

# THE PLACE

## VENUE BROCHURE



The Place, Northlands Pavement, Pitsea, Essex, SS13 3DU

A multi purpose Leisure Centre - The Place can cater for all your business and personal venue hire needs



MEETING ROOMS



FUNCTION HALLS



SOFT PLAY



CHILDRENS PARTIES



FITNESS SUITE



 01268 205284

 [pitsealeisurecentre@basildon.gov.uk](mailto:pitsealeisurecentre@basildon.gov.uk)

 [www.basildon.gov.uk/theplace](http://www.basildon.gov.uk/theplace)

 @ThePlacePitsea

 @ThePlacePitsea

 /pitsealeisurece



BasildonCouncil



# THE PLACE

## FOR ALL YOUR PERSONAL & BUSINESS VENUE HIRE NEEDS.....AND MUCH MUCH MORE

Situated in the heart of Pitsea, The Place has a variety of facilities to serve families, businesses and community groups. Perfectly located with excellent transport links by road and rail, The Place is the perfect choice for all your venue hire needs, and so much more.

Our facilities include a fully equipped gym, children's soft play area, dance studio, licensed function suites and various sized meeting rooms which are all available for hire, and the whole building is wheelchair accessible. Whatever your personal or business requirements we can accommodate your needs.



- **Weddings**
- **Anniversaries, Birthdays, Christenings & any personal celebrations**
- **Children's Parties (high ceiling to accommodate bouncy castles)**
- **Live Bands, Theatre Productions & Variety Shows**
- **Business meetings, conferences & presentations**
- **Training courses and Workshops**
- **Quiz nights, charity events & award ceremonies**
- **Dance groups & exercise classes**
- **Craft, Wedding, Antique & Christmas Fairs**
- **Sporting activities and Martial arts**

# MAIN HALL



Our Main Hall is a large versatile space which can be used to host a wide range of activities, functions & events.

With its own licenced bar, we can accommodate everything from Birthdays to ballroom dancing. Weddings to wakes and concerts & conferences.

Situated on the ground floor, this large spacious hall has a tiled floor and high ceiling making it perfect for bouncy castles, fitness classes, dance & martial arts lessons, live bands, conferences and many types of sporting activities.

With a large projector screen & staging also available for hire the versatility of this hall is endless.

**The Main Hall can be configured to any specification required.**

## **CAPACITY (267m2):**

- 250 for Functions
- 300 Seated Theatre Style
- 150 Seated for Dinner



# FUNCTION ROOM



The Function Room is an offset hall situated on the ground floor. The Hall can be used as a large space or easily divided into two separate areas with a concertina style dividing door.



With vinyl flooring and large windows the Function Room is very light and airy. It is a versatile space that can be utilised for a selection of dances, events & activities.

The Function Room also has it's own licensed bar and can accommodate a variety of events, parties and celebrations.



The Function Room can be configured to any specification required.

## CAPACITY (180m2):

- 50 for Functions
- 100 Seated Theatre Style
- 90 Seated for Dinner

# DAVE MARKS SUITE



With its own licensed bar, the David Mark's Suite is perfect for wakes or informal meetings

This room has a unique offset shape and can be configured in a number of ways to include space for a break away area and a separate area for your catering.

This room is also a great space for training courses and larger group meetings.

The David Mark's Suite is situated on the first floor and accessible by lift or stairway.

The David Mark's Suite can be configured to any specification required.

**CAPACITY (98m2):**

- 70 People



# MEETING ROOMS



## ROOM 1

Located on the first floor, Room 1 is a smaller meeting room which has a variety of uses. Ideal for board meetings .

### CAPACITY (40m2):

- 30 in a Theatre Style
- 16 - 20 in a Boardroom style



## ROOM 2

Room 2 is a larger meeting room in the first floor. With a projector & screen available to hire this room is perfect for all your business needs. If you need a breakout area this room can be joined to Room 1 to create a larger space.

### CAPACITY (58m2):

- 50 in a Theatre Style
- 26 - 30 in a Boardroom style



# MEETING ROOMS



## ROOM 3

Room 3 is a small meeting room located on the second floor and will accommodate smaller groups. It's ideal for Board Meetings and round the table discussions or brainstorming sessions

### CAPACITY (29m2):

- 20 in a Theatre Style
- 12 - 18 in a boardroom style



## ROOM 4

Room 4 is a large versatile room on the second floor. It's a great space for meetings, training sessions and services.

### CAPACITY (29m2):

- 20 in a Theatre Style
- 12 - 18 in a boardroom style



# DANCE STUDIO



With a wall of mirrors, vinyl flooring & air conditioning the light spacious Dance Studio is situated on the ground floor. Perfect to hire for exercise classes, dance & martial arts, music lessons as well as meetings.



## CAPACITY (72m2):

- 50 People in a Theatre Style
- 20 - 26 in a Boardroom style
- 25 Participants for exercise classes

# FOYER MEETING ROOM



The Foyer Meeting Room is situated on the ground floor just off of the reception area. It's unique shape makes it ideal for meetings, training sessions and interactive workshops with its own break out area.



## CAPACITY (52m2):

- 50 in a Theatre Style
- 16- 20 Boardroom style

# ROOM 6



Room 6 is our smallest meeting room, which is located on the second floor.

It is suitable for one to one's, small meetings or as an office space. It can also be used for singing & musical instrument lessons.

**CAPACITY (7m2):**

- 2 - 4 people



# SNOOKER ROOM

Situated on the ground floor, our Snooker room boasts a full sized snooker table.

Our snooker table is available to play by the hour and is suitable for novices and seasoned players. Cues are also available to hire.

**CAPACITY:**

- Up to 4 people



To compliment your snooker session, refreshments are available from reception.

# LARGER MEETING SPACES



Our meeting rooms can be combined to create a bigger space for larger groups. With more space and seating capacity, together with the 'L' shape that creates a perfect area for break away groups or a refreshment area, these larger spaces are the perfect setting for training sessions, workshops and presentations. Room 2 also has a projector and screen available to hire.

## ROOM 1 & 2 COMBINED



**CAPACITY (98m2):** 50 in a Theatre Style 26 - 30 in a Boardroom style

## ROOM 3 & 4 COMBINED



**CAPACITY (80m2):** 50 in a Theatre Style 26 - 30 in a Boardroom style

# REGULAR ROOM HIRE



Do you run a club or a school? Organise weekly activities? We probably have a room suitable for you. Here at The Place we have a whole range of regular weekly activities, and are always happy to welcome new regular hirers. With a range of additional services on offer to our regular hirers (minimum 12 weeks consecutive hire), we help to grow and improve their offer. We enhance the promotion of activities through our social media and other advertising channels, display posters and flyers, and give additional support through more flexible terms & conditions of hire.

We have a range of halls and rooms that can be utilised for almost any activity, including dance, fitness classes, yoga, arts & crafts, and martial arts. They also make a great rehearsal space.

Our range of meeting rooms can be configured to any layout to suit your needs. So if you deliver training courses, have regular meetings, or provide services of any kind on a regular basis we can help. Our polite and friendly reception staff are also on hand to meet & greet your attendees and give them directions



# CHILDREN'S SOFT PLAY

the  
place  
pitsea leisure centre

Our 'Fun Zone' is a soft play area for children under 8 years old, with a special area reserved for the under 5's.

With a slide, netted climbing areas, rollers and inflatables, our Fun Zone is perfect to keep the little ones entertained in a safe enclosed environment.

Available for casual use, children's parties or exclusive private hire.

## CAPACITY:

- Up to 30 Children



# CHILDREN'S PARTIES



**Children's party packages for up to 30 children are available in our soft play area or hire one of our rooms and tailor make your own!**

Unlike many other party venues, here at The Place there are no limitations so you can tailor make your own Children's Party to suit all budgets - the sky's the limit! You are even welcome to bring in your own catering and soft drinks making it the best value for money around.

## **Our Kids' 'Fun Zone' Soft Play Party Package includes:**

- One hour's exclusive access to our Fun Zone Soft Play area, (the slide, inflatables, rollers and netted climbing areas will keep the children entertained in a safe, enclosed environment), followed by
- One hour of children's party play time in the party room of your choice.

You are welcome to personalise the party room with your own choice of birthday balloons and banners. A music system is available for you to provide your own music and games.

Special kid-size tables and chairs will be set up ready for your arrival so that you can lay out your own drinks and nibbles.



## **Tailor Made Children's Parties**

We also have a range of halls available to hire that will accommodate any type of children's party; whether you plan to theme your party, have a character visit, hire a bouncy castle, book a children's entertainer or have a disco.

Our halls are large and spacious with plenty of room for the little ones to run around and have some fun! You can decorate the hall with your own choice of balloons, banners or themes to make it extra special for the birthday boy or girl.



# LIVE ENTERTAINMENT



With 2 Licensed Functions Suites, portable staging for hire, a large projector screen, and a PRS licence we are a great option if you are looking for a venue to host a live entertainment event. Whether you're a tribute act, music band, drag artist, psychic/medium or any kind of entertainer we are the venue for you. We can cater for audiences of up to 300 people. We can also assist you with ticket sales and promotion of your event.



Let us help make your event a success. We can sell tickets for you through our reception, put posters up around the building, and promote your event through our social media outlets,. We also have access to promote your event to all 900+ employees of Basildon Borough Council.

# HIRER INFORMATION



## How to get there

The Place is situated in the town centre of Pitsea,. We are opposite the Range store at the top of market square.

The Place is a 5-10 minute walk from Pitsea Station and just a couple of minutes from the local bus stops and taxi rank. We are easily accessible from the A13 and A127, both of which are just a few minutes drive away.

## Parking

Up to 4 hours free parking is available in the nearby Range car park which is a 1 minute walk from The Place. If you and your guests are likely to be here for more than 4 hours you can scan a code on our reception desk to increase this to 10 hours. This car park includes accessible parking bays. You can access this car park via Rectory Park Drive. Please note that parking enforcement operates within this car park.

Alternatively, for those delivering equipment, catering etc, the staff car park at the rear of The Place is free & can be used by centre users only. Accessible bays here are limited. The staff car park can be accessed via Maydells, off of Wickford Road. For satellite navigation purposes please use the postcode SS13 3HW.

## Disabled access

The Place is fully accessible to people with disabilities.

## Licenses

The Place is fully licensed for the sale of alcohol and for entertainment including plays, films, indoor sporting events, live music, recorded music, performances of dance and anything similar.

## Equipment

All chairs & tables will be provided for your booking and will be set up in the required configuration prior to your arrival.

Further equipment is available to hire to assist with your meeting or function. These include flipcharts, projectors, screen, hot water urns and staging.

## Non-Smoking Venue

Please note that The Place is a non-smoking venue including all internal garden and courtyard areas within the building.

## Terms & Conditions

Further terms & conditions will apply when hiring The Place for a meeting or event. Full details of these terms & conditions are available on our website or upon request.



## GET IN TOUCH.....

For any enquiries, bookings, or for further information, please contact reception at The Place. We are open 7 days a week:

Monday - Thursday:	9.00am - 9.45pm
Friday	9.00am - 6.00pm (midnight for functions)
Saturday:	9.00am - 5.00pm (midnight for functions)
Sunday:	9.00am - 4.00pm

The Place, Northlands Pavement, Pitsea,SS13 3DU



**01268 205284**



**pitsealeisurecentre@basildon.gov.uk**



**www.basildon.gov.uk/theplace**



**@ThePlacePitsea**



**@ThePlacePitsea**



**/pitsealeisurece**



**ThePlace, Pitsea Leisure Centre**



**Basildon Council**