

APPLICATION FORM



Local Government (Miscellaneous Provisions) Act 1982, Part II, Schedule 3

**Application for the
Grant/Renewal/Transfer of a Licence for a Sex Establishments Licence**

Type of Application	Grant	Variation		Renewal		Transfer	
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1. If application is made on behalf of an individual please state:

Full Name						
Permanent Address						
Age		Date of Birth		Place of Birth		

If application is made on behalf of a corporate or unincorporated body please state:

Full Name of Body						
Address of registered or principal office						

2. Give full names and private addresses of all directors or other persons responsible for management of the establishment:

Full Name						
Address						
Age		Date of Birth		Place of Birth		

Full Name						
Address						
Age		Date of Birth		Place of Birth		

Full Name						
Address						
Age		Date of Birth		Place of Birth		

Full Name						
Address						
Age		Date of Birth		Place of Birth		

3. Have you any convictions recorded against you? Or if a body corporate or unincorporated body that body or any of its directors or other persons responsible for its management? If so please state:

Date of Conviction	Offence	Sentence (including suspended sentences)

Note

- 1) All live convictions must be disclosed.
- 2) Spent convictions, as defined *Table 1* should not be included.

Table 1

Sentence	Becomes spent after
Imprisonment of between 6 months and 30 months	4 years
Imprisonment of up to 6 months	2 years
A fine or other sentence not otherwise covered in this table	1 year from date of conviction
Absolute discharge	no rehabilitation period
Probation order, conditional discharge order	12 months from end of order The last day the order has effect
Those under 17 years of age or under on the date of conviction	
Custodial sentence : more than 30 months up to, and including, 48 months	3 1/2 years from the end of the complete sentence including time on licence
Custodial sentence : more than 6 months up to, and including, 30 months	2 years from the end of the complete sentence including time on licence
Custodial sentence : 6 months or less	1 1/2 years from the end of the complete sentence including time on licence
Community order /youth rehabilitation order	6 months from the order
Referral order	The last day on which the order has effect

Note

- 1) A sentence of more than 4 years imprisonment can never become spent.

4. Have you been resident in the United Kingdom throughout a period of six months immediately preceding the date of this application?

YES/NO

5. If the application is made on behalf of a body corporate is that body incorporated in the United Kingdom?

YES/NO

6. Full address of premises desired to be used as a sexual entertainment venue

7. If this application relates to a vehicle/vessel/stall give description and state where it is to be used as a sexual entertainment venue.

8. During which hours do you intend to trade

Monday		Thursday		Saturday	
Tuesday		Friday		Sunday	
Wednesday					

9. Are the premises to be used as a sex shop? **YES/NO**

Are the premises to be used as a sex cinema? **YES/NO**

Are the premises to be used as a sexual entertainment venue? **YES/NO**

10. Are you (or, if a corporate or unincorporated body, that body) disqualified from holding a licence for a sexual encounter venue? **YES/NO**

Have you ever been refused a licence for a sexual encounter venue? **YES/NO**

If Yes, please give details

11. Please set out any further information which you wish the authority to take into account. Include here any proposed conditions (you may attach a schedule of such conditions) or any reason relied upon to provide an exception to the authority's Sex Establishment Policy.

12. Standard conditions are set out in Appendix E to the Basildon Borough Councils Sex Establishment Policy and provide a point of reference for applicants. Applicants who consider that some or all of the standard conditions should not be applied in their case would be well advised to explain their reasoning below and should be prepared to explain how the objectives of the legislation will be attained without such impositions.

13. I declare that I have checked the information given on this application form and to the best of my knowledge and belief it is correct.

Signed _____ Date _____

Send to: Licensing Unit, Basildon Borough Council, Basildon Centre, St. Martins Square, Basildon, Essex SS14 1DL

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In keeping with the Council's policy on the introduction of e-Government, the council consents to applications and other notices being given electronically. The address at which the council will accept applications and notices is:-

- a) by post/personal service to the Licensing Unit, Basildon Council, St. Martins Square, Basildon, Essex SS14 1DL;
- b) by email to licensing@basildon.gov.uk;
- c) on-line