**UKSPF Feasibility Application Form**

Basildon Borough

The application form is for organisations that are seeking grant funding to support feasibility and research relating to the development of projects that support the aims Basildon’s UKSPF Investment Plan. Refer to the accompanying call specification for more information.

There is no match funding required but the maximum amount of funding available for activity relating to a single project is £20,000.

Funding must support externally commissioned work and activity only. It cannot support the running costs or salaries of the applicant organisation. Email completed applications to [businessassist@basildon.gov.uk](mailto:businessassist@basildon.gov.uk)

|  |  |
| --- | --- |
| **1.0 Applicant Details** | |
| 1.1 Applicant Organisation |  |
| 1.2 Organisation Identifier (Registration Number etc.) |  |
| 1.2 Project Name |  |
| 1.3 UKSPF Investment Priority | Select as appropriate:   * Communities and Place (Priority E14 in our Investment Plan) * Supporting Local Business (Priority E31 in our Investment Plan) |
| 1.4 Total Project Value (£) |  |
| 1.5 Total USKPF sought (£) |  |

|  |  |
| --- | --- |
| **2.0 Feasibility Timetable** | |
| 2.1 Proposed Start Date |  |
| 2.2 Proposed Financial Completion Date |  |

|  |
| --- |
| * 1. **Description of feasibility work** |
| * 1. **Provide a clear and concise description** of the **specific feasibility and/or research activities** that will be undertaken as part of the work |

|  |
| --- |
|  |
| * 1. **Track Record of the Team.** Provide a clear and concise description of who you will ask to deliver the feasibility activities, the methodology you envisage they will use and their track record in delivering similar work. Please also provide a short description of your organisations track record in delivering similar projects previously and explain how you have the systems in place to comply with the requirements of using public funding, such as in relation to procurement, equality and diversity and environmental regulations. |
| 3.3 Briefly describe **the nature of the potential project that the feasibility and/or research work will inform, including reference to appropriate UKSPF outputs from the list provided (relating to the specific intervention area).** |
|  |
| 3.4. Funding that might be used to realise the project you are undertaking a Feasibility Study into. **Please set out here any funding that you have identified that you might utilise to realise the project you are conducting a feasibility study into, if the feasibility concludes the project is viable.** |
|  |

|  |
| --- |
| **4.0 Delivery Partners (indicate here if you are planning to work with any partners on this project)** |
|  |

|  |
| --- |
| **5.0 Strategic Fit** How will the project meet the Call Specification? |
| 5.1 Please describe **how the project aligns to Basildon priorities,** including reference to the Basildon UKSPF Investment Plan (specifically the UKSPF intervention area the potential project that is to be informed by the feasibility work will fit). If the facility is a multi-use facility, please tick all that apply. |
| **Select one:**   |  |  |  | | --- | --- | --- | | UKSPF Intervention | Title | Your Project Focus | | E1 | Physical town centre regeneration schemes |  | | E2 | Improvements to existing, community and neighbourhood infrastructure, inc. Natural Environment Hubs |  | | E3 | The creation & improvement of green spaces, community gardens, watercourses & embankments |  | | E4 | Enhanced cultural, historic and heritage facilities |  | | E5 | Built/landscaped environment schemes to ‘design out crime’ |  | | E7 | Support for active travel infrastructure enhancements |  | | E10 | Local sports facilities |  | | E21 | Appropriate innovation infrastructure at the local level |  | | E22 | Infrastructure and employment/innovation site development projects |  |   **Provide Further narrative here:** |

|  |  |
| --- | --- |
| **6.0 Outputs, Expenditure and Milestones (relating to feasibility aspect only)** | |
| **UKSPF** **Outputs** | **Forecast** |
|  |  |
|  |  |
| **Expenditure (provide summary of forecast project costs)** |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total feasibility budget** |  |
| **Feasibility Milestones, include below the critical milestones in relation to feasibility development and delivery** | **Forecasted milestone date** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **Part 2 Declaration & Signature** |
| I declare that I have the authority to represent [*insert name of organisation*] in making this application.  I understand that acceptance of this Outline Application does not in any way signify that the project is eligible for Basildon UKSPF support or that UKSPF has been approved towards it.  On behalf of [*insert name of organisation*] and having carried out full and proper inquiry, I confirm to Basildon Council, Economic Growth Service, that:   * [*insert name of organisation*] has the legal authority to carry out the project; and * The information provided in this application is accurate.   I confirm to Basildon Council, Economic Growth Service, that:   * I have informed all persons in relation to whom I have provided personal information of the details of the personal information I have provided to you and of the purposes for which this information will be used, and that I have the consent of the individuals concerned to pass this information to you for these purposes. * I shall inform Basildon Council, prior to any UKSPF being legally committed to *[name of organisation],* if I become aware of any further information which might reasonably be considered as material to Basildon Council in deciding whether to fund the application. * I am aware that if the information given in this application turns out to be false or misleading, Basildon Council may demand the repayment of funding and/or terminate a funding agreement pertaining to this Application.   I confirm that I am aware that checks can be made to the relevant authorities to verify this declaration and any person who knowingly or recklessly makes any false statement for the purpose of obtaining grant or for the purpose of assisting any person to obtain grant is liable to be prosecuted. A false or misleading statement will also mean that approval may be revoked, and any grant may be withheld or recovered with interest.  I confirm that I have considered the regulations on subsidy control (<https://www.gov.uk/guidance/uk-shared-prosperity-fund-subsidy-control-7>) and believe that the project will be deliverable within the regulatory guidelines.  **If you commence project activity, or enter into any legal contracts, including the ordering or purchasing of any equipment or services before the formal approval of your project, any expenditure is incurred at your own risk and may render the project ineligible for support.**   |  |  |  |  | | --- | --- | --- | --- | | Signed for and on behalf of the Applicant Organisation | \_\_\_\_**will be done electronically**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | Name (Print) |  | | | | Position |  | Date |  | |

**Email complete applications to** [**businessassist@basildon.gov.uk**](mailto:businessassist@basildon.gov.uk)