

Budget & Financial Forecast

2013 - 2014

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BasildonCouncil
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Creating Opportunity

BUDGET - 2013/14

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DETAILED BUDGETS - 2013/14

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BUDGET 2013/14

GENERAL FUND BUDGET

On 14 February 2013, the Council approved a 2013/14 budget for Borough Council services of £28.1 million, which represented net spending of £31.2 million and use of reserves of £3.1 million. Spending in 2013/14 is £3.2 million higher than was budgeted in 2012/13, the difference being analysed broadly as follows:

	£ million
Inflation	0.3
Changes in Government legislation	0.5
Investment in services (see page 79)	3.7
'One-off' spending	1.5 cr
Other (net)	0.2
Net increase in spending	<u>3.2</u>

The total budget approved for 2013/14 was £31.5 million, when precepts totalling £370,265 in respect of Parish, Town and Village Councils are added to the budget for Borough Council services referred to above. The budget has produced a Band D Council Tax for 2013/14 of £252.81, no change compared to 2012/13. Summary supporting information is given on the pages that follow this introduction.

LOCAL GOVERNMENT FINANCE SETTLEMENT (GOVERNMENT SUPPORT)

For many years, successive governments have grant-aided local government in such a way that, as far as possible, authorities would charge a common level of council tax for a common level of service. For this purpose, a complex statistical formula was used reflecting relative needs and resources between authorities resulting in a "Formula Grant" entitlement for each authority. This was normally fixed for the year ahead and for future years within the government's Spending Review period, other than in exceptional circumstances.

The Coalition Government, which came to power in 2010, felt that local authorities were too dependent on central funding, which gave them no incentive to build up the tax-base of their communities. The result was the Local Government Finance Act 2012, which launched a new system of central government support from April 2013. In future, every principal local authority, including Fire and Rescue Authorities (but not Police and Crime Commissioners), will have a stake in the business rate income raised in their area. If rating income grows, the authorities concerned will keep a share of that growth to support local services - but if rating income declines, then they will lose a share of their funding. The Business Rate Retention (BRR) scheme is described in more detail below

The starting point for this first year of the new scheme is the old "Formula Grant" model supplemented by certain grants previously paid separately but now rolled into the new model. The total start-up "Funding Assessment" is then split between a "Funding Baseline" (which is an amount to be retained locally out of rating income) and a new "Revenue Support Grant" (RSG) (paid as a fixed grant from central government). In future years, the Funding Baseline will rise in line with inflation and RSG will be based on the provision made in the Spending Review. No adjustment will be made for changes in needs and resources until the

whole system is reset, currently planned for 2020/21. Further detail of the Funding Assessment for 2013/14 is given on page 16.

In addition to the Funding Assessment, the government will continue to pay certain specific grants related to particular functions. Basildon has budgeted to receive the following sums in 2013/14 arising out of the Local Government Finance Settlement:

	£ million
Baseline Funding (retained out of business rates)	5.0
Revenue Support Grant	7.5
Funding Assessment	12.5
New Homes Bonus	1.7
Council Tax Freeze grant (re 2013/14)	0.2
Total government support	14.4

BUSINESS RATES RETENTION

The Business Rates Retention (BRR) scheme will change nothing as far as the ratepayer is concerned. The change is solely in the way business rate income is distributed among local authorities.

Under the old scheme, 100% of rating income is paid by the Council (as billing authority) into a central government pool for redistribution as Formula Grant. In future, 50% will go to central government (as a contribution to the cost of RSG) and 50% will be retained locally. Of this local share, Basildon will retain 40%, with 9% going to Essex County Council and 1% to the Essex Fire Authority. This produces for each authority a "Business Rates Baseline". This is then compared with its Baseline Funding and any excess further distributed to other authorities who have a shortfall. For Basildon, the figures are as follows:

	£ million
Business Rates Baseline (40% local share of total assessed amount of rates collectible as billing authority in 2013/14)	30.0
Baseline Funding retained (part of Funding Assessment - see above)	5.0 Cr
Excess income redistributed to authorities with shortfall (tariff)	25.0

These baseline figures are fixed in real terms for the next seven years, until the reset. In practice however, Basildon's actual income will depend on the amount of rating income actually collectible for the year, which can change significantly as occupiers come and go, properties are demolished or improved, areas are regenerated and new retail, commercial or industrial developments open for business. If in the event Basildon's 40% local share exceeds £30.0 million, then we will retain the surplus (subject to a levy), but if it falls short of £30.0 million, we will suffer the loss (subject to a safety net). The Government are encouraging authorities to use their planning and economic development powers to promote increases in the local rating base and thereby stimulate growth in the economy in line with its deficit reduction strategy. Basildon has budgeted on the assumption our share of rating income will equal our Business Rates Baseline (i.e. no growth or decline at this stage).

The safety net will compensate authorities for any loss greater than 7.5% of the Funding Baseline; in Basildon's case we would have to meet the first £374,000. At national level, the cost of the safety net will be financed from a levy on surpluses. Locally, where Local

Authorities have a surplus, 50% of that surplus will be paid in levy leaving the other 50% as additional retained income.

NEW HOMES BONUS

Similar to the Business Rates Retention scheme, this is a Government incentive scheme that rewards local authorities with additional grant for increases in the local Council Tax base. For every additional home, Councils earn a bonus equal to the national average Council Tax of £1,444, plus £350 if it is an affordable home. It is payable each year for the first six years, shared in the ratio 80:20 between district and county councils in shire areas like Essex.

The scheme has been running since 2011/12, so this is the third year. Basildon is budgeting to receive grant of £1.7 million in 2013/14, which is an increase of £1.0 million on 2012/13.

FORECAST SPENDING, THE USE OF RESERVES & FUTURE COUNCIL TAX LEVELS

The Council's budget is prepared on the basis of a detailed budget year plus a three-year forward financial forecast to facilitate longer term financial planning and to support the Council's Corporate Plan. The forecast makes allowance for known or anticipated changes in legislation and other government demands as well changes in pay, prices and interest rates.

The budget has been prepared against the fundamental principles outlined in the Council's Medium Term Financial Strategy which are:

1. Maintain a sustainable financial position against a background of unprecedented financial uncertainty and reduced government funding, including the delivery of efficiency targets.
2. Support the vision to 'create opportunity' for the residents of our Borough through appropriate identification of resources required to deliver the Corporate Plan.
3. Maximise opportunities and mitigate risks associated with the fundamental change to the way in which local government is to be financed in the future.

Mindful of the ongoing reductions in external government funding and restrictions on increasing Council Tax levels, the Council's expenditure will far exceed income and there will be a continued need to deliver efficiencies. The budget for 2013/14 includes a target of £1.5 million rising to £5.3 million in 2016/17.

As part of the Council's Financial Strategy, the Council budgeted for unallocated general reserves of £2.2 million over the forecast period to 2016/17. The Council has also set aside (or 'earmarked') a range of General Fund reserves to meet specific items of expenditure, which include a Contingency Reserve to help meet any exceptional unforeseen expenses in the uncertain financial climate. Other earmarked reserves include Insurance Pool, Asset Refurbishment, Invest to Save and Employment Rationalisation. A new Business Rates Equalisation earmarked reserve has been established from 2013/14 to provide for the inherent risk and volatility associated with the new business rates retention scheme.

Taking all earmarked reserves together with the unallocated general reserve, a total of £12.1 million has been assumed in General Fund reserves at 31 March 2014. A full summary of revenue reserves, including those for the Housing Revenue Account, is set out on pages 12-13.

On the basis of these projections of spending and reserves, and of the estimated government grant as described above, the forward forecast projects Council Tax increases of 2.0% from 2014/15 through to 2016/17. This reflects the revised government threshold for Council Tax capping referendum and are indicative maximum increases. Further details are given on page 11.

HOUSING REVENUE ACCOUNT (HRA)

On 1 April 2012 the subsidy system was abolished and be replaced by a self financing system. The cost attached to this change was the payment of £52 million to the Government on 28 March 2012 in order that the Council to buy itself out of the subsidy system. This took the Council's housing-related debt to in excess of £220 million. Nevertheless the self financing settlement does mean, based on current assumptions, that the investment necessary to meet the decent homes standard can be made and that the stock can be maintained at this level over a 30 year period. Moreover once the asset management costs have been fully funded it is possible to repay the debt by the year 2042.

In 2002 the Government adopted a policy of rent restructuring which aimed to harmonise rents in the Social Housing Sector (Local Councils and Housing Associations) over a period of ten years. The Government has subsequently extended and changed the convergence date. There is very little room for flexibility in rent setting and the Council resolved to set rents according to the revised timetable of rent convergence in 2015/16. This results in an average increase in rent of 3.97% with an average weekly rent of £82.80 for 2013/14.

The Council was successful in bidding for decent homes backlog funding and in February 2011 the Homes and Communities Agency announced an allocation of £67 million over the four years from 2011/12. The last two years' funding was confirmed in September 2012. Taking this funding with the major repairs allowance and revenue contributions means that the total investment in the Council's housing stock over the four year forecast period will be £107 million.

As part of the 2013/14 budget, the Section 151 Officer recommended that the Council maintains a level of general reserves of at least £4.6 million (including a bad debt provision of £0.75 million and a treasury risk reserve of £0.6 million) in the HRA at the end of each financial year. The Council has a statutory duty to ensure that, on the best assumptions and estimates available, implementation of the budget will not result in a debit balance in the current budget year. In addition, the Section 151 Officer has to consider the longer term sustainability of the HRA over the next 30 years. Based on the current assumptions, the balance on the HRA reserve is estimated to be £4.6 million at 31 March 2017. Any balance over £4.6 million on the HRA will be transferred to an earmarked reserve for use for investment in the housing stock. This reserve is forecast to have a balance of £0.7 million by the end of 2016/17.

CAPITAL

The spending planned for the four years 2013/14 to 2016/17 totals approximately £110.3 million of which £106.9 million relates to the HRA and £3.4 million to General Fund activities. The programme for 2013/14 totals £36.4 million, made up of £35.5 million for Housing Revenue Account and £0.9 million for General Fund.

The main General Fund projects include Disabled Facilities Grants (£0.6 million) and continuation of the refurbishment of the Towngate Theatre (£0.1 million).

TREASURY MANAGEMENT

The abolition of the housing subsidy system and the implementation of self financing has had a major impact on the treasury management arrangements of the Council. Under the subsidy system interest costs were met by an allowance in the subsidy calculation and, therefore, adverse movements in rates were funded. This is no longer the case and the Council bears all interest risk on its borrowings. The Council's debt is now managed as two pools, one for the General Fund and one for the HRA, and this brings risks and opportunities. The total forecast borrowing for the Council at 31 March 2014 is £225.4 million and annual interest costs are estimated as £11.7 million.

PARISH, TOWN AND VILLAGE COUNCILS

There are eight Parish, Town and Village Councils within the Basildon Borough. They operate independently and Basildon Borough Council and the other principal Essex authorities have no influence over their activities or spending. They carry out a number of functions in their particular areas and the cost falls on the Council Tax payers resident in those areas. The total of the Parish, Town and Village precepts for 2013/14 amounts to £370,265. Each precept is divided by the tax base for the particular area to produce a Council Tax level for that area. Parish, Town and Village Council Tax levels for 2013/14 range from £11.61 to £38.79 at Band D.

The relevant Parish, Town or Village precept is added to the Council Tax amounts for Basildon Borough, Essex County, Police and Crime Commissioner for Essex and Essex Fire to produce a combined overall Council Tax in that part of the Borough. A full schedule of these precepts and Council Tax amounts is given on page 10.

THE COUNCIL TAX

The following information summarises the make up of the Council Tax for 2013/14:

- The 2013/14 basic amount of Council Tax for Basildon Borough Council at Band D is £252.81, no change compared to 2012/13. This represents about 16% of the total Council Tax bill (ignoring amounts for Town and Parish Councils).
- Essex County Council's precept at Band D is £1,086.75, no increase from 2012/13. This amounts to 71% of the total bill.
- Police and Crime Commissioner for Essex's precept at Band D is £141.48, a 3.49% increase from 2012/13. This amounts to 9% of the total bill.
- Essex Fire Authority's precept at Band D is £66.42, no increase from 2012/13. This amounts to 4% of the total bill.
- The total basic amount of Council Tax is £1,547.46 at Band D, which is £4.77 (0.31%) above the overall 2012/13 level, again before allowing for Parish, Town and Village Council precepts.
- In the Parish, Town and Village Council areas of the Borough, the combined Basildon and Parish Council Tax levels at Band D range from £264.42 to £291.60.

COUNCIL TAX & BUSINESS RATES 2013/14

COUNCIL TAX LEVEL

	2012/13		2013/14	
	Collection Fund Requirement £'000	Council Tax Band D Equivalent £	Collection Fund Requirement £'000	Council Tax Band D Equivalent £
Basildon Borough Council	16,155	252.81	13,750	252.81
Essex County Council	69,443	1,086.75	59,106	1,086.75
Police and Crime Commissioner for Essex	8,736	136.71	7,695	141.48
Essex Fire Authority	4,244	66.42	3,612	66.42
Basic Amount of Council Tax	98,578	1,542.69	84,163	1,547.46
Parish, Town & Village Precepts	370	5.79	370	6.81
Total funded from Council Tax	<u>98,948</u>	<u>1,548.48</u>	<u>84,533</u>	<u>1,554.27</u>

COUNCIL TAX BASE

Number of Band D equivalent properties for 2013/14 (see page 15 for further detail)	54,388
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BASIC AMOUNTS OF COUNCIL TAX FOR 2013/14

Tax Band	Basildon Borough Council £	Essex County Council £	Police and Crime Commissioner for Essex £	Essex Fire Authority £	Total £
A	168.54	724.50	94.32	44.28	1,031.64
B	196.63	845.25	110.04	51.66	1,203.58
C	224.72	966.00	125.76	59.04	1,375.52
D	252.81	1,086.75	141.48	66.42	1,547.46
E	308.99	1,328.25	172.92	81.18	1,891.34
F	365.17	1,569.75	204.36	95.94	2,235.22
G	421.35	1,811.25	235.80	110.70	2,579.10
H	505.62	2,173.50	282.96	132.84	3,094.92

The table above excludes Parish, Town and Village Council Tax amounts. A full schedule of these precepts and tax amounts are given on page 10.

BUSINESS RATES

		2012/13	2013/14
Rate Poundage -	Small Businesses	45.0p	46.2p
	Other	45.8p	47.1p
Number of Properties at 31 December		4,620	4,613
Rateable Value		£192m	£193m

PARISH, TOWN & VILLAGE COUNCIL PRECEPTS AND TAX AMOUNTS 2013/14

PARISH, TOWN & VILLAGE COUNCIL PRECEPTS AND SPECIFIC TAX AMOUNTS

Town/ Parish/ Village	Total Precept £	Tax Base for Area Band D equivalent	Council Tax Band							
			A £	B £	C £	D £	E £	F £	G £	H £
Billericay Town	239,564	12,099	13.20	15.40	17.60	19.80	24.20	28.60	33.00	39.60
Bowers Gifford & North Benfleet	12,343	729	11.28	13.16	15.04	16.92	20.68	24.44	28.20	33.84
Great Burstead & South Green	28,365	2,443	7.74	9.03	10.32	11.61	14.19	16.77	19.35	23.22
Little Burstead	5,664	193	19.56	22.82	26.08	29.34	35.86	42.38	48.90	58.68
Noak Bridge	40,691	1,049	25.86	30.17	34.48	38.79	47.41	56.03	64.65	77.58
Ramsden Bellhouse	12,098	409	19.74	23.03	26.32	29.61	36.19	42.77	49.35	59.22
Ramsden Crays	8,990	481	12.48	14.56	16.64	18.72	22.88	27.04	31.20	37.44
Shotgate	22,550	1,241	12.12	14.14	16.16	18.18	22.22	26.26	30.30	36.36

TOTAL COUNCIL TAX FOR PARISH, TOWN & VILLAGE COUNCIL AREAS

Town/Parish/Village	Total Number of Properties in the Area	Council Tax Band							
		A £	B £	C £	D £	E £	F £	G £	H £
Billericay Town	11,937	1,044.84	1,218.98	1,393.12	1,567.26	1,915.54	2,263.82	2,612.10	3,134.52
Bowers Gifford & North Benfleet	766	1,042.92	1,216.74	1,390.56	1,564.38	1,912.02	2,259.66	2,607.30	3,128.76
Great Burstead & South Green	2,645	1,039.38	1,212.61	1,385.84	1,559.07	1,905.53	2,251.99	2,598.45	3,118.14
Little Burstead	154	1,051.20	1,226.40	1,401.60	1,576.80	1,927.20	2,277.60	2,628.00	3,153.60
Noak Bridge	1,281	1,057.50	1,233.75	1,410.00	1,586.25	1,938.75	2,291.25	2,643.75	3,172.50
Ramsden Bellhouse	288	1,051.38	1,226.61	1,401.84	1,577.07	1,927.53	2,277.99	2,628.45	3,154.14
Ramsden Crays	501	1,044.12	1,218.14	1,392.16	1,566.18	1,914.22	2,262.26	2,610.30	3,132.36
Shotgate	1,376	1,043.76	1,217.72	1,391.68	1,565.64	1,913.56	2,261.48	2,609.40	3,131.28

BUDGET SUMMARY - BOROUGH COUNCIL SERVICES

	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates			
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
Community	1,760	1,927	1,761	1,745	1,724	1,729
Development & Regulation	4,521	2,955	1,501	1,763	1,815	1,774
Environment	6,545	6,714	6,448	6,450	7,219	7,202
Housing	2,383	2,860	2,497	2,553	2,380	2,380
Leisure	6,212	6,693	6,541	6,355	6,391	6,455
Regeneration & Partnerships	633	989	1,143	1,158	1,159	1,160
Corporate & Central	4,679	5,693	11,125	6,787	6,135	6,329
Management and Administration	-	-	-	-	-	-
Contingency	-	200	200	400	600	800
General Fund Expenditure on Services	26,733	28,031	31,216	27,211	27,423	27,829
Housing Revenue Account	(2,280)	664	982	(706)	252	520
TOTAL EXPENDITURE ON SERVICES	24,453	28,695	32,198	26,505	27,675	28,349
Transfers to/(from) Reserves:						
- General Fund Activities	(363)	-	(40)	-	-	-
- General Fund Earmarked Reserves	2,591	(98)	(3,058)	45	20	20
- Housing Revenue Account Balances	2,280	(664)	(982)	706	(252)	(520)
BOROUGH COUNCIL NET EXPENDITURE	28,961	27,933	28,118	27,256	27,443	27,849
Government Grants	(12,748)	(11,204)	(12,471)	(10,894)	(10,012)	(9,310)
Council Tax Freeze Grant 2013/14	-	-	(162)	(162)	-	-
New Homes Bonus		(719)	(1,700)	(2,164)	(2,992)	(3,712)
Net deficit/(surplus) on Collection Fund	(33)	145	(35)	100	100	100
COUNCIL TAX REQUIREMENT	16,180	16,155	13,750	14,136	14,539	14,927
-						
Number of Band D dwellings	64,000	63,900	54,388	54,822	55,286	55,656
AVERAGE COUNCIL TAX AT BAND D						
Basildon Borough only	£252.81	£252.81	£252.81	£257.85	£262.98	£268.20
Budgeted/Forecast Council Tax increase/decrease	-0.25%	0.00%	0.00%	2.00%	2.00%	2.00%

RESERVES & BALANCES

	Estimated balance b/fwd 1 April £'000	Net Contributions to/(from) Reserves £'000	Estimated balance c/fwd 31 March £'000
(i) 2012/13 FORECAST OUTTURN			
General Fund Activities	3,250	(1,010)	2,240
Contingency Reserve	8,163	(4,453)	3,710
Insurance Pool Reserve	2,868	215	3,083
Other Earmarked:			
Invest to Save	93	957	1,050
Employment Rationalisation	300	1,875	2,175
Asset Refurbishment	826	1,044	1,870
IT Initiatives	45	775	820
Commuted Sums	85	(85)	-
Treasury Management	250	-	250
Total General Fund Reserves	15,880	(682)	15,198
Housing Revenue Account Reserves:			
General	5,347	(1,347)	4,000
Earmarked	2,518	(142)	2,376
Total Reserves	23,745	(2,171)	21,574
(ii) 2013/14 ESTIMATE			
General Fund Activities	2,240	(40)	2,200
Contingency Reserve	3,710	(1,710)	2,000
Insurance Pool Reserve	3,083	(83)	3,000
Other Earmarked:			
Invest to Save	1,050	(50)	1,000
Employment Rationalisation	2,175	(175)	2,000
Asset Refurbishment	1,870	(1,470)	400
IT Initiatives	820	(70)	750
Treasury Management	250	-	250
Business Rates Equalisation	-	500	500
Total General Fund Reserves	15,198	(3,098)	12,100
Housing Revenue Account Reserves:			
General	4,000	-	4,000
Earmarked	2,376	(982)	1,394
Total Reserves	21,574	(4,080)	17,494
(iii) 2014/15 ESTIMATE			
General Fund Activities	2,200	-	2,200
Contingency Reserve	2,000	-	2,000
Insurance Pool Reserve	3,000	-	3,000
Other Earmarked:			
Invest to Save	1,000	-	1,000
Employment Rationalisation	2,000	-	2,000
Asset Refurbishment	400	25	425
IT Initiatives	750	20	770
Treasury Management	250	-	250
Business Rates Equalisation	500	-	500
Total General Fund Reserves	12,100	45	12,145
Housing Revenue Account Reserves:			
General	4,000	-	4,000
Earmarked	1,394	706	2,100
Total Reserves	17,494	751	18,245

RESERVES & BALANCES

	Estimated balance b/fwd 1 April £'000	Net Contributions to/(from) Reserves £'000	Estimated balance c/fwd 31 March £'000
(iv) 2015/16 ESTIMATE			
General Fund Activities	2,200	-	2,200
Contingency Reserve	2,000	-	2,000
Insurance Pool Reserve	3,000	-	3,000
Other Earmarked:			
Invest to Save	1,000	-	1,000
Employment Rationalisation	2,000	-	2,000
Asset Refurbishment	425	-	425
IT Initiatives	770	20	790
Treasury Management	250	-	250
Business Rates Equalisation	500	-	500
Total General Fund Reserves	12,145	20	12,165
Housing Revenue Account Reserves:			
General	4,000	-	4,000
Earmarked	2,100	(252)	1,848
Total Reserves	18,245	(232)	18,013
(v) 2016/17 ESTIMATE			
General Fund Activities	2,200	-	2,200
Contingency Reserve	2,000	-	2,000
Insurance Pool Reserve	3,000	-	3,000
Other Earmarked:			
Invest to Save	1,000	-	1,000
Employment Rationalisation	2,000	-	2,000
Asset Refurbishment	425	-	425
IT Initiatives	790	20	810
Treasury Management	250	-	250
Business Rates Equalisation	500	-	500
Total General Fund Reserves	12,165	20	12,185
Housing Revenue Account Reserves:			
General	4,000	-	4,000
Earmarked	1,848	(520)	1,328
Total Reserves	18,013	(500)	17,513

COLLECTION FUND ESTIMATES

COUNCIL TAX - IN YEAR

	2011/12 Actual £'000	2012/13		2013/14 Estimate £'000
		Original £'000	Projected £'000	
Expenditure (Precepts)				
Essex County Council	69,552	69,443	69,443	59,106
Police and Crime Commissioner for Essex	8,456	8,736	8,736	7,695
Essex Fire Authority	4,251	4,244	4,244	3,612
Basildon Borough, Town, Parish & Village Councils	16,539	16,525	16,525	14,120
	98,798	98,948	98,948	84,533
Income				
Council Tax	(98,218)	(98,948)	(99,265)	(84,533)
Deficit/(Surplus)	580	-	(317)	-

MOVEMENT ON COUNCIL TAX BALANCES - CUMULATIVE

	2011/12 Actual £'000	2012/13		2013/14 Estimate £'000
		Original £'000	Projected £'000	
Deficit/(Surplus) brought forward	207	867	982	(202)
Less prior year adjustment				
Essex County Council	137	(610)	(610)	141
Police and Crime Commissioner for Essex	17	(74)	(74)	18
Essex Fire Authority	8	(38)	(38)	8
Basildon Borough Council	33	(145)	(145)	35
Balance remaining to be recovered	402	-	115	-
Deficit/(Surplus) for year	580	-	(317)	-
Deficit/(Surplus) carried forward	982	-	(202)	-

BUSINESS RATES FOR 2013/14

	Budget £'000	NNDR 1 £'000
Business Rates Income (BBC Share)	(29,961)	(28,399)
Tariff (payable to central government)	24,980	24,980
Potential Safety Net (payment from government)	-	(1,189)
Baseline Funding	(4,981)	(4,608)

COUNCIL TAX BASE 2013/14

COUNCIL TAX BASE CALCULATION

Tax Band	Value Range		Properties in Band		Number of Property Discounts	Net Amount	Proportion	Relevant Amount of Band D Properties
			No.	%				
A	Disabled		7	-	-	7	5/9	4
A	Up to £40,000		8,746	11.5	1,593	7,153	6/9	4,769
B	£40,001 -	£52,000	15,456	20.4	1,808	13,648	7/9	10,615
C	£52,001 -	£68,000	23,659	31.2	2,327	21,332	8/9	18,962
D	£68,001 -	£88,000	14,309	18.9	978	13,331	9/9	13,331
E	£88,001 -	£120,000	7,153	9.4	435	6,718	11/9	8,211
F	£120,001 -	£160,000	4,470	5.9	189	4,281	13/9	6,184
G	£160,001 -	£320,000	1,899	2.5	84	1,815	15/9	3,025
H	£320,000 +		152	0.2	17	135	18/9	270
TOTAL			<u>75,851</u>	<u>100.0</u>	<u>7,431</u>	<u>68,420</u>		<u>65,371</u>
Less net impact of Local Council Tax Support Scheme								<u>(9,761)</u>
								55,610
Less : Allowance for irrecoverables								<u>(1,222)</u>
Overall Collection Rate								<u>54,388</u>

A breakdown of the number of property discounts and exemptions is set out below.

	Number of Properties	Relevant Discount (%)	Number of Property Discounts
The Council Tax base property discounts of 7,431 are as follows:-			
(a) No discount or exemption	50,202	-	-
(b) Exempt from Council Tax	1,386	100	1,386
(c) Single Adult discount	23,416	25	5,854
(d) Disregard - all but one resident	514	25	129
(e) Disregard - all residents	72	50	36
(f) Second homes	261	10	26
	<u>75,851</u>		<u>7,431</u>

GOVERNMENT FUNDING ASSESSMENT FOR 2013/14

In previous years, Central Government allocated to local authorities a formula grant for general purposes. This was supplemented by a range of specific grants. The 2013/14 finance settlement sees the launch of the Business Rates Retention (BRR) scheme as the principal form of local government funding by which a proportion of Business Rates income will be retained locally in place of the old formula grant scheme. The 2013/14 settlement provides authorities with a combination of grant allocations and their respective starting points within the BRR scheme.

The starting point for each local authority is a Formula Funding allocation comparable with the old 2012/13 Formula Grant distribution. For Basildon, this figure can be analysed across the four-block model as follows:

(i) Relative Needs Amount - an amount calculated with reference to local circumstances and differences in needs between local authorities	£'000 5,269
(ii) Relative Resources Amount - a deduction from an authority's grant allocation to reflect its ability to raise income from Council Tax, relative to other authorities	(3,574)
(iii) Central Allocation - an amount allocated on a per capita basis	7,811
(iv) Floor Damping - an amount added to or deducted either to protect the authority from an excessive reduction in funding compared to the previous year or, where the reduction is deemed not to be excessive, to contribute to the cost of protecting other authorities	(224)
Total Formula Funding (A)	9,282

In addition to the Formula Funding figure above, a number of Specific Grants have also been rolled in to form the Council's Start-up Funding Assessment. The table below provides a breakdown of the specific grants included within Basildon's Assessment:

(v) Council Tax Freeze Grant 2011/12	£'000 406
(vi) Council Tax Support	2,581
(vii) Homelessness Prevention	199
Total Specific Grants (B)	3,186

Start-up Funding Assessment (A + B)	£'000 12,468
--	------------------------

The Start-up Funding Assessment is then divided by the Government between Revenue Support Grant (RSG) and Baseline Funding, as detailed in the table below:

(a) Revenue Support Grant (RSG)	£'000 7,487
(b) Baseline Funding	4,981
Total	12,468

The RSG will be paid to the Council as grant. The amount represented by Baseline Funding will be retained by the Council out of the Business Rates income collected from local ratepayers. This amount is variable however according to changes in the total amount of business rates collectible in 2013/14. Basildon will retain 40% of any growth (or negative growth), subject to a levy on any disproportionate growth or a safety net on any disproportionate decline in rate income. Due to the variable nature of the BRR element of local authority funding, the settlement no longer provides an absolute funding level for local authorities.

In addition to the Specific Grants mentioned above, Basildon also receives other grants from Government to pay for particular functions but these are not included in the Start-up Funding Assessment.

GENERAL INFORMATION

GENERAL STATISTICS

	2012/13	2013/14
Area Basildon Borough	42.5 sq miles (11,000 hectares)	42.5 sq miles (11,000 hectares)
Population Estimate from Office for National Statistics (ONS) (as at date shown)	175,200 (June 2010)	175,000 (June 2011)
Council Tax Total Number of Properties (as at date shown)	74,614 (12 September 2011)	75,487 (10 September 2012)
Taxable Base (2013/14 reflects Localised Council Tax Support Scheme)	63,900	54,388
Number of Employees Budgeted Posts - Full-Time Equivalent (including an allowance for temporary and casual staff)	1,014	1,002
Number of Council Houses Estimate at 1st April	11,274	11,224
Debt (average outstanding)	£m	£m
Traditional Loans	200.1	207.1
Finance Leases	3.4	3.6
Investments	(2.5)	(2.5)
Net Debt	201.0	208.2

EXPENDITURE & INCOME ANALYSIS

	Gross Expenditure £'000	Gross Income £'000	Estimate 2013/14 £'000
Community	2,865	(1,134)	1,731
Development & Regulation	78,841	(77,340)	1,501
Environment	11,600	(5,152)	6,448
Housing	3,130	(633)	2,497
Leisure	8,223	(1,682)	6,541
Regeneration & Partnerships	1,485	(342)	1,143
Corporate & Central	12,217	(1,062)	11,155
Contingency	200	-	200
General Fund	118,561	(87,345)	31,216
Housing Revenue Account	54,785	(53,803)	982
TOTAL EXPENDITURE ON SERVICES	173,346	(141,148)	32,198
Net Transfers from Reserves	-	(4,080)	(4,080)
Parish, Town & Village Precepts	370	-	370
BOROUGH COUNCIL NET EXPENDITURE	173,716	(145,228)	28,488

BUDGET 2013/14
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2016/17

COMMUNITY

COMMUNITY

SUMMARY

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates			
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
1. Community Facilities	1,076	918	874	878	879	883
2. Community Centres & Halls	438	343	320	320	321	323
3. Community & Youth Engagement	552	806	697	697	698	698
4. Careline	(306)	(140)	(160)	(180)	(204)	(205)
TOTAL NET COST	1,760	1,927	1,731	1,715	1,694	1,699

COMMUNITY

COMMUNITY FACILITIES

This budget relates to:

- Five Aged Persons (AP) Centres: George Hurd Centre, Billericay Day Centre, Priority Club - Wickford, Pitsea Day Centre and Laindon Day Centre. These centres provide the opportunity for local residents aged 55+ to participate in daily activities and clubs;
- The Welfare Catering service which provides good value-for-money meals and snacks to the elderly at day centres and luncheon clubs within the centres;
- Management and running costs of The Place (formerly Pitsea Leisure Centre).

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	630	640	669	670	670	670	
2. Premises	420	218	184	186	186	189	
3. Transport	5	4	2	4	4	4	
4. Supplies and Services	137	150	131	132	133	134	
5. Management and Administration							
(a) Operational Administration Costs	34	65	72	72	72	72	
(b) Support Costs	154	134	172	172	172	172	
6. Capital Charges	55	55	53	53	53	53	
7. Recharges from other services	44	31	31	31	31	31	A
Less:	1,479	1,297	1,314	1,320	1,321	1,325	
8. Income	(337)	(323)	(384)	(386)	(386)	(386)	
9. Recharges to other services	(66)	(56)	(56)	(56)	(56)	(56)	B
TOTAL NET COST	1,076	918	874	878	879	883	

Notes:

A Item 7 reflects recharges from Community Centres & Halls and recharges between Community Facilities Services in respect of joint use of facilities.

B Item 9 reflects recharges to Community & Youth Engagement in respect of appropriate Voluntary Group arrangements and recharges between Community Facilities Services in respect of joint use of facilities.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	29.1	27.6
Charge for meal to AP's	April 2012	April 2013
Dish of the Day	£3.20	£3.20
Specials	£3.30	£3.40
Sweets (Hot)	£1.00	£1.20
Sweets (Cold)	-	£0.80
Estimated no. of meals and sweets served per week (exclusive of snacks and sundries)		
George Hurd Centre	260	190
Laindon Day Centre	210	155
Pitsea Day Centre	120	90
Wickford - Priority Club	20	15
	610	450

COMMUNITY

COMMUNITY CENTRES & HALLS

This budget relates to Community Centres & Halls as detailed in the service statistics below.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	119	130	140	140	140	140	
2. Premises	288	87	91	93	93	95	
3. Transport	9	9	9	9	10	10	
4. Supplies and Services	31	32	14	14	14	14	
5. Management and Administration							
(a) Operational Administration Costs	15	45	29	29	29	29	
(b) Support Costs	101	115	118	118	118	118	
6. Capital Charges	69	69	74	74	74	74	
7. Recharges from other services	3	3	3	3	3	3	A
Less:	635	490	478	480	481	483	
8. Income	(192)	(145)	(156)	(158)	(158)	(158)	
9. Recharges to other services	(5)	(2)	(2)	(2)	(2)	(2)	B
TOTAL NET COST	438	343	320	320	321	323	

Notes:

A Item 7 reflects recharges for services provided by the Grounds Maintenance and Refuse services.

B Item 9 reflects recharges to Laindon AP Centre and Welfare Catering for the joint use of facilities.

Service Statistics

Original 2012/13	Estimate 2013/14
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	5.7	5.3
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Halls for Hire

Billericay Day Centre
 Crown
 Craylands
 Frypa
 Gordon
 Laindon
 Kingswood Pre School
 Laindon West
 Luncies
 Markhams Chase
 Nevendon Road
 Vange North

Miscellaneous Properties

Highcliffe
 Highcliffe Playcentre
 Parkside, Pitsea
 Swan Mead
 Table House
 Valerie Lodge

Community Association Centres

Barnet	Lee Chapel North
Barnhall	Lee Chapel South
Barstable	Noak Bridge
Bluehouse	Northlands Park
Chalvedon	Paddocks Hall
Glenmere	Park Lodge
Great Berry Hills Pavilion	Pitsea Mount
Kingswood	Steepleview
Laindon	Trenham
Langham (South Green)	Triangle

COMMUNITY

COMMUNITY & YOUTH ENGAGEMENT

The Community & Youth Engagement service works in partnership with other Council departments, statutory agencies, residents, voluntary and community groups to ensure that progress is made towards meeting the Council's new vision for the next four years underpinned by the five key promises.

Organisations currently receiving core funding include: Citizens Advice Bureau (CAB), IMPACT (Welfare Rights Service), Basildon District Volunteer Careers (BDVC), Basildon, Billericay & Wickford Council for Voluntary Service (BBWCVS) and Disability Information & Advice Line (DIAL). The Council also has a tripartite agreement with the Basildon, Billericay and Wickford Twinning Association and Sport Twin.

This estimate also reflects support/grants provided in the Borough for pre-school children and their parents, community development, community participation and involvement, youth engagement and voluntary and community sector development.

All residents aged 60 years or over and disabled residents are entitled to a statutory free bus pass for travel anywhere in England. The provision of this entitlement was transferred to Essex County Council in 2011/12.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	243	265	221	221	221	221	
2. Transport	34	32	32	32	32	32	A
3. Supplies and Services							
(a) Grants to Organisations - Service Level Agreements	248	248	248	248	248	248	B
(b) Community Transport	100	100	50	50	50	50	F
(c) Grants to Organisations - Project Funding	18	20	20	20	20	20	B
(d) Grants - Older People	3	6	6	6	6	6	B
(e) Town Twinning	6	6	6	6	6	6	B
(f) Childrens Grants	-	2	2	2	2	2	B
(g) Youth and Community Engagement	93	20	22	22	23	23	B
(h) Concessionary Fares	1	3	-	-	-	-	C
(i) Sure Start	665	-	-	-	-	-	D
4. Management and Administration							
(a) Direct Service Overheads	15	10	11	11	11	11	
(b) Operational Administration Costs	28	33	26	26	26	26	
(c) Support Costs	47	41	33	33	33	33	
5. Recharges from other services	62	62	62	62	62	62	E
Less:	1,563	848	739	739	740	740	
6. Income	(1,006)	(37)	(37)	(37)	(37)	(37)	A/C/D
7. Recharges to other services	(5)	(5)	(5)	(5)	(5)	(5)	
TOTAL NET COST	552	806	697	697	698	698	

Notes:

- A Items 2 and 6 include the provision of senior citizens' railcards.
- B For item 3, the forward forecast assumes the same distribution of grants with an inflationary allowance for item 3(g).
- C Items 3(h) and 6 reflect the responsibility of the Concessionary Fares service transferred to Essex County Council from 2011/12.
- D Items 3(i) and 6 include costs and income relating to Sure Start Children's Centres, funded by Essex County Council. This project was transferred to Barnardo's in April 2012.
- E Item 5 reflects recharges from Community Facilities (George Hurd Centre) and Office Accommodation (Basildon Centre) in respect of the appropriate voluntary group arrangements.
- F Item 3(b) reflects the Service Level Agreement with Basildon District Voluntary Carers for the provision of the Community Transport Service.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	9.2	7.2

COMMUNITY

CARELINE

Careline is an emergency home alarm service that allows people to live independently while having access to help in the event of an emergency. It also covers out of hours emergencies for Basildon and other Local Authorities.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	731	680	703	703	703	703	A
2. Transport	38	42	42	42	42	42	
3. Supplies and Services	60	69	78	79	79	79	
4. Management and Administration (a) Operational Administration Costs	133	122	89	89	89	89	
5. Recharges from Housing Revenue Account	-	35	36	37	37	37	
Less:	962	948	948	950	950	950	
6. Income	(619)	(538)	(557)	(577)	(600)	(600)	
7. Recharges to Housing Revenue Account	(649)	(550)	(551)	(553)	(554)	(555)	
TOTAL NET SURPLUS	(306)	(140)	(160)	(180)	(204)	(205)	

Notes:

- A The implementation of a new approach to operations and staffing structure saw the reduction in the number of posts. The restructure and Single Status implementation saw an increase in total staff cost

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	28.1	23.5
Number of households with Hard Wired facility		
Housing Revenue Account - Sheltered and Grouped Schemes	1,000	1,000
Housing Associations	900	940
Industrial Dwellings plus Community Halls	105	105
Other Schemes - Braintree Care call	2,600	2,600
Individual households		
Careline - Basildon	2,200	2,129
Careline - Rochford and Castle Point	1,200	1,220
Sheltered	750	750
Careline Charges for Individual households per week	£3.75	£3.75

BUDGET 2013/14
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2016/17

**DEVELOPMENT &
REGULATION**

DEVELOPMENT & REGULATION

SUMMARY

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates			
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
1. Planning	1,121	844	961	982	984	985
2. Building Control	96	169	138	139	139	140
3. Land Charges	(159)	-	-	-	-	-
4. Parking & Enforcement	127	(69)	(4)	(102)	(101)	(97)
5. Taxi & Private Hire Licensing	(16)	-	-	-	-	-
6. Industrial & Commercial Premises	(1,193)	(1,307)	(1,313)	(1,358)	(1,378)	(1,398)
7. Council Tax & NNDR Cost of Collection	784	963	824	826	827	827
8. Housing Benefit & Council Tax Support	(193)	188	294	581	663	645
9. Electoral Expenses	323	261	205	300	286	277
10. Planning Enforcement	3,631	1,906	396	395	395	395
TOTAL NET COST	4,521	2,955	1,501	1,763	1,815	1,774

DEVELOPMENT & REGULATION

PLANNING

Planning Services deal with applications for planning permission ranging from house extensions to multi-million pound commercial developments and ensure correct enforcement of planning control.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	874	836	918	874	875	875	
2. Transport	18	19	19	19	19	19	
3. Supplies and Services	137	119	117	118	119	120	
4. Local Development Framework	266	40	(4)	10	10	10	A
5. Management and Administration							
(a) Direct Service Overheads	25	22	33	33	33	33	
(b) Operational Administration Costs	204	218	257	257	257	257	
(c) Support Costs	170	155	188	188	188	188	
	1,694	1,409	1,528	1,499	1,501	1,502	
6. Less: Income	(573)	(565)	(567)	(517)	(517)	(517)	
TOTAL NET COST	1,121	844	961	982	984	985	

Notes:

A Item 4 reflects the anticipated costs relating to the development of the Local Development Framework.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	20.5	21.5
Average number of planning applications received per month	105	110

DEVELOPMENT & REGULATION

BUILDING CONTROL

This service is responsible for ensuring the health and safety of people in or around buildings by enforcing the Building Regulations and allied legislation. It is also responsible for the examination of plans and proposals for building works, the site inspection of construction and scrutiny of materials on sites throughout the borough. The service also enforces various sections under the Building Act 1984, provides energy certification as required under Energy Performance in Buildings Directive and completes Environmental Returns as required by government.

This budget reflects the Council's access to facilities obligations under the Equality Act 2010/Disability Discrimination (Amendment) Act 2005.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	364	371	333	333	333	333	
2. Transport	18	18	18	18	18	18	
3. Supplies and Services	54	83	74	75	75	76	
4. Management and Administration							
(a) Direct Service Overheads	10	9	20	20	20	20	
(b) Operational Administration Costs	17	10	8	8	8	8	
(c) Support Costs	49	42	49	49	49	49	
Less:	512	533	502	503	503	504	
5. Income	(412)	(360)	(360)	(360)	(360)	(360)	A
6. Recharges to other services	(4)	(4)	(4)	(4)	(4)	(4)	B
TOTAL NET COST	96	169	138	139	139	140	

Notes:

- A Item 5 reflects the income received for Building Regulation works and Disabled Facilities Grant works.
- B Item 6 reflects a recharge made to Land Charges for various building control works.

Service Statistics	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	8.6	8.1
No. of schemes submitted for Building Regulation consent	750	850

This service also:

- responds to all applications under Building Regulations within an average 8 working days;
- carries out approximately 6,500 site visits a year;
- provides construction, design and management consultancy (CDMC) service for Council projects;
- carries out Access Audits on Council premises as required;
- carries out structural fire risk assessments on Council premises;
- responds to around 200 Environmental Information Regulation (EIR) searches with associated queries and 1,400 land charges queries;
- administers approximately 100 initial notice submissions by approved inspectors per annum;
- provides a design and supervisory service for adaptations to approximately 120 homes per annum for people with disabilities;
- works with local schools to provide guidance on fire risk assessments and general building work;
- deals with approximately 50 dangerous, or potentially dangerous, structures per annum to ensure public safety;
- carries out energy assessments for both Basildon Borough Council and Castle Point Borough Council;
- carries out structural fire risk assessments on Council property;
- deals with approximately 40 demolition notices.

DEVELOPMENT & REGULATION

LAND CHARGES

This estimate relates to the administration of land charges and house-sale 'searches' for the Basildon Borough.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	55	57	63	63	63	63	
2. Supplies and Services	6	9	9	9	9	9	
3. Management and Administration							
(a) Direct Service Overheads	2	2	3	3	3	3	
(b) Operational Administration Costs	29	29	25	25	25	25	
(c) Support Costs	15	19	20	20	20	20	
	107	116	120	120	120	120	
4. Less: Income	(266)	(116)	(120)	(120)	(120)	(120)	A
TOTAL NET COST	(159)	-	-	-	-	-	

Notes:

A Item 4 reflects the income levels based on cost recovery for the estimated level of searches.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	1.9	2.0
Average number of official full searches received per month	65	71
Land Charge Search Fee (from 1 April)	£145	£145

DEVELOPMENT & REGULATION

PARKING & ENFORCEMENT

This estimate relates to the Council's 'off street' car parks and from 1 November 2011 the costs of the Technical Support service. 'On street' parking and enforcement has been managed by South Essex Parking Partnership since 1 April 2011.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	204	151	147	147	147	147	
2. Premises	95	105	110	112	114	115	
3. Transport	71	49	31	30	29	31	
4. Supplies and Services	48	31	31	32	32	33	
5. Management and Administration							
(a) Office Accommodation	16	7	10	10	10	10	
(b) Operational Administration Costs	117	60	77	77	77	77	
(c) Support Costs	115	55	70	70	70	70	
	666	458	476	478	479	483	
6. Less: Income	(539)	(527)	(480)	(580)	(580)	(580)	
TOTAL NET COST	127	(69)	(4)	(102)	(101)	(97)	

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	5.0	5.0

Location and Number of Parking Spaces

	Number of Car Parks	Number of Spaces
(a) Billericay	3	446
(b) Wickford	3	410
(c) Basildon Centre	1	57

DEVELOPMENT & REGULATION

TAXI & PRIVATE HIRE LICENSING

This estimate relates to the Council's responsibilities for Hackney Carriage and Private Hire Vehicle licenses.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	123	123	102	102	103	103	
2. Transport	50	63	54	55	57	59	
3. Supplies and Services	81	25	21	21	24	24	
4. Management and Administration							
(a) Direct Service Overheads	5	4	4	4	4	4	
(b) Operational Administration Costs	9	24	60	60	60	60	
(c) Support Costs	27	36	34	34	34	34	
	295	275	275	276	282	284	
5. Less: Income	(311)	(275)	(275)	(276)	(282)	(284)	
TOTAL NET COST	(16)	-	-	-	-	-	

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.0	2.7
No. of Private Hire Vehicle Licences issued	318	310
No. of Operator's Licences	61	45
No. of Hackney Carriage Licences issued	225	210
No. of Drivers currently being licensed	820	835

DEVELOPMENT & REGULATION

INDUSTRIAL & COMMERCIAL PREMISES

The Council manages and maintains the Enterprise Centre located at Shotgate, Wickford, which has 10 industrial units that are available to let to private firms. The Council also maintains and administers 121 shops at Neighbourhood Shopping Centres, excluding those on Housing Revenue Account estates, as well as the Town Centre Pavilions and other commercial premises.

The financial implications of the January 2013 fire at The Triangle shops has yet to be reflected within the budget.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
WICKFORD ENTERPRISE CENTRE							
1. Premises	301	248	218	212	223	223	
2. Supplies and Services	6	3	5	5	5	5	
3. Management and Administration							
(a) Support Costs	26	42	35	35	35	35	
4. Recharges from other services	2	6	6	6	6	6	A
	335	299	264	258	269	269	
5. Less: Income							
(a) Rent	(169)	(206)	(181)	(201)	(212)	(212)	B
(b) Other	(40)	(20)	(7)	(7)	(7)	(7)	
NET COST/(SURPLUS)	126	73	76	50	50	50	
SHOPS & OTHER COMMERCIAL PREMISES							
6. Premises	105	12	16	17	17	17	
7. Supplies and Services	19	9	3	3	3	3	
8. Management and Administration							
(a) Support Costs	58	37	94	94	94	94	
9. Capital Charges	3	3	-	-	-	-	
10. Recharges from other services	78	80	81	83	84	86	A
	263	141	194	197	198	200	
11. Less Income							
(a) Neighbourhood Shops	(1,328)	(1,294)	(1,347)	(1,369)	(1,390)	(1,412)	C
(b) Other Commercial Premises	(254)	(227)	(236)	(236)	(236)	(236)	C
NET SURPLUS	(1,319)	(1,380)	(1,389)	(1,408)	(1,428)	(1,448)	
TOTAL NET SURPLUS	(1,193)	(1,307)	(1,313)	(1,358)	(1,378)	(1,398)	

Notes:

- A This item reflects recharges from Grounds Maintenance and Cleansing services.
- B Item 5(a) reflects a reduction in the void provision for empty units over the forthcoming budget cycle.
- C Item 11 includes a provision for void properties.

DEVELOPMENT & REGULATION

COUNCIL TAX & NNDR COST OF COLLECTION

These estimates relate to the Council's administration and recovery costs for local taxation.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	641	758	707	707	708	708	
2. Transport	5	6	6	6	6	6	
3. Rating Reliefs	98	152	152	152	152	152	
4. Supplies and Services	201	193	197	199	199	199	
5. Management and Administration							
(a) Direct Service Overheads	25	40	34	34	34	34	
(b) Operational Administration Costs	375	301	267	267	267	267	
(c) Support Costs	298	356	304	304	304	304	
Less:	1,643	1,806	1,667	1,669	1,670	1,670	
6. Income	(618)	(602)	(603)	(603)	(603)	(603)	A
7. Cost of Collection Allowance	(241)	(241)	(240)	(240)	(240)	(240)	B
TOTAL NET COST	784	963	824	826	827	827	

Notes:

- A Item 6 relates to court cost income awarded to the Council in pursuit of outstanding Council Tax & NNDR. It also includes income received in respect of carrying out reviews on Single Residency Discounts.
- B Item 7 is an allowance towards the cost of collecting NNDR on behalf of the Government. The forecast makes no provision for any changes in this allowance following the proposed localisation of Business Rates.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	24.9	22.0
Council Tax		
Total number of properties (as at 21/09/2011 & 21/09/2012)	74,615	75,506
Taxable base (2013/14 base adjusted to reflect the Localisation of Council Tax Support)	63,900	54,388
NNDR		
Rate Poundage - Small Businesses	45.0p	46.2p
Rate Poundage - Other	45.8p	47.1p
Number of Properties (2013/14 provisional)	4,620	4,613
Rateable Value (2013/14 provisional)	£192m	£193m
Rating Reliefs - Number of Properties		
Discretionary Relief only	17	13
Mandatory plus Discretionary Relief	21	25
Mandatory Relief only	172	143
Community Amateur Sports Clubs	8	8
	<u>218</u>	<u>189</u>

DEVELOPMENT & REGULATION

HOUSING BENEFIT & COUNCIL TAX SUPPORT

Housing Benefit relates to Housing Revenue Account Rent Rebates, rent of private sector dwellings (including Housing Association), charges for board and lodging and accommodation charges for homeless persons. Council Tax Benefit relates to Housing Revenue Account properties, private sector dwellings (including Housing Association properties) and owner occupiers; this has now been replaced with the Localisation of Council Tax Support from 1st April 2013.

From 2013/14 there will be Localisation of Council Tax Support and the implementation of Universal Credit. At this stage, however, due to the levels of uncertainty it has only been possible to forecast the impacts of the proposed arrangements for Localisation of Council Tax Support. Therefore the budgets for Housing Benefits have been prepared on a business-as-usual approach.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	1,213	1,238	1,205	1,205	1,206	1,206	
2. Benefit Granted	82,448	85,166	70,876	72,613	74,396	76,233	A
3. Supplies and Services	458	417	962	1,201	1,096	1,096	
4. Management and Administration							
(a) Direct Service Overheads	41	67	60	60	60	60	
(b) Operational Administration Costs	527	430	417	417	417	417	
(c) Support Costs	269	238	203	203	203	203	
Less:	84,956	87,556	73,723	75,699	77,378	79,215	
5. Benefit Subsidy	(82,906)	(85,439)	(71,448)	(73,290)	(75,183)	(77,022)	A
6. Administration Grant	(1,603)	(1,485)	(1,464)	(1,400)	(1,195)	(1,195)	B
7. Contribution from Housing Revenue Account	(353)	(304)	(208)	(105)	-	-	C
8. Recharges to other services	(208)	(130)	(299)	(313)	(327)	(343)	D
9. Other Income	(79)	(10)	(10)	(10)	(10)	(10)	E
TOTAL NET COST/(SURPLUS)	(193)	188	294	581	663	645	

Notes:

- A Item 2 reflects the level of Benefit payments made by Basildon Borough Council; the subsidy received relating to this is reflected in item 5. The significant reduction from 2013/14 is as a result of the introduction of the Localisation of Council Tax Support which has converted Council Tax Benefit into a discount reflected in the Council Tax Base.
- B Item 6 reflects the grant received from the Department for Work & Pensions in relation to the administration of the Housing Benefits service and the New Burdens grant for the Localisation of Council Tax Support.
- C Item 7 reflects Rent Rebate Subsidy Limitation as a result of Housing Revenue Account Rent Restructuring which is expected to conclude in 2014/15.
- D Item 8 reflects the Council's contribution from the Housing Options service for Housing Benefit regarding non-Housing Revenue Account rent rebates.
- E Item 9 reflects income received for work carried out on behalf of Swan Housing.

Service Statistics

	Original 2012/13		Estimate 2013/14	
	Benefit £	Caseload	Benefit £	Caseload
Employees				
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)		41.1		38.6
Average number/amount of benefits granted/paid per week				
Private Sector Dwellings (including Housing Associations & Registered Social Landlords)	106	7,150	108	7,246
Housing Revenue Account Properties	70	7,212	76	7,191

DEVELOPMENT & REGULATION

ELECTORAL EXPENSES

The Electoral Expenses estimate provides for Borough Council elections. It also relates to the statutory responsibilities of the Council and Electoral Registration Officer and includes maintenance of the Electoral Register.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	56	56	63	63	63	64	
2. Supplies and Services	299	146	70	172	157	147	A
3. Management and Administration							
(a) Direct Service Overheads	2	3	2	2	2	2	
(b) Operational Administration Costs	34	42	48	48	48	48	
(c) Support Costs	34	22	25	25	25	25	
Less:	425	269	208	310	295	286	
4. Recharges to Housing Revenue Account	(8)	(6)	(1)	(8)	(7)	(7)	
5. Income	(94)	(2)	(2)	(2)	(2)	(2)	A
TOTAL NET COST	323	261	205	300	286	277	

Notes:

A Expenditure and Income varies according to the number and type of elections being held each year - the 2013/14 forecast is lower to reflect no elections

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	1.6	1.6
Estimated Electorate - as at October	130,500	132,000

DEVELOPMENT & REGULATION

PLANNING ENFORCEMENT

The Planning Enforcement budget relates to the administration and enforcement of unauthorised gypsy/traveller developments across the borough.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	194	39	33	33	33	33	
2. Supplies and Services	4,718	1,761	260	259	259	259	A
3. Management and Administration							
(a) Direct Service Overheads	1	1	1	1	1	1	
(b) Operational Administration Costs	51	24	6	6	6	6	
(c) Support Costs	42	81	96	96	96	96	
	5,006	1,906	396	395	395	395	
4. Less: Income	(1,375)	-	-	-	-	-	A
TOTAL NET COST	3,631	1,906	396	395	395	395	

Notes:

A The actual expenditure in 2011/12 and the budget 2012/13 reflects the estimated operational costs for Basildon Borough Council in respect of the enforcement action undertaken at Dale Farm including funding received from DCLG of £1.2m.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	1.0	1.0

BUDGET 2013/14
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2016/17

ENVIRONMENT

ENVIRONMENT

SUMMARY

Item	Actual	Original Budget	Estimates			
	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
1. Refuse Collection & Recycling	2,623	2,834	2,586	2,565	3,337	3,293
2. Street Cleansing	1,586	1,695	1,628	1,623	1,622	1,641
3. Environmental Health	1,249	1,204	1,266	1,263	1,265	1,266
4. Churchyard Burial Grounds & Cemeteries	82	(38)	(8)	25	15	16
5. Other Environment	1,009	797	776	782	788	794
6. Central Stores	-	-	-	-	-	-
7. Transport & Plant	(4)	222	200	192	192	192
TOTAL NET COST	6,545	6,714	6,448	6,450	7,219	7,202

ENVIRONMENT

REFUSE COLLECTION & RECYCLING

The main functions of this service are the provision of statutory domestic refuse, kitchen waste and recycling collections, as well as provision of a trade waste and recycling service to businesses across the borough.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	2,882	3,178	3,097	3,098	3,100	3,101	A
2. Transport	1,979	2,182	2,049	2,078	2,067	2,106	A
3. Supplies and Services	1,018	874	1,096	1,121	896	901	C
4. Recharges from other services	134	145	145	145	145	145	B
5. Management and Administration							
(a) Direct Service Overheads	13	15	14	14	14	14	
(b) Operational Administration Costs	152	222	183	183	183	183	
(c) Support Costs	223	231	244	244	244	244	
6. Capital Charges	142	91	104	104	104	63	
Less:	6,543	6,938	6,932	6,987	6,753	6,757	
7. Income	(3,807)	(3,992)	(4,231)	(4,305)	(3,296)	(3,341)	A/C
8. Recharges to other services	(25)	(23)	(23)	(24)	(25)	(26)	D
9. Recharges to Housing Revenue Account	(88)	(89)	(92)	(93)	(95)	(97)	
TOTAL NET COST	2,623	2,834	2,586	2,565	3,337	3,293	

Notes:

- A In 2009 the Council signed up to the Joint Essex Waste strategy. This resulted in the full funding of a weekly food and garden waste collection throughout the borough, which was introduced in October 2010. The grant paid from Essex County Council will offset the total revenue expenditure relating to this scheme.
- B Item 4 reflects a charge for the use of Central Stores.
- C The contract with Biffa Waste Services Limited for disposal of dry recycling comes to an end in 2014/15 and so this income is not included in the forecast from 2015/16 onwards. A contractual arrangement to dispose of Brentwood Borough Council's dry recycling through this contract has been agreed for the same period.
- D Item 8 reflects recharges to various other Council services in respect of services provided by the Refuse service.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	119.7	114.7

Collection Statistics

Average number of domestic premises served	74,615	75,506
Average number of special collections (removal of bulky items)	7,500	7,500
Total Household Waste collected (tonnes)	77,000	77,500
Combined Recycling and Compost Target (%)	55.0	57.0

ENVIRONMENT

STREET CLEANSING

The main functions of this service are street and gully cleansing, graffiti removal and the cleaning of town centres and neighbourhood shops. The service mechanically sweeps highways once every six weeks and litter picks highways a minimum of once every two weeks.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	1,462	1,569	1,551	1,552	1,553	1,553	
2. Premises	11	15	16	16	16	16	
3. Transport	526	540	506	515	527	558	
4. Supplies and Services	124	83	126	126	127	127	
5. Management and Administration							
(a) Direct Overheads	5	6	-	-	-	-	
(b) Operational Administration Costs	74	70	52	52	52	52	
(c) Support Costs	139	111	123	123	123	123	
6. Capital Charges	2	2	2	2	2	2	
7. Recharges from other services	59	64	74	74	74	74	A
Less:	2,402	2,460	2,450	2,460	2,474	2,505	
8. Income	(267)	(205)	(251)	(254)	(258)	(258)	
9. Recharges to other services	(340)	(347)	(354)	(361)	(368)	(376)	
10. Recharges to Housing Revenue Account	(209)	(213)	(217)	(222)	(226)	(230)	
TOTAL NET COST	1,586	1,695	1,628	1,623	1,622	1,641	

Notes:

A Item 7 reflects a charge for the use of Central Stores.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	67.6	66.9

ENVIRONMENT

ENVIRONMENTAL HEALTH

The Council's Environmental Health responsibilities consist primarily of pollution, food hygiene and health and safety.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	875	883	946	946	947	947	
2. Transport	59	59	54	57	57	58	
3. Supplies and Services	236	204	169	156	157	157	
4. Management and Administration							
(a) Direct Service Overheads	35	33	39	39	39	39	
(b) Operational Administration Costs	184	164	142	142	142	142	
(c) Support Costs	120	102	90	90	90	90	
Less:	1,509	1,445	1,440	1,430	1,432	1,433	
5. Income	(210)	(191)	(174)	(167)	(167)	(167)	
6. Recharges to Housing Revenue Account	(50)	(50)	-	-	-	-	A
TOTAL NET COST	1,249	1,204	1,266	1,263	1,265	1,266	

Notes:

A Item 6 reflects a recharge to the HRA in respect of related Anti Social Behaviour works carried out up to 2012/13 following a service review.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	23.1	23.0

The service is responsible for:

- inspecting and regulating 1,009 food businesses, employee health and safety of 2,040 commercial premises and 59 houses in multiple occupation;
- responding to anticipated 5,964 requests for service, of which 1,247 will relate to noise;
- receiving notification and investigating where appropriate approximately 222 accidents under health and safety legislation;
- dealing with 127 infectious disease and food poisoning notifications;
- issuing 95 licences for lotteries and amusements;
- assisting in 1,655 calls regarding stray dogs;
- administering 367 premises licenses under the Liquor Licensing Act 2003;
- administering 1,147 personal licenses under the Liquor Licensing Act 2003;
- administering 181 licenses and permits under the Gambling Act 2005;
- administering 45 animal welfare licenses.

ENVIRONMENT

CHURCHYARD BURIAL GROUNDS & CEMETERIES

This estimate relates to the maintenance of various churchyard burial grounds and cemeteries throughout the Borough.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	209	146	193	193	193	193	
2. Premises	70	29	38	38	39	39	
3. Transport	16	3	19	19	19	19	
4. Supplies and Services	66	32	66	67	67	68	A
5. Management and Administration							
(a) Operational Administration Costs	51	53	35	35	35	35	
(b) Support Costs	30	21	24	24	24	24	
6. Capital Charges	14	13	11	11	5	5	
	456	297	386	387	382	383	
7. Less: Income	(374)	(335)	(394)	(362)	(367)	(367)	A
TOTAL NET COST	82	(38)	(8)	25	15	16	

Notes:

- A Basildon Council administers burial fees on behalf of Castle Point Borough Council. This agreement commenced on 1 April 2012 and runs until 31 March 2017. Income figures also reflect the assumption that Pitsea cemetery will reach full capacity in 2014.

Service Statistics

	Original 2011/12	Estimate 2012/13
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	6.2	6.2
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Churchyard Burial Grounds (Closed)

St. Michaels, Pitsea
 St. Mary Magdelene, Billericay
 St. Nicholas, Laindon
 Holy Cross, Basildon
 All Saints Church, Vange

Cemeteries

Wickford
 Pitsea (assumed full capacity for new graves reached in summer 2014)
 Great Burstead

ENVIRONMENT

OTHER ENVIRONMENT

This service covers the provision of Environmental Maintenance which includes land drainage issues, Community Related Assets (CRA) hard surface maintenance supervision, winter gritting requirements and Council-owned street lighting issues.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	64	62	58	58	58	58	A
2. Premises	736	389	385	385	386	387	B
3. Transport	8	5	7	8	8	8	
4. Supplies & Services	89	148	148	153	158	163	C
5. Management and Administration							
(a) Direct Overheads	8	9	7	7	7	7	
(b) Operational Administration Costs	53	122	121	121	121	121	
(c) Support Costs	49	52	40	40	40	40	
6. Capital Charges	10	10	10	10	10	10	
	1,017	797	776	782	788	794	
7. Less: Income	(8)	-	-	-	-	-	
TOTAL NET COST	1,009	797	776	782	788	794	

Notes:

- A Item 1 reflects the cost of the Street Scene Maintenance service, formerly budgeted within Management & Administration Support.
- B Item 2 includes hard surfacing maintenance within the Borough.
- C Item 4 includes costs for replacing street furniture (e.g. nameplates, bollards and railings).

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

ENVIRONMENT

CENTRAL STORES

This estimate relates to the provision of the Council's central stores service located at Barleylands Depot.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	100	108	141	141	141	141	
2. Premises	2	2	2	2	2	2	
3. Transport	69	3	68	68	68	68	A
4. Supplies and Services	48	31	12	13	13	13	A
5. Management and Administration							
(a) Direct Service Overheads	116	136	91	91	91	91	
(b) Operational Administration Costs	10	29	26	26	26	26	
(c) Support Costs	32	26	29	29	29	29	
Less:	377	335	369	370	370	370	
6. Income	(88)	(24)	(64)	(64)	(64)	(64)	A
7. Recharges to other services	(289)	(311)	(305)	(306)	(306)	(306)	B
TOTAL NET COST	-	-	-	-	-	-	

Notes:

- A Items 3, 4 and 6 include the issue of Fuel and Stores items and recovery of income to/from partnership organisations including English Landscapes, South Essex Parking Partnership and Riverside Truck Rental Ltd.
- B Item 7 reflects recharges to other Council services in respect of their use of the Stores service.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.0	4.5

ENVIRONMENT

TRANSPORT & PLANT

The Transport and Plant page reflects the costs of managing the vehicle contract that was outsourced to Riverside Truck Rental Ltd in June 2011. Transport costs are charged directly to service budgets.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	45	-	22	22	22	22	
2. Transport	8	-	14	18	32	30	A
3. Supplies and Services							
(a) Workshop Expenses (incl contingency)	10	64	50	50	50	50	
(b) Other	8	14	1	1	1	1	
4. Management and Administration							
(a) Direct Service Overheads	134	156	125	125	125	125	
(b) Operational Administration Costs	30	17	17	17	17	17	
(c) Support Costs	28	9	18	18	18	18	
5. Capital Charges	2	2	2	2	2	2	
Less:	265	262	249	253	267	265	
6. Recharges and direct charges to services	(256)	(16)	-	-	-	-	
7. Recharges to Housing Revenue Account	(8)	-	(14)	(18)	(32)	(30)	A
8. Income	(5)	-	(3)	(3)	(3)	(3)	
9. Contract Profit Share	-	(24)	(32)	(40)	(40)	(40)	B
TOTAL NET COST	(4)	222	200	192	192	192	

Notes:

- A Item 2 reflects the payments made to Riverside Truck Rental Ltd to procure and maintain vehicles relating to the HRA (shown in item 7).
- B Item 9 reflects the minimum income committed by Riverside Truck Rental Ltd as part of the workshops tender.

Service Statistics

	Original 2012/13	Estimate 2013/14			
Employees					
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	-	0.5			
	2012/13	2013/14	2014/15	2015/16	2016/17
	£'000	£'000	£'000	£'000	£'000
Main Expenditure Items					
Transport Contract Payments	1,497	1,625	1,743	1,833	1,930
Leasing	481	281	184	96	42

**BUDGET 2013/14
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2016/17**

HOUSING

HOUSING

SUMMARY

Item	Actual	Original Budget	Estimates			
	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
1. Housing Options	1,165	1,161	1,397	1,404	1,213	1,213
2. Private Sector Housing	250	759	200	200	200	200
3. Housing Regeneration and Contribution to HRA	933	814	741	789	807	807
4. Community Safety	35	126	159	160	160	160
TOTAL NET COST	2,383	2,860	2,497	2,553	2,380	2,380

HOUSING

HOUSING OPTIONS

The Housing Options budget reflects the administration of the Homeless service, including the monitoring of the Preventing Homelessness grant. From 2012/13 the Rehousing Service also appears here.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	770	718	786	787	787	787	
2. Supplies and Services							
(a) Bed & Breakfast Services	202	58	58	58	58	58	A
(b) Grants to Organisations	74	64	264	264	64	64	B
(c) Other	207	428	63	63	64	64	B
3. Management and Administration							
(a) Direct Service Overheads	29	39	38	38	38	38	
(b) Operational Administration Costs	408	252	219	219	219	219	
(c) Support Costs	114	128	153	153	153	153	
4. Recharges from other services	159	135	141	147	155	155	C
Less:	1,963	1,822	1,722	1,729	1,538	1,538	
5. Income	(79)	(32)	(32)	(32)	(32)	(32)	D
6. Housing Benefit received	(178)	(41)	(41)	(41)	(41)	(41)	A
7. Government Grant	(124)	(340)	-	-	-	-	
8. Recharges to other Services	(156)	(3)	(3)	(3)	(3)	(3)	
9. Recharges to Housing Revenue Account	(261)	(245)	(249)	(249)	(249)	(249)	E
TOTAL NET COST	1,165	1,161	1,397	1,404	1,213	1,213	

Notes:

- A Item 6 reflects Housing Benefit relating to Bed and Breakfast services in item 2(a) above.
- B Items 2(b) and 2(c) relate to expense incurred on Homelessness Initiatives predominantly funded via grant and Supplies & Services respectively.
- C Item 4 reflects the Council's contribution to Housing & Council Tax Benefit for homeless persons from April 2011.
- D Additional income received from 2012/13 onwards from Essex County Council has been budgeted within Housing Regeneration in previous years.
- E Item 9 reflects a recharge to the Housing Revenue Account for Rehousing Services.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	24.4	24.5

The service is responsible for a number of different types of lets under the Homeless Persons Act and anticipates the following usage:

Permanent lets (Council properties)	710	600
Permanent lets (Housing Association)	285	353
Temporary lets (Council properties)	150	150
Temporary lets (Housing Association)	90	90
Mutual exchanges	85	450
	1,320	1,643

In addition a number of clients will be accommodated in hostels and Bed and Breakfast accommodation on a temporary basis. It is expected that there will also be a number of offers made that are subsequently not taken up.

HOUSING

PRIVATE SECTOR HOUSING

These estimates reflect the financial support provided to enable improvements to private sector housing stock throughout the Borough and the net cost of providing disabled facilities grants

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Management and Administration							
(a) Operational Administration Costs	2	2	-	-	-	-	
(b) Support Costs	10	7	20	20	20	20	
2. Disabled Facilities Grants	943	600	600	600	600	600	A
3. Royal Court scheme	-	570	-	-	-	-	B
4. Nevendon Road scheme	-	1,000	-	-	-	-	B
Less:	955	2,179	620	620	620	620	
5. Less: Government Grant for DFGs	(705)	(420)	(420)	(420)	(420)	(420)	A
6. Section 106 Contributions	-	(1,000)	-	-	-	-	B
TOTAL NET COST	250	759	200	200	200	200	

Notes:

- A Item 2 reflects the funding for Disabled Facilities Grants (DFGs). The net funding requirement in excess of Government grant (Item 5) will be met from prudential borrowing and capital receipts.
- B Items 3 and 4 reflect the costs of the Royal Court and Nevendon Road schemes, partially funded through Section 106 income (Item 6).

Service Statistics

	Original 2012/13	Estimate 2013/14
Number of Disabled Facilities Grant per annum	150	125

HOUSING

HOUSING REGENERATION AND CONTRIBUTION TO HRA

These estimates reflect the support provided to the regeneration project at the Craylands & Fryerns estates and the contribution made by the General Fund to costs incurred by the Housing Revenue Account in respect of General Fund activities.

Thames Gateway South Essex and Five Links projects were reflected here until 2011/12. Thames Gateway South Essex has been managed externally from July 2011 and the funding for the Five Links project ends at the end of 2011/12.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	303	251	314	314	314	314	
2. Transport	3	4	2	2	2	2	
3. Supplies and Services	169	5	14	15	15	15	
4. Contribution to Housing Revenue Account	562	571	471	481	499	499	A
5. Management and Administration							
(a) Direct Service Overheads	12	8	9	9	9	9	
(b) Operational Administration Costs	164	39	25	25	25	25	
(c) Support Costs	126	89	86	86	86	86	
	1,339	967	921	932	950	950	
6. Less: Income	(406)	(153)	(140)	(103)	(103)	(103)	B
7. Recharges to Housing Revenue Account	-	-	(40)	(40)	(40)	(40)	
TOTAL NET COST	933	814	741	789	807	807	

Notes:

A General Fund contribution to the HRA in respect of amenity maintenance and Anti Social Behaviour Team.

B Item 6 relates to external income received relating to the Housing Regeneration Projects from Thames Gateway South Essex Partnerships, the Homes and Communities Agency and Swan Housing.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	6.0	6.8

HOUSING

COMMUNITY SAFETY

These estimates reflect the Council's obligations under three Acts of Parliament:

- The Crime & Disorder Act 1998;
- The Police Reform Act 2011;
- The Domestic Violence Crime and Victims Act 2004.

These Acts are responded to by working in partnership with local agencies to develop and implement strategies to reduce crime, disorder and anti-social behaviour in the local area.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	100	77	84	84	84	84	
2. Transport	1	1	2	2	2	2	
3. Supplies and Services							
(a) Core Services	2	6	5	6	6	6	A
(b) Grant Funded Services	69	-	-	-	-	-	B
4. Management and Administration							
(a) Direct Service Overheads	3	2	3	3	3	3	
(b) Operational Administration Costs	3	21	38	38	38	38	
(c) Support Costs	24	19	27	27	27	27	
5. Capital Charges	3	-	-	-	-	-	
	205	126	159	160	160	160	
6. Less: Income	(170)	-	-	-	-	-	B
TOTAL NET COST	35	126	159	160	160	160	

Notes:

- A Item 3(a) relates to the Council's contribution to the Basildon Community Safety Partnership.
- B Item 3(b) and 6 relate to externally funded projects - Community Safety Partnership, Vigilance and Anti Social Behaviour Victim & Witness Support.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

**BUDGET 2013/14
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2016/17**

LEISURE

LEISURE

SUMMARY

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates			
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
1. Parks, Open Spaces & Recreation Grounds	2,718	3,022	3,043	2,903	2,930	2,960
2. Country Parks	652	640	812	810	802	801
3. Sporting Village	638	1,260	1,210	1,226	1,244	1,259
4. Leisure Facilities & Services	1,433	1,259	883	840	855	871
5. Towngate Theatre	683	489	520	515	511	515
6. Catering & Bar	88	23	73	61	49	49
TOTAL NET COST	6,212	6,693	6,541	6,355	6,391	6,455

LEISURE

PARKS, OPEN SPACES & RECREATION GROUNDS

This estimate relates to various parks, open spaces and recreation grounds throughout the Borough totalling 591 hectares. A wide range of sports facilities are provided as detailed below.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	577	654	762	763	763	764	
2. Premises	529	378	355	355	355	356	
3. Transport	196	197	146	142	145	147	
4. Supplies and Services	1,995	1,962	1,952	1,854	1,907	1,967	A
5. Management and Administration							
(a) Direct Service Overheads	8	10	14	14	14	14	
(b) Operational Administration Costs	213	138	117	117	117	117	
(c) Support Costs	98	139	172	172	172	172	
6. Capital Charges	182	203	166	139	123	104	B
7. Recharges from other services	113	121	121	122	123	124	C
Less:	3,911	3,802	3,805	3,678	3,719	3,765	
8. Income	(490)	(425)	(379)	(386)	(389)	(393)	D
9. Recharges to other services	(703)	(355)	(383)	(389)	(400)	(412)	E
TOTAL NET COST	2,718	3,022	3,043	2,903	2,930	2,960	

Notes:

- A Item 4 includes the contractor payments to English Landscapes relating to the grounds maintenance, shrub pruning and grass cutting.
- B Capital charges are reducing in future years as Council-owned assets reach the end of their expected useful life.
- C Item 7 reflects recharges for works carried out by Cleansing services and a recharge from Stores.
- D Item 8 reflects income received for work completed for outside bodies e.g. rent of land and roundabout sponsorship. This includes the income received from Essex County Council for Grass Cutting and Shrub Pruning on CRA Land.
- E Item 9 reflects recharges to other Council services in respect of Grounds Maintenance works. This also includes recharges made to the Housing Revenue Account.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	24.1	26.1

Sports Facilities as at October 2012

Football Pitches	45	Fishing Lakes	5
Junior Football/Thundermite	6	Artificial Cricket Strips	4
Netball/Tennis Courts	7	Golf - Novelty	1
Cricket Pitches	8	Pitch & Putting	1
Bowling Greens	6		

Allotments

	Area (Hectares)	Number of Ten Rod Plots	
Billericay	2	124	Total area of grass maintained: 280 hectares
Pitsea	2	121	
Wickford	2	137	Total area of shrubs pruned: 33 hectares
Basildon	3	136	
Laindon	1	40	
	<u>10</u>	<u>558</u>	

LEISURE

COUNTRY PARKS

This estimate relates to the management of a number of country parks and local nature reserves as described below. The Wat Tyler Centre is included here as well as a cost for the Green Centre. There are a number of key partnerships working with the Council at the various sites; a complete list is detailed below.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	362	443	490	490	490	491	
2. Premises	169	113	163	164	164	165	
3. Transport	23	15	30	30	31	31	
4. Supplies and Services	76	82	101	103	106	108	
5. Management and Administration							
(a) Operational Administration Costs	71	55	44	44	44	44	
(b) Support Costs	124	96	118	118	118	118	
6. Capital Charges	86	107	143	143	136	136	
Less:	911	911	1,089	1,092	1,089	1,093	
7. Income	(259)	(241)	(246)	(250)	(254)	(259)	
8. Recharges to other services	-	(30)	(31)	(32)	(33)	(33)	A
TOTAL NET COST	652	640	812	810	802	801	

Notes:

A Item 8 reflects the recharge to the Catering Service from 2012/13 in respect of rent/electricity for the Wat Tyler Café.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	15.6	15.2
Country Parks		
Wat Tyler (Pitsea), including the Heritage Centre		
The Wick (Wickford)		
Queen's Park (Billericay)		
Nature Reserves		
There are currently 9 nature reserves within the Borough including Norsey Wood and Mill Meadows.		
The New Wat Tyler Centre & Green Centre		
Estimated number of visits	240,000	200,000

Key Partnerships

The Royal Society for the Protection of Birds (RSPB)
 Land Trust
 Thames Gateway (South Essex)
 Veolia Pitsea Marshes Trust (VPMT)
 Essex County Council (ECC)
 Environment Agency
 Veolia Environmental Services Limited
 Essex Wildlife Trust
 Natural England
 Essex Field Club
 The Conservation Volunteers
 8 local 'Friends' groups associated with Countryside sites

LEISURE

SPORTING VILLAGE

The centre is managed under contract on behalf of the Council by Community Solutions for Leisure Basildon Limited (CSL), the consortia created to deliver the centre. The leisure operator within that consortia is Sports and Leisure Management Ltd (SLM) who operate under the brand 'Everyone Active'. The contract with CSL is for 25 years.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Contractor Payments	279	177	179	185	191	196	
2. Contract Provision for Lifecycle Costs	300	340	347	357	369	379	A
3. Management and Administration							
(a) Operational Administration Costs	8	36	28	28	28	28	
(b) Support Costs	59	7	13	13	13	13	
4. Capital Charges	-	700	643	643	643	643	
	646	1,260	1,210	1,226	1,244	1,259	
5. Less: Income	(8)	-	-	-	-	-	
TOTAL NET COST	638	1,260	1,210	1,226	1,244	1,259	

Notes:

A Item 2 reflects lifecycle costs for special repairs, replacement and renewals to ensure longer term viability of this Council asset.

For more information visit www.basildon-sport.co.uk

The facility includes:

- 50 metre Swimming Pool able to split into two 25m pools with seating for over 400 spectators;
- Teaching Pool;
- 8 Badminton Court Sports Hall;
- Regional Gymnastics Centre and new home for the South Essex Gymnastics Club;
- Fitness Suite and Multi-purpose Studios;
- Climbing Wall;
- 6 floodlit artificial Five-a-side Football Pitches;
- Meeting Rooms, Creche and Café;
- New Athletics Grandstand for 750 spectators;
- Floodlit netball courts.

LEISURE

LEISURE FACILITIES & SERVICES

This estimate relates to the Leisure facilities provided within the Borough including the Golf Course, Basildon Sports Centre, Billericay Pool and the sites contracted out to Sports Leisure Management Ltd (SLM) from 1 March 2011 (excluding the Sporting Village which is shown separately). Leisure initiatives such as Community Sports Network, Sports Development Grant and Arts Development Grant are also reflected here.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	187	80	60	60	60	60	A
2. Premises	149	112	69	52	53	54	
3. Supplies and Services	175	219	56	56	56	57	
4. Contractor Payments	655	617	490	464	478	492	B
5. Management and Administration							
(a) Operational Administration Costs	200	69	72	72	72	72	
(b) Support Costs	157	90	56	56	56	56	
6. Capital Charges	170	170	178	178	178	178	
Less:	1,693	1,357	981	938	953	969	
7. Income	(227)	(65)	(65)	(65)	(65)	(65)	C
8. Joint Use Recharges	(33)	(33)	(33)	(33)	(33)	(33)	D
TOTAL NET COST	1,433	1,259	883	840	855	871	

Notes:

- A Item 1 reflects the employees costs associated with Basildon Sports Centre.
- B Item 4 reflects the payments made to Sports and Leisure Management Ltd under the Leisure Contract as well as payments made to Warehouse Sports UK Ltd for the interim management of the Golf Course until October 2012 and London Golf Management Ltd from October 2012 to June 2013.
- C Item 7 reflects the income received from grants and services provided at Basildon Sports Centre.
- D Item 8 reflects the recharges made to South Essex College as part of the joint use arrangement for Basildon Sports Centre.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	3.2	2.5
Joint Funded Facilities		
Basildon Sports Centre		
Swimming Pools		
Billericay		
Sports and Leisure Management Ltd (SLM) managed sites		
Eversley Leisure Centre		
Wickford Swimming Pool		
London Golf Management Ltd managed sites		
Basildon Golf Course		

LEISURE

TOWNGATE THEATRE

The budget for the Towngate Theatre includes the provision of professional shows, community activities and the production of the Christmas pantomime. Significant investment is currently being made into the Towngate Theatre building, as detailed below.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	265	277	309	309	309	309	
2. Premises	281	124	130	133	136	140	
3. Supplies and Services	409	488	496	505	513	513	
4. Management and Administration							
(a) Operational Administration Costs	32	59	34	34	34	34	
(b) Support Costs	95	109	137	137	137	137	
5. Capital Charges	172	172	172	172	172	172	
Less:	1,254	1,229	1,278	1,290	1,301	1,305	
6. Income	(552)	(693)	(710)	(727)	(741)	(741)	
7. Recharges to other services	(19)	(47)	(48)	(48)	(49)	(49)	A
TOTAL NET COST	683	489	520	515	511	515	

Notes:

A Item 7 reflects recharges to other Council services in respect of room bookings and to Catering & Bar in respect of rent/electricity.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	9.3	9.4

Building investment committed as part of the Towngate Business Plan

	2012/13 £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
General Maintenance Items	35	35	55	-	-
Roof Refurbishment	60	-	60	-	60
Replacement of Passenger Lift	80	-	-	-	-
Renewal of Windows/Doors	-	50	-	-	-
Renewal of Boilers	-	-	50	-	-
Lower Foyer Refurbishment/Redecoration	140	-	-	-	70
Upper Foyer & Meeting Room Refurbishment/Redecoration	10	50	-	130	-
Dressing Room Refurbishment	-	40	-	-	-
	<u>325</u>	<u>175</u>	<u>165</u>	<u>130</u>	<u>130</u>

Funding for additional investment

	2012/13 £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
Existing Maintenance Budgets	90	30	90	30	30
Major Asset Refurbishment Reserve	235	145	75	100	100
	<u>325</u>	<u>175</u>	<u>165</u>	<u>130</u>	<u>130</u>

LEISURE

CATERING & BAR

This budget includes the provision of the cafés at the Towngate Theatre and Wat Tyler Centre/Country Park, the accompanying bar operations, and refreshments in the Basildon Centre for meetings and presentations. As part of the wider improvements being made at the Towngate Theatre, the cafe and bar area are both being redeveloped.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	65	87	86	86	86	86	
2. Supplies and Services	125	89	100	109	117	117	
3. Management and Administration							
(a) Operational Administration Costs	3	-	30	30	30	30	
(b) Support Costs	8	13	44	44	44	44	
4. Recharges from other services	-	60	62	64	66	66	A
	201	249	322	333	343	343	
5. Less: Income	(113)	(226)	(249)	(272)	(294)	(294)	
TOTAL NET COST	88	23	73	61	49	49	

Notes:

A Item 4 reflects recharges from the Towngate Theatre and Wat Tyler Centre in respect of electricity and rent.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	3.7	3.7

BUDGET 2013/14
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2016/17

**REGENERATION &
PARTNERSHIPS**

REGENERATION & PARTNERSHIPS

SUMMARY

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates			
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
1. Economic Development	117	287	325	325	325	325
2. Basildon Town Centre	249	239	254	269	270	271
3. Regeneration Delivery	267	463	564	564	564	564
TOTAL NET COST	633	989	1,143	1,158	1,159	1,160

REGENERATION & PARTNERSHIPS

ECONOMIC DEVELOPMENT

The estimates reflect the Economic Development service who assist and provide advice to existing local businesses and those thinking of locating their business in the Basildon Borough, as well as various externally funded partnership schemes.

The Interreg IVB Programme 2007-2013, financed through the European Regional Development Fund, works with policy areas in regional development through trans-national projects, focusing on high quality projects in innovation, the environment and sustainable and competitive communities.

The Basildon Trade School Partnership was aimed at young people from local secondary schools to improve their employment prospects, self-confidence and create tangible items for the community. This project ceased in 2011/12.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	111	189	184	184	184	184	A
2. Supplies and Services	61	40	32	32	32	32	B
3. Management and Administration							
(a) Direct Service Overheads	4	3	6	6	6	6	
(b) Operational Administration Costs	-	-	47	47	47	47	
(c) Support Costs	11	65	56	56	56	56	
	187	297	325	325	325	325	
4. Less: Income	(70)	(10)	-	-	-	-	B
TOTAL NET COST	117	287	325	325	325	325	

Notes:

- A The increase in employee costs within Item 1 reflects an additional investment of £100,000 to increase capacity within the Economic Development team.
- B Items 2 and 4 include expenditure for the Interreg IVB and Basildon Trade School partnerships, along with the grant funding received from the European Regional Development Fund in respect of the Interreg IVB partnership.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.0	4.0

REGENERATION & PARTNERSHIPS

BASILDON TOWN CENTRE

This service is responsible for the ongoing maintenance of Basildon Town Square and St. Martin's Square. The costs also reflect town centre management initiatives including provision for Christmas lighting.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Premises	201	175	193	198	201	204	
2. Supplies and Services	39	48	47	44	42	40	
3. Management and Administration							
(a) Operational Administration Costs	86	59	49	49	49	49	
(b) Support Costs	22	13	15	15	15	15	
4. Capital Charges	38	38	42	42	42	42	
	386	333	346	348	349	350	
5. Less: Income	(137)	(94)	(92)	(79)	(79)	(79)	A
TOTAL NET COST	249	239	254	269	270	271	

Notes:

A Item 5 reflects income from hire of pitch fees and leasing of shops.

REGENERATION & PARTNERSHIPS

REGENERATION DELIVERY

This estimate reflects a specialist team set up to support all of the major development projects across the borough including Basildon Town Centre Regeneration.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	141	395	443	443	443	443	
2. Supplies & Services	261	88	90	90	90	90	
3. Management and Administration							
(a) Direct Service Overheads	3	8	14	14	14	14	
(b) Operational Administration Costs	3	76	75	75	75	75	
(c) Support Costs	109	146	192	192	192	192	
	517	713	814	814	814	814	
4. Less: Income	(250)	(250)	(250)	(250)	(250)	(250)	A
TOTAL NET COST	267	463	564	564	564	564	

Notes:

A Item 4 reflects the contribution received from Barratt Wilson Bowden towards the Basildon Town Centre regeneration project.

Service Statistics

	Original 2012/13	Estimate 2013/14
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)

	7.0	8.8
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BUDGET 2013/14
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2016/17

**CORPORATE &
CENTRAL**

CORPORATE & CENTRAL

SUMMARY

Item	Actual	Original Budget	Estimates			
	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
1. Democratic Representation	1,267	1,312	1,307	1,307	1,307	1,307
2. General Administration & Corporate Core	2,756	951	1,084	322	(478)	(540)
3. Emergency Planning & Business Continuity	168	158	158	158	159	159
4. Customer Services	290	267	324	324	324	324
5. Central Expenses	419	1,525	1,516	1,518	1,520	1,520
6. Corporate Staffing	2,572	2,843	3,213	3,208	3,305	3,405
7. Insurance Pool	1	(72)	83	112	204	304
8. Capital Financing	(3,240)	(1,903)	(1,311)	(1,330)	(1,282)	(1,228)
9. Transformation Agenda	70	115	820	546	467	468
10. Other Corporate Expenses	376	497	671	652	639	640
11. Major Investment Projects	-	-	3,290	-	-	-
TOTAL NET COST	4,679	5,693	11,155	6,817	6,165	6,359

CORPORATE & CENTRAL

DEMOCRATIC REPRESENTATION

This estimate covers the various allowances paid to Members of the Council in accordance with the approved Members Allowances Scheme, the cost of managing and administering the Council's decision making processes, the provision of Member Training and Development and the Mayor's Civic Role.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Members' Allowances & Training	455	474	449	449	449	449	
2. Supplies and Services	25	28	28	28	28	28	
3. Management and Administration							
(a) Direct Service Overheads	77	95	116	116	116	116	
(b) Operational Administration Costs	713	708	770	770	770	770	
(c) Support Costs	110	141	158	158	158	158	
	1,380	1,446	1,521	1,521	1,521	1,521	
4. Less: Recharges to Housing Revenue Account	(113)	(134)	(214)	(214)	(214)	(214)	
TOTAL NET COST	1,267	1,312	1,307	1,307	1,307	1,307	

Service Statistics

	Original 2012/13	Estimate 2013/14
Number of Councillors	42	42

CORPORATE & CENTRAL

GENERAL ADMINISTRATION & CORPORATE CORE

This budget includes administration and other support costs together with provisions for various initiatives and functions not directly attributable to particular services at the time the budget was agreed.

It also reflects the costs associated with corporate management of the organisation including all activities undertaken by the Council as an elected multi-purpose organisation. Such functions include overall strategic policy making, representing local interests and duties arising from public accountability.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Supplies and Services	164	179	167	167	167	167	
2. Single Status and Associated Salary Changes	53	1,150	707	1,442	2,171	2,869	A
3. Management and Administration							
(a) Direct Service Overheads	21	1	5	5	5	5	
(b) Operational Administration Costs	1,013	568	299	299	299	299	
(c) Support Costs	1,787	1,681	1,168	1,168	1,168	1,168	
(d) Other	(282)	308	245	223	214	241	
4. Efficiency Savings	-	(2,936)	(1,507)	(2,982)	(4,502)	(5,289)	
TOTAL NET COST	2,756	951	1,084	322	(478)	(540)	

Notes:

A Item 2 reflects the provision for the estimated ongoing costs as a result of the Single Status review. The amounts set aside in respect of Single Status are in accordance with those approved by cabinet on 17 May 2012 (minute 2012/266).

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	1.0	1.0

CORPORATE & CENTRAL

EMERGENCY PLANNING & BUSINESS CONTINUITY

This budget supports the corporate response to the Civil Contingencies Act 2004. Basildon Council has an important role to play in the event of an emergency occurring within the Borough and the Emergency Planning service works with frontline emergency services and other local authorities in Essex to ensure that the Council is prepared to respond and assist the community in time of need.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	83	79	86	86	86	86	
2. Transport	3	2	2	2	2	2	
3. Supplies and Services	39	39	41	41	42	42	
4. Management and Administration							
(a) Direct Service Overheads	3	3	6	6	6	6	
(b) Operational Administration Costs	9	5	6	6	6	6	
(c) Support Costs	31	30	17	17	17	17	
TOTAL NET COST	168	158	158	158	159	159	

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

CORPORATE & CENTRAL

CUSTOMER SERVICES

This relates to the provision of the Service Advice Centre and the Customer Contact Centre within the Basildon Centre.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	173	177	210	210	210	210	
2. Supplies and Services	17	5	21	21	21	21	
3. Management and Administration							
(a) Direct Service Overheads	9	12	13	13	13	13	
(b) Operational Administration Costs	10	3	18	18	18	18	
(c) Support Costs	81	70	62	62	62	62	
TOTAL NET COST	290	267	324	324	324	324	

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	7.3	8.3

CORPORATE & CENTRAL

CENTRAL EXPENSES

These estimates relate to a range of fees and charges payable by the Council for corporate functions.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Bank Charges	76	74	75	78	81	81	
2. External Audit Fees	229	215	148	148	148	148	A
3. Repairs & Maintenance	10	935	985	985	985	985	B
4. Postages	-	175	175	175	175	175	C
5. Printing & Photocopying	116	87	87	87	87	87	D
6. Furniture	19	20	20	20	20	20	D
7. Stationery	35	30	30	30	30	30	D
8. Mobile Phones	33	45	35	35	35	35	D
9. Management and Administration (a) Support Costs	20	36	30	30	30	30	
10. Recharges from other services	30	32	32	32	32	32	E
Less:	568	1,649	1,617	1,620	1,623	1,623	
11. Income	(13)	(12)	(12)	(12)	(12)	(12)	
12. Recharges to Housing Revenue Account	(136)	(112)	(89)	(90)	(91)	(91)	
TOTAL NET COST	419	1,525	1,516	1,518	1,520	1,520	

Notes:

- A Item 2 reflects reductions in External Audit fees arising from the change in audit regime including reduced inspections.
- B Item 3 reflects the centralisation of the Repairs & Maintenance budget; this budget is allocated out with expenditure each year to individual services.
- C Item 4 reflects the centralisation of the postages budget from 2012/13 onwards. The budget is allocated out with expenditure each year.
- D Items 5 to 8 reflect a number of central budgets previously held within other service budgets.
- E Item 10 reflects a charge to Stationery for the use of the Central Stores service.

CORPORATE & CENTRAL

CORPORATE STAFFING

These budgets reflect a range of services relating to staff costs including the pensions provision.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Corporate Pension Contributions	3,158	3,277	3,401	3,945	4,097	4,256	A
2. Corporate Training Expenses	259	245	549	299	299	299	B
3. Recruitment and Welfare	92	122	359	109	109	109	B
4. Staff Car Parking	73	105	107	109	111	111	C
5. Refreshment Service	17	17	17	17	17	17	D
6. Apprentices & Graduate Trainee Programme	194	278	271	271	272	272	E
7. Management and Administration							
(a) Operational Administration Costs	26	27	5	5	5	5	
(b) Support Costs	39	74	57	57	57	57	
Less:	3,858	4,145	4,766	4,812	4,967	5,126	
8. Income	(41)	(17)	(17)	(17)	(17)	(17)	D
9. Recharges to Housing Revenue Account	(1,245)	(1,285)	(1,536)	(1,587)	(1,645)	(1,704)	
TOTAL NET COST	2,572	2,843	3,213	3,208	3,305	3,405	

Notes:

- A Item 1 provides for the corporate contribution to the pension fund to compensate for historic funding deficits and an allowance for severance and gratuities. A provisional allowance has been made for the anticipated impact of the next actuarial review in 2014/15. No allowance has been made in respect of the recent government review of the Local Government Pension Scheme (LGPS).
- B Items 2 & 3 relate to Corporate Training and Staff Welfare expenses, including the centralisation of all training budgets and the completion of the staff development 'Good to Great' programme in 2012/13.
- C Item 4 relates to the cost of providing staff car parking.
- D Item 5 relates to the vending machine contract following transfer of Other Refreshment Service budgets to Towngate Theatre and is offset by income (shown in Item 8).
- E Item 6 relates to the staffing costs of the Council's Modern Apprentices, Graduate Trainees and the Business Administration Apprentices.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	21.0	21.0

CORPORATE & CENTRAL

INSURANCE POOL

The Insurance Pool provides flexibility in addressing the Council's insurance requirements within the context of general risk management, leading to net savings for the Council through self-insurance and other initiatives.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	153	170	183	183	183	183	
2. Premiums Payable	1,288	1,394	1,769	2,021	2,404	2,782	
3. Gross Claims	1,091	1,008	1,105	1,105	1,105	1,105	
4. Other Supplies and Services	21	30	21	21	32	22	A
5. Management and Administration							
(a) Direct Service Overheads	9	9	6	6	6	6	
(b) Operational Recharges	21	19	11	11	11	11	
(c) Support Costs	43	30	27	27	27	27	
Less:	2,626	2,660	3,122	3,374	3,768	4,136	
6. Charges to Services	(1,926)	(2,037)	(2,306)	(2,499)	(2,765)	(3,002)	B
7. External Charges							
(a) Premiums	(532)	(524)	(596)	(615)	(647)	(675)	
(b) Commission	(86)	(92)	(81)	(83)	(88)	(92)	
(c) Essex County Council and Castle Point Borough Council	(48)	(29)	(29)	(29)	(29)	(29)	C
8. Interest on Reserves	(33)	(50)	(27)	(36)	(35)	(34)	
TOTAL NET COST/(SURPLUS)	1	(72)	83	112	204	304	D

Notes:

- A The fluctuation within other supplies and services is due to the actuarial review now taking place every three years.
- B Item 6 reflects charges made to Services in respect of premiums and expenses on claims.
- C Item 7(c) includes income from Essex County Council in 2011/12 only and Castle Point Borough Council across all years.
- D The total surplus on this service is held in an Earmarked Reserve.

Service Statistics

	Original 2012/13	Estimate 2013/14			
Employees					
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.9	4.9			
	2012/13	2013/14	2014/15	2015/16	2016/17
	£'000	£'000	£'000	£'000	£'000
Insurance Pool Reserve					
Balance at 1st April	2,868	3,083	3,000	3,000	3,000
Transfer to/(from) Insurance Pool	72	(83)	(112)	(204)	(304)
Transfer (to)/from General Reserve	-	-	112	204	304
Balance at 31st March	2,940	3,000	3,000	3,000	3,000

CORPORATE & CENTRAL

CAPITAL FINANCING

This page brings together debt and asset related activities after allowing for recharges to services elsewhere in the Council's budget. Interest earned on cash balances is netted off against interest charges here. The budget reflects the split of debt between the General Fund and Housing Revenue Account as part of the implementation of HRA self financing on 1 April 2012.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
TREASURY MANAGEMENT ACTIVITIES							
1. Traditional Borrowing	8,935	12,590	11,648	11,616	11,390	10,957	A
2. Less: Investment Income	(77)	(13)	(14)	(18)	(35)	(35)	A
Net Borrowing	8,858	12,577	11,634	11,598	11,355	10,922	
3. Conventional Debt Repayment	622	295	485	491	498	488	B
4. Transferred Debt Interest	28	30	27	26	25	24	
5. Other Interest Payable	342	56	32	43	82	78	C
	9,850	12,958	12,178	12,158	11,960	11,512	
Less Recharges to:							
6. Housing Revenue Account	(8,242)	(12,399)	(11,650)	(11,608)	(11,416)	(10,973)	D
Net Treasury Management	1,608	559	528	550	544	539	
ASSET MANAGEMENT ACTIVITIES							
7. Direct Revenue Financing of Assets							
- Special Repairs & Maintenance	88	235	145	75	100	100	
Net Asset Management	88	235	145	75	100	100	
CAPITAL CHARGES TO SERVICES							
8. Depreciation on Council assets	(1,133)	(1,824)	(1,804)	(1,775)	(1,746)	(1,687)	
9. Finance Lease Repayment	(1,015)	(123)	-	-	-	-	
10. Sporting Village - Capitalisation of Interest	(22)	-	-	-	-	-	
11. Deferred charges	(2,229)	(750)	(180)	(180)	(180)	(180)	
Net Capital Charges	(4,399)	(2,697)	(1,984)	(1,955)	(1,926)	(1,867)	E
SPECIAL ITEMS							
12. VAT refund	(537)	-	-	-	-	-	
Net Asset Management	(537)	-	-	-	-	-	
TOTAL NET SURPLUS	(3,240)	(1,903)	(1,311)	(1,330)	(1,282)	(1,228)	

Notes:

- A Items 1 and 2 relate to the net interest payable on all the Council's outstanding debt.
- B Item 3 relates to borrowing for General Fund capital purposes.
- C Item 5 refers mainly to interest payable on internal ring-fenced accounts such as the Insurance Pool and Housing Revenue Account.
- D Item 6 is the net contribution from the Housing Revenue Account for interest on outstanding housing-related debt. It also includes charges for debt management expenses and amortised premiums and discounts on debt repaid prematurely.
- E Items 8 to 11 (Capital Charges) relate to costs charged elsewhere in the Council's budget which are not required to be met from the Council Tax. They are therefore reversed out of the net budget here.

Service Statistics

	Actual 2011/12 £m	Original 2012/13 £m	Estimate 2013/14 £m	Estimate 2014/15 £m	Estimate 2015/16 £m	Estimate 2016/17 £m
Capital Financing Requirement						
HRA	218.4	221.4	219.1	218.9	218.8	218.7
Non Housing	27.2	22.6	25.2	24.5	23.9	23.4
	245.6	244.0	244.3	243.4	242.7	242.1
Average rates of interest:	%	%	%	%	%	%
Borrowing Rate	5.63	5.52	5.52	5.46	5.34	5.11
Investment Return	0.45	0.50	0.50	0.69	0.69	0.69

CORPORATE & CENTRAL

TRANSFORMATION PROGRAMME

The Council has established a Programme Management Office and further increased capacity within the Transformation team to provide a consistent and coordinated approach to the management of the various workstreams, projects and initiatives that contribute to the major work programmes of the Council. The budget provision for this was approved by Cabinet on 25th July 2012.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	-	143	564	409	331	331	
2. Supplies & Services	70	21	366	167	167	168	
3. Management and Administration							
(a) Direct Service Overheads	-	-	18	18	18	18	
(b) Operational Recharges	-	-	23	23	23	23	
(c) Support Costs	-	-	194	194	194	194	
	70	164	1,165	811	733	734	
4. Less: Recharge to other services	-	(49)	(345)	(265)	(266)	(266)	
TOTAL NET COST	70	115	820	546	467	468	

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	11.6

CORPORATE & CENTRAL

OTHER CORPORATE EXPENSES

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Supplies and Services							
(a) Essex On-Line Partnership	17	17	17	17	17	17	A
(b) Partnership Co-ordination	35	-	-	-	-	-	B
(c) IT Review	150	134	159	160	160	161	C
(d) Community Cohesion & Engagement	17	-	-	-	-	-	D
(e) Risk Management Initiatives	-	50	50	50	50	50	
(f) CCTV	51	52	52	52	52	52	
(g) Safeguarding Children	9	28	30	30	30	30	E
(h) Other	(128)	65	65	65	65	65	F
(i) HR IT System	-	-	67	47	34	34	G
2. Management and Administration							H
(a) Direct Overheads	1	5	1	1	1	1	
(b) Operational Administration Costs	84	51	79	79	79	79	
(c) Support Costs	152	107	147	147	147	147	
3. Capital Costs	16	16	32	32	32	32	
Less:	404	525	699	680	667	668	
4. Income	(2)	-	-	-	-	-	
5. Recharges to Housing Revenue Account	(26)	(28)	(28)	(28)	(28)	(28)	C
TOTAL NET COST	376	497	671	652	639	640	

Notes:

- A Item 1(a) relates to the Council's contribution to the Essex On-Line Partnership.
- B Item 1(b) relates to the Council's contribution to the Partnership Group established following the merger of the Local Strategic Partnership and Basildon Renaissance Partnership.
- C Item 1(c) and Item 5 relates to corporate IT initiatives.
- D Item 1(d) reflects the budget provision for the Community Engagement Programme and the remaining funding from Central Government for Community Cohesion.
- E Item 1(g) relates to the cost incurred in discharging the Council's statutory duties to safeguard and promote the welfare of children, young people and vulnerable adults.
- F Item 1(h) includes a general provision for sundry debtor write offs.
- G Item 1(i) reflects the budget provision for the implementation of the new HR IT System in 2012/13 and the centralisation of the associated costs for future years.
- H Item 2 relates to support costs in respect of various projects in Item 1 and asset management.

Service Statistics

	Original 2012/13	Estimate 2013/14
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	0.6	0.6

CORPORATE & CENTRAL

MAJOR INVESTMENT PROJECTS

This budget reflects investment items required to support the Corporate Plan and 'Create Opportunity' for the community, as approved at Full Council on 14th February 2013.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Street scene & furniture	-	-	100	-	-	-	
2. Triangle shops rebuild	-	-	150	-	-	-	A
3. Parks, open spaces & allotments	-	-	240	-	-	-	B
4. Renovation of 'The Place' in Pitsea	-	-	100	-	-	-	
5. Community Assets Review	-	-	500	-	-	-	C
6. Laindon Centre Regeneration	-	-	500	-	-	-	D
7. Block paving of Pitsea Broadway	-	-	200	-	-	-	E
8. Wickford Town Centre Regeneration & new Toilets	-	-	500	-	-	-	F
9. Community Investment Fund	-	-	1,000	-	-	-	G
TOTAL NET COST	-	-	3,290	-	-	-	H

Notes:

- A Item 2 is to supplement the insurance payout in order to ensure a good quality replacement for shops lost in the fire.
- B Item 3 will be utilised by the Cabinet Member for Leisure and Arts working with Ward Members to determine the specific improvements to parks, open spaces and allotments across the Borough.
- C Item 5 is to renovate and repair community halls and assets.
- D Item 6 is to provide funding to support delivery of key regeneration projects.
- E Item 7 is to improve the pedestrian precinct in Pitsea following the regeneration work.
- F Item 8 is to provide funding to support delivery of key regeneration projects and for toilets in Wickford High Street.
- G Item 9 is to fund community projects for which community groups will be encouraged to bid for one-off funding. Organisations who want to improve their communities can make a bid for support funding.
- H Total investments of £3.740 million were approved by Council. £350,000 for staff development/environment and £100,000 for free car parking is included elsewhere in the budget in addition to the items above.

BUDGET 2013/14
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2016/17

**MANAGEMENT &
ADMINISTRATION**

MANAGEMENT & ADMINISTRATION

SUMMARY

Item	Actual	Original Budget	Estimates			
	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
1. Management and Administration Support	11,624	11,364	12,811	12,773	12,748	12,596
2. Office Accommodation	2,061	1,786	1,738	1,751	1,767	1,785
	13,685	13,150	14,549	14,524	14,515	14,381
Less:						
3. Income	(287)	(267)	(286)	(285)	(287)	(287)
4. Recharges to Housing Revenue Account	(2,067)	(2,519)	(4,223)	(4,224)	(4,225)	(4,066)
5. Recharges to Services	(11,331)	(10,364)	(10,040)	(10,015)	(10,003)	(10,028)
TOTAL NET COST	-	-	-	-	-	-

The above summary represents the costs of the following Council services:

- Executive Leadership Team
- Financial Services
- Legal, Procurement & Corporate Governance
- Audit & Risk Management
- Property & Regeneration Services
- Revenues & Benefits Support
- Customer Services, ICT & Facilities
- Policy, Performance & Review
- Human Resources, Organisational Design & Payroll
- Democratic Services
- Environment & Community Services Support
- Street Scene & Leisure Services Support
- Housing Services Support
- Marketing & Communications

MANAGEMENT & ADMINISTRATION

MANAGEMENT AND ADMINISTRATION SUPPORT

This estimate represents the salaries and associated costs relating to Council management and administration services which are subsequently charged direct to Services.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	10,004	9,712	11,067	11,015	10,985	10,829	
2. Supplies and Services	1,620	1,652	1,744	1,758	1,763	1,767	
Less:	11,624	11,364	12,811	12,773	12,748	12,596	
3. Income	(163)	(172)	(168)	(168)	(168)	(168)	
4. Recharges to Housing Revenue Account	(1,544)	(2,079)	(3,903)	(3,904)	(3,905)	(3,746)	
5. Recharges to Services	(9,917)	(9,113)	(8,740)	(8,701)	(8,675)	(8,682)	
TOTAL NET COST	-	-	-	-	-	-	

Service Statistics

	Original Budget 2012/13		Estimate 2013/14	
	F.T.E.	£'000	F.T.E.	£'000
Corporate Support	61.9	2,303	62.9	2,444
Customer Services	70.0	2,164	94.5	2,965
Executive Corporate Support	8.3	442	8.3	443
Executive Team	7.6	553	5.4	363
Housing Services	16.4	574	14.9	558
People & Place	2.0	114	2.0	139
Place Shaping & Futures	28.6	1,088	30.5	1,185
Resourcing	45.6	1,783	52.0	2,316
Street Scene & Leisure	19.7	691	18.7	654
	<u>260.1</u>	<u>9,712</u>	<u>289.2</u>	<u>11,067</u>

MANAGEMENT & ADMINISTRATION

OFFICE ACCOMMODATION

These estimates relate to the Basildon Centre, Pitsea Area Housing Office and Barleylands Depot.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
1. Employees	366	384	412	412	412	413	
2. Premises	1,261	882	944	957	971	988	
3. Supplies and Services	102	77	78	80	82	82	
4. Management and Administration							
(a) Direct Service Overheads	-	17	-	-	-	-	
(b) Operational Administration Costs	17	22	21	21	21	21	
(c) Support Costs	144	233	119	119	119	119	
5. Capital Charges	171	171	164	162	162	162	
Less:	2,061	1,786	1,738	1,751	1,767	1,785	
6. Income	(124)	(95)	(118)	(117)	(119)	(119)	
7. Recharges to Housing Revenue Account	(523)	(440)	(320)	(320)	(320)	(320)	
8. Recharges to Services	(1,414)	(1,251)	(1,300)	(1,314)	(1,328)	(1,346)	
TOTAL NET COST	-	-	-	-	-	-	

Service Statistics

	Original 2012/13	Estimate 2013/14
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	15.7	15.7
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BUDGET 2013/14
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2016/17

**HOUSING REVENUE
ACCOUNT**

HOUSING REVENUE ACCOUNT

SUMMARY

The Housing Revenue Account includes all the income and expenditure associated with the Council's function as a social housing landlord. The items that can be debited and credited to the account are determined by statute.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
EXPENDITURE							
1. Management	14,400	14,893	16,450	16,740	17,064	17,190	A
2. Repairs	9,808	10,481	10,434	10,642	10,644	10,644	
3. Rent Rebates	353	304	208	106	-	-	
4. Debt Management Expenses	128	113	113	113	113	113	
5. Depreciation	17,194	22,476	23,150	23,845	24,561	25,298	
6. Other Expenses	393	511	856	856	821	813	
7. HRA Subsidy payment to Government	5,895	-	-	-	-	-	
	48,171	48,778	51,211	52,302	53,203	54,058	
RESOURCES							
8. Rent Income	(45,532)	(48,173)	(49,909)	(51,503)	(53,323)	(54,621)	
9. Charges for Services and Facilities	(4,450)	(4,034)	(4,085)	(4,083)	(4,105)	(4,140)	
10. General Fund Contribution	(567)	(571)	(471)	(481)	(499)	(514)	
	(50,549)	(52,778)	(54,465)	(56,067)	(57,927)	(59,275)	
NET COST OF SERVICES							
11. Capital Financing Costs	(533)	1,864	836	459	(24)	(763)	
12. (Surplus)/Deficit for the year	(2,911)	(2,136)	(2,418)	(3,306)	(4,748)	(5,980)	
13. Revenue Contribution to Capital Outlay	631	2,800	1,900	3,100	4,500	6,000	
14. Contribution to sheltered scheme heating programme	-	-	1,000	(1,000)	-	-	
15. Contribution to provision of new affordable housing	-	-	500	500	500	500	
TOTAL NET COST/(SURPLUS)	(2,280)	664	982	(706)	252	520	

Notes:

A Item 3 relates to Rent Rebate Subsidy Limitation and reflects a downward trend due to Rent Restructuring.

Balances

Opening Balances							
HRA	4,993	4,726	3,250	3,250	3,250	3,250	
Bad Debts Reserve	592	621	750	750	750	750	
Asset Management Reserve	-	2,518	1,776	794	1,500	1,248	
Treasury Management Reserve	-	-	600	600	600	600	
Total HRA Reserves	5,585	7,865	6,376	5,394	6,100	5,848	
Closing Balances							
HRA	4,726	4,726	3,250	3,250	3,250	3,250	
Bad Debts Reserve	621	750	750	750	750	750	
Asset Management Reserve	2,518	1,725	794	1,500	1,248	728	
Treasury Management Reserve	-	-	600	600	600	600	
Total HRA Reserves	7,865	7,201	5,394	6,100	5,848	5,328	

Service Statistics

	Actual 2011/12	Estimate 2012/13	Estimate 2013/14	Estimate 2014/15	Estimate 2015/16	Estimate 2016/17
Number of dwellings						
Average for year	11,321	11,274	11,224	11,166	11,107	11,082
Housing rents (expressed as averages)						
Rent per dwelling per week	£74.43	£79.64	£82.80	£86.02	£89.34	£92.03
Unpooled service charge, dwelling per week	£2.18	£2.54	£2.55	£2.56	£2.57	£2.58
Total charge per dwelling per week	£76.61	£82.18	£85.35	£88.58	£91.91	£94.61
Government limit rent	£73.34	£78.78	£82.22	£85.71	£89.32	£92.01
Rent per standard garage per week	£9.00	£9.20	£9.40	£9.60	£9.80	£10.00

BUDGET 2013/14
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2016/17

**CAPITAL
PROGRAMME**

CAPITAL PROGRAMME - GENERAL FUND

SUMMARY

The General Fund capital programme makes provision for works to General Fund assets, replacement of vehicles and plant, private sector housing grants and a few projects throughout the district funded by external contributions.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
EXPENDITURE							
1. Housing	942	3,170	600	600	600	600	A
2. Leisure	1,502	235	145	75	100	100	B
3. Corporate & Central	169	100	100	100	100	100	C
4. 2011/12 Completed Schemes	348	-	-	-	-	-	D
5. Contingency Provision	-	50	50	50	50	50	
Total	2,961	3,555	895	825	850	850	
LESS RESOURCES							
6. Capital Receipts	(1,104)	(220)	(220)	(220)	(220)	(220)	
7. Government Grants	(706)	(1,420)	(420)	(420)	(420)	(420)	
8. Section 106 Contributions	(191)	(1,570)	-	-	-	-	
9. Other Capital Contributions	(490)	-	-	-	-	-	
10. Direct Revenue Funding	(146)	(235)	(145)	(75)	(100)	(100)	
11. New unsupported borrowing	(324)	(110)	(110)	(110)	(110)	(110)	
TOTAL	(2,961)	(3,555)	(895)	(825)	(850)	(850)	

Notes:

	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
Budgets above refer to the following schemes:				
A Disabled Facilities Grants (DFG)	600	600	600	600
Financed by:				
Government Grants	(420)	(420)	(420)	(420)
Capital Receipts	(80)	(80)	(80)	(80)
Net Requirement (Borrowing)	100	100	100	100
B Towngate Theatre Refurbishment	145	75	100	100
Financed by:				
Direct Revenue Funding	(145)	(75)	(100)	(100)
Net Requirement (Borrowing)	-	-	-	-
C Major Improvements to Council Assets, annual provision	100	100	100	100
Financed by:				
Capital Receipts	(100)	(100)	(100)	(100)
Net Requirement (Borrowing)	-	-	-	-
D 2011/12 completed schemes as follows:				
Hannakins Farm Community Centre	42			
Heritage Interpretation Project	134			
The Green Centre	102			
Other	70			
	348			

CAPITAL PROGRAMME - HOUSING REVENUE ACCOUNT

SUMMARY

The Council's Housing capital programme covers improvements to the housing stock and works to meet the 'Decent Homes' target.

Item	Actual 2011/12 £'000	Original Budget 2012/13 £'000	Estimates				Notes
			2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	
EXPENDITURE							
1. Bridgecote Lane	60	-	-	-	-	-	
2. Basildon Drive	124	-	-	-	-	-	
3. Voids and Adaptations	3,517	3,091	2,876	2,700	2,500	2,300	
4. General Programme							
(a) Internal decent homes	-	3,140	1,311	3,100	6,500	6,500	A
(b) Central Heating	-	1,000	1,000	1,050	1,050	1,125	
(c) Electrical Works	-	100	-	-	1,150	2,000	
(d) Windows and Doors	-	10	200	186	1,000	1,000	
(e) Estate and Environment Improvements	314	265	555	555	555	555	
(f) Fire Prevention	435	1,550	750	500	320	300	
(g) Felmores Cladding	-	1,050	3,000	1,000	-	-	
(h) Block Lighting	708	912	400	400	200	200	
(i) Water Hygiene	181	155	450	100	100	100	
(j) Lift Refurbishments	249	1,020	400	-	-	-	
(k) Structural	217	550	915	255	250	250	
(l) External wall insulation	-	525	1,000	1,000	1,000	1,000	
(m) Roofing	-	350	500	418	900	1,000	
(n) Damp and Condensation works	157	200	200	200	200	200	
(o) Garages	244	150	225	200	150	150	
(p) Non traditional dwellings	-	-	1,350	3,250	1,350	2,000	
(q) Other Projects	461	777	2,201	1,000	500	1,000	B
5. Decent Homes Backlog Works							
(a) Internal decent homes	2,759	3,810	7,944	6,000	-	-	A
(b) Central Heating	4,866	2,305	2,250	1,250	-	-	
(c) Electrical Works	1,148	2,050	3,250	3,101	-	-	
(d) Communal Boilers	2,594	3,060	1,000	2,000	-	-	
(e) Communal Boilers brought forward	-	-	1,000	(1,000)	-	-	
(f) Langdon Hills works	312	1,300	200	50	-	-	
(g) Roofing	1,537	2,090	1,000	1,000	-	-	
(h) Window and Door replacements	2,173	1,550	1,000	1,000	-	-	
(i) Energy Efficiency	65	50	20	20	-	-	
(j) Non traditional dwellings	-	-	-	3,200	-	-	
6. New Affordable Housing	-	-	500	500	500	500	
Total	22,121	31,060	35,497	33,035	18,225	20,180	
LESS RESOURCES							
7. Supported Borrowing	(13,449)	-	-	-	-	-	
8. Decent Homes Capital Grant	-	(16,215)	(19,664)	(17,621)	-	-	C
9. Major Repairs Allowance	(7,857)	(12,059)	(12,448)	(12,814)	(13,240)	(13,680)	D
10. Contributions	(184)	-	-	-	-	-	
Total	(21,490)	(28,274)	(32,112)	(30,435)	(13,240)	(13,680)	
NET POSITION	631	2,786	3,385	2,600	4,985	6,500	
FUNDED BY							
11. Revenue Contribution to Capital Expenditure	631	2,800	3,400	2,600	5,000	6,500	E
12. Difference (retained in Major Repairs Reserve)	-	(14)	(15)	-	(15)	-	

Notes:

- A This budget is to repair and replace kitchens and bathrooms.
- B Other projects include door entry systems, DDA works, sound insulation, scooter stores, fire sanctuary works, upgrades to TV systems, parking and drainage.
- C As approved by the HCA in February 2011.
- D The MRA reflects the uplift allowed for in the self financing settlement.
- E Balances on reserves over £4.6 million and potentially available for investment in the capital programme.