,223.46	1,398.24	1,573.02	1,922.58	2,272.14	2,621.70	3,146.04
Shotgate	1,377	1,047.48	1,222.06	1,396.64	1,571.22	1,920.38	2,269.54	2,618.70	3,142.44

BUDGET SUMMARY - BOROUGH COUNCIL SERVICES

	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates			
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
Community	1,622	1,613	1,469	1,454	1,461	1,466
Development & Regulation	528	1,396	(280)	(206)	(89)	(76)
Environment	6,326	6,625	7,109	7,098	7,108	7,093
Housing	2,670	2,645	3,426	3,399	3,400	3,447
Leisure	7,054	6,508	6,546	6,558	6,647	6,700
Regeneration & Partnerships	1,567	1,080	1,259	1,261	1,262	1,265
Corporate & Central	7,491	9,921	8,567	7,758	6,894	5,435
Management and Administration	-	-	-	-	-	-
Contingency	-	200	200	400	600	800
General Fund Expenditure on Services	27,258	29,988	28,296	27,722	27,283	26,130
Housing Revenue Account	(11)	(1,281)	2,305	5,042	3,771	328
TOTAL EXPENDITURE ON SERVICES	27,247	28,707	30,601	32,764	31,054	26,458
Transfers to/(from) Reserves:						
- General Fund Activities	(723)	-	-	-	-	-
- General Fund Earmarked Reserves	(1,838)	(2,971)	1,937	(920)	(700)	-
- Housing Revenue Account Balances	11	1,281	(2,305)	(5,042)	(3,771)	(328)
BOROUGH COUNCIL NET EXPENDITURE	24,697	27,017	30,233	26,802	26,583	26,130
Government Grants	(7,532)	(5,972)	(4,241)	(3,223)	(2,223)	(1,223)
Business Rates Income	(5,483)	(5,132)	(6,296)	(5,283)	(5,434)	(5,617)
Council Tax Freeze Grant 2014/15	(162)	(162)	(166)	(166)	-	-
New Homes Bonus	(1,700)	(2,396)	(2,833)	(3,342)	(3,751)	(3,711)
Net deficit/(surplus) on Collection Fund:						
- Council Tax	(35)	(56)	(329)	100	100	100
- Business Rates	-	876	(1,862)	-	-	-
COUNCIL TAX REQUIREMENT	9,785	14,175	14,506	14,888	15,275	15,679
Number of Band D dwellings	54,388	56,070	57,381	57,738	58,086	58,460
AVERAGE COUNCIL TAX AT BAND D						
Basildon Borough only	£252.81	£252.81	£252.81	£257.85	£262.98	£268.20
Budgeted/Forecast Council Tax increase/decrease	0.00%	0.00%	0.00%	1.99%	1.99%	1.99%

RESERVES & BALANCES

	Estimated balance b/fwd 1 April £'000	Net Contributions to/(from) Reserves £'000	Estimated balance c/fwd 31 March £'000
(i) 2014/15 FORECAST OUTTURN			
General Fund Activities	7,691	(5,191)	2,500
Contingency Reserve	6,399	(3,639)	2,760
Insurance Pool Reserve	3,000	436	3,436
Other Earmarked:			
Invest to Save	1,651	(1,651)	-
Employment Rationalisation	2,000	(500)	1,500
Asset Refurbishment	1,877	(1,097)	780
IT Initiatives	850	(220)	630
Treasury Management	370	-	370
Business Rates Equalisation	1,800	(1,365)	435
Total General Fund Reserves	25,638	(13,227)	12,411
Housing Revenue Account Reserves:			
General	5,341	(911)	4,430
Earmarked	9,769	2,963	12,732
Total Reserves	40,748	(11,175)	29,573
(ii) 2015/16 ESTIMATE			
General Fund Activities	2,500	-	2,500
Contingency Reserve	2,760	-	2,760
Insurance Pool Reserve	3,436	-	3,436
Other Earmarked:			
Employment Rationalisation	1,500	(500)	1,000
Asset Refurbishment	780	(250)	530
IT Initiatives	630	(220)	410
Treasury Management	370	-	370
Business Rates Equalisation	435	2,907	3,342
Total General Fund Reserves	12,411	1,937	14,348
Housing Revenue Account Reserves:			
General	4,430	43	4,473
Earmarked	12,732	(2,348)	10,384
Total Reserves	29,573	(368)	29,205
(iii) 2016/17 ESTIMATE			
General Fund Activities	2,500	-	2,500
Contingency Reserve	2,760	-	2,760
Insurance Pool Reserve	3,436	-	3,436
Other Earmarked:			
Employment Rationalisation	1,000	(500)	500
Asset Refurbishment	530	(210)	320
IT Initiatives	410	(210)	200
Treasury Management	370	-	370
Business Rates Equalisation	3,342	-	3,342
Total General Fund Reserves	14,348	(920)	13,428
Housing Revenue Account Reserves:			
General	4,473	47	4,520
Earmarked	10,384	(5,089)	5,295
Total Reserves	29,205	(5,962)	23,243

RESERVES & BALANCES

	Estimated balance b/fwd 1 April £'000	Net Contributions to/(from) Reserves £'000	Estimated balance c/fwd 31 March £'000
(iv) 2017/18 ESTIMATE			
General Fund Activities	2,500	-	2,500
Contingency Reserve	2,760	-	2,760
Insurance Pool Reserve	3,436	-	3,436
Other Earmarked:			
Employment Rationalisation	500	(500)	-
Asset Refurbishment	320	-	320
IT Initiatives	200	(200)	-
Treasury Management	370	-	370
Business Rates Equalisation	3,342	-	3,342
Total General Fund Reserves	13,428	(700)	12,728
Housing Revenue Account Reserves:			
General	4,520	52	4,572
Earmarked	5,295	(3,823)	1,472
Total Reserves	23,243	(4,471)	18,772
(v) 2018/19 ESTIMATE			
General Fund Activities	2,500	-	2,500
Contingency Reserve	2,760	-	2,760
Insurance Pool Reserve	3,436	-	3,436
Other Earmarked:			
Employment Rationalisation	-	-	-
IT Initiatives	-	-	-
Treasury Management	370	-	370
Business Rates Equalisation	3,342	-	3,342
Total General Fund Reserves	12,728	-	12,728
Housing Revenue Account Reserves:			
General	4,572	58	4,630
Earmarked	1,472	(386)	1,086
Total Reserves	18,772	(328)	18,444

COLLECTION FUND ESTIMATES - COUNCIL TAX

COUNCIL TAX - IN YEAR

	2013/14 Actual £'000	2014/15		2015/16 Estimate £'000
		Original £'000	Projected £'000	
Expenditure (Precepts)				
Essex County Council	69,443	60,934	60,934	62,359
Police and Crime Commissioner for Essex	8,736	8,089	8,089	8,444
Essex Fire Authority	4,244	3,724	3,724	3,811
Basildon Borough, Town, Parish & Village Councils	16,525	14,542	14,542	14,882
	98,948	87,289	87,289	89,496
Income				
Council Tax	(100,715)	(87,289)	(87,941)	(89,496)
Deficit/(Surplus)	(1,767)	-	(652)	-

MOVEMENT ON COUNCIL TAX BALANCES - CUMULATIVE

	2013/14 Actual £'000	2014/15		2015/16 Estimate £'000
		Original £'000	Projected £'000	
Deficit/(Surplus) brought forward	(19)	(333)	(1,584)	(1,903)
Less prior year adjustment				
Essex County Council	141	233	233	1,318
Police and Crime Commissioner for Essex	18	30	30	175
Essex Fire Authority	8	14	14	81
Basildon Borough Council	35	56	56	329
	183	-	(1,251)	-
Deficit/(Surplus) for year	(1,767)	-	(652)	-
Deficit/(Surplus) carried forward	(1,584)	-	(1,903)	-

COLLECTION FUND ESTIMATES - BUSINESS RATES

BUSINESS RATES - IN YEAR

	2013/14 Actual £'000	2014/15		2015/16 Estimate £'000
		Original £'000	Projected £'000	
Expenditure (central and local shares)				
Central Government	35,499	38,161	38,161	40,633
Essex County Council	6,390	6,869	6,869	7,314
Essex Fire Authority	710	763	763	813
Basildon Borough Council	28,399	30,528	30,529	32,506
Income	70,998	76,321	76,322	81,266
Business Rates	(69,421)	(76,321)	(80,364)	(81,266)
Deficit/(Surplus)	1,577	-	(4,042)	-

MOVEMENT ON BUSINESS RATES BALANCES - CUMULATIVE

	2013/14 Actual £'000	2014/15		2015/16 Estimate £'000
		Original £'000	Projected £'000	
Deficit/(Surplus) brought forward	-	2,190	1,577	(4,655)
Less prior year adjustment				
Central Government	-	(1,095)	(1,095)	2,328
Essex County Council	-	(197)	(197)	418
Essex Fire Authority	-	(22)	(22)	47
Basildon Borough Council	-	(876)	(876)	1,862
Balance remaining to be recovered	-	-	(613)	-
Deficit/(Surplus) for year	1,577	-	(4,042)	-
Deficit/(Surplus) carried forward	1,577	-	(4,655)	-

RETAINED INCOME, BASILDON BOROUGH

	2013/14 Actual £'000	2014/15		2015/16 Estimate £'000
		Original £'000	Projected £'000	
Business Rates income (Basildon local share)	28,399	30,529	30,529	32,506
Add Section 31 compensation	445	71	759	866
Less Tariff	(24,980)	(25,467)	(25,467)	(25,954)
Funding	3,864	5,133	5,821	7,418
Safety Net/(Levy)	1,375	-	(1,180)	(1,121)
Contribution to Collection Fund deficit	-	(876)	(876)	1,862
Retained rates income	5,239	4,257	3,765	8,159

COUNCIL TAX BASE 2015/16

COUNCIL TAX BASE CALCULATION

Tax Band	Value Range		Properties in Band		Number of Property Discounts	Net Amount	Proportion	Relevant Amount of Band D Properties
			No.	%				
A	Disabled		8	-	1	7	5/9	4
A	Up to £40,000		8,567	11.4	1,432	7,135	6/9	4,757
B	£40,001	- £52,000	15,527	20.6	1,632	13,895	7/9	10,808
C	£52,001	- £68,000	23,579	31.2	1,985	21,594	8/9	19,195
D	£68,001	- £88,000	14,020	18.6	743	13,277	9/9	13,277
E	£88,001	- £120,000	7,219	9.6	342	6,877	11/9	8,405
F	£120,001	- £160,000	4,479	5.9	150	4,329	13/9	6,253
G	£160,001	- £320,000	1,919	2.5	61	1,858	15/9	3,098
H	£320,000	+	145	0.2	9	136	18/9	272
TOTAL			<u>75,463</u>	<u>100.0</u>	<u>6,355</u>	<u>69,108</u>		<u>66,069</u>
Less net impact of Local Council Tax Support Scheme								<u>(8,148)</u>
								57,921
Less : Allowance for irrecoverables								<u>(540)</u>
Overall Council Tax Base								<u>57,381</u>

A breakdown of the number of property discounts and exemptions is set out below.

	Number of Properties	Relevant Discount (%)	Number of Property Discounts
The Council Tax base property discounts of 6,355 are as follows:-			
(a) No discount or exemption	49,362	-	-
(b) Exempt from Council Tax	278	100	278
(c) Single Adult discount	22,198	25	5,556
(d) Empty Property (6 month) discount	698	50	349
(e) Disregard - all but one resident	521	25	135
(f) Disregard - all residents	74	50	37
(g) Second homes	-	10	-
	<u>73,131</u>		<u>6,355</u>

GOVERNMENT FUNDING ASSESSMENT FOR 2015/16

The Funding Assessment is divided by the Government between Revenue Support Grant (RSG) and Baseline Funding. For 2014/15 and later years, the Baseline Funding amount, which is retained out of Business Rates income, will rise by the annual increase in the Small Business Rate multiplier (which normally reflects the change in the Retail Prices Index the previous September). Entitlement to RSG depends on the overall provision made in the Spending Review, as adjusted by the annual Autumn Statement. Funding for local government is reducing overall each year as detailed in the table below. The figures for 2016/17 are "illustrative" at this stage and no figures have been published beyond 2015/16:

	2014/15 £'000	2015/16 £'000	2016/17 £'000
Revenue Support Grant (RSG)	5,868	4,245	3,244
Baseline Funding (Business Rates)	5,240	5,175	5,283
Total Funding Assessment	11,108	9,420	8,527

RSG is paid to the Council as grant, and is fixed. The amount retained from Business Rates income varies from Baseline Funding according to changes in the actual amount of business rates collectible each year. Basildon keeps 40% of any growth (or negative growth), subject to a levy on any disproportionate growth or a safety net on any disproportionate decline in rate income. The other 60% is shared with central government (50%, to fund other grants to local government, such as RSG and New Homes Bonus) and with Essex County Council (9%) and the Essex Fire Authority (1%). Due to the variable nature of Business Rates income, the settlement therefore no longer provides an absolute funding level for local authorities.

In addition to the Specific Grants mentioned above, Basildon also receives other grants from Government to pay for particular functions but these are not included in the Funding Assessment.

GENERAL INFORMATION

GENERAL STATISTICS

	2014/15	2015/16
Area Basildon Borough	42.5 sq miles (11,000 hectares)	42.5 sq miles (11,000 hectares)
Population Estimate from Office for National Statistics (ONS) (as at date shown)	176,500 (June 2012)	178,400 (June 2013)
Council Tax Total Number of Properties Taxable Base	75,076 56,070	76,270 57,381
Number of Employees Budgeted Posts - Full-Time Equivalent (including an allowance for temporary and casual staff)	986	962
Number of Council Houses Estimate at 1st April	11,165	11,020
Debt (average outstanding)	£m	£m
Traditional Loans	210.5	205.8
Finance Leases	4.2	3.7
Investments	(5.0)	(9.4)
Net Debt	209.7	200.1

EXPENDITURE & INCOME ANALYSIS

	Gross Expenditure £'000	Gross Income £'000	Estimate 2015/16 £'000
Community	2,677	(1,208)	1,469
Development & Regulation	71,762	(72,042)	(280)
Environment	11,527	(4,418)	7,109
Housing	4,288	(862)	3,426
Leisure	8,394	(1,848)	6,546
Regeneration & Partnerships	1,593	(334)	1,259
Corporate & Central	10,431	(1,864)	8,567
Contingency	200	-	200
General Fund	110,872	(82,576)	28,296
Housing Revenue Account	57,307	(55,002)	2,305
TOTAL EXPENDITURE ON SERVICES	168,179	(137,578)	30,601
Net Transfers from Reserves	-	(368)	(368)
Parish, Town & Village Precepts	376	-	376
BOROUGH COUNCIL NET EXPENDITURE	168,555	(137,946)	30,609

**BUDGET 2015/16
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2018/19**

COMMUNITY

COMMUNITY

SUMMARY

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates			
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
1. Community Facilities	904	716	634	618	621	625
2. Community Centres & Halls	436	356	381	382	385	386
3. Community & Youth Engagement	528	721	661	661	661	661
4. Careline	(246)	(180)	(207)	(207)	(206)	(206)
TOTAL NET COST	1,622	1,613	1,469	1,454	1,461	1,466

COMMUNITY

COMMUNITY FACILITIES

This budget relates to:

- Five Day Centres: George Hurd Centre, Billericay Day Centre, Priority Club - Wickford, Pitsea Day Centre and Laindon Day Centre. These centres provide the opportunity for local residents aged 55+ to participate in daily activities and clubs.

- Management and running costs of The Place.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	700	524	499	500	500	500	
2. Premises	244	166	164	147	148	150	
3. Transport	3	-	1	1	1	1	
4. Supplies and Services	110	72	76	76	78	80	
5. Management and Administration							
(a) Operational Administration Costs	72	63	82	82	82	82	
(b) Support Costs	171	147	137	137	137	137	
6. Capital Charges	53	52	50	50	50	50	
7. Recharges from other services	30	17	17	17	17	17	A
Less:	1,383	1,041	1,026	1,010	1,013	1,017	
8. Income	(425)	(283)	(350)	(350)	(350)	(350)	
9. Recharges to other services	(54)	(42)	(42)	(42)	(42)	(42)	B
TOTAL NET COST	904	716	634	618	621	625	

Notes:

A Item 7 reflects recharges from Community Centres & Halls and recharges between Community Facilities Services in respect of joint use of facilities.

B Item 9 reflects recharges to Community & Youth Engagement in respect of appropriate Voluntary Group arrangements and recharges between Community Facilities Services in respect of joint use of facilities.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	21.6	21.1

COMMUNITY

COMMUNITY CENTRES & HALLS

This budget relates to Community Centres & Halls as detailed in the service statistics below.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	137	141	141	141	141	141	
2. Premises	249	97	76	78	81	82	
3. Transport	8	8	8	8	8	9	
4. Supplies and Services	16	18	15	15	15	15	
5. Management and Administration							
(a) Depot	-	-	7	7	7	7	
(b) Operational Administration Costs	29	46	117	117	117	117	
(c) Support Costs	118	122	115	115	115	115	
6. Capital Charges	74	81	81	81	81	81	
7. Recharges from other services	3	3	3	3	3	3	A
Less:	634	516	563	565	568	569	
8. Income	(196)	(158)	(180)	(181)	(181)	(181)	
9. Recharges to other services	(2)	(2)	(2)	(2)	(2)	(2)	B
TOTAL NET COST	436	356	381	382	385	386	

Notes:

A Item 7 reflects recharges for services provided by the Grounds Maintenance and Refuse services.

B Item 9 reflects recharges to Laindon AP Centre and Welfare Catering up to 31st December 2013 for the joint use of facilities.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	5.3	5.3

Halls for Hire

Billericay Day Centre
Crown
Craylands
Frypa
Gordon
Laindon Playcentre
Kingswood Playcentre
Laindon West
Luncies
Markhams Chase Playcentre
Nevendon Playcentre
Vange North

Miscellaneous Properties

Highcliffe
Highcliffe Playcentre
Parkside, Pitsea
Swan Mead
Table House
Valerie Lodge
Basildon Community Resource Centre

Community Association Centres

Barnet	Lee Chapel North
Barnhall	Lee Chapel South
Barstable	Noak Bridge
Bluehouse	Northlands Park
Chalvedon	Paddocks Hall
Glenmere	Park Lodge
Great Berry Hills Pavilion	Pitsea Mount
Kingswood	Steepleview
Laindon	Trenham
Langham (South Green)	Triangle

COMMUNITY

COMMUNITY INVOLVEMENT

The Community Involvement Team works in partnership with other Council departments, statutory agencies, residents, voluntary and community groups to ensure that progress is made towards meeting the Council's vision for the next four years, which are underpinned by the five key promises.

Organisations currently receiving core funding include: Citizens Advice Bureau (CAB), IMPACT (Welfare Rights Service), Basildon Community Transport Service, Basildon, Billericay & Wickford Council for Voluntary Service (BBWCVS), Disability Information & Advice Line (DIAL) and the Basildon Borough Twinning Association.

This estimate also reflects support/grants provided in the Borough for pre-school children, Aged Person Clubs, community development, participation and involvement, voluntary and community sector development and the Basildon Family Project.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	174	212	186	186	187	187	
2. Transport	2	2	2	2	2	2	
3. Supplies and Services							
(a) Grants to Organisations - Service Level Agreements	249	248	248	248	248	248	A
(b) Community Transport	50	50	50	50	50	50	C
(c) Grants to Organisations - Project Funding	9	20	20	20	20	20	A
(d) Grants - Older People	7	6	6	6	6	6	A
(e) Town Twinning	6	6	6	6	6	6	A
(f) Childrens Grants	-	2	2	2	2	2	A
(g) Youth and Community Engagement	20	24	23	23	23	23	A
(h) Basildon Family	126	-	-	-	-	-	
(i) Other	44	-	16	16	15	15	A
4. Management and Administration							
(a) Direct Service Overheads	11	11	12	12	12	12	
(b) Operational Administration Costs	52	51	11	11	11	11	
(c) Support Costs	34	32	32	32	32	32	
5. Recharges from other services	62	62	52	52	52	52	B
Less:	846	726	666	666	666	666	
6. Income	(313)	-	-	-	-	-	
7. Recharges to other services	(5)	(5)	(5)	(5)	(5)	(5)	
TOTAL NET COST	528	721	661	661	661	661	

Notes:

A For item 3, the forward forecast assumes the same distribution of grants.

B Item 5 reflects recharges from Community Facilities (George Hurd Centre) and Office Accommodation (Basildon Centre) in respect of the appropriate voluntary group arrangements.

C Item 3(b) reflects the Service Level agreement with Basildon Community Transport Service for the provision of the Community Transport Service.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	6.5	6.0

COMMUNITY

CARELINE

Careline is an emergency home alarm service that allows people to live independently while having access to help in the event of an emergency. It also covers out of hours emergencies for Basildon and other Local Authorities.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	723	778	772	772	772	772	
2. Transport	30	42	32	32	32	32	
3. Supplies and Services	55	77	87	87	88	88	
4. Management and Administration							
(a) Support Costs	89	93	93	93	93	93	
(b) Operational Administration Costs	-	-	5	5	5	5	
5. Recharges from Housing Revenue Account	36	37	37	37	37	37	
Less:	933	1,027	1,026	1,026	1,027	1,027	
6. Income	(628)	(654)	(678)	(678)	(678)	(678)	
7. Recharges to Housing Revenue Account	(551)	(553)	(555)	(555)	(555)	(555)	
TOTAL NET SURPLUS	(246)	(180)	(207)	(207)	(206)	(206)	

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	25.5	27.0
Number of households with Hard Wired facility		
Housing Revenue Account - Sheltered and Grouped Schemes	1,000	1,217
Housing Associations	940	895
Industrial Dwellings plus Community Halls	105	137
Other Schemes - Braintree Care call	4,650	-
Individual households		
Careline - Basildon	2,111	1,931
Careline - Rochford and Castle Point	1,296	1,351
Sheltered	750	376
Careline Charges for Individual households per week	£3.86	£3.98

BUDGET 2015/16
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2018/19

**DEVELOPMENT &
REGULATION**

DEVELOPMENT & REGULATION

SUMMARY

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates			
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
1. Planning	1,217	787	971	966	969	973
2. Building Control	68	155	238	239	239	240
3. Land Charges	(101)	-	40	40	40	40
4. Parking & Enforcement	(34)	(4)	(59)	(56)	(53)	(51)
5. Taxi & Private Hire Licensing	29	-	-	-	-	-
6. Industrial & Commercial Premises	(1,316)	(1,295)	(2,902)	(2,924)	(2,922)	(2,919)
7. Council Tax & NNDR Cost of Collection	887	754	403	403	403	403
8. Housing Benefit & Council Tax Support	(662)	325	391	498	607	610
9. Electoral Expenses	209	287	275	265	265	265
10. Planning Enforcement	231	387	363	363	363	363
TOTAL NET COST	528	1,396	(280)	(206)	(89)	(76)

DEVELOPMENT & REGULATION

PLANNING

Planning Services deal with applications for planning permission ranging from house extensions to multi-million pound commercial developments and ensure correct enforcement of planning control.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	935	842	950	950	951	951	
2. Transport	16	19	19	19	19	19	
3. Supplies and Services	144	131	171	174	176	180	
4. Local Plan	190	9	9	9	9	9	A
5. Management and Administration							
(a) Direct Service Overheads	33	34	36	36	36	36	
(b) Operational Administration Costs	257	237	160	160	160	160	
(c) Support Costs	188	173	193	193	193	193	
	1,763	1,445	1,538	1,541	1,544	1,548	
6. Less: Income	(546)	(658)	(567)	(575)	(575)	(575)	B
TOTAL NET COST	1,217	787	971	966	969	973	

Notes:

- A Item 4 reflects the anticipated costs relating to the development of the Local Plan.
- B Item 6 reflects the income through planning applications, including an expected rise in major applications for 2014/15.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	19.5	23.5
Average number of planning applications received per month	110	110

DEVELOPMENT & REGULATION

BUILDING CONTROL

This service is responsible for ensuring the health and safety of people in or around buildings by enforcing the Building Regulations and allied legislation. It is also responsible for the examination of plans and proposals for building works, the site inspection of construction and scrutiny of materials on sites throughout the borough. The service also enforces various sections under the Building Act 1984, provides energy certification as required under Energy Performance in Buildings Directive and completes Environmental Returns as required by government.

This budget reflects the Council's access to facilities obligations under the Equality Act 2010/Disability Discrimination (Amendment) Act 2005.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	338	359	390	391	391	391	
2. Transport	16	18	17	17	17	17	
3. Supplies and Services	41	60	60	60	60	61	
4. Management and Administration							
(a) Direct Service Overheads	20	23	22	22	22	22	
(b) Operational Administration Costs	8	11	60	60	60	60	
(c) Support Costs	49	48	53	53	53	53	
Less:	472	519	602	603	603	604	
5. Income	(400)	(360)	(360)	(360)	(360)	(360)	A
6. Recharges to other services	(4)	(4)	(4)	(4)	(4)	(4)	B
TOTAL NET COST	68	155	238	239	239	240	

Notes:

- A Item 5 reflects the income received for Building Regulation works and Disabled Facilities Grant works.
- B Item 6 reflects a recharge made to Land Charges for various building control works.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	8.5	9.0
No. of schemes submitted for Building Regulation consent	850	850

This service also:

- responds to all applications under Building Regulations within an average 8 working days;
- carries out approximately 6,500 site visits a year;
- provides construction, design and management consultancy (CDMC) service for Council projects;
- carries out Access Audits on Council premises as required;
- carries out structural fire risk assessments on Council premises;
- responds to around 200 Environmental Information Regulation (EIR) searches with associated queries and 1,400 land charges queries;
- administers approximately 100 initial notice submissions by approved inspectors per annum;
- provides a design and supervisory service for adaptations to approximately 120 homes per annum for people with disabilities;
- works with local schools to provide guidance on fire risk assessments and general building work;
- deals with approximately 50 dangerous, or potentially dangerous, structures per annum to ensure public safety;
- carries out energy assessments for both Basildon Borough Council and Castle Point Borough Council;
- carries out structural fire risk assessments on Council property;
- deals with approximately 40 demolition notices.

DEVELOPMENT & REGULATION

LAND CHARGES

This estimate relates to the administration of land charges and house-sale 'searches' for the Basildon Borough.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	78	63	64	64	64	64	
2 Transport	-	1	1	1	1	1	
3 Supplies and Services	186	47	47	47	47	47	
4 Management and Administration							
(a) Direct Service Overheads	3	4	4	4	4	4	
(b) Operational Administration Costs	25	22	60	60	60	60	
(c) Support Costs	20	18	20	20	20	20	
	312	155	196	196	196	196	
5 Less: Income	(413)	(155)	(156)	(156)	(156)	(156)	A
TOTAL NET COST	(101)	-	40	40	40	40	

Notes:

A Item 5 reflects the income levels based on cost recovery for the estimated level of searches.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0
Average number of official full searches received per month	274	274
Land Charge Search Fee (from 1 April)	£145	£145

DEVELOPMENT & REGULATION

PARKING & ENFORCEMENT

This estimate relates to the Council's 'off street' car parks and the costs of the Technical Support service. 'On street' parking and enforcement is managed by South Essex Parking Partnership.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	129	140	136	137	137	137	
2. Premises	104	111	113	115	115	118	
3. Transport	45	41	24	24	25	25	
4. Supplies and Services	26	37	36	36	37	37	
5. Management and Administration							
(a) Office Accommodation	11	11	5	5	5	5	
(b) Operational Administration Costs	77	70	66	66	66	66	
(c) Support Costs	70	63	38	38	38	38	
	462	473	418	421	423	426	
6. Less: Income	(496)	(477)	(477)	(477)	(476)	(477)	
TOTAL NET COST	(34)	(4)	(59)	(56)	(53)	(51)	

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.5	4.5
 Location and Number of Parking Spaces	 Number of Car Parks	 Number of Spaces
(a) Billericay	3	446
(b) Wickford	3	410
(c) Basildon Centre (Disabled Bays)	1	13

DEVELOPMENT & REGULATION

TAXI & PRIVATE HIRE LICENSING

This estimate relates to the Council's responsibilities for Hackney Carriage and Private Hire Vehicle licenses.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	96	104	96	96	96	96	
2. Transport	53	59	61	63	65	67	
3. Supplies and Services	31	20	24	24	24	24	
4. Management and Administration							
(a) Direct Service Overheads	4	5	5	5	5	5	
(b) Operational Administration Costs	63	56	71	71	69	67	
(c) Support Costs	34	32	24	24	24	24	
	281	276	281	283	283	283	
5. Less: Income	(252)	(276)	(281)	(283)	(283)	(283)	
TOTAL NET COST	29	-	-	-	-	-	

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.7	2.7
No. of Private Hire Vehicle Licences issued	288	288
No. of Operator's Licences	45	45
No. of Hackney Carriage Licences issued	210	208
No. of Drivers currently being licensed	769	769

DEVELOPMENT & REGULATION

INDUSTRIAL & COMMERCIAL PREMISES

The Council manages and maintains the Enterprise Centre located at Shotgate, Wickford, which has 10 industrial units that are available to let to private firms. The Council also maintains and administers 121 shops at Neighbourhood Shopping Centres, excluding those on Housing Revenue Account estates, as well as the Town Centre Pavilions and other commercial premises.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
WICKFORD ENTERPRISE CENTRE							
1. Premises	204	229	236	237	237	237	
2. Supplies and Services	-	5	5	5	5	5	
3. Management and Administration							
(a) Support Costs	35	36	30	30	30	30	
4. Recharges from other services	5	5	5	5	5	6	A
	244	275	276	277	277	278	
5. Less: Income							
(a) Rent	(172)	(180)	(206)	(206)	(206)	(206)	B
(b) Other	(21)	(21)	(21)	(21)	(21)	(21)	
NET COST/(SURPLUS)	51	74	49	50	50	51	
SHOPS & OTHER COMMERCIAL PREMISES							
6. Premises	86	18	18	18	18	19	
7. Supplies and Services	-	1	7	7	7	7	
8. Management and Administration							
(a) Support Costs	94	115	104	104	104	104	
9. Capital Charges	-	1	1	1	1	1	
10. Recharges from other services	78	83	84	86	88	89	A
11. Garages	-	-	270	270	270	270	D
	258	218	484	486	488	490	
12. Less Income							
(a) Neighbourhood Shops	(1,402)	(1,368)	(1,532)	(1,554)	(1,554)	(1,554)	C
(b) Other Commercial Premises	(223)	(219)	(221)	(224)	(224)	(224)	C
(c) Garages	-	-	(1,682)	(1,682)	(1,682)	(1,682)	D
NET SURPLUS	(1,367)	(1,369)	(2,951)	(2,974)	(2,972)	(2,970)	
TOTAL NET SURPLUS	(1,316)	(1,295)	(2,902)	(2,924)	(2,922)	(2,919)	

Notes:

- A This item reflects recharges from Grounds Maintenance and Cleansing services.
- B Item 5(a) reflects a reduction in the void provision for empty units over the forthcoming budget cycle.
- C Item 12 includes a provision for void properties.
- D Item 11 and Item 12(c) includes Garage adopted from the Housing Revenue Account.

DEVELOPMENT & REGULATION

COUNCIL TAX & NNDR COST OF COLLECTION

These estimates relate to the Council's administration and recovery costs for local taxation.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	270	132	90	90	90	90	
2. Transport	1	1	-	-	-	-	
3. Supplies and Services	46	171	137	137	137	137	
4. Management and Administration							
(a) Direct Service Overheads	36	7	7	7	7	7	
(b) Operational Administration Costs	334	144	374	374	374	374	
(c) Support Costs	273	666	136	136	136	136	
(d) Customer Service Centre	164	393	419	419	419	419	
Less:	1,124	1,514	1,163	1,163	1,163	1,163	
5. Income	-	(520)	(520)	(520)	(520)	(520)	
6. Cost of Collection Allowance	(237)	(240)	(240)	(240)	(240)	(240)	A
TOTAL NET COST	887	754	403	403	403	403	

Notes:

- A Item 6 is an allowance towards the cost of collecting NNDR on behalf of the Government. The forecast makes no provision for any changes in this allowance following the proposed localisation of Business Rates.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	3.8	2.8
Council Tax		
Total number of properties	75,076	76,270
Taxable base	56,070	57,381
NNDR		
Rate Poundage - Small Businesses	47.1p	48.0p
Rate Poundage - Other	48.2p	49.3p
Number of Properties (2015/16 provisional)	4,662	4,712
Rateable Value (2015/16 provisional)	£189m	£187m
Rating Reliefs - Number of Properties		
Discretionary Relief only	10	10
Mandatory plus Discretionary Relief	23	23
Mandatory Relief only	191	191
Community Amateur Sports Clubs	8	8
	<u>232</u>	<u>232</u>

DEVELOPMENT & REGULATION

HOUSING BENEFIT & COUNCIL TAX SUPPORT

Housing Benefit relates to Housing Revenue Account Rent Rebates, rent of private sector dwellings (including Housing Association), charges for board and lodging and accommodation charges for homeless persons. Council Tax Benefit relates to Housing Revenue Account properties, private sector dwellings (including Housing Association properties) and owner occupiers; this has now been replaced with the Localisation of Council Tax Support from 1st April 2013.

From 2013/14 there will be Localisation of Council Tax Support and the implementation of Universal Credit. At this stage, however, due to the levels of uncertainty it has only been possible to forecast the impacts of the proposed arrangements for Localisation of Council Tax Support. Therefore the budgets for Housing Benefits have been prepared on a business-as-usual approach.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	1,206	1,000	194	194	194	194	
2. Benefit Granted	69,592	65,119	63,983	62,867	61,771	61,771	A
3. Transport	7	1	1	1	1	1	
4. Supplies and Services	733	1,047	831	815	810	810	
5. Management and Administration							
(a) Direct Service Overheads	58	56	58	58	58	59	
(b) Operational Administration Costs	417	133	934	934	934	934	
(c) Support Costs	234	188	230	230	230	230	
(d) Customer Service Centre	-	90	115	115	115	115	
Less:	72,247	67,634	66,346	65,214	64,113	64,114	
6. Benefit Subsidy	(70,407)	(65,605)	(64,662)	(63,529)	(62,417)	(62,417)	A
7. Administration Grant	(1,347)	(1,217)	(1,136)	(1,028)	(928)	(926)	B
8. Contribution from Housing Revenue Account	-	(105)	-	-	-	-	C
9. Recharges to other services	(194)	(146)	(147)	(149)	(151)	(151)	D
10. Income	(816)	(120)	(10)	(10)	(10)	(10)	E
11. Grant Income	(117)	(116)	-	-	-	-	
12. Recharge to HRA	(28)	-	-	-	-	-	
TOTAL NET COST/(SURPLUS)	(662)	325	391	498	607	610	

Notes:

- A Item 2 reflects the level of Benefit payments made by Basildon Borough Council; the subsidy received relating to this is reflected in item 6. The significant reduction from 2013/14 is as a result of the introduction of the Localisation of Council Tax Support which has converted Council Tax Benefit into a discount reflected in the Council Tax Base.
- B Item 7 reflects the grant received from the Department for Work & Pensions in relation to the administration of the Housing Benefits service and the New Burdens grant for the Localisation of Council Tax Support.
- C Item 8 reflects Rent Rebate Subsidy Limitation as a result of Housing Revenue Account Rent Restructuring which is expected to conclude in 2014/15.
- D Item 9 reflects the Council's contribution from the Housing Options service for Housing Benefit regarding non-Housing Revenue Account rent rebates.
- E Item 10 reflects income received for work carried out on behalf of Swan Housing and court cost income awarded to the Council in pursuit of Discounts outstanding Council Tax & NNDR. It also includes income received in respect of carrying out reviews on Single Residency

Service Statistics

	Original 2014/15		Estimate 2015/16	
Employees				
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)		31.6		6.0
Average number/amount of benefits granted/paid per week	Benefit	Caseload	Benefit	Caseload
	£		£	
Private Sector Dwellings (including Housing Associations & Registered Social Landlords)	108	7,246	107.22	7,202

DEVELOPMENT & REGULATION

ELECTORAL EXPENSES

The Electoral Expenses estimate provides for Borough Council elections. It also relates to the statutory responsibilities of the Council and Electoral Registration Officer and includes maintenance of the Electoral Register.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	65	64	75	75	75	75	
2. Supplies and Services	241	171	156	146	146	146	A
3. Management and Administration							
(a) Direct Service Overheads	3	3	3	3	3	3	
(b) Operational Administration Costs	48	37	7	7	7	7	
(c) Support Costs	25	23	43	43	43	43	
Less:	382	298	284	274	274	274	
4. Recharges to Housing Revenue Account	(1)	(9)	(7)	(7)	(7)	(7)	
5. Income	(172)	(2)	(2)	(2)	(2)	(2)	A
TOTAL NET COST	209	287	275	265	265	265	

Notes:

A Expenditure and Income varies according to the number and type of elections being held each year.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	1.6	2.0
Estimated Electorate - as at October	133,000	135,000

DEVELOPMENT & REGULATION

PLANNING ENFORCEMENT

The Planning Enforcement budget relates to the administration and enforcement of unauthorised gypsy/traveller developments across the borough.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	81	34	30	30	30	30	
2. Supplies and Services	47	259	258	258	258	258	
3. Management and Administration							
(a) Direct Service Overheads	2	2	2	2	2	2	
(b) Operational Administration Costs	6	5	-	-	-	-	
(c) Support Costs	95	87	73	73	73	73	
TOTAL NET COST	231	387	363	363	363	363	

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	1.0	1.0

BUDGET 2015/16
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2018/19

ENVIRONMENT

ENVIRONMENT

SUMMARY

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates			
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
1. Refuse Collection & Recycling	2,673	2,759	3,397	3,390	3,402	3,394
2. Street Cleansing	1,556	1,611	1,522	1,528	1,519	1,507
3. Environmental Health	1,180	1,272	1,174	1,176	1,179	1,182
4. Churchyard Burial Grounds & Cemeteries	14	50	100	101	101	102
5. Other Environment	706	739	700	702	705	706
6. Central Stores	3	-	-	-	-	-
7. Transport & Plant	194	194	216	201	202	202
TOTAL NET COST	6,326	6,625	7,109	7,098	7,108	7,093

ENVIRONMENT

REFUSE COLLECTION & RECYCLING

The main functions of this service are the provision of statutory domestic refuse, kitchen waste and recycling collections, as well as provision of a trade waste and recycling service to businesses across the borough.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	3,222	3,164	3,142	3,143	3,144	3,144	A
2. Premises	-	-	6	6	6	6	
3. Transport	1,960	2,073	1,996	2,054	2,071	2,121	A
4. Supplies and Services	1,215	1,107	859	862	864	866	
5. Recharges from other services	132	146	109	109	109	110	B
6. Management and Administration							
(a) Direct Service Overheads	14	14	19	19	19	19	
(b) Operational Administration Costs	183	197	238	238	238	238	
(c) Support Costs	244	227	259	259	259	259	
7. Capital Charges	103	103	103	63	63	63	
Less:	7,073	7,031	6,731	6,753	6,773	6,826	
8. Income	(4,285)	(4,153)	(3,213)	(3,240)	(3,246)	(3,305)	A/D
9. Recharges to other services	(24)	(26)	(26)	(26)	(26)	(26)	C
10. Recharges to Housing Revenue Account	(91)	(93)	(95)	(97)	(99)	(101)	
TOTAL NET COST	2,673	2,759	3,397	3,390	3,402	3,394	

Notes:

- A In 2009 the Council signed up to the Joint Essex Waste strategy. This resulted in the full funding of a weekly food and garden waste collection throughout the borough, which was introduced in October 2010. The grant paid from Essex County Council will offset the total revenue expenditure relating to this scheme.
- B Item 5 reflects a charge for the use of Central Stores.
- C Item 9 reflects recharges to various other Council services in respect of services provided by the Refuse service.
- D The contract for the disposal of dry recycling will be renewed in 15/16. The reduction of income in 15/16 represents a prudent estimate until the actual rates are known.

Service Statistics

	Original 2014/15	Estimate 2015/16
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	114.2	113.2
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Collection Statistics

Average number of domestic premises served	74,024	77,100
Average number of special collections (removal of bulky items)	7,500	7,029
Total Household Waste collected (tonnes)	77,500	76,300
Combined Recycling and Compost Target (%)	57.0	54.0

ENVIRONMENT

STREET CLEANSING

The main functions of this service are street cleansing, gully sweeping, graffiti removal and the cleaning of town centres and neighbourhood shops. The service mechanically sweeps highways once every six weeks and litter picks highways a minimum of once every two weeks.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	1,456	1,558	1,443	1,443	1,444	1,444	
2. Premises	12	16	12	12	12	12	
3. Transport	457	481	418	439	444	446	
4. Supplies and Services	185	149	148	148	148	149	
5. Management and Administration							
(a) Operational Administration Costs	52	51	74	74	74	74	
(b) Support Costs	123	119	144	144	144	144	
6. Capital Charges	2	2	2	2	2	2	
7. Recharges from other services	58	65	48	48	48	48	A
Less:	2,345	2,441	2,289	2,310	2,316	2,319	
8. Income	(212)	(248)	(173)	(176)	(179)	(181)	
9. Recharges to other services	(360)	(361)	(368)	(376)	(383)	(391)	
10. Recharges to Housing Revenue Account	(217)	(221)	(226)	(230)	(235)	(240)	
TOTAL NET COST	1,556	1,611	1,522	1,528	1,519	1,507	

Notes:

A Item 7 reflects a charge for the use of Central Stores.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	66.9	60.9

ENVIRONMENT

ENVIRONMENTAL HEALTH

The Council's Environmental Health responsibilities consist primarily of pollution, food hygiene and health and safety.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	824	955	880	882	882	882	
2. Transport	45	54	54	55	55	55	
3. Supplies and Services	196	155	149	149	149	150	
4. Management and Administration							
(a) Direct Service Overheads	39	44	43	43	43	43	
(b) Operational Administration Costs	175	142	111	110	113	115	
(c) Support Costs	90	87	103	103	103	103	
Less:							
5. Income	(189)	(166)	(166)	(166)	(166)	(166)	
TOTAL NET COST	1,180	1,272	1,174	1,176	1,179	1,182	

Service Statistics

Original	Estimate
2014/15	2015/16

Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)

23.0	22.1
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The service is responsible for:

- inspecting and regulating 1,362 food businesses, employee health and safety of 2,007 commercial premises and 319 houses in multiple occupation;
- responding to anticipated 5,203 requests for service, of which 1,098 will relate to noise;
- receiving notification and investigating where appropriate approximately 175 accidents under health and safety legislation;
- dealing with 169 infectious disease and food poisoning notifications;
- issuing 95 licences for lotteries and amusements;
- assisting in 1,397 calls regarding stray dogs;
- administering 363 premises licenses under the Liquor Licensing Act 2003;
- administering 1,147 personal licenses under the Liquor Licensing Act 2003;
- administering 181 licenses and permits under the Gambling Act 2005;
- administering 42 animal welfare licenses.

ENVIRONMENT

CHURCHYARD BURIAL GROUNDS & CEMETERIES

This estimate relates to the maintenance of various churchyard burial grounds and cemeteries throughout the Borough.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	182	210	212	212	212	212	
2. Premises	101	41	42	43	43	43	
3. Transport	25	18	23	23	23	23	
4. Supplies and Services	72	68	68	68	10	11	A
5. Recharges from other Services	-	-	12	12	12	12	B
6. Management and Administration							
(a) Operational Administration Costs	35	37	72	72	72	72	
(b) Support Costs	24	26	30	30	30	30	
7. Capital Charges	11	9	5	5	5	5	
	450	409	464	465	407	408	
8. Less: Income	(436)	(359)	(364)	(364)	(306)	(306)	A
TOTAL NET COST	14	50	100	101	101	102	

Notes:

- A Basildon Council administers burial fees on behalf of Castle Point Borough Council. This agreement commenced on 1 April 2012 and runs until 31 March 2017. Income figures also reflect the assumption that Pitsea cemetery will reach full capacity in 2014.
- B Item 5 reflects a charge for the use of Central stores.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	6.2	6.2

Churchyard Burial Grounds (Closed)

St. Michaels, Pitsea
 St. Mary Magdelene, Billericay
 St. Nicholas, Laindon
 Holy Cross, Basildon
 All Saints Church, Vange

Cemeteries

Wickford
 Pitsea
 Great Burstead

ENVIRONMENT

OTHER ENVIRONMENT

This service covers the provision of Environmental Maintenance which includes land drainage issues, Community Related Assets (CRA) hard surface maintenance supervision, winter gritting requirements and Council-owned street lighting issues.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	59	59	59	59	59	59	A
2. Premises	336	365	366	367	368	369	B
3. Transport	5	9	8	8	8	8	
4. Supplies & Services	133	132	88	89	91	91	C
5. Management and Administration							
(a) Direct Overheads	6	6	7	7	7	7	
(b) Operational Administration Costs	121	120	124	124	124	124	
(c) Support Costs	40	39	39	39	39	39	
6. Capital Charges	10	9	9	9	9	9	
	710	739	700	702	705	706	
7. Less: Income	(4)	-	-	-	-	-	
TOTAL NET COST	706	739	700	702	705	706	

Notes:

- A Item 1 reflects the cost of the Street Scene Maintenance service.
- B Item 2 includes hard surfacing maintenance within the Borough.
- C Item 4 includes costs for replacing street furniture (e.g. nameplates, bollards and railings).

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

ENVIRONMENT

CENTRAL STORES

This estimate relates to the provision of the Council's central stores service located at Barleylands Depot.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	109	105	105	105	105	105	
2. Premises	2	2	2	2	2	2	
3. Transport	83	71	68	68	68	68	A
4. Supplies and Services	38	17	17	17	17	17	A
5. Management and Administration							
(a) Direct Service Overheads	91	92	86	86	86	86	
(b) Operational Administration Costs	26	26	15	15	15	15	
(c) Support Costs	29	28	14	14	14	14	
Less:	378	341	307	307	307	307	
6. Income	(97)	(64)	(64)	(64)	(64)	(64)	A
7. Recharges to other services	(278)	(277)	(243)	(243)	(243)	(243)	B
TOTAL NET COST	3	-	-	-	-	-	

Notes:

- A Items 3, 4 and 6 include the issue of Fuel and Stores items and recovery of income to/from partnership organisations including English Landscapes, South Essex Parking Partnership and Riverside Truck Rental Ltd.
- B Item 7 reflects recharges to other Council services in respect of their use of the Stores service.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	3.5	3.5

ENVIRONMENT

TRANSPORT & PLANT

The Transport and Plant estimates reflect the costs of managing the vehicle contract that was outsourced to Riverside Truck Rental Ltd. Transport costs are charged directly to service budgets.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	22	22	22	22	22	22	
2. Transport	14	17	28	28	28	28	A
3. Supplies and Services							
(a) Workshop Expenses (incl contingency)	41	50	50	50	51	51	
(b) Other	31	1	16	1	1	1	
4. Management and Administration							
(a) Direct Service Overheads	125	127	123	123	123	123	
(b) Operational Administration Costs	17	17	33	33	33	33	
(c) Support Costs	18	18	13	13	13	13	
5. Capital Charges	2	2	2	2	2	2	
Less:	270	254	287	272	273	273	
6. Recharges to Housing Revenue Account	(14)	(17)	(28)	(28)	(28)	(28)	A
7. Income	(32)	(3)	(3)	(3)	(3)	(3)	
8. Contract Profit Share	(30)	(40)	(40)	(40)	(40)	(40)	B
TOTAL NET COST	194	194	216	201	202	202	

Notes:

- A Item 2 reflects the payments made to Riverside Truck Rental Ltd to procure and maintain vehicles relating to the HRA (shown in item 6).
- B Item 8 reflects the minimum income committed by Riverside Truck Rental Ltd as part of the workshops tender.

Service Statistics

	Original 2014/15	Estimate 2015/16			
Employees					
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	0.5	0.5			
	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
Main Expenditure Items					
Transport Contract Payments	1,722	1,732	1,825	1,829	1,880
Leasing	160	46	2	-	-

**BUDGET 2015/16
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2018/19**

HOUSING

HOUSING

SUMMARY

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates			
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
1. Housing Options	1,515	1,518	2,371	2,341	2,342	2,342
2. Private Sector Housing	235	200	195	195	195	195
3. Housing Regeneration and Contribution to HRA	753	769	625	635	657	704
4. Community Safety	167	158	235	228	206	206
TOTAL NET COST	2,670	2,645	3,426	3,399	3,400	3,447

HOUSING

HOUSING OPTIONS

The Housing Options budget reflects the administration of the Homeless service, including the monitoring of Preventing Homelessness Expenditure.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	887	842	829	829	829	829	
2. Supplies and Services							
(a) Bed & Breakfast Services	290	68	1,115	1,115	1,115	1,115	A
(b) Grants to Organisations	148	238	238	208	208	208	B
(c) Other	121	97	97	97	98	98	B
3. Management and Administration							
(a) Direct Service Overheads	38	45	48	48	48	48	
(b) Operational Administration Costs	219	114	110	110	110	110	
(c) Support Costs	153	143	127	127	127	127	
(d) Customer Service Centre	61	170	216	216	216	216	
4. Recharges from other services	159	148	652	652	652	652	C
Less:	2,076	1,865	3,432	3,402	3,403	3,403	
5. Income	(154)	(32)	(32)	(32)	(32)	(32)	D
6. Housing Benefit received	(158)	(66)	(780)	(780)	(780)	(780)	A
7. Recharges to other Services	-	-	-	-	-	-	
7. Recharges to Housing Revenue Account	(249)	(249)	(249)	(249)	(249)	(249)	E
TOTAL NET COST	1,515	1,518	2,371	2,341	2,342	2,342	

Notes:

- A Item 6 reflects Housing Benefit relating to Bed and Breakfast services in item 2(a) above.
- B Items 2(b) and 2(c) relate to expense incurred on Homelessness Initiatives.
- C Item 4 reflects the Council's contribution to Housing & Council Tax Benefit for homeless persons from April 2011.
- D Item 5 reflects income received from Family Mosaic to fund a post within the establishment.
- E Item 7 reflects a recharge to the Housing Revenue Account for Rehousing Services.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	26.7	25.7

The service is responsible for a number of different types of lets under the Homeless Persons Act and anticipates the following usage:

Permanent lets (Council properties)	600	384
Permanent lets (Housing Association)	353	180
Temporary lets (Council properties)	150	190
Temporary lets (Housing Association)	90	33
Mutual exchanges	450	450
	1,643	1,237

In addition a number of clients will be accommodated in hostels and Bed and Breakfast accommodation on a temporary basis. It is expected that there will also be a number of offers made that are subsequently not taken up.

HOUSING

PRIVATE SECTOR HOUSING

These estimates reflect the financial support provided to enable improvements to private sector housing stock throughout the Borough and the net cost of providing disabled facilities grants

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Management and Administration (a) Support Costs	20	20	13	13	13	13	
2. Grants for improvement works	920	600	602	602	602	602	A
Less:	940	620	615	615	615	615	
3. Government Grants	(705)	(420)	(420)	(420)	(420)	(420)	A
TOTAL NET COST	235	200	195	195	195	195	

Notes:

- A Item 2 reflects the funding for Disabled Facilities Grants (DFGs). The net funding requirement in excess of Government grant (Item 3) will be met from prudential borrowing and capital receipts.

Service Statistics

	Original 2014/15	Estimate 2015/16
Number of Disabled Facilities Grant per annum	125	125

HOUSING

HOUSING REGENERATION AND CONTRIBUTION TO HRA

These estimates reflect the support provided to the regeneration project at the Craylands & Fryerns estates and the contribution made by the General Fund to costs incurred by the Housing Revenue Account in respect of General Fund activities.

Thames Gateway South Essex and Five Links projects were reflected here until 2011/12. Thames Gateway South Essex has been managed externally from July 2011 and the funding for the Five Links project ends at the end of 2011/12.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	204	294	159	159	159	159	
2. Transport	3	2	2	2	2	2	
3. Supplies and Services	173	15	16	16	16	16	
4. Contribution to Housing Revenue Account	471	481	386	396	406	415	A
5. Management and Administration							
(a) Direct Service Overheads	9	9	13	13	13	13	
(b) Operational Administration Costs	26	25	24	24	24	24	
(c) Support Costs	86	86	75	75	75	75	
	972	912	675	685	695	704	
6. Less: Income	(179)	(103)	(50)	(50)	(38)	-	B
7. Recharges to Housing Revenue Account	(40)	(40)	-	-	-	-	
TOTAL NET COST	753	769	625	635	657	704	

Notes:

A General Fund contribution to the HRA in respect of amenity maintenance and Anti Social Behaviour Team.

B Item 6 relates to external income received relating to the Housing Regeneration Projects from Thames Gateway South Essex Partnerships, the Homes and Communities Agency and Swan Housing.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	6.8	4.0

HOUSING

COMMUNITY SAFETY

These estimates reflect the Council's obligations under three Acts of Parliament:

- The Crime & Disorder Act 1998;
- The Police Reform Act 2011;
- The Domestic Violence Crime and Victims Act 2004.

These Acts are responded to by working in partnership with local agencies to develop and implement strategies to reduce crime, disorder and anti-social behaviour in the local area.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	92	85	136	129	107	107	
2. Transport	2	2	2	2	2	2	
3. Supplies and Services							
(a) Core Services	2	5	5	5	6	6	A
(b) Grant Funded Services	57	-	-	-	-	-	B
4. Management and Administration							
(a) Direct Service Overheads	3	3	5	5	5	5	
(b) Operational Administration Costs	38	37	37	37	37	37	
(c) Support Costs	27	26	50	50	50	50	
	221	158	235	228	206	206	
5 Less: Income	(54)	-	-	-	-	-	B
TOTAL NET COST	167	158	235	228	206	206	

Notes:

- A Item 3(a) relates to the Council's contribution to the Basildon Community Safety Partnership.
- B Item 3(b) and 6 relate to externally funded projects - Community Safety Partnership, Vigilance and Anti Social Behaviour Victim & Witness Support.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.6

**BUDGET 2015/16
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2018/19**

LEISURE

LEISURE

SUMMARY

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates			
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
1. Parks, Open Spaces & Recreation Grounds	3,237	2,959	3,003	3,030	3,079	3,097
2. Country Parks	811	808	818	818	820	822
3. Sporting Village	1,326	1,393	1,471	1,486	1,504	1,533
4. Leisure Facilities & Services	869	760	720	735	751	752
5. Towngate Theatre	675	524	515	470	474	477
6. Catering & Bar	136	64	19	19	19	19
TOTAL NET COST	7,054	6,508	6,546	6,558	6,647	6,700

LEISURE

PARKS, OPEN SPACES & RECREATION GROUNDS

This estimate relates to various parks, open spaces and recreation grounds throughout the Borough totalling 677 hectares. A wide range of sports facilities are provided as detailed below.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	738	701	714	714	715	715	
2. Premises	511	395	426	429	430	431	
3. Transport	162	145	149	147	149	149	
4. Supplies and Services	2,022	1,903	1,922	1,983	2,045	2,058	A
5. Management and Administration							
(a) Direct Service Overheads	14	15	22	22	22	22	
(b) Operational Administration Costs	116	139	157	157	157	157	
(c) Support Costs	172	168	170	170	170	170	
6. Capital Charges	166	142	121	101	101	104	B
7. Recharges from other services	97	90	74	74	74	74	C
Less:	3,998	3,698	3,755	3,797	3,863	3,880	
8. Income	(442)	(415)	(419)	(424)	(428)	(428)	D
9. Recharges to other services	(319)	(324)	(333)	(343)	(356)	(355)	E
TOTAL NET COST	3,237	2,959	3,003	3,030	3,079	3,097	

Notes:

- A Item 4 includes the contractor payments to English Landscapes relating to the grounds maintenance, shrub pruning and grass cutting.
- B Item 6 reflects Capital charges are reducing in future years as Council-owned assets reach the end of their expected useful life.
- C Item 7 reflects recharges for works carried out by Cleansing services and a recharge from Stores.
- D Item 8 reflects income received for work completed for outside bodies e.g. rent of land and roundabout sponsorship. This includes the income received from Essex County Council for Grass Cutting and Shrub Pruning on CRA Land.
- E Item 9 reflects recharges to other Council services in respect of Grounds Maintenance works. This also includes recharges made to the Housing Revenue Account.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	26.1	26.6

Sports Facilities as at October 2014

Football Pitches	45	Fishing Lakes	5
Junior Football/Thundermite	6	Artificial Cricket Strips	4
Netball/Tennis Courts	7	Golf - Novelty	1
Cricket Pitches	8	Pitch & Putting	1
Bowling Greens	6		

Allotments

	Area (Hectares)	Number of Ten Rod Plots	
Billericay	2	124	Total area of grass maintained: 280 hectares
Pitsea	2	121	
Wickford	2	137	Total area of shrubs pruned: 33 hectares
Basildon	3	136	
Laindon	1	40	
	10	558	

LEISURE

COUNTRY PARKS

This estimate relates to the management of a number of country parks and local nature reserves as described below. The Wat Tyler Centre is included here as well as a cost for the Green Centre. The estimate also reflects income from leased premises, including the Wat Tyler Marina and Wat Tyler Cafe. There are a number of key partnerships working with the Council.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	477	489	490	490	490	490	
2. Premises	263	164	182	184	186	186	
3. Transport	20	30	33	34	32	32	
4. Supplies and Services	92	101	95	97	100	102	
5. Management and Administration							
(a) Operational Administration Costs	44	47	60	60	60	60	
(b) Support Costs	117	115	118	118	118	118	
6. Capital Charges	142	144	144	144	144	144	
Less:	1,155	1,090	1,122	1,127	1,130	1,132	
7. Income	(313)	(250)	(293)	(298)	(299)	(299)	
8. Recharges to other services	(31)	(32)	(11)	(11)	(11)	(11)	A
TOTAL NET COST	811	808	818	818	820	822	

Notes:

A Item 8 reflects the recharge to the Catering Service from 2012/13 and assumed recharge from 14/15 in respect of rent/electricity for the Wat Tyler Café.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	15.2	15.2
Country Parks		
Wat Tyler (Pitsea), including the Heritage Centre		
The Wick (Wickford)		
Queen's Park (Billericay)		
Nature Reserves		
There are currently 9 nature reserves within the Borough including Norsey Wood and Mill Meadows.		
The New Wat Tyler Centre & Green Centre		
Estimated number of visits	200,000	200,000

Key Partnerships

The Royal Society for the Protection of Birds (RSPB)
 Land Trust
 Thames Gateway (South Essex)
 Veolia Pitsea Marshes Trust (VPMT)
 Essex County Council (ECC)
 Environment Agency
 Veolia Environmental Services Limited
 Essex Wildlife Trust
 Natural England
 Essex Field Club
 The Conservation Volunteers
 8 local 'Friends' groups associated with Countryside sites

LEISURE

SPORTING VILLAGE

The centre is managed under contract on behalf of the Council by Community Solutions for Leisure Basildon Limited (CSL), the consortia created to deliver the centre. The leisure operator within that consortia is Sports and Leisure Management Ltd (SLM) who operate under the brand 'Everyone Active'. The contract with CSL is for 25 years.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Premises	1	-	-	-	-	-	
2. Contractor Payments	643	552	239	243	249	237	
3. Contract Provision for Lifecycle Costs	-	-	402	413	425	466	A
4. Management and Administration							
(a) Operational Administration Costs	28	28	17	17	17	17	
(b) Support Costs	13	13	13	13	13	13	
5. Capital Charges	642	800	800	800	800	800	
TOTAL NET COST	1,326	1,393	1,471	1,486	1,504	1,533	

Notes:

A Item 3 reflects lifecycle costs for special repairs, replacement and renewals to ensure longer term viability of this Council asset & NNDR from 2014/15.

For more information visit www.basildon-sport.co.uk

The facility includes:

- 50 metre Swimming Pool able to split into two 25m pools with seating for over 400 spectators;
- Teaching Pool;
- 8 Badminton Court Sports Hall;
- Regional Gymnastics Centre and new home for the South Essex Gymnastics Club;
- Fitness Suite and Multi-purpose Studios;
- Climbing Wall;
- 6 floodlit artificial Five-a-side Football Pitches;
- Meeting Rooms, Creche and Café;
- New Athletics Grandstand for 750 spectators;
- Floodlit netball courts.

LEISURE

LEISURE FACILITIES & SERVICES

This estimate relates to the Leisure facilities provided within the Borough including the Golf Course, Basildon Sports Centre, Billericay Pool and the sites contracted out to Sports Leisure Management Ltd (SLM) from 1 March 2011 (excluding the Sporting Village which is shown separately). Leisure initiatives such as Community Sports Network, Sports Development Grant and Arts Development Grant are also reflected here.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	62	57	61	61	61	61	A
2. Premises	142	51	53	54	55	55	
3. Supplies and Services	32	45	42	43	43	44	
4. Contractor Payments	485	454	451	464	479	479	B
5. Management and Administration							
(a) Operational Administration Costs	72	60	36	36	36	36	
(b) Support Costs	56	45	29	29	29	29	
6. Capital Charges	178	146	146	146	146	146	
Less:	1,027	858	818	833	849	850	
7. Income	(125)	(65)	(65)	(65)	(65)	(65)	C
8. Joint Use Recharges	(33)	(33)	(33)	(33)	(33)	(33)	D
TOTAL NET COST	869	760	720	735	751	752	

Notes:

- A Item 1 reflects the employees costs associated with Basildon Sports Centre.
- B Item 4 reflects the payments made to Sports and Leisure Management Ltd under the Leisure Contract as well as payments made to London Golf Management Ltd from October 2012 to June 2013.
- C Item 7 reflects the income received from grants and services provided at Basildon Sports Centre.
- D Item 8 reflects the recharges made to South Essex College as part of the joint use arrangement for Basildon Sports Centre.

Service Statistics

	Original 2013/14	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.5	2.5
Joint Funded Facilities		
Basildon Sports Centre		
Swimming Pools		
Billericay		
Sports and Leisure Management Ltd (SLM) managed sites		
Eversley Leisure Centre		
Wickford Swimming Pool		

LEISURE

TOWNGATE THEATRE

The budget for the Towngate Theatre includes the provision of professional shows, community activities and the production of the Christmas pantomime. Significant investment is currently being made into the Towngate Theatre building, as detailed below.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	339	305	297	297	297	297	
2. Premises	236	120	151	154	158	161	
3. Transport	2	3	3	3	3	3	
4. Supplies and Services	522	504	509	509	509	509	
5. Management and Administration							
(a) Operational Administration Costs	34	34	36	36	36	36	
(b) Support Costs	137	137	148	148	148	148	
6. Capital Charges	172	196	194	194	194	194	
Less:	1,442	1,299	1,338	1,341	1,345	1,348	
7. Income	(736)	(727)	(784)	(832)	(832)	(832)	
8. Recharges to other services	(31)	(48)	(39)	(39)	(39)	(39)	A
TOTAL NET COST	675	524	515	470	474	477	

Notes:

A Item 8 reflects recharges to other Council services in respect of room bookings and to Catering & Bar in respect of rent/electricity.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	9.4	9.4

Building investment committed as part of the Towngate Business Plan

	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
General Maintenance Items	65	25	-	-
Roof Refurbishment	-	60	-	60
Renewal of Windows/Doors	50	-	-	-
Renewal of Boilers	-	50	-	-
Lower Foyer Refurbishment/Redecoration	-	-	-	70
Upper Foyer & Meeting Room Refurbishment/Redecoration	50	-	130	-
Dressing Room Refurbishment	40	-	-	-
	205	135	130	130

Funding for additional investment

	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Existing Maintenance Budgets	60	60	30	30
Major Asset Refurbishment Reserve	145	75	100	100
	205	135	130	130

LEISURE

CATERING & BAR

This budget includes the provision of the café at Wat Tyler, the restaurant & bar at the Towngate Theatre as well as the accompanying bar operations and refreshments in the Basildon Centre for meetings and presentations.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	112	99	98	98	98	98	
2. Supplies and Services	118	86	88	88	88	88	
3. Management and Administration							
(a) Operational Administration Costs	30	30	16	16	16	16	
(b) Support Costs	44	44	26	26	26	26	
4. Recharges from other services	62	64	44	44	44	44	A
	366	323	272	272	272	272	
5. Less: Income	(230)	(259)	(253)	(253)	(253)	(253)	
TOTAL NET COST	136	64	19	19	19	19	

Notes:

A Item 4 reflects recharges from the Towngate Theatre and Wat Tyler Centre in respect of electricity and rent.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	3.7	3.5

BUDGET 2015/16
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2018/19

**REGENERATION &
PARTNERSHIPS**

REGENERATION & PARTNERSHIPS

SUMMARY

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates			
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
1. Economic Development	343	317	352	352	352	352
2. Basildon Town Centre	266	268	276	278	279	281
3. Regeneration Delivery	958	495	631	631	631	632
TOTAL NET COST	1,567	1,080	1,259	1,261	1,262	1,265

REGENERATION & PARTNERSHIPS

ECONOMIC DEVELOPMENT

The estimates reflect the Economic Development service who assist and provide advice to existing local businesses and those thinking of locating their business in the Basildon Borough, as well as various externally funded partnership schemes.

The Interreg IVB Programme 2007-2013, financed through the European Regional Development Fund, works with policy areas in regional development through trans-national projects, focusing on high quality projects in innovation, the environment and sustainable and competitive communities.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	182	193	186	186	186	186	
2. Supplies and Services	122	29	30	30	30	30	A
3. Transport	1	2	2	2	2	2	
4. Management and Administration							
(a) Direct Service Overheads	6	8	8	8	8	8	
(b) Operational Administration Costs	47	36	54	54	54	54	
(c) Support Costs	56	57	72	72	72	72	
	414	325	352	352	352	352	
5. Less: Income	(71)	(8)	-	-	-	-	A
TOTAL NET COST	343	317	352	352	352	352	

Notes:

- A Items 2 and 5 include expenditure for grant funding received from various EU Partnerships with respect of the following projects, Euro-Asia Sustainable Towns (EAST), European Business and Technology Centre (EBTC), and Interreg IVB partnership.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.5	3.5

REGENERATION & PARTNERSHIPS

BASILDON TOWN CENTRE

This service is responsible for the ongoing maintenance of Basildon Town Square and St. Martin's Square. The costs also reflect town centre management initiatives including provision for Christmas lighting.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Premises	203	204	205	208	212	214	
2. Supplies and Services	52	37	34	34	31	31	
3. Management and Administration							
(a) Operational Administration Costs	49	53	71	70	70	70	
(b) Support Costs	15	14	11	11	11	11	
4. Capital Charges	42	39	39	39	39	39	
	361	347	360	362	363	365	
5. Less: Income	(95)	(79)	(84)	(84)	(84)	(84)	A
TOTAL NET COST	266	268	276	278	279	281	

Notes:

A Item 5 reflects income from hire of pitch fees and leasing of shops.

REGENERATION & PARTNERSHIPS

REGENERATION DELIVERY

This estimate reflects a specialist team set up to support all of the major development projects across the borough including Basildon Town Centre Regeneration.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	389	414	443	443	443	444	
2. Supplies & Services	535	50	49	49	49	49	
3. Management and Administration							
(a) Direct Service Overheads	14	14	14	14	14	14	
(b) Operational Administration Costs	75	58	95	95	95	95	
(c) Support Costs	219	209	280	280	280	280	
	1,232	745	881	881	881	882	
4. Less: Income	(274)	(250)	(250)	(250)	(250)	(250)	A
TOTAL NET COST	958	495	631	631	631	632	

Notes:

A Item 4 reflects the contribution received from Barratt Wilson Bowden towards the Basildon Town Centre regeneration project.

Service Statistics

	Original 2014/15	Estimate 2015/16
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)

	7.8	8.0
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**BUDGET 2015/16
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2018/19**

**CORPORATE &
CENTRAL**

CORPORATE & CENTRAL

SUMMARY

Item	Actual	Original Budget	Estimates			
	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
1. Democratic Representation	1,294	1,284	1,079	1,079	1,079	1,079
2. General Administration & Corporate Core	1,796	2,103	2,797	1,679	558	(868)
3. Emergency Planning & Business Continuity	154	161	163	163	163	163
4. Customer Services	298	293	131	131	131	131
5. Central Expenses	364	1,517	1,488	1,430	1,430	1,431
6. Corporate Staffing	2,718	3,210	2,932	3,034	3,536	3,536
7. Insurance Pool	111	5	-	-	-	-
8. Capital Financing	(1,207)	(1,117)	(1,173)	(900)	(1,104)	(908)
9. Transformation Agenda	767	1,558	343	343	343	343
10. Other Corporate Expenses	1,196	907	809	800	758	528
TOTAL NET COST	7,491	9,921	8,567	7,758	6,894	5,435

CORPORATE & CENTRAL

DEMOCRATIC REPRESENTATION

This estimate covers the various allowances paid to Members of the Council in accordance with the approved Members Allowances Scheme, the cost of managing and administering the Council's decision making processes, provision for the Mayor's travel and hospitality and for Member Training and Development.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Members' Allowances & Training	451	466	427	427	427	427	
2. Supplies and Services	15	17	11	11	11	11	
3. Management and Administration							
(a) Direct Service Overheads	115	132	139	139	139	139	
(b) Operational Administration Costs	769	715	516	516	516	516	
(c) Support Costs	158	168	200	200	200	200	
	1,508	1,498	1,293	1,293	1,293	1,293	
4. Less: Recharges to Housing Revenue Account	(214)	(214)	(214)	(214)	(214)	(214)	
TOTAL NET COST	1,294	1,284	1,079	1,079	1,079	1,079	

Service Statistics

	Original 2014/15	Estimate 2015/16
Number of Councillors	42	42

CORPORATE & CENTRAL

GENERAL ADMINISTRATION & CORPORATE CORE

This budget includes administration and other support costs together with provisions for various initiatives and functions not directly attributable to particular services at the time the budget was agreed.

It also reflects the costs associated with corporate management of the organisation including all activities undertaken by the Council as an elected multi-purpose organisation. Such functions include overall strategic policy making, representing local interests and duties arising from public accountability.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Supplies and Services	7	191	274	296	316	291	
2. Single Status and Associated Salary Changes	150	1,182	1,367	1,963	2,826	2,994	A
3. Management and Administration							
(a) Direct Service Overheads	5	9	7	7	7	7	
(b) Operational Administration Costs	383	253	665	665	665	665	
(c) Support Costs	1,284	1,157	1,409	1,409	1,409	1,409	
(d) Other	(33)	303	(261)	(424)	(424)	(424)	
4. Efficiency Savings	-	(992)	(664)	(2,237)	(4,241)	(5,810)	
TOTAL NET COST	1,796	2,103	2,797	1,679	558	(868)	

Notes:

- A Item 2 reflects the provision for the estimated ongoing costs as a result of the Single Status review. The amounts set aside in respect of Single Status are in accordance with those approved by cabinet on 17 May 2012 (minute 2012/266).

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

CORPORATE & CENTRAL

EMERGENCY PLANNING & BUSINESS CONTINUITY

This budget supports the corporate response to the Civil Contingencies Act 2004. Basildon Council has an important role to play in the event of an emergency occurring within the Borough and the Emergency Planning service works with frontline emergency services and other local authorities in Essex to ensure that the Council is prepared to respond and assist the community in time of need.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	110	109	114	114	114	114	
2. Transport	2	3	3	3	3	3	
3. Supplies and Services	13	20	19	19	19	19	
4. Management and Administration							
(a) Direct Service Overheads	6	6	6	6	6	6	
(b) Operational Administration Costs	6	6	6	6	6	6	
(c) Support Costs	17	17	15	15	15	15	
TOTAL NET COST	154	161	163	163	163	163	

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

CORPORATE & CENTRAL

CUSTOMER SERVICES

This relates to the provision of the Service Advice Centre within the Basildon Centre.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	93	72	122	122	122	122	
2. Supplies and Services	3	19	1	1	1	1	
3. Management and Administration							
(a) Direct Service Overheads	13	4	4	4	4	4	
(b) Operational Administration Costs	18	16	11	11	11	11	
(c) Support Costs	62	58	36	36	36	36	
(d) Customer Service Centre	109	124	-	-	-	-	A
Less:	298	293	174	174	174	174	
4. Recharges to Housing Revenue Account	-	-	(43)	(43)	(43)	(43)	
TOTAL NET COST	298	293	131	131	131	131	

Notes:

A Item 3(d) reflects the recharge from the Customer Service Centre following the launch in November 2013.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	4.0

CORPORATE & CENTRAL

CENTRAL EXPENSES

These estimates relate to a range of fees and charges payable by the Council for corporate functions.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Bank Charges	85	79	84	86	87	88	
2. External Audit Fees	130	158	157	158	158	158	
3. Repairs & Maintenance	48	985	975	915	915	915	A
4. Postages	-	175	172	172	172	172	B
5. Printing & Photocopying	114	117	117	117	117	117	C
6. Furniture	19	20	20	20	20	20	C
7. Stationery	30	33	33	33	33	33	C
8. Mobile Phones	34	33	26	26	26	26	C
9. Management and Administration							
(a) Support Costs	30	30	24	24	24	24	
(b) Operational Administration Costs	-	-	1	1	1	1	
10. Recharges from other services	29	32	24	25	24	24	D
Less:	519	1,662	1,633	1,576	1,576	1,577	
11. Income	(54)	(12)	(12)	(12)	(12)	(12)	
12. Recharges to Housing Revenue Account	(101)	(133)	(133)	(134)	(134)	(134)	
TOTAL NET COST	364	1,517	1,488	1,430	1,430	1,431	

Notes:

- A Item 3 reflects the centralisation of the Repairs & Maintenance budget; this budget is allocated out with expenditure each year to individual services.
- B Item 4 reflects the centralisation of the postages budget from 2012/13 onwards. The budget is allocated out with expenditure each year.
- C Items 5 to 8 reflect a number of central budgets previously held within other service budgets.
- D Item 10 reflects a charge to Stationery for the use of the Central Stores service.

CORPORATE & CENTRAL

CORPORATE STAFFING

These budgets reflect a range of services relating to staff costs including the pensions provision.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Corporate Pension Contributions	3,389	3,946	3,566	3,725	4,230	4,230	A
2. Corporate Training Expenses	217	298	286	286	286	286	B
3. Recruitment and Welfare	120	104	109	109	109	109	B
4. Staff Car Parking	110	109	112	114	116	116	C
5. Refreshment Service	11	17	17	17	17	17	D
6. Apprentices & Graduate Trainee Programme	207	281	275	275	276	276	E
7. Management and Administration							
(a) Operational Administration Costs	5	5	-	-	-	-	
(b) Support Costs	57	54	100	100	100	100	
Less:	4,116	4,814	4,465	4,626	5,134	5,134	
8. Income	(13)	(17)	(17)	(17)	(17)	(17)	D
9. Recharges to Housing Revenue Account	(1,385)	(1,587)	(1,516)	(1,575)	(1,581)	(1,581)	
TOTAL NET COST	2,718	3,210	2,932	3,034	3,536	3,536	

Notes:

- A Item 1 provides for the corporate contribution to the pension fund to compensate for historic funding deficits and an allowance for severance and gratuities. A provisional allowance had been made for the anticipated impact of the actuarial review in 2014/15 and the actuarial review in 2017/18. An allowance has also been made in respect of the recent government review of the Local Government Pension Scheme (LGPS).
- B Items 2 & 3 relate to Corporate Training and Staff Welfare expenses, including the centralisation of all training budgets.
- C Item 4 relates to the cost of providing staff car parking.
- D Item 5 relates to the vending machine contract and is offset by income (shown in Item 8).
- E Item 6 relates to the staffing costs of the Council's Modern Apprentices, Graduate Trainees and the Business Administration Apprentices.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	21.0	20.5

CORPORATE & CENTRAL

INSURANCE POOL

The Insurance Pool provides flexibility in addressing the Council's insurance requirements within the context of general risk management, leading to net savings for the Council through self-insurance and other initiatives.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	165	168	174	174	174	174	
2. Premiums Payable	1,807	1,996	1,672	1,855	2,052	2,286	A
3. Gross Claims	1,249	1,154	1,737	1,774	1,829	1,656	
4. Other Supplies and Services	17	20	20	20	20	20	
5. Management and Administration							
(a) Direct Service Overheads	6	6	6	6	6	6	
(b) Operational Recharges	11	11	11	11	11	11	
(c) Support Costs	27	27	27	27	27	27	
Less:	3,282	3,382	3,647	3,867	4,119	4,180	
6. Charges to Services	(2,296)	(2,549)	(2,838)	(3,023)	(3,237)	(3,259)	B
7. External Charges							
(a) Premiums	(733)	(686)	(670)	(699)	(731)	(763)	
(b) Commission	(94)	(94)	(88)	(92)	(96)	(101)	
(c) Castle Point Borough Council	(29)	(29)	(29)	(29)	(29)	(29)	
8. Interest on Reserves	(19)	(19)	(22)	(24)	(26)	(28)	
TOTAL NET COST/(SURPLUS)	111	5	-	-	-	-	

Notes:

- A Item 2 includes an adjustment in 2015/16 and 2018/19 for the actuarial review now taking place every three years.
- B Item 6 reflects charges made to Services in respect of premiums and expenses on claims.

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.9	4.7

CORPORATE & CENTRAL

CAPITAL FINANCING

This page brings together debt and asset related activities after allowing for recharges to services elsewhere in the Council's budget. Interest earned on cash balances is netted off against interest charges here. The budget reflects the split of debt between the General Fund and Housing Revenue Account as part of the implementation of HRA self financing on 1 April 2012.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
TREASURY MANAGEMENT ACTIVITIES							
1. Traditional Borrowing	10,513	11,290	10,536	10,432	10,306	10,041	A
2. Less: Investment Income	(57)	(26)	(1)	(22)	(11)	(1)	A
Net Borrowing	10,456	11,264	10,535	10,410	10,295	10,040	
3. Conventional Debt Repayment	371	431	246	365	373	274	B
4. Transferred Debt Interest	30	29	-	-	-	-	
5. Other Interest Payable	18	35	5	8	9	10	C
	10,875	11,759	10,786	10,782	10,678	10,324	
Less Recharges to:							
6. Housing Revenue Account	(10,653)	(11,059)	(10,179)	(9,920)	(9,750)	(9,327)	D
Net Treasury Management	222	700	608	863	928	997	
ASSET MANAGEMENT ACTIVITIES							
7. Direct Revenue Financing of Assets							
- Special Repairs & Maintenance	322	475	737	697	387	387	
Net Asset Management	322	475	737	697	387	387	
CAPITAL CHARGES TO SERVICES							
8. Depreciation on Council assets	(1,804)	(2,112)	(2,268)	(2,210)	(2,169)	(2,042)	
9. Deferred charges	-	(180)	(250)	(250)	(250)	(250)	
Net Capital Charges	(1,804)	(2,292)	(2,518)	(2,460)	(2,419)	(2,292)	E
SPECIAL ITEMS							
10. Single Status	53	-	-	-	-	-	
Net Special Items	53	-	-	-	-	-	
TOTAL NET SURPLUS	(1,207)	(1,117)	(1,173)	(900)	(1,104)	(908)	

Notes:

- A Items 1 and 2 relate to the net interest payable on all the Council's outstanding debt.
- B Item 3 relates to borrowing for General Fund capital purposes.
- C Item 5 refers mainly to interest payable on internal ring-fenced accounts such as the Insurance Pool and Housing Revenue Account.
- D Item 6 is the net contribution from the Housing Revenue Account for interest on outstanding housing-related debt. It also includes charges for debt management expenses and amortised premiums and discounts on debt repaid prematurely.
- E Items 8 & 9 (Capital Charges) relate to costs charged elsewhere in the Council's budget which are not required to be met from the Council Tax. They are therefore reversed out of the net budget here.

Service Statistics

	Actual 2013/14	Original 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19
Capital Financing Requirement						
HRA	£m	£m	£m	£m	£m	£m
	217.6	219.1	205.1	202.3	202.2	202.2
Non Housing	27.1	25.2	33.7	35.8	35.1	34.3
	<u>244.7</u>	<u>244.3</u>	<u>238.8</u>	<u>238.1</u>	<u>237.3</u>	<u>236.5</u>
Average rates of interest:	%	%	%	%	%	%
Borrowing Rate	5.63	5.49	5.13	4.87	4.79	4.65
Investment Return	0.45	0.59	0.50	0.80	1.00	1.25

CORPORATE & CENTRAL

TRANSFORMATION PROGRAMME

The Council has established a Programme Management Office and further increased capacity within the Transformation team to provide a consistent and coordinated approach to the management of the various workstreams, projects and initiatives that contribute to the major work programmes of the Council. The budget provision for this was approved by Cabinet on 25th July 2012.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	406	421	235	235	235	235	
2. Supplies & Services	448	1,165	69	69	69	69	
3. Management and Administration							
(a) Direct Service Overheads	13	16	12	12	12	12	
(b) Operational Recharges	23	19	21	21	21	21	
(c) Support Costs	178	202	227	227	227	227	
	1,068	1,823	564	564	564	564	
4. Less: Recharge to other services	(301)	(265)	(221)	(221)	(221)	(221)	
TOTAL NET COST	767	1,558	343	343	343	343	

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	9.1	5.0

CORPORATE & CENTRAL

OTHER CORPORATE EXPENSES

Item	Actual	Original Budget	Estimates				Notes
	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Supplies and Services							
(a) Essex On-Line Partnership	16	10	6	6	6	6	A
(b) IT Review	153	381	381	371	361	161	B
(c) Community Cohesion & Engagement	18	14	-	-	-	-	C
(d) Risk Management Initiatives	-	50	50	50	50	50	
(e) CCTV	35	52	53	53	53	54	
(f) Safeguarding Children	22	30	-	-	-	-	D
(g) Other	17	90	90	90	90	90	E
(h) HR IT System	52	47	-	-	-	-	F
(i) Major Investments	766	-	-	-	-	-	
2. Management and Administration							G
(a) Direct Overheads	1	9	8	8	8	8	
(b) Operational Administration Costs	53	63	56	56	56	56	
(c) Support Costs	146	154	110	111	111	111	
3. Capital Costs	32	62	103	103	71	40	
Less:	1,311	962	857	848	806	576	
4. Income	(32)	-	-	-	-	-	C
5. Recharges to Housing Revenue Account	(83)	(55)	(48)	(48)	(48)	(48)	B
TOTAL NET COST	1,196	907	809	800	758	528	

Notes:

- A Item 1(a) relates to the Council's contribution to the Essex On-Line Partnership.
- B Item 1(b) and Item 5 relates to corporate IT initiatives.
- C Items 1(c) & 4 reflects the budget provision for the Community Engagement Programme and Central Government funding for Community Cohesion which is due to be completed in 14/15.
- D Item 1(f) relates to the cost incurred in discharging the Council's statutory duties to safeguard and promote the welfare of children, young people and vulnerable adults. This budget has now been moved to Community Safety.
- E Item 1(g) includes a general provision for sundry debtor write offs.
- F Item 1(h) reflects the budget provision for the implementation of the new HR IT System. Future year budget can be found in M&A Corporate Support.
- G Item 2 relates to support costs in respect of various projects in Item 1 and asset management.

Service Statistics

	Original	Estimate
	2014/15	2015/16

Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)

	0.6	-
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BUDGET 2015/16
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2018/19

**MANAGEMENT &
ADMINISTRATION**

MANAGEMENT & ADMINISTRATION

SUMMARY

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates			
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
1. Management and Administration Support	13,588	14,183	14,639	14,330	14,344	14,358
2. Customer Service Centre	1,558	2,049	2,881	2,842	2,835	2,836
3. Office Accommodation	2,121	1,914	1,939	1,954	1,974	1,994
	17,267	18,146	19,459	19,126	19,153	19,188
Less:						
4. Income	(419)	(297)	(254)	(254)	(254)	(254)
5. Recharges to Housing Revenue Account	(5,093)	(4,816)	(5,468)	(5,274)	(5,271)	(5,275)
6. Recharges to Services	(11,755)	(13,033)	(13,737)	(13,598)	(13,628)	(13,659)
TOTAL NET COST	-	-	-	-	-	-

The above summary represents the costs of the following Council services:

- Executive Leadership Team
- Financial Services
- Legal, Procurement & Corporate Governance
- Audit & Risk Management
- Property & Regeneration Services
- Revenues & Benefits Support
- Customer Services, ICT & Facilities
- Customer Service Centre
- Policy, Performance & Review
- Human Resources, Organisational Design & Payroll
- Democratic Services
- Environment & Community Services Support
- Street Scene & Leisure Services Support
- Housing Services Support
- Marketing & Communications

MANAGEMENT & ADMINISTRATION

MANAGEMENT AND ADMINISTRATION SUPPORT

This estimate represents the salaries and associated costs relating to Council management and administration services which are subsequently charged direct to Services.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	10,135	10,339	11,233	10,958	10,960	10,964	
2. Supplies and Services	3,453	3,844	3,406	3,372	3,384	3,394	
Less:	13,588	14,183	14,639	14,330	14,344	14,358	
3. Income	(322)	(225)	(182)	(183)	(183)	(183)	
4. Recharges to Housing Revenue Account	(3,711)	(3,332)	(3,398)	(3,224)	(3,226)	(3,227)	
5. Recharges to Services	(9,555)	(10,626)	(11,059)	(10,923)	(10,935)	(10,948)	
TOTAL NET COST	-	-	-	-	-	-	

Service Statistics

	Original Budget 2014/15		Estimate 2015/16	
	F.T.E.	£'000	F.T.E.	£'000
Corporate Support	63.9	2,467	58.0	2,415
Customer Services (Excluding Customer Service Centre)	70.1	2,471	90.3	3,332
Executive Corporate Support	8.3	555	7.8	422
Executive Team	4.3	266	4.3	264
Housing Services	7.0	381	7.9	374
People & Place	2.0	143	2.0	149
Place Shaping & Futures	30.4	1,175	28.1	1,275
Resourcing	51.1	2,222	54.1	2,408
Street Scene & Leisure	17.7	658	15.7	594
	<u>254.8</u>	<u>10,339</u>	<u>268.2</u>	<u>11,233</u>

MANAGEMENT & ADMINISTRATION

CUSTOMER SERVICE CENTRE

This estimate represents the salaries and associated costs relating to the new Customer Service Centre that was launched in September 2013 to provide a single point-of-contact for customers of Basildon Council.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	1,209	1,647	1,281	1,241	1,242	1,242	
2. Supplies and Services	349	32	202	203	195	196	
3. Management and Administration							
(a) Direct Service Overheads	-	148	156	156	156	156	
(b) Operational Administration Costs	-	33	82	82	82	82	
(c) Support Costs	-	189	1,160	1,160	1,160	1,160	
Less:	1,558	2,049	2,881	2,842	2,835	2,836	
4. Recharges to Services	(1,062)	(1,159)	(1,742)	(1,719)	(1,712)	(1,712)	
5. Recharges to Housing Revenue Account	(496)	(890)	(1,139)	(1,123)	(1,123)	(1,124)	
TOTAL NET COST	-	-	-	-	-	-	

Service Statistics

	Original 2014/15	Estimate 2015/16
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	74.1	74.6

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MANAGEMENT & ADMINISTRATION

OFFICE ACCOMMODATION

These estimates relate to the Basildon Centre, Pitsea Area Housing Office and Barleylands Depot.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
1. Employees	405	414	434	430	430	430	
2. Premises	1,314	970	981	999	1,018	1,037	
3. Transport	6	6	6	6	6	6	
4. Supplies and Services	93	78	79	80	81	82	
5. Management and Administration							
(a) Operational Administration Costs	21	21	13	13	13	13	
(b) Support Costs	118	119	120	120	120	120	
6. Capital Charges	164	306	306	306	306	306	
Less:	2,121	1,914	1,939	1,954	1,974	1,994	
7. Income	(97)	(72)	(72)	(71)	(71)	(71)	
8. Recharges to Housing Revenue Account	(320)	(325)	(328)	(331)	(333)	(336)	
9. Recharges to Services	(1,704)	(1,517)	(1,539)	(1,552)	(1,570)	(1,587)	
TOTAL NET COST	-	-	-	-	-	-	

Service Statistics

	Original 2014/15	Estimate 2015/16
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)

	15.7	16.7
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BUDGET 2015/16
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2018/19

**HOUSING REVENUE
ACCOUNT**

HOUSING REVENUE ACCOUNT

SUMMARY

The Housing Revenue Account includes all the income and expenditure associated with the Council's function as a social housing landlord. The items that can be debited and credited to the account are determined by statute.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
EXPENDITURE							
1. Management	14,122	16,188	15,967	16,358	17,070	17,438	
2. Repairs	11,320	11,707	11,972	12,202	12,492	12,635	
3. Debt Management Expenses	60	80	82	84	86	88	
4. Depreciation	11,120	10,400	10,258	10,183	10,104	10,025	
5. Other Expenses	417	560	510	600	600	690	
		-	-	-	-	-	
	37,039	38,935	38,789	39,427	40,352	40,876	
RESOURCES							
6. Rent Income	(49,944)	(49,578)	(50,591)	(51,381)	(52,423)	(53,576)	
7. Charges for Services and Facilities	(4,829)	(5,014)	(4,017)	(4,049)	(4,080)	(4,163)	
8. General Fund Contribution	(471)	(378)	(395)	(410)	(420)	(421)	
	(55,244)	(54,970)	(55,003)	(55,840)	(56,923)	(58,160)	
NET COST OF SERVICES	(18,205)	(16,035)	(16,214)	(16,413)	(16,571)	(17,284)	
9. Net Interest	10,600	10,736	10,319	10,065	9,895	9,472	
10. Transfer to Major Repairs Reserve	11	-	-	-	-	-	
11. Other Capital Financing Costs	11	47	53	47	47	40	
12. (Surplus)/Deficit for the year	(7,583)	(5,252)	(5,842)	(6,301)	(6,629)	(7,772)	
13. Revenue Contribution to Capital Outlay	2,127	1,200	7,647	10,843	9,900	8,100	
14. Contribution to sheltered scheme heating programme	-	(1,000)	-	-	-	-	
15. Contribution to provision of new affordable housing	-	3,000	500	500	500	-	
TOTAL NET COST/(SURPLUS)	(5,456)	(2,052)	2,305	5,042	3,771	328	

Balances

Opening Balances							
HRA	4,245	4,000	4,000	4,000	4,000	4,000	
Bad Debts Reserve	294	300	430	473	520	572	
Asset Management Reserve	4,515	4,310	12,132	9,784	4,695	872	
Treasury Management Reserve	600	600	600	600	600	600	
Total HRA Reserves	9,654	9,210	17,162	14,857	9,815	6,044	
Closing Balances							
HRA	4,950	4,000	4,000	4,000	4,000	4,000	
Bad Debts Reserve	391	300	473	520	572	630	
Asset Management Reserve	9,169	5,591	9,784	4,695	872	486	
Treasury Management Reserve	600	600	600	600	600	600	
Total HRA Reserves	15,110	10,491	14,857	9,815	6,044	5,716	

Service Statistics

	Actual 2013/14	Estimate 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19
Number of dwellings						
Average for year	11,173	11,124	11,020	10,895	10,790	10,708
Average Rent per dwelling per week	£82.80	£86.04	£88.53	£91.19	£93.93	£98.74
Government limit rent	£82.21	£85.71	£89.34	£92.02	£94.78	£97.63
Rent per standard garage per week	£9.40	£9.60	£9.80	£10.00	£10.20	£10.40

HOUSING REVENUE ACCOUNT

FURTHER ANALYSIS

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
INCOME							
RENTS							
1. Dwellings	43,088	49,175	50,547	51,337	52,379	53,532	
2. Non Dwellings	1,800	2,031	-	-	-	-	
Total	44,888	51,206	50,547	51,337	52,379	53,532	
SERVICE CHARGES							
5. Leaseholders	1,403	1,105	1,130	1,155	1,180	1,232	
6. Cleaning	267	270	198	208	219	230	
7. Block Lighting	95	105	88	93	96	100	
8. Sheltered - Scheme Charge	1,223	1,082	1,051	1,104	1,148	1,204	
9. Heating	817	756	800	816	832	849	
10. Water	55	29	23	24	26	28	
11. Voids	-	(42)	(43)	(46)	(48)	(48)	
Total	3,860	3,305	3,247	3,354	3,453	3,595	
OTHER CHARGES/INCOME							
12 Insurance	78	70	70	70	70	70	
13. Rechargeable Works	31	20	20	20	20	20	
14. Supporting People	845	820	738	664	598	538	
15 General Fund Contribution	471	481	395	410	420	421	
16 Other	474	19	18	18	18	18	
Total	1,899	1,410	1,241	1,182	1,126	1,067	
Total Income	50,647	55,921	55,035	55,873	56,958	58,194	
EXPENDITURE							
17 Employee Costs	4,371	4,897	4,919	5,179	5,468	5,767	
18 General Fund Recharges	6,205	6,475	6,042	5,901	5,654	5,074	
19 Office Accommodation	350	325	158	158	158	158	
20 Pensions	1,267	1,369	1,474	1,524	1,974	2,557	
21 Insurances	1,039	1,227	1,386	1,512	1,640	1,639	
22 Bad Debts	428	701	460	550	550	640	
23 Other Management Costs	1,503	2,423	1,789	1,812	1,833	1,865	
24 Repairs	8,707	9,958	10,642	10,923	11,208	11,356	
25 Utilities	766	1,287	1,180	1,233	1,289	1,348	
26 Council Tax	(11)	100	50	50	50	50	
27 Rent Rebate Subsidy Limitation	-	106	-	-	-	-	
28 Treasury and Capital Charges	23,918	23,945	21,093	20,730	20,505	19,968	
29 Revenue contribution to capital	2,127	1,827	8,147	11,343	10,400	8,100	
30 HRA Subsidy	(34)	-	-	-	-	-	
Total	50,636	54,640	57,340	60,915	60,729	58,522	
TOTAL NET COST/(SURPLUS)	(11)	(1,281)	2,305	5,042	3,771	328	
Estimated Average Service Charge volumes							
General Needs - Cleaning	2,400	2,400	2,400	2,400	2,400	2,400	
General Needs - Block Lighting	2,300	2,300	2,300	2,300	2,300	2,300	
Sheltered - Scheme Charge	1,720	1,720	1,720	1,720	1,720	1,720	
Sheltered - Heating	1,180	1,010	1,010	1,010	1,010	1,010	

**BUDGET 2015/16
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2018/19**

**CAPITAL
PROGRAMME**

CAPITAL PROGRAMME - GENERAL FUND

SUMMARY - GENERAL SERVICES

The General Fund capital programme makes provision for works to General Fund assets, replacement of vehicles and plant, private sector housing grants and a few projects throughout the district funded by external contributions.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
EXPENDITURE							
1. Housing	903	600	800	800	800	800	A
2. Leisure	865	2,995	100	100	-	-	B
3. Corporate & Central	103	1,750	737	697	487	487	C
4. 2013/14 Completed Schemes	379	-	-	-	-	-	D
5. Contingency Provision	-	50	50	50	50	50	
Total	2,250	5,395	1,687	1,647	1,337	1,337	
LESS RESOURCES :							
6. Capital Receipts	(108)	(3,270)	(290)	(290)	(290)	(290)	
7. Government Grants	(682)	(420)	(550)	(550)	(550)	(550)	
8. Section 106 Contributions	(163)	-	-	-	-	-	
9. Other Capital Contributions	(101)	-	-	-	-	-	
10. Direct Revenue Funding	(560)	(475)	(737)	(697)	(387)	(387)	
11. New unsupported borrowing	(636)	(1,230)	(110)	(110)	(110)	(110)	
Total	(2,250)	(5,395)	(1,687)	(1,647)	(1,337)	(1,337)	

Notes:

Budgets above refer to the following schemes:

	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
A Disabled Facilities Grants (DFG)	800	800	800	800
Financed by:				
Government Grants	(550)	(550)	(550)	(550)
Capital Receipts	(150)	(150)	(150)	(150)
Net Requirement (Borrowing)	100	100	100	100
B Towngate Theatre Refurbishment	100	100	-	-
Financed by:				
Direct Revenue Funding	(100)	(100)	-	-
Net Requirement (Borrowing)	-	-	-	-
C Major Improvements to Council Assets, annual provision	100	100	100	100
Asset Management Plan	250	210	-	-
Former HRA Assets - Annual Provision	387	387	387	387
Financed by:				
Capital Receipts	(100)	(100)	(100)	(100)
Direct Revenue Funding	(637)	(597)	(387)	(387)
Net Requirement (Borrowing)	-	-	-	-
D 2013/14 completed schemes as follows:				
Decent Homes Healthy People	17			
Little Bentley Play Area	15			
The Place Refurbishment	67			
Human Resources IT System	280			
	379			

CAPITAL PROGRAMME - HOUSING REVENUE ACCOUNT

SUMMARY

The Council's Housing capital programme covers improvements to the housing stock and works to meet the 'Decent Homes' target.

Item	Actual 2013/14 £'000	Original Budget 2014/15 £'000	Estimates				Notes
			2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	
EXPENDITURE							
1. Housing Management System	163	-	-	-	-	-	
2. Voids and Adaptations	3,044	2,731	1,975	1,975	1,975	1,975	
3. General Programme							A
(a) Internal decent homes	1,631	151	8,670	8,670	7,648	8,074	
(b) Central heating	-	20	1,200	1,175	1,175	1,175	
(c) Electrical works	-	290	1,625	1,425	1,425	1,425	
(d) Windows and Doors	248	230	1,080	1,080	1,080	1,080	
(e) Estate and Environmental Improvements	539	675	675	900	900	900	
(f) Fire Prevention	753	520	1,355	160	160	160	
(g) Felmores Cladding	903	5,050	3,100	-	-	-	
(h) Block Lighting	239	320	160	50	50	50	
(i) Water Hygiene	89	305	205	52	52	52	
(j) Lift Refurbishment	-	125	-	-	-	-	
(k) Langdon Hills Water Mains	94	1,320	1,500	-	-	-	
(l) Structural	312	65	1,155	1,000	1,000	1,000	
(m) Block Refurbishment	555	625	-	2,600	2,600	-	
(n) External Wall Insulation	-	-	-	1,050	1,050	1,050	
(o) Roofing	569	525	470	470	470	470	
(p) Damp and Condensation Works	168	200	165	165	165	165	
(q) Garages	211	285	-	-	-	-	
(r) Non Traditional Dwellings	13	-	-	-	-	-	
(s) Other Projects	957	1,450	905	254	254	549	B
(t) Care Alarms	-	-	520	-	-	-	
4. Decent Homes Backlog Works							
(a) Internal decent homes	10,017	10,371	-	-	-	-	
(b) Central heating	993	1,500	-	-	-	-	
(c) Electrical works	2,954	3,000	-	-	-	-	
(d) Communal Boilers	632	1,000	-	-	-	-	
(e) Langdon Hills Works	-	-	-	-	-	-	
(f) Roofing	1,243	500	-	-	-	-	
(g) Window and Door Replacements	1,801	1,000	-	-	-	-	
(h) Energy Efficiency	27	-	-	-	-	-	
(i) Non Traditional Dwellings	-	250	-	-	-	-	
5. New Affordable Housing	-	500	500	500	500	-	
Total	28,155	33,008	25,260	21,526	20,504	18,125	
LESS RESOURCES :							
6. Unsupported Borrowing	(184)	-	-	-	-	-	
7. Decent Homes Capital Grant	(16,664)	(17,621)	-	-	-	-	C
8. Major Repairs Reserve	(9,180)	(13,560)	(17,113)	(10,183)	(10,104)	(10,025)	
Total	(26,028)	(31,181)	(17,113)	(10,183)	(10,104)	(10,025)	
NET POSITION	2,127	1,827	8,147	11,343	10,400	8,100	
FUNDED BY							
9. Revenue Contribution to Capital Expenditure	2,127	1,827	8,147	11,343	10,400	8,100	D
10. Retained in Major Repairs Reserve	8,062	-	-	-	-	-	

Notes:

- A This budget is to repair and replace kitchens and bathrooms
- B and drainage.
- C As approved by the HCA in February 2011.
- D Funded from the revenue account.