

Budget & Financial Forecast

2014 - 2015

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Basildon Council
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Creating Opportunity

BUDGET - 2014/15

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DETAILED BUDGETS - 2014/15

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BUDGET 2014/15

GENERAL FUND BUDGET

On 20 February 2014, the Council approved a 2014/15 budget for Borough Council services of £27.0 million, which represented net spending of £30.0 million and use of reserves of £3.0 million. Spending in 2014/15 is £1.2 million lower than was budgeted in 2013/14 the difference being analysed broadly as follows:

	£ million
Inflation	0.6
2013/14 one-off investments	3.6 Cr
Investment in services	2.2
Other (net)	0.4 cr
Net increase in spending	<u>1.2</u>

The total budget approved for 2014/15 was £30.4 million, when precepts totalling £367,965 in respect of Parish, Town and Village Councils were added to the budget for Borough Council services referred to above. The budget has produced a Band D Council Tax for 2014/15 of £252.81, no change compared to 2013/14. Summary supporting information is given on the pages that follow this introduction.

LOCAL GOVERNMENT FINANCE SETTLEMENT (GOVERNMENT SUPPORT)

When the Coalition Government came to power in 2010, it felt that local authorities were too dependent on central funding, giving them no incentive to build up the tax-base of their communities. The result was the Local Government Finance Act 2012, which launched a new system of central government support from April 2013. Every principal local authority, including Fire and Rescue Authorities (but not Police and Crime Commissioners), now has a stake in the business rate income raised in their area. If rating income grows, the authorities concerned will keep a share of that growth to support local services - but if rating income declines, then they will lose a share of their funding. The Business Rate Retention (BRR) scheme is described in more detail below.

The starting point for the first year of the new scheme is the old "Formula Grant" model supplemented by certain grants previously paid separately but now rolled into the new model. The total "Funding Assessment" is then split between a "Funding Baseline" (which is an amount to be retained locally out of rating income) and a new "Revenue Support Grant" (RSG) (paid as a fixed grant from central government). In 2014/15 and later years, the Funding Baseline will rise in line with inflation and RSG will be based on the provision made in the Spending Review. No adjustment will be made for changes in needs and resources until the whole system is reset, currently planned for 2020/21. Further detail of the Funding Assessment for 2014/15 is given on page 18.

In addition to the annual Funding Assessment, the government pays certain specific grants related to particular functions. Basildon has budgeted to receive the following sums in 2014/15 arising out of the Local Government Finance Settlement:

	£ million
Baseline Funding (retained out of business rates income)	5.1
Revenue Support Grant	5.8
Funding Assessment	<u>10.9</u>
New Homes Bonus	2.4
Council Tax Freeze Grant 2014/15	<u>0.2</u>
Total government support	<u>13.5</u>

BUSINESS RATES RETENTION

The Business Rates Retention (BRR) scheme changed nothing as far as the ratepayer is concerned. The change was solely in the way business rate income is distributed among local authorities.

Until 2012/13, 100% of rating income was paid by the Council (as billing authority) into a central government pool for redistribution as Formula Grant. Now, 50% goes to central government (as a contribution to the cost of RSG and other support to local government) and 50% is retained locally. Of this local share, Basildon keeps 40%, with 9% going to Essex County Council and 1% to the Essex Fire Authority. This produces for each authority a "Business Rates Baseline". This is then compared with its Baseline Funding and any excess further distributed to other authorities who have a shortfall. For Basildon, the figures for 2014/15 are as follows:

	£ million
Business Rates Baseline (40% local share of total assessed amount of rates collectible as billing authority)	30.6
Baseline Funding retained (part of Funding Assessment - see above)	<u>5.1</u> Cr
Excess income redistributed to authorities with shortfall (tariff)	<u>25.5</u>

These baseline figures are fixed in real terms until the reset. In practice however, Basildon's actual income will depend on the amount of rating income actually collectible for the year, which can change significantly as occupiers come and go, properties are demolished or improved, areas are regenerated and new retail, commercial or industrial developments open for business. If in the event Basildon's 40% local share exceeds its Baseline amount, then the Council will retain the surplus (subject to a levy), but will suffer the loss (subject to a safety net) if it falls short. The Government are encouraging authorities to use their planning and economic development powers to promote increases in the local rating base and thereby stimulate growth in the economy in line with its deficit reduction strategy.

Because of many uncertainties arising from the transition from the old scheme to the retention scheme, Basildon has budgeted on the cautious assumption that its share of rates income will equal its Business Rates Baseline (i.e. no growth or decline at this stage).

The safety net will compensate authorities for any loss greater than 7.5% of the Funding Baseline; in Basildon's case, the Council would have to meet the first £381,000. At national level, the cost of the safety net will be financed from a levy on surpluses. Locally, where Local Authorities have a surplus, 50% of that surplus will be paid in levy to the Government leaving the other 50% as additional retained income. In anticipation of growth in rates income in future years, Basildon joined with Thurrock Borough Council and the London

boroughs of Havering and Barking & Dagenham to form a business rates “pool” from the beginning of 2014/15 under which the levy rate would fall to only 4%, leaving surpluses to share among the partners of the pool. As explained above, however, Basildon has budgeted on a neutral basis at this stage.

NEW HOMES BONUS

Similar to the Business Rates Retention scheme, this is a Government incentive scheme that rewards local authorities with additional grant for increases in the local Council Tax base. For every additional home and empty homes brought back into use, Councils earn a bonus equal to the national average Council Tax of £1,456, plus £350 if it is an affordable home. It is payable each year for the first six years, shared in the ratio 80:20 between district and county councils in shire areas like Essex.

The scheme has been running since 2011/12, so this is the fourth year. Basildon is budgeting to receive grant of £2.4 million in 2014/15, which is an increase of £0.7 million on 2013/14.

FORECAST SPENDING, THE USE OF RESERVES & FUTURE COUNCIL TAX LEVELS

The Council's budget is prepared on the basis of a detailed budget year plus a three-year forward financial forecast to facilitate longer term financial planning and to support the Council's Corporate Plan. The forecast makes allowance for known or anticipated changes in legislation and other government demands as well changes in pay, prices and interest rates.

The budget has been prepared against the fundamental principles outlined in the Council's Medium Term Financial Strategy which are:

1. Maintain a sustainable financial position against a background of unprecedented financial uncertainty and reduced government funding, including the delivery of efficiency targets.
2. Support the vision to ‘create opportunity’ for the residents of our Borough through appropriate identification of resources required to deliver the Corporate Plan.
3. Maximise opportunities and mitigate risks associated with the fundamental change to the way in which local government is to be financed in the future.

Mindful of the ongoing reductions in external government funding and restrictions on increasing Council Tax levels, the Council's expenditure will far exceed income and there will be a continued need to deliver efficiencies. The budget for 2014/15 includes a target of £1.0 million rising to £6.4 million in 2017/18.

As part of the Council's Financial Strategy, the Council budgeted for unallocated general reserves of £2.5 million over the forecast period to 2017/18. The Council has also set aside (or ‘earmarked’) a range of General Fund reserves to meet specific items of expenditure, which include a Contingency Reserve to help meet any exceptional unforeseen expenses in the uncertain financial climate. Other earmarked reserves include Insurance Pool, Invest to Save, Employment Rationalisation, Asset Refurbishment, IT Initiatives, Treasury Management and a Business Rates Equalisation to provide for the inherent risk and volatility associated with the business rates retention scheme.

Taking all earmarked reserves together with the unallocated general reserve, a total of £10.8 million has been assumed in General Fund reserves at 31 March 2015. A full summary of revenue reserves, including those for the Housing Revenue Account, is set out on pages 13-14.

On the basis of these projections of spending and reserves, and of the estimated government grant as described above, the forward forecast projects Council Tax increases of 1.99% from 2015/16 through to 2017/18. This reflects the government threshold for Council Tax capping referendums and is the indicative maximum increases. Further details are given on page 12.

HOUSING REVENUE ACCOUNT (HRA)

The budget reflects the implementation of HRA self financing from 1 April 2012. Under these arrangements Basildon no longer has to make annual subsidy payments to the Government. Instead, the Council paid a one-off debt settlement of £51.511 million to the Government on 28 March 2012. This debt settlement represented the discounted value of the "housing business" over a 30 year period based upon assumptions made by the Government about the income and costs of running the housing stock. The total amount of debt that can be supported from the HRA from April 2012 has been limited to £222.37m.

The ring-fence arrangement that separates the HRA from the General Fund continues to operate under the new self-financing regime.

In 2002 the Government adopted a policy of rent restructuring which aimed at harmonising rents in the social housing sector (local councils and housing associations) over a period of 10 years. It was planned that target levels would be reached in 2011/12. However, changes in recent years to the convergence timetable have now pushed this back to 1 April 2016. This is consistent with the year used for convergence in the proposals for HRA self financing.

For the tenants of Basildon the rent restructuring proposals translated to an average rent increase of 4.57% with actual rent increases being in the range from 2.83% to 7.02%. Average rent would have been £86.04 per week.

The Council, however, decided not to implement the full rise as determined by the rent restructuring approach. The average rent rise was restricted to 3.95%. This was achieved by amending the inflation element in the rent restructuring formula to produce an average 3.95% rise. This approach had the merit of both reducing the increase and maintaining an element of progress towards formula rents. Progress towards formula rents is important as the Government is considering making 2014/15 the last year of rent restructuring and any significant divergence from the assumptions in the Council's HRA Business Plan would have jeopardised the Council's ability to invest in the housing stock. A 3.95% increase is consistent with that assumed in the Business Plan approved by Council in February 2013.

For the Council's tenants a 3.95% average rent increase resulted in actual increases in the range 2.21% to 6.40% with actual rents (excluding shared ownership properties) in the range of £64.05 to £123.84 a week.

It is essential that the HRA maintains sufficient reserves to manage both local operational risks and potential changes in Government policy. General reserves are maintained at a level of approximately £4 million across the budget and the forward forecast period. In addition earmarked reserves to manage the risks is inherent in treasury management. Any balance in excess of these requirements is transferred into an asset management reserve

pending a decision on its use. Total reserves of £4.9 million are the equivalent of approximately £437 per property.

In early 2011, the Homes and Community Agency announced that the Council had been successful in its bid for Decent Homes backlog funding. £67 million has been allocated over the four year period 2011/12 to 2014/15.

The challenge, once this programme has been completed, will be to maintain the stock at the Decent Homes standard and meet other demands and commitments. A 30 year Asset Management Strategy was prepared in 2011/12 and this was a key input into the 30 year Business Plan. Modelling the resources available in the 30 year HRA Business Plan under the self-financing regime demonstrates that even with an improved financial position as a result of self financing, the demands of the Asset Management Plan cannot be fully met in the early years of the 30 year planning period.

However, the HRA 30 year business plan demonstrates that the HRA is sustainable over a 30 year period and that:

- (1) The asset management costs are fully funded from 2024/25.
- (2) Debt repayment can commence in 2025/26 and the total debt could be repaid by 2036/37.
- (3) The account begins to accumulate significant sums available for investment over and above currently identified need from 2036/37 onwards although this is dependant on the actual profile of debt repayment.
- (4) Reserve levels exceed the minimum levels currently considered to be necessary.

The budget and forward forecast includes the following specific investment items:

Investment in our existing stock

A revenue contribution to the capital programme of £6.0 million is being made in 2017/18. This supplements the contributions already approved for earlier years and means that over the budget and forecast period the Council will be investing over £97 million in our residents homes.

New Homes

There is a clear demand for new affordable housing in the Borough. A proportion of the receipts generated from right to buy sales is retained by the Council solely for use in the provision of new affordable homes. These receipts, however, can only be used to fund 30% of the cost of new provision. The proposal is that these retained receipts are matched by an additional £0.5 million in 2017/18. This brings the sums earmarked for this purpose to £2.5 million in the years 2013/14 to 2017/18.

Estate and Environmental Works

The capital programme provides for £2.7 million of investment in the estate environment over the next four years. This is an increase of £0.7 million over the sums made available in the previous 4 year forecast.

Managing Tenancies

£100,000 a year will be made available from revenue to invest in tidying up our housing estates particularly in relation to managing our tenancies more effectively and dealing robustly with untidy homes and gardens.

Repairs

The Council is currently delivering an excellent repairs service with an over 95% satisfaction rate. The level of resources available for repairs has been maintained in real terms over the forecast period.

Fraud

£100,000 over the two years 2014/15 and 2015/16 will be invested in delivering fraud training to the estate and tenancy management teams. This will help ensure that those in greatest need of social housing are not denied access by those acting fraudulently

CAPITAL

The spending planned for the four years 2014/15 to 2017/18 totals approximately £106 million of which £97 million relates to the Housing Revenue Account. The programme for 2014/15 totals £38.4 million, made up of £33.0 million for Housing Revenue Account and £5.4 million for General Fund.

The main General Fund activities in 2014/15 include a £2.7 million investment in Wickford through works on the High Street and at the swimming pool and a £1.1 million investment in the rebuilding of the Triangle Shops in Langdon Hills. Other activities include continued investment in the Towngate Theatre and the funding of mandatory disabled facilities grants.

The programme in 2014/15 is funded by £3.3 million of capital receipts, £18.0 million in Government grants, £13.6 million from the Major Repairs Reserve, £2.3 million from revenue and £1.2 million borrowing.

TREASURY MANAGEMENT

The Council's debt is managed as two pools, one for the General Fund and one for the HRA. The total forecast debt for the Council at 31 March 2015 is £210.2 million with annual interest costs estimated as £11.3 million. The Council's capital financing requirement (the measure of the Council's underlying need to borrow for capital purposes) is estimated to be £245.0 million at 31 March 2015. The Council is, therefore, financing in excess of £30.0 of its capital expenditure from internal cash resources generated by the holding of reserves and provisions.

PARISH, TOWN AND VILLAGE COUNCILS

There are eight Parish, Town and Village Councils within the Basildon Borough. They operate independently and Basildon Borough Council and the other principal Essex authorities have no influence over their activities or spending. They carry out a number of functions in their particular areas and the cost falls on the Council Tax payers resident in those areas. The total of the Parish, Town and Village precepts for 2014/15 amounts to £367,965. Each precept is divided by the tax base for the particular area to produce a Council Tax level for that area. Parish, Town and Village Council Tax levels for 2014/15 range from £11.61 to £45.63 at Band D.

The relevant Parish, Town or Village precept is added to the Council Tax amounts for Basildon Borough, Essex County, Police and Crime Commissioner for Essex and Essex Fire to produce a combined overall Council Tax in that part of the Borough. A full schedule of these precepts and Council Tax amounts is given on page 11.

THE COUNCIL TAX

The following information summarises the make up of the Council Tax for 2014/15:

- The 2014/15 basic amount of Council Tax for Basildon Borough Council at Band D is £252.81, no change compared to 2013/14. This represents about 16% of the total Council Tax bill (ignoring amounts for Town and Parish Councils).
- In the Parish, Town and Village Council areas of the Borough, the combined Basildon and Parish Council Tax levels at Band D range from £264.42 to £298.44.
- Essex County Council's precept at Band D is £1,086.75, no increase from 2013/14. This amounts to 70% of the total bill.
- Police and Crime Commissioner for Essex's precept at Band D is £144.27, a 1.97% increase from 2013/14. This amounts to 10% of the total bill.
- Essex Fire Authority's precept at Band D is £66.42, no increase from 2013/14. This amounts to 4% of the total bill.
- The total basic amount of Council Tax is £1,550.25 at Band D, which is £2.79 (0.18%) above the overall 2013/14 level, again before allowing for Parish, Town and Village Council precepts.

COUNCIL TAX & BUSINESS RATES 2014/15

COUNCIL TAX LEVEL

	2013/14		2014/15	
	Collection Fund Requirement £'000	Council Tax Band D Equivalent £	Collection Fund Requirement £'000	Council Tax Band D Equivalent £
Basildon Borough Council	13,750	252.81	14,175	252.81
Essex County Council	59,106	1,086.75	60,934	1,086.75
Police and Crime Commissioner for Essex	7,695	141.48	8,089	144.27
Essex Fire Authority	3,612	66.42	3,724	66.42
Basic Amount of Council Tax	84,163	1,547.46	86,922	1,550.25
Parish, Town & Village Precepts	370	6.81	367	6.56
Total funded from Council Tax	84,533	1,554.27	87,289	1,556.81

COUNCIL TAX BASE

Number of Band D equivalent properties for 2014/15 (see page 15 for further detail)	56,070
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BASIC AMOUNTS OF COUNCIL TAX FOR 2014/15

Tax Band	Basildon Borough Council £	Essex County Council £	Police and Crime Commissioner for Essex £	Essex Fire Authority £	Total £
A	168.54	724.50	96.18	44.28	1,033.50
B	196.63	845.25	112.21	51.66	1,205.75
C	224.72	966.00	128.24	59.04	1,378.00
D	252.81	1,086.75	144.27	66.42	1,550.25
E	308.99	1,328.25	176.33	81.18	1,894.75
F	365.17	1,569.75	208.39	95.94	2,239.25
G	421.35	1,811.25	240.45	110.70	2,583.75
H	505.62	2,173.50	288.54	132.84	3,100.50

The table above excludes Parish, Town and Village Council Tax amounts. A full schedule of these precepts and tax amounts are given on page 10.

BUSINESS RATES

		2013/14	2014/15
Rate Poundage -	Small Businesses	46.2p	47.1p
	Other	47.1p	48.2p
Number of Properties at 31 December		4,613	4,662
Rateable Value		£193m	£189m

PARISH, TOWN & VILLAGE COUNCIL PRECEPTS AND TAX AMOUNTS 2014/15

PARISH, TOWN & VILLAGE COUNCIL PRECEPTS AND SPECIFIC TAX AMOUNTS

Town/ Parish/ Village	Total Precept £	Tax Base for Area Band D equivalent	Council Tax Band							
			A £	B £	C £	D £	E £	F £	G £	H £
Billericay Town	233,792	11,831.8	13.20	15.40	17.60	19.80	24.20	28.60	33.00	39.60
Bowers Gifford & North Benfleet	11,862	700.0	11.28	13.16	15.04	16.92	20.68	24.44	28.20	33.84
Great Burstead & South Green	27,422	2,358.5	7.74	9.03	10.32	11.61	14.19	16.77	19.35	23.22
Little Burstead	5,549	188.6	19.62	22.89	26.16	29.43	35.97	42.51	49.05	58.86
Noak Bridge	45,659	999.7	30.42	35.49	40.56	45.63	55.77	65.91	76.05	91.26
Ramsden Bellhouse	12,521	406.0	20.58	24.01	27.44	30.87	37.73	44.59	51.45	61.74
Ramsden Crays	8,786	468.3	12.48	14.56	16.64	18.72	22.88	27.04	31.20	37.44
Shotgate	22,373	1,220.1	12.24	14.28	16.32	18.36	22.44	26.52	30.60	36.72

TOTAL COUNCIL TAX FOR PARISH, TOWN & VILLAGE COUNCIL AREAS

Town/Parish/Village	Total Number of Properties in the Area	Council Tax Band							
		A £	B £	C £	D £	E £	F £	G £	H £
Billericay Town	11,958	1,046.70	1,221.15	1,395.60	1,570.05	1,918.95	2,267.85	2,616.75	3,140.10
Bowers Gifford & North Benfleet	764	1,044.78	1,218.91	1,393.04	1,567.17	1,915.43	2,263.69	2,611.95	3,134.34
Great Burstead & South Green	2,675	1,041.24	1,214.78	1,388.32	1,561.86	1,908.94	2,256.02	2,603.10	3,123.72
Little Burstead	155	1,053.12	1,228.64	1,404.16	1,579.68	1,930.72	2,281.76	2,632.80	3,159.36
Noak Bridge	1,284	1,063.92	1,241.24	1,418.56	1,595.88	1,950.52	2,305.16	2,659.80	3,191.76
Ramsden Bellhouse	291	1,054.08	1,229.76	1,405.44	1,581.12	1,932.48	2,283.84	2,635.20	3,162.24
Ramsden Crays	503	1,045.98	1,220.31	1,394.64	1,568.97	1,917.63	2,266.29	2,614.95	3,137.94
Shotgate	1,375	1,045.74	1,220.03	1,394.32	1,568.61	1,917.19	2,265.77	2,614.35	3,137.22

BUDGET SUMMARY - BOROUGH COUNCIL SERVICES

	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates			
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Community	1,790	1,758	1,613	1,594	1,599	1,607
Development & Regulation	960	1,501	1,396	1,556	1,637	1,748
Environment	5,978	6,448	6,625	7,247	7,260	7,245
Housing	2,450	2,497	2,645	2,665	2,666	2,666
Leisure	7,421	6,541	6,508	6,559	6,627	6,722
Regeneration & Partnerships	751	1,143	1,080	1,080	1,081	1,083
Corporate & Central	7,303	11,128	9,921	6,687	6,234	5,656
Management and Administration	-	-	-	-	-	-
Contingency	-	200	200	400	600	800
General Fund Expenditure on Services	26,653	31,216	29,988	27,788	27,704	27,527
Housing Revenue Account	(1,789)	982	(1,281)	498	1,808	2,736
TOTAL EXPENDITURE ON SERVICES	24,864	32,198	28,707	28,286	29,512	30,263
Transfers to/(from) Reserves:						
- General Fund Activities	(616)	(40)	-	-	-	-
- General Fund Earmarked Reserves	2,192	(3,058)	(2,971)	(970)	(920)	(700)
- Housing Revenue Account Balances	1,789	(982)	1,281	(498)	(1,808)	(2,736)
BOROUGH COUNCIL NET EXPENDITURE	28,229	28,118	27,017	26,818	26,784	26,827
Government Grants	(11,558)	(12,633)	(11,104)	(9,350)	(8,413)	(7,596)
Council Tax Freeze Grant 2014/15	-	-	(162)	(162)	-	-
New Homes Bonus	(661)	(1,700)	(2,396)	(2,825)	(3,471)	(3,934)
Net deficit/(surplus) on Collection Fund:						
- Council Tax	145	(35)	(56)	100	100	100
- Business Rates	-	-	876	-	-	-
COUNCIL TAX REQUIREMENT	16,155	13,750	14,175	14,581	15,000	15,397
Number of Band D dwellings	63,900	54,388	56,070	56,550	57,037	57,409
AVERAGE COUNCIL TAX AT BAND D						
Basildon Borough only	£252.81	£252.81	£252.81	£257.85	£262.98	£268.20
Budgeted/Forecast Council Tax increase/decrease	0.00%	0.00%	0.00%	1.99%	1.99%	1.99%

RESERVES & BALANCES

	Estimated balance b/fwd 1 April £'000	Net Contributions to/(from) Reserves £'000	Estimated balance c/fwd 31 March £'000
(i) 2013/14 FORECAST OUTTURN			
General Fund Activities	8,123	(5,623)	2,500
Contingency Reserve	6,497	(4,497)	2,000
Insurance Pool Reserve	3,111	(111)	3,000
Other Earmarked:			
Invest to Save	1,244	(244)	1,000
Employment Rationalisation	2,175	(175)	2,000
Asset Refurbishment	1,870	(1,035)	835
IT Initiatives	1,156	(306)	850
Treasury Management	250	-	250
Business Rates Equalisation	-	1,376	1,376
Total General Fund Reserves	24,426	(10,615)	13,811
Housing Revenue Account Reserves:			
General	4,539	(239)	4,300
Earmarked	5,115	(205)	4,910
Total Reserves	34,080	(11,059)	23,021
(ii) 2014/15 ESTIMATE			
General Fund Activities	2,500	-	2,500
Contingency Reserve	2,000	-	2,000
Insurance Pool Reserve	3,000	-	3,000
Other Earmarked:			
Invest to Save	1,000	(1,000)	-
Employment Rationalisation	2,000	(500)	1,500
Asset Refurbishment	835	(375)	460
IT Initiatives	850	(220)	630
Treasury Management	250	-	250
Business Rates Equalisation	1,376	(876)	500
Total General Fund Reserves	13,811	(2,971)	10,840
Housing Revenue Account Reserves:			
General	4,300	-	4,300
Earmarked	4,910	1,281	6,191
Total Reserves	23,021	(1,690)	21,331
(iii) 2015/16 ESTIMATE			
General Fund Activities	2,500	-	2,500
Contingency Reserve	2,000	-	2,000
Insurance Pool Reserve	3,000	-	3,000
Other Earmarked:			
Employment Rationalisation	1,500	(500)	1,000
Asset Refurbishment	460	(250)	210
IT Initiatives	630	(220)	410
Treasury Management	250	-	250
Business Rates Equalisation	500	-	500
Total General Fund Reserves	10,840	(970)	9,870
Housing Revenue Account Reserves:			
General	4,300	-	4,300
Earmarked	6,191	(498)	5,693
Total Reserves	21,331	(1,468)	19,863

RESERVES & BALANCES

	Estimated balance b/fwd 1 April £'000	Net Contributions to/(from) Reserves £'000	Estimated balance c/fwd 31 March £'000
(iv) 2016/17 ESTIMATE			
General Fund Activities	2,500	-	2,500
Contingency Reserve	2,000	-	2,000
Insurance Pool Reserve	3,000	-	3,000
Other Earmarked:			
Employment Rationalisation	1,000	(500)	500
Asset Refurbishment	210	(210)	-
IT Initiatives	410	(210)	200
Treasury Management	250	-	250
Business Rates Equalisation	500	-	500
Total General Fund Reserves	9,870	(920)	8,950
Housing Revenue Account Reserves:			
General	4,300	-	4,300
Earmarked	5,693	(1,808)	3,885
Total Reserves	19,863	(2,728)	17,135
(v) 2017/18 ESTIMATE			
General Fund Activities	2,500	-	2,500
Contingency Reserve	2,000	-	2,000
Insurance Pool Reserve	3,000	-	3,000
Other Earmarked:			
Employment Rationalisation	500	(500)	-
IT Initiatives	200	(200)	-
Treasury Management	250	-	250
Business Rates Equalisation	500	-	500
Total General Fund Reserves	8,950	(700)	8,250
Housing Revenue Account Reserves:			
General	4,300	-	4,300
Earmarked	3,885	(2,736)	1,149
Total Reserves	17,135	(3,436)	13,699

COLLECTION FUND ESTIMATES - COUNCIL TAX

COUNCIL TAX - IN YEAR

	2012/13 Actual £'000	2013/14		2014/15 Estimate £'000
		Original £'000	Projected £'000	
Expenditure (Precepts)				
Essex County Council	69,443	59,106	59,106	60,934
Police and Crime Commissioner for Essex	8,736	7,695	7,695	8,089
Essex Fire Authority	4,244	3,612	3,612	3,724
Basildon Borough, Town, Parish & Village Councils	16,525	14,120	14,120	14,542
	98,948	84,533	84,533	87,289
Income				
Council Tax	(99,083)	(84,533)	(85,049)	(87,289)
Deficit/(Surplus)	(135)	-	(516)	-

MOVEMENT ON COUNCIL TAX BALANCES - CUMULATIVE

	2012/13 Actual £'000	2013/14		2014/15 Estimate £'000
		Original £'000	Projected £'000	
Deficit/(Surplus) brought forward	982	(202)	(19)	(333)
Less prior year adjustment				
Essex County Council	(610)	141	141	233
Police and Crime Commissioner for Essex	(74)	18	18	30
Essex Fire Authority	(37)	8	8	14
Basildon Borough Council	(145)	35	35	56
	116	-	183	-
Balance remaining to be recovered	(135)	-	(516)	-
Deficit/(Surplus) for year				
Deficit/(Surplus) carried forward	(19)	-	(333)	-

COLLECTION FUND ESTIMATES - BUSINESS RATES

BUSINESS RATES - IN YEAR

	2013/14		2014/15 Estimate £'000
	Original £'000	Projected £'000	
Expenditure (central and local shares)			
Central Government	35,499	35,499	38,161
Essex County Council	6,390	6,390	6,869
Essex Fire Authority	710	710	763
Basildon Borough Council	28,399	28,399	30,528
	70,998	70,998	76,321
Income			
Business Rates	(70,998)	(68,808)	(76,321)
Deficit/(Surplus)	-	2,190	-

MOVEMENT ON BUSINESS RATES BALANCES - CUMULATIVE

	2013/14		2014/15 Estimate £'000
	Original £'000	Projected £'000	
Deficit/(Surplus) brought forward	-	-	2,190
Less prior year adjustment			
Central Government	-	-	(1,095)
Essex County Council	-	-	(197)
Essex Fire Authority	-	-	(22)
Basildon Borough Council	-	-	(876)
	-	-	-
Balance remaining to be recovered	-	-	-
Deficit/(Surplus) for year	-	2,190	-
Deficit/(Surplus) carried forward	-	2,190	-

RETAINED INCOME, BASILDON BOROUGH

	2013/14		2014/15 Estimate £'000
	Original £'000	Projected £'000	
Business Rates income (Basildon local share)	28,399	28,399	30,528
Add s.31 compensation	-	440	71
Less tariff	(24,980)	(24,980)	(25,467)
Funding	3,419	3,859	5,132
Safety Net/(Levy)	1,189	1,625	-
Contribution to Collection Fund deficit	-	-	(876)
Retained rates income	4,608	5,484	4,256

COUNCIL TAX BASE 2014/15

COUNCIL TAX BASE CALCULATION

Tax Band	Value Range	Properties in Band		Number of Property Discounts	Net Amount	Proportion	Relevant Amount of Band D Properties	
		No.	%					
A	Disabled		7	-	-	7	5/9	4
A	Up to £40,000	8,629	11.5	1,543	7,086	6/9	4,724	
B	£40,001 - £52,000	15,414	20.5	1,709	13,705	7/9	10,660	
C	£52,001 - £68,000	23,445	31.2	2,136	21,309	8/9	18,941	
D	£68,001 - £88,000	14,018	18.7	538	13,480	9/9	13,480	
E	£88,001 - £120,000	7,119	9.5	386	6,733	11/9	8,229	
F	£120,001 - £160,000	4,404	5.9	169	4,235	13/9	6,117	
G	£160,001 - £320,000	1,890	2.5	76	1,814	15/9	3,024	
H	£320,000 +	150	0.2	15	135	18/9	270	
TOTAL		<u>75,076</u>	<u>100.0</u>	<u>6,572</u>	<u>68,504</u>		<u>65,449</u>	
Less net impact of Local Council Tax Support Scheme								<u>(8,311)</u>
								57,138
Less : Allowance for irrecoverables								<u>(1,068)</u>
Overall Council Tax Base								<u>56,070</u>

A breakdown of the number of property discounts and exemptions is set out below.

	Number of Properties	Relevant Discount (%)	Number of Property Discounts
The Council Tax base property discounts of 6,572 are as follows:-			
(a) No discount or exemption	49,474	-	-
(b) Exempt from Council Tax	233	100	233
(c) Single Adult discount	24,606	25	6,158
(d) Disregard - all but one resident	466	25	122
(e) Disregard - all residents	71	50	36
(f) Second homes	226	10	23
	<u>75,076</u>		<u>6,572</u>

GOVERNMENT FUNDING ASSESSMENT FOR 2014/15

Until 2012/13, Central Government allocated to local authorities a formula grant for general purposes. This was supplemented by a range of specific grants. From 2013/14, with the launch of the Business Rates Retention (BRR) scheme as the principal form of local government funding, the formula grant regime was replaced by a Revenue Support Grant (RSG), supplemented again by a range of specific grants, though most such grants were rolled into the RSG amount.

The starting point for each local authority in 2013/14 was a Formula Funding allocation comparable with the old 2012/13 Formula Grant distribution. For Basildon, this figure can be analysed across the four-block model as follows:

	2013/14
	£'000
(i) Relative Needs Amount - an amount calculated with reference to local circumstances and differences in needs between local authorities	5,269
(ii) Relative Resources Amount - a deduction from an authority's grant allocation to reflect its ability to raise income from Council Tax, relative to other authorities	(3,574)
(iii) Central Allocation - an amount allocated on a per capita basis	7,811
(iv) Floor Damping - an amount added to or deducted either to protect the authority from an excessive reduction in funding compared to the previous year or, where the reduction is deemed not to be excessive, to contribute to the cost of protecting other authorities	(224)
Total Formula Funding (A)	9,282

In addition to the Formula Funding figure above, a number of Specific Grants were also rolled in to form the Council's Funding Assessment. The table below provides a breakdown of the specific grants included within Basildon's Assessment:

	£'000
(v) Council Tax Freeze Grant 2011/12	406
(vi) Council Tax Support	2,581
(vii) Homelessness Prevention	199
Total Specific Grants (B)	3,186

Funding Assessment (A + B)	£'000
	12,468

The Funding Assessment was then divided by the Government between Revenue Support Grant (RSG) and Baseline Funding. For 2014/15 and later years, the Baseline Funding amount, which is retained out of Business Rates income, will rise by the annual increase in the Small Business Rate multiplier (which normally reflects the change in the Retail Prices Index the previous September). Entitlement to RSG depends on the overall provision made in the Spending Review, as adjusted by the annual Autumn Statement. Funding for local government is reducing overall each year as detailed in the table below. The figures for 2015/16 are "illustrative" at this stage and no figures have been published beyond 2015/16:

	2013/14	2014/15	2015/16
	£'000	£'000	£'000
(a) Revenue Support Grant (RSG)	7,487	5,868	4,054
(b) Baseline Funding (Business Rates)	4,981	5,078	5,218
Total Funding Assessment	12,468	10,946	9,272

RSG is paid to the Council as grant, and is fixed. The amount retained from Business Rates income varies from Baseline Funding according to changes in the actual amount of business rates collectible each year. Basildon keeps 40% of any growth (or negative growth), subject to a levy on any disproportionate growth or a safety net on any disproportionate decline in rate income. The other 60% is shared with central government (50%, to fund other grants to local government, such as RSG and New Homes Bonus) and with Essex County Council (9%) and the Essex Fire Authority (1%). Due to the variable nature of Business Rates income, the settlement therefore no longer provides an absolute funding level for local authorities.

In addition to the Specific Grants mentioned above, Basildon also receives other grants from Government to pay for particular functions but these are not included in the Funding Assessment.

GENERAL INFORMATION

GENERAL STATISTICS

	2013/14	2014/15
Area Basildon Borough	42.5 sq miles (11,000 hectares)	42.5 sq miles (11,000 hectares)
Population Estimate from Office for National Statistics (ONS) (as at date shown)	175,000 (June 2011)	176,500 (June 2012)
Council Tax Total Number of Properties Taxable Base	75,851 54,388	75,076 56,070
Number of Employees Budgeted Posts - Full-Time Equivalent (including an allowance for temporary and casual staff)	1,002	986
Number of Council Houses Estimate at 1st April	11,224	11,165
Debt (average outstanding)	£m	£m
Traditional Loans	207.1	210.5
Finance Leases	3.6	4.2
Investments	(2.5)	(5.0)
Net Debt	208.2	209.7

EXPENDITURE & INCOME ANALYSIS

	Gross Expenditure £'000	Gross Income £'000	Estimate 2014/15 £'000
Community	2,708	(1,095)	1,613
Development & Regulation	72,943	(71,547)	1,396
Environment	11,658	(5,033)	6,625
Housing	3,303	(658)	2,645
Leisure	8,220	(1,712)	6,508
Regeneration & Partnerships	1,418	(338)	1,080
Corporate & Central	11,063	(1,142)	9,921
Contingency	200	-	200
General Fund	111,513	(81,525)	29,988
Housing Revenue Account	54,159	(55,440)	(1,281)
TOTAL EXPENDITURE ON SERVICES	165,672	(136,965)	28,707
Net Transfers from Reserves	-	(1,690)	(1,690)
Parish, Town & Village Precepts	368	-	368
BOROUGH COUNCIL NET EXPENDITURE	166,040	(138,655)	27,385

**BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18**

COMMUNITY

COMMUNITY

SUMMARY

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates			
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
1. Community Facilities	841	874	716	718	721	724
2. Community Centres & Halls	481	320	356	359	361	365
3. Community & Youth Engagement	683	724	721	721	721	721
4. Careline	(215)	(160)	(180)	(204)	(204)	(203)
TOTAL NET COST	1,790	1,758	1,613	1,594	1,599	1,607

COMMUNITY

COMMUNITY FACILITIES

This budget relates to Four Aged Persons (AP) Centres: George Hurd Centre, Priority Club - Wickford, Pitsea Day Centre and Laindon Day Centre. These centres provide the opportunity for local residents aged 55+ to participate in daily activities and clubs.

The 2014/15 budgets reflect the decision made by Council on 26th September 2013 to not provide the Welfare Catering Service at the Day Centres from 1st January 2014.

Management and running costs of The Place (formerly Pitsea Leisure Centre).

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	663	669	524	524	524	524	
2. Premises	238	184	166	168	169	171	
3. Transport	3	2	-	-	-	-	
4. Supplies and Services	126	131	72	73	75	76	
5. Management and Administration							
(a) Operational Administration Costs	65	72	63	63	63	63	
(b) Support Costs	135	172	147	147	147	147	
6. Capital Charges	53	53	52	52	52	52	
7. Recharges from other services	31	31	17	17	17	17	A
Less:	1,314	1,314	1,041	1,044	1,047	1,050	
8. Income	(417)	(384)	(283)	(284)	(284)	(284)	
9. Recharges to other services	(56)	(56)	(42)	(42)	(42)	(42)	B
TOTAL NET COST	841	874	716	718	721	724	

Notes:

A Item 7 reflects recharges from Community Centres & Halls and recharges between Community Facilities Services in respect of joint use of facilities.

B Item 9 reflects recharges to Community & Youth Engagement in respect of appropriate Voluntary Group arrangements and recharges between Community Facilities Services in respect of joint use of facilities.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	27.6	21.6

COMMUNITY

COMMUNITY CENTRES & HALLS

This budget relates to Community Centres & Halls as detailed in the service statistics below.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	119	140	141	141	141	141	
2. Premises	303	90	97	100	102	104	
3. Transport	9	9	8	8	8	9	
4. Supplies and Services	16	14	17	17	17	18	
5. Management and Administration							
(a) Operational Administration Costs	45	29	46	46	46	46	
(b) Support Costs	115	118	122	122	122	122	
6. Capital Charges	71	75	82	82	82	82	
7. Recharges from other services	3	3	3	3	3	3	A
Less:	681	478	516	519	521	525	
8. Income	(198)	(156)	(158)	(158)	(158)	(158)	
9. Recharges to other services	(2)	(2)	(2)	(2)	(2)	(2)	B
TOTAL NET COST	481	320	356	359	361	365	

Notes:

A Item 7 reflects recharges for services provided by the Grounds Maintenance and Refuse services.

B Item 9 reflects recharges to Laindon AP Centre and Welfare Catering up to 31st December 2013 for the joint use of facilities.

Service Statistics

Original 2013/14	Estimate 2014/15
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	5.3	5.3
--	-----	-----

Halls for Hire

Billericay Day Centre
 Crown
 Craylands
 Frypa
 Gordon
 Laindon Playcentre
 Kingswood Playcentre
 Laindon West
 Luncies
 Markhams Chase Playcentre
 Nevendon Playcentre
 Vange North

Miscellaneous Properties

Highcliffe
 Highcliffe Playcentre
 Parkside, Pitsea
 Swan Mead
 Table House
 Valerie Lodge
 Basildon Community Resource Centre

Community Association Centres

Barnet	Laindon	Pitsea Mount
Barnhall	Langham (South Green)	Steepleview
Barstable	Lee Chapel North	Trenham
Bluehouse	Lee Chapel South	Triangle
Chalvedon	Noak Bridge	The Wick
Glenmere	Northlands Park	Vange Scout Hut
Great Berry Hills Pavilion	Paddocks Hall	West Billericay (Hannikans Farm)
Kingswood	Park Lodge	Wickford

COMMUNITY

COMMUNITY & YOUTH ENGAGEMENT

The Community & Youth Engagement service works in partnership with other Council departments, statutory agencies, residents, voluntary and community groups to ensure that progress is made towards meeting the Council's new vision for the next four years underpinned by the five key promises.

Organisations currently receiving core funding include: Citizens Advice Bureau (CAB), IMPACT (Welfare Rights Service), Basildon District Volunteer Careers (BDVC), Basildon, Billericay & Wickford Council for Voluntary Service (BBWCVS) and Disability Information & Advice Line (DIAL). The Council also has a tripartite agreement with the Basildon, Billericay and Wickford Twinning Association and Sport Twin.

This estimate also reflects support/grants provided in the Borough for pre-school children and their parents, community development, community participation and involvement, youth engagement, voluntary and community sector development and the Basildon Family Project within 2013/14, as well as the transfer of the provision of Rail Cards to Essex County Council from 2014.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	251	221	212	212	212	212	
2. Transport	30	32	2	2	2	2	A
3. Supplies and Services							
(a) Grants to Organisations - Service Level Agreements	249	248	248	248	248	248	B
(b) Community Transport	100	50	50	50	50	50	E
(c) Grants to Organisations - Project Funding	21	20	20	20	20	20	B
(d) Grants - Older People	6	6	6	6	6	6	B
(e) Town Twinning	6	6	6	6	6	6	B
(f) Childrens Grants	1	2	2	2	2	2	B
(g) Youth and Community Engagement	35	22	24	24	24	24	B
(h) Sure Start	114	-	-	-	-	-	C
4. Management and Administration							
(a) Direct Service Overheads	10	11	11	11	11	11	
(b) Operational Administration Costs	33	52	51	51	51	51	
(c) Support Costs	42	34	32	32	32	32	
5. Recharges from other services	58	62	62	62	62	62	D
Less:	956	766	726	726	726	726	
6. Income	(268)	(37)	-	-	-	-	A/C
7. Recharges to other services	(5)	(5)	(5)	(5)	(5)	(5)	
TOTAL NET COST	683	724	721	721	721	721	

Notes:

- A Items 2 and 6 include the provision of senior citizens' railcards upto 2013/14.
- B For item 3, the forward forecast assumes the same distribution of grants.
- C Items 3(h) and 6 include costs and income relating to Sure Start Children's Centres, funded by Essex County Council. This project was transferred to Barnardo's in April 2012.
- D Item 5 reflects recharges from Community Facilities (George Hurd Centre) and Office Accommodation (Basildon Centre) in respect of the relevant voluntary group arrangements.
- E Item 3(b) reflects the Service Level Agreement with Basildon District Voluntary Carers for the provision of the Community Transport Service.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	7.2	6.5

COMMUNITY

CARELINE

Careline is an emergency home alarm service that allows people to live independently while having access to help in the event of an emergency. It also covers out of hours emergencies for Basildon and other Local Authorities.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	721	703	778	778	778	779	
2. Transport	30	42	42	42	42	42	
3. Supplies and Services	55	80	85	86	86	86	
4. Management and Administration (a) Operational Administration Costs	121	89	85	85	85	85	
5. Recharges from Housing Revenue Account	36	36	37	37	37	37	
Less:	963	950	1,027	1,028	1,028	1,029	
6. Income	(628)	(559)	(654)	(677)	(677)	(677)	
7. Recharges to Housing Revenue Account	(550)	(551)	(553)	(555)	(555)	(555)	
TOTAL NET SURPLUS	(215)	(160)	(180)	(204)	(204)	(203)	

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	23.5	25.5
Number of households with Hard Wired facility		
Housing Revenue Account - Sheltered and Grouped Schemes	1,000	1,000
Housing Associations	940	940
Industrial Dwellings plus Community Halls	105	105
Other Schemes - Braintree Care call	2,600	4,650
Individual households		
Careline - Basildon	2,129	2,111
Careline - Rochford and Castle Point	1,220	1,296
Sheltered	750	750
Careline Charges for Individual households per week	£3.75	£3.86

BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18

**DEVELOPMENT &
REGULATION**

DEVELOPMENT & REGULATION

SUMMARY

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates			
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
1. Planning	1,041	961	787	881	883	884
2. Building Control	100	138	155	155	156	156
3. Land Charges	4	-	-	-	-	-
4. Parking & Enforcement	(2)	(4)	(4)	(12)	(7)	(6)
5. Taxi & Private Hire Licensing	7	-	-	-	-	-
6. Industrial & Commercial Premises	(1,283)	(1,313)	(1,296)	(1,336)	(1,359)	(1,357)
7. Council Tax & NNDR Cost of Collection	634	824	754	754	754	755
8. Housing Benefit & Council Tax Support	11	294	326	454	559	665
9. Electoral Expenses	322	205	287	273	264	264
10. Planning Enforcement	126	396	387	387	387	387
TOTAL NET COST	960	1,501	1,396	1,556	1,637	1,748

DEVELOPMENT & REGULATION

PLANNING

Planning Services deal with applications for planning permission ranging from house extensions to multi-million pound commercial developments and ensure correct enforcement of planning control.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	840	918	842	842	843	843	
2. Transport	16	19	19	19	19	19	
3. Supplies and Services	211	117	131	134	135	136	
4. Local Plan	67	(4)	9	9	9	9	
5. Management and Administration							
(a) Direct Service Overheads	23	33	34	34	34	34	
(b) Operational Administration Costs	218	257	237	237	237	237	
(c) Support Costs	155	188	173	173	173	173	
	1,530	1,528	1,445	1,448	1,450	1,451	
6. Less: Income	(489)	(567)	(658)	(567)	(567)	(567)	A
TOTAL NET COST	1,041	961	787	881	883	884	

Notes:

A Item 6 reflects the income through planning applications, including an expected rise in major applications for 2014/15.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	21.5	19.5
Average number of planning applications received per month	110	110

DEVELOPMENT & REGULATION

BUILDING CONTROL

This service is responsible for ensuring the health and safety of people in or around buildings by enforcing the Building Regulations and allied legislation. It is also responsible for the examination of plans and proposals for building works, the site inspection of construction and scrutiny of materials on sites throughout the borough. The service also enforces various sections under the Building Act 1984, provides energy certification as required under Energy Performance in Buildings Directive and completes Environmental Returns as required by government.

This budget reflects the Council's access to facilities obligations under the Equality Act 2010/Disability Discrimination (Amendment) Act 2005.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	370	333	359	359	359	359	
2. Transport	17	18	18	18	18	18	
3. Supplies and Services	40	74	60	60	61	62	
4. Management and Administration							
(a) Direct Service Overheads	9	20	22	22	22	22	
(b) Operational Administration Costs	10	8	11	11	11	11	
(c) Support Costs	43	49	49	49	49	49	
Less:	489	502	519	519	520	521	
5. Income	(382)	(360)	(360)	(360)	(360)	(361)	A
6. Recharges to other services	(7)	(4)	(4)	(4)	(4)	(4)	B
TOTAL NET COST	100	138	155	155	156	156	

Notes:

- A Item 5 reflects the income received for Building Regulation works and Disabled Facilities Grant works.
- B Item 6 reflects a recharge made to Land Charges for various building control works.

Service Statistics	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	8.1	8.5
No. of schemes submitted for Building Regulation consent	850	850

This service also:

- responds to all applications under Building Regulations within an average 8 working days;
- carries out approximately 6,500 site visits a year;
- provides construction, design and management consultancy (CDMC) service for Council projects;
- carries out Access Audits on Council premises as required;
- carries out structural fire risk assessments on Council premises;
- responds to around 200 Environmental Information Regulation (EIR) searches with associated queries and 1,400 land charges queries;
- administers approximately 100 initial notice submissions by approved inspectors per annum;
- provides a design and supervisory service for adaptations to approximately 120 homes per annum for people with disabilities;
- works with local schools to provide guidance on fire risk assessments and general building work;
- deals with approximately 50 dangerous, or potentially dangerous, structures per annum to ensure public safety;
- carries out energy assessments for both Basildon Borough Council and Castle Point Borough Council;
- carries out structural fire risk assessments on Council property;
- deals with approximately 40 demolition notices.

DEVELOPMENT & REGULATION

LAND CHARGES

This estimate relates to the administration of land charges and house-sale 'searches' for the Basildon Borough.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	69	63	64	64	64	64	
2 Transport	-	1	1	1	1	1	
3 Supplies and Services	180	4	41	41	41	41	
4 Management and Administration							
(a) Direct Service Overheads	2	3	4	4	4	4	
(b) Operational Administration Costs	29	25	23	23	23	23	
(c) Support Costs	19	20	18	18	18	18	
5. Recharges from other services	4	4	4	4	4	4	
	303	120	155	155	155	155	
6. Less: Income	(299)	(120)	(155)	(155)	(155)	(155)	A
TOTAL NET COST	4	-	-	-	-	-	

Notes:

A Item 5 reflects the income levels based on cost recovery for the estimated level of searches.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0
Average number of official full searches received per month	274	274
Land Charge Search Fee (from 1 April)	£145	£145

DEVELOPMENT & REGULATION

PARKING & ENFORCEMENT

This estimate relates to the Council's 'off street' car parks and the costs of the Technical Support service. 'On street' parking and enforcement is managed by South Essex Parking Partnership.

Members have made an ongoing commitment to provide free parking in Council owned car parks on Saturdays in order to help support local high streets. It is hoped that it will entice shoppers and encourage the local economy.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	155	147	140	140	140	140	
2. Premises	101	110	111	113	115	118	
3. Transport	38	31	41	30	33	30	
4. Supplies and Services	210	31	49	50	50	51	
5. Management and Administration							
(a) Office Accommodation	7	10	11	11	11	11	
(b) Operational Administration Costs	54	77	70	70	70	70	
(c) Support Costs	55	70	63	63	63	63	
	620	476	485	477	482	483	
6. Less: Income	(622)	(480)	(489)	(489)	(489)	(489)	
TOTAL NET COST	(2)	(4)	(4)	(12)	(7)	(6)	

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	5.0	4.5

Location and Number of Parking Spaces

	Number of Car Parks	Number of Spaces
(a) Billericay	3	446
(b) Wickford	3	410
(c) Basildon Centre	1	57

DEVELOPMENT & REGULATION

TAXI & PRIVATE HIRE LICENSING

This estimate relates to the Council's responsibilities for Hackney Carriage and Private Hire Vehicle licenses.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	121	102	104	104	104	104	
2. Transport	45	54	59	61	63	65	
3. Supplies and Services	14	21	20	24	24	24	
4. Management and Administration							
(a) Direct Service Overheads	4	4	5	5	5	5	
(b) Operational Administration Costs	25	60	56	56	56	54	
(c) Support Costs	36	34	32	32	32	32	
	245	275	276	282	284	284	
5. Less: Income	(238)	(275)	(276)	(282)	(284)	(284)	
TOTAL NET COST	7	-	-	-	-	-	

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.7	2.7
No. of Private Hire Vehicle Licences issued	288	288
No. of Operator's Licences	45	45
No. of Hackney Carriage Licences issued	210	208
No. of Drivers currently being licensed	769	769

DEVELOPMENT & REGULATION

INDUSTRIAL & COMMERCIAL PREMISES

The Council manages and maintains the Enterprise Centre located at Shotgate, Wickford, which has 10 industrial units that are available to let to private firms. The Council also maintains and administers 121 shops at Neighbourhood Shopping Centres, excluding those on Housing Revenue Account estates, as well as the Town Centre Pavilions and other commercial premises.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
WICKFORD ENTERPRISE CENTRE							
1. Premises	264	219	229	236	237	237	
2. Supplies and Services	15	5	5	5	5	5	
3. Management and Administration							
(a) Support Costs	42	35	36	36	36	36	
4. Recharges from other services	5	5	5	5	5	5	A
	326	264	275	282	283	283	
5. Less: Income							
(a) Rent	(175)	(181)	(180)	(206)	(206)	(206)	B
(b) Other	(30)	(7)	(21)	(21)	(21)	(21)	
NET COST/(SURPLUS)	121	76	74	55	56	56	
SHOPS & OTHER COMMERCIAL PREMISES							
6. Premises	77	20	21	21	22	22	
7. Supplies and Services	29	3	2	2	2	2	
8. Management and Administration							
(a) Support Costs	38	94	114	114	114	114	
9. Capital Charges	3	-	1	1	1	1	
10. Recharges from other services	77	78	80	82	83	85	A
	224	195	218	220	222	224	
11. Less Income							
(a) Neighbourhood Shops	(1,389)	(1,347)	(1,368)	(1,390)	(1,412)	(1,412)	C
(b) Other Commercial Premises	(239)	(237)	(220)	(221)	(225)	(225)	C
NET SURPLUS	(1,404)	(1,389)	(1,370)	(1,391)	(1,415)	(1,413)	
TOTAL NET SURPLUS	(1,283)	(1,313)	(1,296)	(1,336)	(1,359)	(1,357)	

Notes:

- A This item reflects recharges from Grounds Maintenance and Cleansing services.
- B Item 5(a) reflects a reduction in the void provision for empty units over the forthcoming budget cycle.
- C Item 11 includes a provision for void properties.

DEVELOPMENT & REGULATION

COUNCIL TAX & NNDR COST OF COLLECTION

These estimates relate to the Council's administration and recovery costs for local taxation.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	622	707	131	131	131	132	A
2. Transport	3	6	1	1	1	1	
3. Rating Reliefs	41	152	152	152	152	152	
4. Supplies and Services	214	197	20	20	20	20	
5. Management and Administration							A
(a) Direct Service Overheads	40	34	7	7	7	7	
(b) Operational Administration Costs	301	267	144	144	144	144	
(c) Support Costs	356	304	666	666	666	666	
(d) Customer Service Centre	-	-	393	393	393	393	
Less:	1,577	1,667	1,514	1,514	1,514	1,515	
6. Income	(703)	(603)	(520)	(520)	(520)	(520)	
7. Cost of Collection Allowance	(240)	(240)	(240)	(240)	(240)	(240)	B
TOTAL NET COST	634	824	754	754	754	755	

Notes:

A Items 1 and 5 reflect the impacts of service restructures including the implementation of the Customer Service Centre.

B Item 7 is an allowance towards the cost of collecting NNDR on behalf of the Government. The forecast makes no provision for any changes in this allowance following the proposed localisation of Business Rates.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	22.0	3.8
Council Tax		
Total number of properties	75,851	75,076
Taxable base	54,388	56,070
NNDR		
Rate Poundage - Small Businesses	46.2p	47.1p
Rate Poundage - Other	47.1p	48.2p
Number of Properties (2014/15 provisional)	4,613	4,662
Rateable Value (2014/15 provisional)	£193m	£189m
Rating Reliefs - Number of Properties		
Discretionary Relief only	13	10
Mandatory plus Discretionary Relief	25	23
Mandatory Relief only	143	191
Community Amateur Sports Clubs	8	8
	<u>189</u>	<u>232</u>

DEVELOPMENT & REGULATION

HOUSING BENEFIT & COUNCIL TAX SUPPORT

Housing Benefit relates to Housing Revenue Account Rent Rebates, rent of private sector dwellings (including Housing Association), charges for board and lodging and accommodation charges for homeless persons. Council Tax Benefit relates to Housing Revenue Account properties, private sector dwellings (including Housing Association properties) and owner occupiers; this was replaced with the Localisation of Council Tax Support from 1st April 2013.

Localisation of Council Tax Support and the implementation of Universal Credit was introduced in 2013/14. At this stage, however, due to the levels of uncertainty it has only been possible to forecast the impacts of the proposed arrangements for Localisation of Council Tax Support. Therefore the budgets for Housing Benefits have been prepared on a business-as-usual approach.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	1,254	1,205	1,000	1,000	1,001	1,001	
2. Benefit Granted	86,475	70,877	65,119	63,982	62,866	61,770	A
3. Transport	11	12	1	1	1	1	
4. Supplies and Services	444	947	1,048	926	910	906	
5. Management and Administration							
(a) Direct Service Overheads	67	60	56	56	56	56	
(b) Operational Administration Costs	430	417	133	133	133	133	
(c) Support Costs	238	203	188	188	188	188	
(d) Customer Service Centre	-	-	90	90	90	90	
Less:	88,919	73,721	67,635	66,376	65,245	64,145	
6. Benefit Subsidy	(86,915)	(71,446)	(65,711)	(64,661)	(63,528)	(62,416)	A
7. Administration Grant	(1,485)	(1,347)	(1,217)	(1,100)	(995)	(899)	B
8. Contribution from Housing Revenue Account	(216)	(208)	(105)	-	-	-	C
9. Recharges to other services	(215)	(299)	(146)	(147)	(149)	(151)	D
10. Income	(13)	(10)	(14)	(14)	(14)	(14)	E
11. Grant Income	(64)	(117)	(116)	-	-	-	B
TOTAL NET COST/(SURPLUS)	11	294	326	454	559	665	

Notes:

- A Item 2 reflects the level of Benefit payments made by Basildon Borough Council; the subsidy received relating to this is reflected in item 6. The significant reduction from 2013/14 is as a result of the introduction of the Localisation of Council Tax Support which has converted Council Tax Benefit into a discount reflected in the Council Tax Base.
- B Item 7 reflects the grant received from the Department for Work & Pensions in relation to the administration of the Housing Benefits service and the New Burdens grant for the Localisation of Council Tax Support.
- C Item 8 reflects Rent Rebate Subsidy Limitation as a result of Housing Revenue Account Rent Restructuring which is expected to conclude in 2014/15.
- D Item 9 reflects the Council's contribution from the Housing Options service for Housing Benefit regarding non-Housing Revenue Account rent rebates.
- E Item 10 reflects income received for work carried out on behalf of Swan Housing and court cost income awarded to the Council in pursuit of outstanding Council Tax & NNDR. It also includes income received in respect of carrying out reviews on Single Residency Discounts

Service Statistics

	Original 2013/14		Estimate 2014/15	
	Benefit £	Caseload	Benefit £	Caseload
Employees				
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)		38.6		31.6
Average number/amount of benefits granted/paid per week				
Private Sector Dwellings (including Housing Associations & Registered Social Landlords)	108	7,246	107.22	7,202
Housing Revenue Account Properties	76	7,191	75.98	6,998

DEVELOPMENT & REGULATION

ELECTORAL EXPENSES

The Electoral Expenses estimate provides for Borough Council elections. It also relates to the statutory responsibilities of the Council and Electoral Registration Officer and includes maintenance of the Electoral Register.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	60	63	64	64	64	64	
2. Supplies and Services	411	70	170	155	146	146	A
3. Management and Administration							
(a) Direct Service Overheads	3	2	3	3	3	3	
(b) Operational Administration Costs	42	48	37	37	37	37	
(c) Support Costs	22	25	23	23	23	23	
Less:	538	208	297	282	273	273	
4. Recharges to Housing Revenue Account	(7)	(1)	(8)	(7)	(7)	(7)	
5. Income	(209)	(2)	(2)	(2)	(2)	(2)	A
TOTAL NET COST	322	205	287	273	264	264	

Notes:

- A Expenditure and Income varies according to the number and type of elections being held each year - the 2012/13 actuals reflect the Police Commissioner elections, with the 2013/14 forecast being lower to reflect no elections being held.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	1.6	1.6
Estimated Electorate - as at October	132,000	132,500

DEVELOPMENT & REGULATION

PLANNING ENFORCEMENT

The Planning Enforcement budget relates to the administration and enforcement of unauthorised gypsy/traveller developments across the borough.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	33	33	34	34	34	34	
2. Supplies and Services	(13)	260	259	259	259	259	
3. Management and Administration							
(a) Direct Service Overheads	1	1	2	2	2	2	
(b) Operational Administration Costs	24	6	5	5	5	5	
(c) Support Costs	81	96	87	87	87	87	
TOTAL NET COST	126	396	387	387	387	387	

Service Statistics

	Original 2013/14	Estimate 2014/15
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)

	1.0	1.0
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BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18

ENVIRONMENT

ENVIRONMENT

SUMMARY

Item	Actual	Original Budget	Estimates			
	2012/13 £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
1. Refuse Collection & Recycling	2,261	2,587	2,759	3,366	3,365	3,346
2. Street Cleansing	1,579	1,628	1,611	1,624	1,631	1,626
3. Environmental Health	1,196	1,265	1,272	1,274	1,275	1,279
4. Churchyard Burial Grounds & Cemeteries	11	(8)	50	43	44	45
5. Other Environment	770	776	739	746	751	755
6. Central Stores	1	-	-	-	-	-
7. Transport & Plant	160	200	194	194	194	194
TOTAL NET COST	5,978	6,448	6,625	7,247	7,260	7,245

ENVIRONMENT

REFUSE COLLECTION & RECYCLING

The main functions of this service are the provision of statutory domestic refuse, kitchen waste and recycling collections, as well as provision of a trade waste and recycling service to businesses across the borough.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	2,921	3,098	3,164	3,165	3,167	3,168	
2. Transport	1,849	2,049	2,072	2,078	2,135	2,166	
3. Supplies and Services	1,090	1,096	1,107	873	877	879	
4. Recharges from other services	132	144	146	146	147	147	A
5. Management and Administration							
(a) Direct Service Overheads	15	14	14	14	14	14	
(b) Operational Administration Costs	208	183	197	197	197	197	
(c) Support Costs	232	244	227	227	227	227	
6. Capital Charges	91	104	104	104	63	63	
Less:	6,538	6,932	7,031	6,804	6,827	6,861	
7. Income	(4,161)	(4,230)	(4,153)	(3,315)	(3,336)	(3,386)	B
8. Recharges to other services	(25)	(23)	(26)	(28)	(29)	(30)	C
9. Recharges to Housing Revenue Account	(91)	(92)	(93)	(95)	(97)	(99)	
TOTAL NET COST	2,261	2,587	2,759	3,366	3,365	3,346	

Notes:

- A Item 4 reflects a charge for the use of Central Stores.
- B The contract with Biffa Waste Services Limited for disposal of dry recycling comes to an end in 2014/15 and so the forecast has been reduced to reflect from 2015/16 onwards. A contractual arrangement to dispose of Brentwood Borough Council's dry recycling through this contract has been agreed for the same period.
- C Item 8 reflects recharges to various other Council services in respect of services provided by the Refuse service.

Service Statistics

	Original 2013/14	Estimate 2014/15
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	114.7	114.2
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Collection Statistics

Average number of domestic premises served	75,506	74,024
Average number of special collections (removal of bulky items)	7,500	7,500
Total Household Waste collected (tonnes)	77,500	77,500
Combined Recycling and Compost Target (%)	57.0	57.0

ENVIRONMENT

STREET CLEANSING

The main functions of this service are street and gully cleansing, graffiti removal and the cleaning of town centres and neighbourhood shops. The service mechanically sweeps highways once every six weeks and litter picks highways a minimum of once every two weeks.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	1,450	1,551	1,558	1,559	1,560	1,560	
2. Premises	21	16	16	16	16	16	
3. Transport	485	506	481	509	529	537	
4. Supplies and Services	148	136	149	150	151	152	
5. Management and Administration							
(a) Direct Overheads	6	-	-	-	-	-	
(b) Operational Administration Costs	68	52	51	51	51	51	
(c) Support Costs	111	123	119	119	119	119	
6. Capital Charges	2	2	2	2	2	2	
7. Recharges from other services	59	64	65	65	65	65	A
Less:	2,350	2,450	2,441	2,471	2,493	2,502	
8. Income	(201)	(251)	(248)	(253)	(256)	(258)	
9. Recharges to other services	(356)	(354)	(361)	(368)	(376)	(383)	B
10. Recharges to Housing Revenue Account	(214)	(217)	(221)	(226)	(230)	(235)	
TOTAL NET COST	1,579	1,628	1,611	1,624	1,631	1,626	

Notes:

A Item 7 reflects a charge for the use of Central Stores.

B Item 9 reflects recharges to various other Council services in respect of services provided by the Street Cleansing service.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	66.9	66.9

ENVIRONMENT

ENVIRONMENTAL HEALTH

The Council's Environmental Health responsibilities consist primarily of pollution, food hygiene and health and safety.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	852	946	955	955	955	956	
2. Transport	49	54	54	55	55	56	
3. Supplies and Services	206	168	155	156	157	159	
4. Management and Administration							
(a) Direct Service Overheads	33	39	44	44	44	44	
(b) Operational Administration Costs	164	142	143	143	143	143	
(c) Support Costs	102	90	87	87	87	87	
Less:							
1,406	1,406	1,439	1,438	1,440	1,441	1,445	
5. Income	(210)	(174)	(166)	(166)	(166)	(166)	
TOTAL NET COST	1,196	1,265	1,272	1,274	1,275	1,279	

Service Statistics

	Original 2013/14	Estimate 2014/15
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	23.0	23.0
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The service is responsible for:

- inspecting and regulating 1,362 food businesses, employee health and safety of 2,007 commercial premises and 319 houses in multiple occupation;
- responding to anticipated 5,203 requests for service, of which 1,098 will relate to noise;
- receiving notification and investigating where appropriate approximately 175 accidents under health and safety legislation;
- dealing with 169 infectious disease and food poisoning notifications;
- issuing 95 licences for lotteries and amusements;
- assisting in 1,397 calls regarding stray dogs;
- administering 363 premises licenses under the Liquor Licensing Act 2003;
- administering 1,147 personal licenses under the Liquor Licensing Act 2003;
- administering 181 licenses and permits under the Gambling Act 2005;
- administering 42 animal welfare licenses.

ENVIRONMENT

CHURCHYARD BURIAL GROUNDS & CEMETERIES

This estimate relates to the maintenance of various churchyard burial grounds and cemeteries throughout the Borough.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	159	193	210	210	210	210	
2. Premises	47	38	41	42	43	43	
3. Transport	19	19	18	19	19	19	
4. Supplies and Services	62	66	68	68	68	10	A
5. Management and Administration							
(a) Operational Administration Costs	47	35	37	37	37	37	
(b) Support Costs	21	24	26	26	26	26	
6. Capital Charges	13	11	9	5	5	5	
	368	386	409	407	408	350	
7. Less: Income	(357)	(394)	(359)	(364)	(364)	(305)	A
TOTAL NET COST	11	(8)	50	43	44	45	

Notes:

- A Basildon Council administers burial fees on behalf of Castle Point Borough Council. This agreement commenced on 1 April 2012 and runs until 31 March 2017. Income figures also reflect the assumption that Pitsea cemetery will reach full capacity in 2014.

Service Statistics

	Original 2013/14	Estimate 2014/15
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	6.2	6.2
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Churchyard Burial Grounds (Closed)

St. Michaels, Pitsea
 St. Mary Magdelene, Billericay
 St. Nicholas, Laindon
 Holy Cross, Basildon
 All Saints Church, Vange

Cemeteries

Wickford
 Pitsea (assumed full capacity for new graves reached in summer 2014)
 Great Burstead

ENVIRONMENT

OTHER ENVIRONMENT

This service covers the provision of Environmental Maintenance which includes land drainage issues, Community Related Assets (CRA) hard surface maintenance supervision, winter gritting requirements and Council-owned street lighting issues.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	56	58	59	59	59	59	
2. Premises	406	385	365	366	367	368	A
3. Transport	6	7	9	9	9	9	
4. Supplies & Services	117	148	132	138	142	145	B
5. Management and Administration							
(a) Direct Overheads	9	7	6	6	6	6	
(b) Operational Administration Costs	115	121	120	120	120	120	
(c) Support Costs	52	40	39	39	39	39	
6. Capital Charges	10	10	9	9	9	9	
	771	776	739	746	751	755	
7. Less: Income	(1)	-	-	-	-	-	
TOTAL NET COST	770	776	739	746	751	755	

Notes:

- A Item 2 includes hard surfacing maintenance within the Borough.
- B Item 4 includes costs for replacing street furniture (e.g. nameplates, bollards and railings).

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

ENVIRONMENT

CENTRAL STORES

This estimate relates to the provision of the Council's central stores service located at Barleylands Depot.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	79	141	105	105	105	105	
2. Premises	2	2	2	2	2	2	
3. Transport	82	68	71	72	73	74	A
4. Supplies and Services	28	12	17	17	17	17	A
5. Management and Administration							
(a) Direct Service Overheads	135	91	92	92	92	92	
(b) Operational Administration Costs	29	26	26	26	26	26	
(c) Support Costs	26	29	28	28	28	28	
Less:	381	369	341	342	343	344	
6. Income	(96)	(64)	(64)	(64)	(64)	(64)	A
7. Recharges to other services	(284)	(305)	(277)	(278)	(279)	(280)	B
TOTAL NET COST	1	-	-	-	-	-	

Notes:

- A Items 3, 4 and 6 include the issue of Fuel and Stores items and recovery of income to/from partnership organisations including English Landscapes, South Essex Parking Partnership and Riverside Truck Rental Ltd.
- B Item 7 reflects recharges to other Council services in respect of their use of the Stores service.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.5	3.5

ENVIRONMENT

TRANSPORT & PLANT

The Transport and Plant estimates reflect the costs of managing the vehicle contract that was outsourced to Riverside Truck Rental Ltd. Transport costs are charged directly to service budgets.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	4	22	22	22	22	22	
2. Transport	8	14	17	28	28	29	A
3. Supplies and Services							
(a) Workshop Expenses (incl contingency)	-	50	50	50	50	50	
(b) Other	-	1	1	1	1	1	
4. Management and Administration							
(a) Direct Service Overheads	156	125	127	127	127	127	
(b) Operational Administration Costs	17	17	17	17	17	17	
(c) Support Costs	9	18	18	18	18	18	
5. Capital Charges	2	2	2	2	2	2	
Less:	196	249	254	265	265	266	
6. Recharges to Housing Revenue Account	(8)	(14)	(17)	(28)	(28)	(29)	A
7. Income	(8)	(3)	(3)	(3)	(3)	(3)	
8. Contract Profit Share	(20)	(32)	(40)	(40)	(40)	(40)	B
TOTAL NET COST	160	200	194	194	194	194	

Notes:

- A Item 2 reflects the payments made to Riverside Truck Rental Ltd to procure and maintain vehicles relating to the HRA (shown in item 6).
- B Item 8 reflects the minimum income committed by Riverside Truck Rental Ltd as part of the workshops tender.

Service Statistics

	Original 2013/14	Estimate 2014/15			
Employees					
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	0.5	0.5			
	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Main Expenditure Items					
Transport Contract Payments	1,625	1,709	1,823	1,908	1,910
Leasing	281	184	96	42	42

**BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18**

HOUSING

HOUSING

SUMMARY

Item	Actual	Original Budget	Estimates			
	2012/13 £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
1. Housing Options	1,493	1,397	1,518	1,519	1,519	1,519
2. Private Sector Housing	164	200	200	200	200	200
3. Housing Regeneration and Contribution to HRA	649	741	769	787	788	788
4. Community Safety	144	159	158	159	159	159
TOTAL NET COST	2,450	2,497	2,645	2,665	2,666	2,666

HOUSING

HOUSING OPTIONS

The Housing Options budget reflects the administration of the Homeless service, including the monitoring of the Homelessness Prevention funding.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	884	786	842	842	842	842	
2. Supplies and Services							
(a) Bed & Breakfast Services	316	58	68	76	76	76	A
(b) Grants to Organisations	170	264	238	238	238	238	B
(c) Other	105	63	97	97	97	97	B
3. Management and Administration							
(a) Direct Service Overheads	39	38	45	45	45	45	
(b) Operational Administration Costs	252	219	114	114	114	114	
(c) Support Costs	128	153	143	143	143	143	
(d) Customer Service Centre			170	170	170	170	
4. Recharges from other services	206	141	148	155	155	155	C
Less:	2,100	1,722	1,865	1,880	1,880	1,880	
5. Income	(61)	(32)	(32)	(32)	(32)	(32)	
6. Housing Benefit received	(256)	(41)	(66)	(80)	(80)	(80)	A
7. Recharges to other Services	(45)	(3)	-	-	-	-	
8. Recharges to Housing Revenue Account	(245)	(249)	(249)	(249)	(249)	(249)	D
TOTAL NET COST	1,493	1,397	1,518	1,519	1,519	1,519	

Notes:

- A Item 6 reflects Housing Benefit relating to Bed and Breakfast services in item 2(a) above.
- B Items 2(b) and 2(c) relate to costs incurred on Homelessness Prevention including grant payments to organisations.
- C Item 4 reflects the Council's contribution to Housing Benefit for homeless persons.
- D Item 9 reflects a recharge to the Housing Revenue Account for Rehousing Services.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	24.5	27.1

The service is responsible for a number of different types of lets under the Homeless Persons Act and anticipates the following usage:

Permanent lets (Council properties)	600	600
Permanent lets (Housing Association)	353	353
Temporary lets (Council properties)	150	150
Temporary lets (Housing Association)	90	90
Mutual exchanges	450	450
	1,643	1,643

In addition a number of clients will be accommodated in hostels and Bed and Breakfast accommodation on a temporary basis. It is expected that there will also be a number of offers made that are subsequently not taken up.

HOUSING

PRIVATE SECTOR HOUSING

These estimates reflect the financial support provided to enable improvements to private sector housing stock throughout the Borough and the net cost of providing disabled facilities grants

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Management and Administration							
(a) Operational Administration Costs	2	-	-	-	-	-	
(b) Support Costs	7	20	20	20	20	20	
2. Grants for improvement works	848	600	600	600	600	600	A
Less:	857	620	620	620	620	620	
3. Government Grants	(693)	(420)	(420)	(420)	(420)	(420)	A
TOTAL NET COST	164	200	200	200	200	200	

Notes:

- A Item 2 reflects the funding for Disabled Facilities Grants (DFGs). The net funding requirement in excess of Government grant (Item 5) will be met from prudential borrowing and capital receipts.

Service Statistics

	Original 2013/14	Estimate 2014/15
Number of Disabled Facilities Grant per annum	125	125

HOUSING

HOUSING REGENERATION AND CONTRIBUTION TO HRA

These estimates reflect the support provided to the regeneration project at the Craylands & Fryerns estates and the contribution made by the General Fund to costs incurred by the Housing Revenue Account in respect of General Fund activities.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	201	314	294	294	295	295	
2. Transport	2	2	2	2	2	2	
3. Supplies and Services	74	14	15	15	15	15	
4. Contribution to Housing Revenue Account	462	471	481	499	499	499	A
5. Management and Administration							
(a) Direct Service Overheads	8	9	9	9	9	9	
(b) Operational Administration Costs	20	25	25	25	25	25	
(c) Support Costs	89	86	86	86	86	86	
	856	921	912	930	931	931	
6. Less: Income	(207)	(140)	(103)	(103)	(103)	(103)	B
7. Recharges to Housing Revenue Account	-	(40)	(40)	(40)	(40)	(40)	
TOTAL NET COST	649	741	769	787	788	788	

Notes:

- A General Fund contribution to the HRA in respect of amenity maintenance and cost of the Anti Social Behaviour Team.
- B Item 6 relates to external income received relating to the Housing Regeneration Projects from Swan Housing.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	6.8	6.8

HOUSING

COMMUNITY SAFETY

These estimates reflect the Council's obligations under three Acts of Parliament:

- The Crime & Disorder Act 1998;
- The Police Reform Act 2011;
- The Domestic Violence Crime and Victims Act 2004.

These Acts are responded to by working in partnership with local agencies to develop and implement strategies to reduce crime, disorder and anti-social behaviour in the local area.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	85	84	85	85	85	85	
2. Transport	2	2	2	2	2	2	
3. Supplies and Services							
(a) Core Services	47	5	5	6	6	6	A
(b) Grant Funded Services	7	-	-	-	-	-	B
4. Management and Administration							
(a) Direct Service Overheads	2	3	3	3	3	3	
(b) Operational Administration Costs	21	38	37	37	37	37	
(c) Support Costs	19	27	26	26	26	26	
	183	159	158	159	159	159	
5 Less: Income	(39)	-	-	-	-	-	B
TOTAL NET COST	144	159	158	159	159	159	

Notes:

- A Item 3(a) relates to the Council's contribution to the Basildon Community Safety Partnership.
- B Item 3(b) and 6 relate to externally funded projects - Community Safety Partnership, Vigilance and Anti Social Behaviour Victim & Witness Support.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

**BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18**

LEISURE

LEISURE

SUMMARY

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates			
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
1. Parks, Open Spaces & Recreation Grounds	3,057	3,044	2,959	3,005	3,040	3,095
2. Country Parks	742	812	808	800	799	803
3. Sporting Village	1,354	1,210	1,393	1,411	1,426	1,443
4. Leisure Facilities & Services	1,344	883	760	775	790	806
5. Towngate Theatre	747	520	524	516	520	523
6. Catering & Bar	177	72	64	52	52	52
TOTAL NET COST	7,421	6,541	6,508	6,559	6,627	6,722

LEISURE

PARKS, OPEN SPACES & RECREATION GROUNDS

This estimate relates to various parks, open spaces and recreation grounds throughout the Borough totalling 677 hectares. A wide range of sports facilities are provided as detailed below.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	662	763	701	701	701	701	
2. Premises	528	355	337	338	338	338	
3. Transport	157	146	145	150	154	157	
4. Supplies and Services	1,772	1,952	1,928	1,998	2,062	2,127	A
5. Management and Administration							
(a) Direct Service Overheads	10	14	14	14	14	14	
(b) Operational Administration Costs	133	117	139	139	139	139	
(c) Support Costs	139	172	168	168	168	168	
6. Capital Charges	203	166	142	125	106	106	B
7. Recharges from other services	114	121	123	124	125	127	C
Less:							
8. Income	(300)	(379)	(378)	(382)	(385)	(388)	D
9. Recharges to other services	(361)	(383)	(360)	(370)	(382)	(394)	E
TOTAL NET COST	3,057	3,044	2,959	3,005	3,040	3,095	

Notes:

- A Item 4 includes the contractor payments to English Landscapes relating to the grounds maintenance, shrub pruning and grass cutting.
- B Capital charges are reducing in future years as Council-owned assets reach the end of their expected useful life.
- C Item 7 reflects recharges for works carried out by Cleansing services and a recharge from Stores.
- D Item 8 reflects income received for work completed for outside bodies e.g. rent of land and roundabout sponsorship. This includes the income received from Essex County Council for Grass Cutting and Shrub Pruning on CRA Land.
- E Item 9 reflects recharges to other Council services in respect of Grounds Maintenance works. This also includes recharges made to the Housing Revenue Account.

Service Statistics

	Original 2013/14	Estimate 2014/15
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	26.1	26.1
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Sports Facilities as at October 2012

Football Pitches	45	Fishing Lakes	5
Junior Football/Thundermite	6	Artificial Cricket Strips	4
Netball/Tennis Courts	7	Golf - Novelty	1
Cricket Pitches	8	Pitch & Putting	1
Bowling Greens	6		

Allotments

	Area (Hectares)	Number of Ten Rod Plots	
Billericay	2	124	Total area of grass maintained: 280 hectares
Pitsea	2	121	
Wickford	2	137	
Basildon	3	136	Total area of shrubs pruned: 33 hectares
Laindon	1	40	
	<u>10</u>	<u>558</u>	

LEISURE

COUNTRY PARKS

This estimate relates to the management of a number of country parks and local nature reserves as described below. The Wat Tyler Centre is included here as well as a cost for the Green Centre. The estimate also reflects income from leased premises, including the Wat Tyler Marina and Wat Tyler Cafe. There are a number of key partnerships working with the Council as detailed in the statistics below.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	433	490	489	489	489	489	
2. Premises	208	163	164	165	166	167	
3. Transport	21	30	30	30	30	31	
4. Supplies and Services	85	101	101	103	106	108	
5. Management and Administration							
(a) Operational Administration Costs	55	44	47	47	47	47	
(b) Support Costs	96	117	115	115	115	115	
6. Capital Charges	107	143	144	138	138	138	
Less:	1,005	1,088	1,090	1,087	1,091	1,095	
7. Income	(255)	(245)	(250)	(254)	(259)	(259)	
8. Recharges to other services	(8)	(31)	(32)	(33)	(33)	(33)	
TOTAL NET COST	742	812	808	800	799	803	

Service Statistics

	Original 2013/14	Estimate 2014/15
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)

	15.2	15.2
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Country Parks

Wat Tyler (Pitsea), including the Heritage Centre
The Wick (Wickford)
Queen's Park (Billericay)

Nature Reserves

There are currently 9 nature reserves within the Borough including Norsey Wood and Mill Meadows.

The New Wat Tyler Centre & Green Centre

Estimated number of visits	200,000	200,000
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Key Partnerships

The Royal Society for the Protection of Birds (RSPB)
Land Trust
Thames Gateway (South Essex)
Veolia Pitsea Marshes Trust (VPMT)
Essex County Council (ECC)
Environment Agency
Veolia Environmental Services Limited
Essex Wildlife Trust
Natural England
Essex Field Club
The Conservation Volunteers
8 local 'Friends' groups associated with Countryside sites

LEISURE

SPORTING VILLAGE

The centre is managed under contract on behalf of the Council by Community Solutions for Leisure Basildon Limited (CSL), the consortia created to deliver the centre. The leisure operator within that consortia is Sports and Leisure Management Ltd (SLM) who operate under the brand 'Everyone Active'. The contract with CSL is for 25 years.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Contractor Payments	270	179	183	192	195	201	
2. Contract Provision for Lifecycle Costs	342	347	369	378	390	401	A
3. Management and Administration							
(a) Operational Administration Costs	36	28	28	28	28	28	
(b) Support Costs	7	13	13	13	13	13	
4. Capital Charges	700	643	800	800	800	800	
	1,355	1,210	1,393	1,411	1,426	1,443	
5. Less: Income	(1)	-	-	-	-	-	
TOTAL NET COST	1,354	1,210	1,393	1,411	1,426	1,443	

Notes:

A Item 2 reflects lifecycle costs for special repairs, replacement and renewals to ensure longer term viability of this Council asset.

For more information visit www.basildon-sport.co.uk

The facility includes:

- 50 metre Swimming Pool able to split into two 25m pools with seating for over 400 spectators;
- Teaching Pool;
- 8 Badminton Court Sports Hall;
- Regional Gymnastics Centre and new home for the South Essex Gymnastics Club;
- Fitness Suite and Multi-purpose Studios;
- Climbing Wall;
- 6 floodlit artificial Five-a-side Football Pitches;
- Meeting Rooms, Creche and Café;
- New Athletics Grandstand for 750 spectators;
- Floodlit netball courts.

LEISURE

LEISURE FACILITIES & SERVICES

This estimate relates to the Leisure facilities provided within the Borough including the Golf Course, Basildon Sports Centre, Billericay Pool and the sites contracted out to Sports Leisure Management Ltd (SLM) from 1 March 2011 (excluding the Sporting Village which is shown separately). Leisure initiatives such as Community Sports Network, Sports Development Grant and Arts Development Grant are also reflected here.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	69	60	57	57	57	57	A
2. Premises	248	69	51	52	53	54	
3. Supplies and Services	221	56	45	46	46	46	
4. Contractor Payments	654	490	454	467	481	496	B
5. Management and Administration							
(a) Operational Administration Costs	69	72	60	60	60	60	
(b) Support Costs	92	56	45	45	45	45	
6. Capital Charges	170	178	146	146	146	146	
Less:	1,523	981	858	873	888	904	
7. Income	(151)	(65)	(65)	(65)	(65)	(65)	C
8. Joint Use Recharges	(28)	(33)	(33)	(33)	(33)	(33)	D
TOTAL NET COST	1,344	883	760	775	790	806	

Notes:

- A Item 1 reflects the employees costs associated with Basildon Sports Centre.
- B Item 4 reflects the payments made to Sports and Leisure Management Ltd under the Leisure Contract as well as payments made to Warehouse Sports UK Ltd for the interim management of the Golf Course until October 2012 and London Golf Management Ltd from October 2012 to June 2013. From October 2013 the golf course has been leased for 75 years to Basildon Golf Course Ltd.
- C Item 7 reflects the income received from grants and services provided at Basildon Sports Centre.
- D Item 8 reflects the recharges made to South Essex College as part of the joint use arrangement for Basildon Sports Centre.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.5	2.5
Joint Funded Facilities		
Basildon Sports Centre		
Swimming Pools		
Billericay		
Sports and Leisure Management Ltd (SLM) managed sites		
Eversley Leisure Centre		
Wickford Swimming Pool		
Basildon Golf Course Ltd managed sites		
Basildon Golf Course		

LEISURE

TOWNGATE THEATRE

The budget for the Towngate Theatre includes the provision of professional shows, community activities and the production of the Christmas pantomime. Significant investment is currently being made into the Towngate Theatre building, as detailed below.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	301	309	305	305	305	305	
2. Premises	294	130	120	122	125	128	
3. Supplies and Services	487	497	507	514	515	515	
4. Management and Administration							
(a) Operational Administration Costs	59	34	34	34	34	34	
(b) Support Costs	109	137	137	137	137	137	
5. Capital Charges	172	172	196	194	194	194	
Less:	1,422	1,279	1,299	1,306	1,310	1,313	
6. Income	(627)	(711)	(727)	(741)	(741)	(741)	
7. Recharges to other services	(48)	(48)	(48)	(49)	(49)	(49)	A
TOTAL NET COST	747	520	524	516	520	523	

Notes:

A Item 7 reflects recharges to other Council services in respect of room bookings and to Catering & Bar in respect of rent/electricity.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	9.4	9.4

Building investment committed as part of the Towngate Business Plan

	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
General Maintenance Items	65	25	-	-
Roof Refurbishment	-	60	-	60
Renewal of Windows/Doors	50	-	-	-
Renewal of Boilers	-	50	-	-
Lower Foyer Refurbishment/Redecoration	-	-	-	70
Upper Foyer & Meeting Room Refurbishment/Redecoration	50	-	130	-
Dressing Room Refurbishment	40	-	-	-
	<u>205</u>	<u>135</u>	<u>130</u>	<u>130</u>

Funding for additional investment

	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
Existing Maintenance Budgets	60	60	30	30
Major Asset Refurbishment Reserve	145	75	100	100
	<u>205</u>	<u>135</u>	<u>130</u>	<u>130</u>

LEISURE

CATERING & BAR

This budget includes the provision of the café bar at the Towngate Theatre the accompanying bar operations, and refreshments in the Basildon Centre for meetings and presentations.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	208	86	99	99	99	99	
2. Supplies and Services	238	99	86	88	88	88	
3. Management and Administration							
(a) Operational Administration Costs	-	30	30	30	30	30	
(b) Support Costs	13	44	44	44	44	44	
4. Recharges from other services	35	62	64	66	66	66	A
	494	321	323	327	327	327	
5. Less: Income	(317)	(249)	(259)	(275)	(275)	(275)	
TOTAL NET COST	177	72	64	52	52	52	

Notes:

A Item 4 reflects recharges from the Towngate Theatre and Wat Tyler Centre in respect of electricity and rent.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	3.7	3.7

BUDGET 2014/15
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FINANCIAL FORECAST TO 2017/18

**REGENERATION &
PARTNERSHIPS**

REGENERATION & PARTNERSHIPS

SUMMARY

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates			
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
1. Economic Development	224	325	317	316	316	316
2. Basildon Town Centre	234	254	268	269	270	272
3. Regeneration Delivery	293	564	495	495	495	495
TOTAL NET COST	751	1,143	1,080	1,080	1,081	1,083

REGENERATION & PARTNERSHIPS

ECONOMIC DEVELOPMENT

The estimates reflect the Economic Development service who assist and provide advice to existing local businesses and those thinking of locating their business in the Basildon Borough, as well as various externally funded partnership schemes.

The Interreg IVB Programme 2007-2013, financed through the European Regional Development Fund, works with policy areas in regional development through trans-national projects, focusing on high quality projects in innovation, the environment and sustainable and competitive communities.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	138	184	193	183	183	183	
2. Supplies and Services	227	32	31	31	31	31	A
3. Management and Administration							
(a) Direct Service Overheads	3	6	8	8	8	8	
(b) Operational Administration Costs	-	47	37	37	37	37	
(c) Support Costs	65	56	57	57	57	57	
	433	325	326	316	316	316	
4. Less: Income	(209)	-	(9)	-	-	-	A
TOTAL NET COST	224	325	317	316	316	316	

Notes:

- A Items 2 and 4 include expenditure for the Interreg IVB ceasing in 2012/13, along with the grant funding received from the European Regional Development Fund in respect of the Interreg IVB partnership in 2014/15.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.0	4.5

REGENERATION & PARTNERSHIPS

BASILDON TOWN CENTRE

This service is responsible for the ongoing maintenance of Basildon Town Square and St. Martin's Square. The costs also reflect town centre management initiatives including provision for Christmas lighting.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Premises	182	193	204	207	210	214	
2. Supplies and Services	35	47	37	35	33	31	
3. Management and Administration							
(a) Operational Administration Costs	59	49	53	53	53	53	
(b) Support Costs	13	15	14	14	14	14	
4. Capital Charges	38	42	39	39	39	39	
	327	346	347	348	349	351	
5. Less: Income	(93)	(92)	(79)	(79)	(79)	(79)	A
TOTAL NET COST	234	254	268	269	270	272	

Notes:

A Item 5 reflects income from hire of pitch fees and leasing of shops.

REGENERATION & PARTNERSHIPS

REGENERATION DELIVERY

This estimate reflects a specialist team set up to support all of the major development projects across the borough including Basildon Town Centre Regeneration.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	128	443	414	414	414	414	
2. Supplies & Services	285	90	50	50	50	50	
3. Management and Administration							
(a) Direct Service Overheads	8	14	14	14	14	14	
(b) Operational Administration Costs	76	75	58	58	58	58	
(c) Support Costs	146	192	209	209	209	209	
	643	814	745	745	745	745	
4. Less: Income	(350)	(250)	(250)	(250)	(250)	(250)	A
TOTAL NET COST	293	564	495	495	495	495	

Notes:

A Item 4 reflects the contribution received from Barratt Wilson Bowden towards the Basildon Town Centre regeneration project.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	8.8	7.8

BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18

**CORPORATE &
CENTRAL**

CORPORATE & CENTRAL

SUMMARY

Item	Actual	Original Budget	Estimates			
	2012/13 £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
1. Democratic Representation	1,257	1,307	1,284	1,284	1,284	1,284
2. General Administration & Corporate Core	2,719	1,084	2,103	(29)	(512)	(815)
3. Emergency Planning & Business Continuity	159	158	161	161	161	161
4. Customer Services	263	324	293	293	293	293
5. Central Expenses	368	1,516	1,517	1,518	1,520	1,520
6. Corporate Staffing	2,638	2,863	3,210	3,307	3,410	3,412
7. Insurance Pool	12	83	5	70	8	(32)
8. Capital Financing	(1,330)	(1,311)	(1,117)	(1,268)	(1,272)	(1,467)
9. Transformation Programme	646	820	1,558	468	469	469
10. Other Corporate Expenses	571	644	907	883	873	831
11. Major Investment Projects	-	3,640	-	-	-	-
TOTAL NET COST	7,303	11,128	9,921	6,687	6,234	5,656

CORPORATE & CENTRAL

DEMOCRATIC REPRESENTATION

This estimate covers the various allowances paid to Members of the Council in accordance with the approved Members Allowances Scheme, the cost of managing and administering the Council's decision making processes, provision for the Mayor's travel and hospitality and for Member Training and

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Members' Allowances & Training	429	449	453	453	453	453	
2. Supplies and Services	18	28	29	29	29	29	
3. Management and Administration							
(a) Direct Service Overheads	95	116	132	132	132	132	
(b) Operational Administration Costs	708	770	715	715	715	715	
(c) Support Costs	141	158	169	169	169	169	
	1,391	1,521	1,498	1,498	1,498	1,498	
4. Less: Recharges to Housing Revenue Account	(134)	(214)	(214)	(214)	(214)	(214)	
TOTAL NET COST	1,257	1,307	1,284	1,284	1,284	1,284	

Service Statistics

	Original 2013/14	Estimate 2014/15
Number of Councillors	42	42

CORPORATE & CENTRAL

GENERAL ADMINISTRATION & CORPORATE CORE

This budget includes administration and other support costs together with provisions for various initiatives and functions not directly attributable to particular services at the time the budget was agreed.

It also reflects the costs associated with corporate management of the organisation including all activities undertaken by the Council as an elected multi-purpose organisation. Such functions include overall strategic policy making, representing local interests and duties arising from public accountability.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Supplies and Services	104	167	191	184	184	184	
2. Associated Salary Changes	908	707	1,213	1,938	2,839	3,585	
3. Management and Administration							
(a) Direct Service Overheads	1	5	9	9	9	9	
(b) Operational Administration Costs	568	299	253	253	253	253	
(c) Support Costs	1,681	1,168	1,157	1,157	1,157	1,157	
(d) Other	(543)	245	272	349	363	397	
4. Efficiency Savings	-	(1,507)	(992)	(3,919)	(5,317)	(6,400)	
TOTAL NET COST	2,719	1,084	2,103	(29)	(512)	(815)	

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	1.0	2.0

CORPORATE & CENTRAL

EMERGENCY PLANNING & BUSINESS CONTINUITY

This budget supports the corporate response to the Civil Contingencies Act 2004. Basildon Council has an important role to play in the event of an emergency occurring within the Borough and the Emergency Planning service works with frontline emergency services and other local authorities in Essex to ensure that the Council is prepared to respond and assist the community in time of need.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	82	86	109	109	109	109	
2. Transport	3	2	3	3	3	3	
3. Supplies and Services	36	41	20	20	20	20	
4. Management and Administration							
(a) Direct Service Overheads	3	6	6	6	6	6	
(b) Operational Administration Costs	5	6	6	6	6	6	
(c) Support Costs	30	17	17	17	17	17	
TOTAL NET COST	159	158	161	161	161	161	

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

CORPORATE & CENTRAL

SERVICE ADVICE CENTRE

This relates to the provision of the Advice Centre services which deals with Freedom of Information requests and Complaints handling.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	159	211	72	72	72	72	A
2. Supplies and Services	19	20	19	19	19	19	
3. Management and Administration							
(a) Direct Service Overheads	12	13	4	4	4	4	
(b) Operational Administration Costs	3	18	16	16	16	16	
(c) Support Costs	70	62	58	58	58	58	
(d) Customer Service Centre	-	-	124	124	124	124	A
TOTAL NET COST	263	324	293	293	293	293	

Notes:

- A Items 1 and 3(d) reflects the transfer of staff to the Customer Service Centre and the recharge from the Customer Service Centre following the launch in November 2013.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	8.3	2.0

CORPORATE & CENTRAL

CENTRAL EXPENSES

These estimates relate to a range of fees and charges payable by the Council for corporate functions.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Bank Charges	71	77	79	81	83	83	
2. External Audit Fees	151	148	157	157	157	157	
3. Repairs & Maintenance	30	985	985	985	985	985	A
4. Postages	44	173	175	175	175	175	B
5. Printing & Photocopying	115	87	117	117	117	117	C
6. Furniture	18	20	20	20	20	20	C
7. Stationery	44	30	33	33	33	33	C
8. Mobile Phones	31	35	33	33	33	33	C
9. Management and Administration (a) Support Costs	36	30	30	30	30	30	
10. Recharges from other services	29	32	32	32	33	33	D
Less:	569	1,617	1,661	1,663	1,666	1,666	
11. Income	(78)	(12)	(12)	(12)	(12)	(12)	
12. Recharges to Housing Revenue Account	(123)	(89)	(132)	(133)	(134)	(134)	
TOTAL NET COST	368	1,516	1,517	1,518	1,520	1,520	

Notes:

- A Item 3 reflects the centralisation of the Repairs & Maintenance budget; this budget is allocated out with expenditure each year to individual
- B Item 4 reflects the centralisation of the postages budget and is allocated out with expenditure each year.
- C Items 5 to 8 reflect a number of central budgets.
- D Item 10 reflects a charge to Stationery for the use of the Central Stores service.

CORPORATE & CENTRAL

CORPORATE STAFFING

These budgets reflect a range of services relating to staff costs including the pensions provision.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Corporate Pension Contributions	3,267	3,401	3,946	4,098	4,257	4,263	A
2. Corporate Training Expenses	139	299	299	299	299	299	B
3. Recruitment and Welfare	79	109	104	104	104	104	B
4. Staff Car Parking	105	107	108	111	114	116	C
5. Refreshment Service	12	17	17	17	17	17	D
6. Apprentices & Graduate Trainee Programme	242	271	281	281	281	281	E
7. Management and Administration							
(a) Operational Administration Costs	27	5	5	5	5	5	
(b) Support Costs	74	57	54	54	54	54	
Less:							
8. Income	(22)	(17)	(17)	(17)	(17)	(17)	D
9. Recharges to Housing Revenue Account	(1,285)	(1,386)	(1,587)	(1,645)	(1,704)	(1,710)	
TOTAL NET COST	2,638	2,863	3,210	3,307	3,410	3,412	

Notes:

- A Item 1 provides for the corporate contribution to the pension fund to compensate for historic funding deficits and an allowance for severance and gratuities. A provisional allowance has been made for the anticipated impact of the next actuarial review in 2014/15 but not for the following actuarial review in 2017/18. No allowance has been made in respect of the recent government review of the Local Government Pension Scheme (LGPS).
- B Items 2 & 3 relate to Corporate Training and Staff Welfare expenses, including the centralisation of all training budgets and the completion of the staff development 'Good to Great' programme in 2012/13.
- C Item 4 relates to the cost of providing staff car parking.
- D Item 5 relates to the vending machine contract and is offset by income (shown in Item 8).
- E Item 6 relates to the staffing costs of the Council's Modern Apprentices, Graduate Trainees and the Business Administration Apprentices.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	21.0	21.0

CORPORATE & CENTRAL

INSURANCE POOL

The Insurance Pool provides flexibility in addressing the Council's insurance requirements within the context of general risk management, leading to net savings for the Council through self-insurance and other initiatives.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	173	183	168	168	168	168	
2. Premiums Payable	1,681	1,769	1,995	2,359	2,555	2,770	
3. Gross Claims	1,079	1,105	1,154	1,154	1,154	1,154	
4. Other Supplies and Services	23	21	20	30	20	20	A
5. Management and Administration							
(a) Direct Service Overheads	9	6	7	7	7	7	
(b) Operational Recharges	19	11	11	11	11	11	
(c) Support Costs	30	27	27	27	27	27	
Less:	3,014	3,122	3,382	3,756	3,942	4,157	
6. Charges to Services	(2,106)	(2,306)	(2,549)	(2,815)	(3,023)	(3,237)	B
7. External Charges							
(a) Premiums	(733)	(596)	(686)	(723)	(756)	(791)	
(b) Commission	(93)	(81)	(94)	(99)	(104)	(108)	
(c) Castle Point Borough Council and Consultancy Work	(36)	(29)	(29)	(29)	(29)	(29)	C
8. Interest on Reserves	(34)	(27)	(19)	(20)	(22)	(24)	
TOTAL NET COST/(SURPLUS)	12	83	5	70	8	(32)	

Notes:

- A The fluctuation within other supplies and services is due to the actuarial review now taking place every three years.
- B Item 6 reflects charges made to Services in respect of premiums and expenses on claims.
- C Item 7(c) includes income from Castle Point Borough Council across all years and consultancy work in 12/13.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.9	4.9

CORPORATE & CENTRAL

CAPITAL FINANCING

This page brings together debt and asset related activities after allowing for recharges to services elsewhere in the Council's budget. Interest earned on cash balances is netted off against interest charges here. The budget reflects the split of debt between the General Fund and Housing Revenue Account as part of the implementation of HRA self financing on 1 April 2012.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
TREASURY MANAGEMENT ACTIVITIES							
1. Traditional Borrowing	11,082	11,648	11,290	11,108	10,774	10,715	A
2. Less: Investment Income	(74)	(14)	(26)	(26)	(51)	(64)	A
Net Borrowing	11,008	11,634	11,264	11,082	10,723	10,651	
3. Conventional Debt Repayment	310	485	431	476	482	488	B
4. Transferred Debt Interest	31	27	29	27	26	25	
5. Other Interest Payable	38	32	35	35	69	85	C
	11,387	12,178	11,759	11,620	11,300	11,249	
Less Recharges to:							
6. Housing Revenue Account	(11,148)	(11,650)	(11,059)	(10,975)	(10,679)	(10,553)	D
Net Treasury Management	239	528	700	645	621	696	
ASSET MANAGEMENT ACTIVITIES							
7. Direct Revenue Financing of Assets							
- Special Repairs & Maintenance	296	145	475	350	310	-	
Net Asset Management	296	145	475	350	310	-	
CAPITAL CHARGES TO SERVICES							
8. Depreciation on Council assets	(1,824)	(1,804)	(2,112)	(2,083)	(2,023)	(1,983)	
9. Finance Lease Repayment	(123)	-	-	-	-	-	
10. Deferred charges	(185)	(180)	(180)	(180)	(180)	(180)	
Net Capital Charges	(2,132)	(1,984)	(2,292)	(2,263)	(2,203)	(2,163)	E
SPECIAL ITEMS							
11. VAT refund	295	-	-	-	-	-	
13. Single Status	(28)	-	-	-	-	-	
Net Asset Management	267	-	-	-	-	-	
TOTAL NET SURPLUS	(1,330)	(1,311)	(1,117)	(1,268)	(1,272)	(1,467)	

Notes:

- A Items 1 and 2 relate to the net interest payable on all the Council's outstanding debt.
- B Item 3 relates to borrowing for General Fund capital purposes.
- C Item 5 refers mainly to interest payable on internal ring-fenced accounts such as the Insurance Pool and Housing Revenue Account.
- D Item 6 is the net contribution from the Housing Revenue Account for interest on outstanding housing-related debt. It also includes charges for debt management expenses and amortised premiums and discounts on debt repaid prematurely.
- E Items 8 to 10 (Capital Charges) relate to costs charged elsewhere in the Council's budget which are not required to be met from the Council Tax. They are therefore reversed out of the net budget here.

Service Statistics

	Actual 2012/13 £m	Original 2013/14 £m	Estimate 2014/15 £m	Estimate 2015/16 £m	Estimate 2016/17 £m	Estimate 2017/18 £m
Capital Financing Requirement						
HRA	217.6	219.1	218.3	218.3	218.2	218.2
Non Housing	27.1	25.2	26.5	25.6	24.8	23.8
	<u>244.7</u>	<u>244.3</u>	<u>244.8</u>	<u>243.9</u>	<u>243.0</u>	<u>242.0</u>
Average rates of interest:	%	%	%	%	%	%
Borrowing Rate	5.63	5.49	5.47	5.34	5.12	5.00
Investment Return	0.45	0.59	0.50	0.50	1.00	1.25

CORPORATE & CENTRAL

TRANSFORMATION PROGRAMME

The Council has established a Programme Management Office and further increased capacity within the Transformation team to provide a consistent and coordinated approach to the management of the various workstreams, projects and initiatives that contribute to the major work programmes of the Council. The budget provision for this was approved by Cabinet on 25th July 2012.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	373	564	421	332	332	332	
2. Supplies & Services	640	366	1,165	165	166	166	A
3. Management and Administration							
(a) Direct Service Overheads	-	18	16	16	16	16	
(b) Operational Recharges	-	23	19	19	19	19	
(c) Support Costs	-	194	202	202	202	202	
	1,013	1,165	1,823	734	735	735	
4. Less: Recharge to other services	(367)	(345)	(265)	(266)	(266)	(266)	
TOTAL NET COST	646	820	1,558	468	469	469	

Notes:

A Item 2 includes an additional budget provision in 2014/15 to support the transformation programme funded by reserves.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	11.6	9.1

CORPORATE & CENTRAL

OTHER CORPORATE EXPENSES

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Supplies and Services							
(a) Essex On-Line Partnership	17	17	10	10	10	10	A
(b) IT Review	264	160	381	381	371	361	B
(c) Community Cohesion & Engagement	23	-	14	-	-	-	C
(d) Risk Management Initiatives	-	50	50	50	50	50	
(e) CCTV	51	51	52	52	52	52	
(f) Safeguarding Children	18	30	31	31	31	31	D
(g) Other	37	65	65	65	65	65	E
(h) HR IT System	61	67	46	34	34	34	F
(j) Partnerships	-	-	25	25	25	25	
2. Management and Administration							G
(a) Direct Overheads	5	1	9	9	9	9	
(b) Operational Administration Costs	51	53	63	63	63	63	
(c) Support Costs	107	146	155	155	155	155	
3. Capital Costs	16	32	62	62	62	30	
Less:	650	672	963	937	927	885	
4. Income	(2)	-	-	-	-	-	C
5. Recharges to Housing Revenue Account	(77)	(28)	(56)	(54)	(54)	(54)	B
TOTAL NET COST	571	644	907	883	873	831	

Notes:

- A Item 1(a) relates to the Council's contribution to the Essex On-Line Partnership.
- B Item 1(b) and Item 5 relates to corporate IT initiatives.
- C Items 1(c) & 4 reflects the budget provision for the Community Engagement Programme and Central Government funding for Community Cohesion.
- D Item 1(f) relates to the cost incurred in discharging the Council's statutory duties to safeguard and promote the welfare of children, young people and
- E Item 1(g) includes a general provision for sundry debtor write offs.
- F Item 1(h) reflects the budget provision for the implementation of the new HR IT System in 2012/13 and the centralisation of the associated costs for future
- G Item 2 relates to support costs in respect of various projects in Item 1 and asset management.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	0.6	0.6

CORPORATE & CENTRAL

MAJOR INVESTMENT PROJECTS

This budget reflects one off investment items in 2013/14 required to support the Corporate Plan and 'Create Opportunity' for the community, as approved at Full Council on 14th February 2013.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Street scene & furniture	-	100	-	-	-	-	
2. Triangle shops rebuild	-	150	-	-	-	-	A
3. Parks, open spaces & allotments	-	240	-	-	-	-	B
4. Renovation of 'The Place' in Pitsea	-	100	-	-	-	-	
5. Community Assets Review	-	500	-	-	-	-	C
6. Laindon Centre Regeneration	-	500	-	-	-	-	D
7. Block paving of Pitsea Broadway	-	200	-	-	-	-	E
8. Wickford Town Centre Regeneration & new Toilets	-	500	-	-	-	-	F
9. Community Investment Fund	-	1,000	-	-	-	-	G
10. High Performing Organisation	-	175	-	-	-	-	H
11. Staff Environment	-	175	-	-	-	-	H
TOTAL NET COST	-	3,640	-	-	-	-	J

Notes:

- A Item 2 reflects the investment to rebuild the Triangle shops, which will be a capital project.
- B Item 3 will be utilised by the Cabinet Member for Leisure and Arts working with Ward Members on specific improvements to parks, open spaces and allotments across the Borough, including the refurbishment of Northlands Park skate park, play areas and Multi Use Sports Areas.
- C Item 5 is to renovate and repair community halls and assets.
- D Item 6 is to provide funding to support delivery of key regeneration projects.
- E Item 7 is to improve the pedestrian precinct in Pitsea following the regeneration work.
- F Item 8 is to provide funding to support the delivery of identified key regeneration projects, including improvements to Wickford Swimming Pool, High Street improvements and improvements to toilets in Wickford High Street.
- G Item 9 is to fund community projects for which community groups will be encouraged to bid for one-off funding. Organisations who want to improve their communities can make a bid for support funding.
- H Item 10 & 11 are to fund Organisational Development to ensure the workforce have the appropriate skills and resources to deliver the Councils promises.

BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18

**MANAGEMENT &
ADMINISTRATION**

MANAGEMENT & ADMINISTRATION

SUMMARY

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates			
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
1. Management and Administration Support	10,271	12,811	11,987	11,981	11,831	11,841
2. Customer Service Centre	-	-	2,048	2,053	2,055	2,057
3. Office Accommodation	2,105	1,738	1,916	1,932	1,950	1,969
	12,376	14,549	15,951	15,966	15,836	15,867
Less:						
4. Income	(219)	(183)	(259)	(260)	(258)	(259)
5. Recharges to Housing Revenue Account	(2,553)	(4,223)	(4,787)	(4,793)	(4,637)	(4,639)
6. Recharges to Services	(9,604)	(10,143)	(10,905)	(10,913)	(10,941)	(10,969)
TOTAL NET COST	-	-	-	-	-	-

The above summary represents the costs of the following Council services:

- Executive Leadership Team
- Financial Services
- Legal, Procurement & Corporate Governance
- Audit & Risk Management
- Property & Regeneration Services
- Revenues & Benefits Support
- Customer Services, ICT & Facilities
- Customer Service Centre
- Policy, Performance & Review
- Human Resources, Organisational Design & Payroll
- Democratic Services
- Environment & Community Services Support
- Street Scene & Leisure Services Support
- Housing Services Support
- Marketing & Communications

MANAGEMENT & ADMINISTRATION

MANAGEMENT AND ADMINISTRATION SUPPORT

This estimate represents the salaries and associated costs relating to Council management and administration services which are subsequently charged direct to Services.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	8,589	11,067	10,232	10,219	10,063	10,064	
2. Supplies and Services	1,682	1,744	1,755	1,762	1,768	1,777	
Less:	10,271	12,811	11,987	11,981	11,831	11,841	
3. Income	(141)	(168)	(191)	(191)	(191)	(191)	
4. Recharges to Housing Revenue Account	(2,095)	(3,903)	(3,288)	(3,290)	(3,129)	(3,130)	
5. Recharges to Services	(8,035)	(8,740)	(8,508)	(8,500)	(8,511)	(8,520)	
TOTAL NET COST	-	-	-	-	-	-	

Service Statistics

	Original Budget 2013/14		Estimate 2014/15	
	F.T.E.	£'000	F.T.E.	£'000
Corporate Support	62.9	2,444	63.9	2,468
Customer Services (Excluding Customer Service Centre)	94.5	2,965	70.1	2,471
Executive Corporate Support	8.3	443	8.3	448
Executive Team	5.4	363	4.3	266
Housing Services	14.9	558	7.0	381
People & Place	2.0	139	2.0	143
Place Shaping & Futures	30.5	1,185	30.4	1,175
Resourcing	52.0	2,316	51.9	2,222
Street Scene & Leisure	18.7	654	17.7	658
	<u>289.2</u>	<u>11,067</u>	<u>255.6</u>	<u>10,232</u>

MANAGEMENT & ADMINISTRATION

CUSTOMER SERVICE CENTRE

This estimate represents the salaries and associated costs relating to the new Customer Service Centre, launched in September 2013 to provide a single point-of-contact for customers of Basildon Council.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	-	-	1,647	1,650	1,651	1,653	
2. Supplies and Services	-	-	31	33	34	34	
3. Management and Administration							
(a) Direct Service Overheads	-	-	148	148	148	148	
(b) Operational Administration Costs	-	-	33	33	33	33	
(c) Support Costs	-	-	189	189	189	189	
Less:							
4. Recharges to Services	-	-	(1,159)	(1,163)	(1,165)	(1,166)	
5. Recharges to Housing Revenue Account	-	-	(889)	(890)	(890)	(891)	
TOTAL NET COST	-	-	-	-	-	-	

Service Statistics

	Original 2013/14	Estimate 2014/15
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)

	-	74.1
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MANAGEMENT & ADMINISTRATION

OFFICE ACCOMMODATION

These estimates relate to the Basildon Centre, Pitsea Area Housing Office and Barleylands Depot.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	380	412	414	414	414	414	
2. Premises	1,188	943	969	984	1,001	1,020	
3. Supplies and Services	94	80	84	85	86	86	
4. Management and Administration							
(a) Direct Service Overheads	17	-	-	-	-	-	
(b) Operational Administration Costs	22	21	21	21	21	21	
(c) Support Costs	233	118	122	122	122	122	
5. Capital Charges	171	164	306	306	306	306	
Less:	2,105	1,738	1,916	1,932	1,950	1,969	
6. Income	(78)	(15)	(68)	(69)	(67)	(68)	
7. Recharges to Housing Revenue Account	(458)	(320)	(340)	(340)	(343)	(343)	
8. Recharges to Services	(1,569)	(1,403)	(1,508)	(1,523)	(1,540)	(1,558)	
TOTAL NET COST	-	-	-	-	-	-	

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	15.7	15.7

BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18

**HOUSING REVENUE
ACCOUNT**

HOUSING REVENUE ACCOUNT

SUMMARY

The Housing Revenue Account includes all the income and expenditure associated with the Council's function as a social housing landlord. The items that can be debited and credited to the account are determined by statute.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
EXPENDITURE							
1. Management	14,731	16,450	16,254	16,803	17,135	17,832	A
2. Repairs	10,759	10,434	11,707	11,964	12,245	12,536	
3. Rent Rebate Subsidy Limitation	216	208	106	-	-	-	
4. Debt Management Expenses	67	113	80	80	80	80	
5. Depreciation	26,438	23,150	23,845	24,561	25,298	26,048	
6. Other Expenses	834	856	801	823	845	866	
7. HRA Subsidy payment to Government	(34)	-	-	-	-	-	
	53,011	51,211	52,793	54,231	55,603	57,362	
RESOURCES							
8. Rent Income	(48,256)	(49,909)	(51,207)	(52,860)	(53,789)	(54,770)	
9. Charges for Services and Facilities	(4,351)	(4,085)	(4,233)	(4,247)	(4,273)	(4,301)	
10. General Fund Contribution	(462)	(471)	(481)	(499)	(514)	(514)	
	(53,069)	(54,465)	(55,921)	(57,606)	(58,576)	(59,585)	
NET COST OF SERVICES	(58)	(3,254)	(3,128)	(3,375)	(2,973)	(2,223)	
CAPITAL FINANCING COSTS							
11. Net Interest	11,088	11,430	11,006	10,922	10,626	10,500	
12. Transfer to Major Repairs Reserve	(12,812)	(10,703)	(11,032)	(11,322)	(11,618)	(12,087)	
13. Other Capital Financing Costs	(7)	109	46	46	46	46	
14. Surplus for the year	(1,789)	(2,418)	(3,108)	(3,729)	(3,919)	(3,764)	
15. Revenue Contribution to Capital Outlay	-	1,900	2,327	3,727	5,227	6,000	
16. Contribution to sheltered scheme heating programme	-	1,000	(1,000)	-	-	-	
17. Contribution to provision of new affordable housing	-	500	500	500	500	500	
TOTAL NET COST/(SURPLUS)	(1,789)	982	(1,281)	498	1,808	2,736	

Notes:

A Item 3 relates to Rent Rebate Subsidy Limitation and reflects a downward trend due to Rent Restructuring.

Balances

Opening Balances							
HRA	7,244	3,250	4,000	4,000	4,000	4,000	
Bad Debts Reserve	621	750	300	300	300	300	
Asset Management Reserve	-	1,776	4,310	5,591	5,093	3,285	
Treasury Management Reserve	-	600	600	600	600	600	
Total HRA Reserves	7,865	6,376	9,210	10,491	9,993	8,185	
Closing Balances							
HRA	4,245	3,250	4,000	4,000	4,000	4,000	
Bad Debts Reserve	294	750	300	300	300	300	
Asset Management Reserve	4,515	794	5,591	5,093	3,285	549	
Treasury Management Reserve	600	600	600	600	600	600	
Total HRA Reserves	9,654	5,394	10,491	9,993	8,185	5,449	

Service Statistics

	Actual 2012/13	Estimate 2013/14	Estimate 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18
Number of dwellings						
Average for year	11,279	11,224	11,099	11,007	10,904	10,810
Average Rent per dwelling per week	£79.64	£82.80	£86.04	£89.37	£92.05	£94.82
Government limit rent	£78.78	£82.22	£85.71	£89.89	£92.57	£95.35
Rent per standard garage per week	£9.20	£9.40	£9.60	£9.80	£10.00	£10.20

HOUSING REVENUE ACCOUNT

FURTHER ANALYSIS

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
INCOME							
RENTS							
1. Dwellings	46,287	47,890	49,176	50,805	51,711	52,673	
2. Non Dwellings	1,968	2,019	2,031	2,055	2,078	2,097	
Total	48,255	49,910	51,207	52,860	53,789	54,770	
SERVICE CHARGES							
5. Leaseholders	1,390	1,080	1,105	1,130	1,155	1,180	
6. Cleaning	261	267	270	272	275	278	
7. Block Lighting	87	95	105	115	127	140	
8. Sheltered - Scheme Charge	1,093	1,180	1,082	1,105	1,128	1,153	
9. Heating	389	490	756	790	829	858	
10. Water	15	28	29	31	32	32	
11. Voids	-	(40)	(42)	(43)	(46)	(46)	
Total	3,235	3,100	3,305	3,400	3,500	3,594	
OTHER CHARGES/INCOME							
12. Insurance	54	70	70	70	70	70	
13. Rechargeable Works	36	20	20	20	20	20	
14. Supporting People	855	820	820	738	664	598	
15. General Fund Contribution	462	471	481	499	514	514	
16. Other	172	75	19	19	19	19	
Total	1,578	1,456	1,410	1,346	1,287	1,221	
Total Income	53,069	54,465	55,921	57,606	58,576	59,585	
EXPENDITURE							
17. Employee Costs	6,268	5,154	4,896	5,066	5,238	5,412	
18. General Fund Recharges	5,664	6,463	6,475	6,456	6,326	6,093	
19. Office Accommodation	436	321	325	325	325	325	
20. Pensions	1,223	1,267	1,369	1,474	1,524	1,974	
21. Insurances	918	1,144	1,227	1,376	1,504	1,632	
22. Bad Debts	678	663	701	723	745	766	
23. Other Management Costs	1,871	2,591	2,423	2,443	2,420	2,446	
24. Repairs	8,856	8,997	9,958	10,215	10,496	10,786	
25. Utilities	352	1,040	1,287	1,412	1,549	1,700	
26. Council Tax	58	100	100	100	100	100	
27. Rent Rebate Subsidy Limitation	216	208	106	-	-	-	
28. Treasury and Capital Charges	24,774	24,099	23,945	24,287	24,432	24,587	
29. Revenue contribution to capital	-	3,400	1,827	4,227	5,727	6,500	
30. HRA Subsidy	(34)	-	-	-	-	-	
Total Expenditure	51,280	55,447	54,640	58,104	60,384	62,321	
TOTAL NET COST/(SURPLUS)	(1,789)	982	(1,281)	498	1,808	2,736	
Estimated Average Service Charge volumes							
General Needs - Cleaning	2,400	2,400	2,400	2,400	2,400	2,400	
General Needs - Block Lighting	2,300	2,300	2,300	2,300	2,300	2,300	
Sheltered - Scheme Charge	1,720	1,720	1,720	1,720	1,720	1,720	
Sheltered - Heating	1,180	1,180	1,010	1,010	1,010	1,010	

BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18

**CAPITAL
PROGRAMME**

CAPITAL PROGRAMME - GENERAL FUND

SUMMARY

The General Fund capital programme makes provision for works to General Fund assets, replacement of vehicles and plant, private sector housing grants and a few projects throughout the district funded by external contributions.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
EXPENDITURE							
1. Housing	814	600	600	600	600	600	A
2. Leisure		145	2,995	100	100	-	B
3. Corporate & Central	323	100	1,750	350	310	100	C
4. 2012/13 Completed Schemes	758	-	-	-	-	-	D
5. Contingency Provision	-	50	50	50	50	50	
Total	1,895	895	5,395	1,100	1,060	750	
LESS RESOURCES :							
6. Capital Receipts	(384)	(220)	(3,270)	(220)	(220)	(220)	E
7. Government Grants	-	(420)	(420)	(420)	(420)	(420)	
8. Other Capital Contributions	(800)	-	-	-	-	-	
9. Direct Revenue Funding	(296)	(145)	(475)	(350)	(310)	-	
10. New unsupported borrowing	(415)	(110)	(1,230)	(110)	(110)	(110)	
TOTAL	(1,895)	(895)	(5,395)	(1,100)	(1,060)	(750)	

Notes:

	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Budgets above refer to the following schemes:				
A Disabled Facilities Grants (DFG)	600	600	600	600
Financed by:				
Government Grants	(420)	(420)	(420)	(420)
Capital Receipts	(80)	(80)	(80)	(80)
Net Requirement (Borrowing)	100	100	100	100
B Towngate Theatre Refurbishment	75	100	100	-
Wickford Memorial Park	20			
Wickford Swimming Pool and High Street Improvements	2,750	-	-	-
Billericay Pool Refurbishment	150			
Financed by:				
Direct Revenue Funding	(225)	(100)	(100)	-
Capital Receipts	(2,750)	-	-	-
Net Requirement (Borrowing)	20	-	-	-
C Major Improvements to Council Assets, annual provision	100	100	100	100
Asset Management Plan	250	250	210	
Triangle Shops Rebuild	1,100	-	-	-
Planning Enforcement Restoration Works	300	-	-	-
Financed by:				
Capital Receipts	(400)	(100)	(100)	(100)
Direct Revenue Funding	(250)	(250)	(210)	
Net Requirement (Borrowing)	1,100	-	-	-
D 2012/13 completed schemes as follows:				
Decent Homes Healthy People	29	Wickford MP Toilets	123	
Wat Tyler	43	Towngate Refurbishment	279	
Lake Meadows Impts	40	Towngate Sound System	113	
Langdon Hills Pavilion	18	Howards Park Improvements	50	
Victoria Park Allotment	56	Other Minor Projects	7	
			758	

E The scheme at Wickford Swimming Pool and High Street is to be funded from the sale of land at Radwinter Avenue and future Capital Receipts.

CAPITAL PROGRAMME - HOUSING REVENUE ACCOUNT

SUMMARY

The Council's Housing capital programme covers improvements to the housing stock and works to meet the 'Decent Homes' target.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
EXPENDITURE							
1. Replacement Housing Management System	154	-	-	-	-	-	
2. Voids and Adaptations	2,007	2,876	2,731	2,500	2,500	2,500	
3. General Programme							
(a) Internal decent homes	-	1,311	151	6,500	6,500	6,500	A
(b) Central Heating	-	1,000	20	1,000	1,000	1,000	
(c) Electrical Works	-	-	290	2,000	1,000	1,000	
(d) Windows and Doors	-	200	230	1,000	1,000	1,000	
(e) Estate and Environment Improvements	165	555	675	675	675	675	
(f) Fire Prevention	889	750	520	300	300	300	
(g) Felmores Cladding	106	3,000	5,050	-	-	-	
(h) Block Lighting	913	400	320	50	50	50	
(i) Water Hygiene	481	450	305	50	50	50	
(j) Lift Refurbishments	823	400	125	-	-	-	
(k) Langdon Hills Water Mains	-	-	1,320	-	-	-	
(l) Structural	236	915	65	750	750	750	
(m) Block Refurbishment	-	-	625	1,500	1,500	1,000	
(n) External Wall Insulation	-	1,000	-	1,000	1,000	2,000	
(o) Roofing	-	500	525	500	500	500	
(p) Damp and Condensation Works	211	200	200	200	200	200	
(q) Garages	277	225	285	150	150	150	
(r) Non Traditional Dwellings	-	1,350	-	1,500	2,500	2,000	
(s) Other Projects	910	2,201	1,450	1,250	1,250	1,250	B
5. Decent Homes Backlog Works							
(a) Internal decent homes	7,032	7,944	10,371	-	-	-	A
(b) Central Heating	2,827	2,250	1,500	-	-	-	
(c) Electrical Works	2,837	3,250	3,000	-	-	-	
(d) Communal Boilers	173	1,000	1,000	-	-	-	
(e) Communal Boilers brought forward	-	1,000	-	-	-	-	
(f) Langdon Hills works	110	200	-	-	-	-	
(g) Roofing	2,379	1,000	500	-	-	-	
(h) Window and Door replacements	2,969	1,000	1,000	-	-	-	
(i) Energy Efficiency	46	20	-	-	-	-	
(j) Non traditional dwellings	-	-	250	-	-	-	
6. New Affordable Housing	-	500	500	500	500	500	
Total	25,545	35,497	33,008	21,425	21,425	21,425	
LESS RESOURCES							
7. Decent Homes Capital Grant	(19,215)	(19,664)	(17,621)	-	-	-	C
8. Unsupported Borrowing	(884)	-	-	-	-	-	
9. Major Repairs Allowance (from reserve)	(5,446)	(12,448)	(13,560)	(17,198)	(15,698)	(14,925)	D
Total	(25,545)	(32,112)	(31,181)	(17,198)	(15,698)	(14,925)	
NET POSITION	-	3,385	1,827	4,227	5,727	6,500	
FUNDED BY							
11. Revenue Contribution to Capital Expenditure	-	3,385	1,827	4,227	5,727	6,500	E

Notes:

- A This budget is to repair and replace kitchens and bathrooms.
- B Other projects include door entry systems, DDA works, sound insulation, scooter stores, fire sanctuary works, upgrades to TV systems, parking and
- C As approved by the HCA in February 2011.
- D The MRA reflects the uplift allowed for in the self financing settlement.
- E Balances on reserves over £4.9 million are available for investment in the capital programme.