

# Basildon Borough UKSPF Investment Panel



Meeting #3: 9.00 -11.00am, 19th July 2022

# Welcome & Introductions

Recommended Panel Member	Representatives
Representatives from the lead local authority (this may also include neighbouring authorities or constituent authorities where relevant and to maximise alignment)	Cllr. Andrew Baggot - Leader / Cllr Anthony Hedley - Portfolio Holder Economic Development
	Place representative - Paul Brace, Director of Community & Environment
	Prosperity representative – Tomasz Kozlowski, Director of Growth
Business support providers or representatives, including sectoral representatives relevant to the place (for example - cluster bodies, tourism organisations)	Jade Uko – FSB, Development Manager, Essex Chris Murphy – Cultural Sustainability Consultant, Things Made Public / CPP Programme (Culture Sector) Charlotte Horobin – Region Director – Midlands & East of England, Make UK (Manufacturing Sector)
Regional representatives of arms-length bodies of government where appropriate	Kevin Garrod – Anchor Programme Manager - Mid and South Essex NHS Foundation Trust
Voluntary, sector social enterprise and civil society organisations	Simon Johnson – Chief Officer, Basildon, Billericay & Wickford Council for Voluntary Service Dr Hephzi Tagoe, Director, GHScientific & founder of Basildon Street Science Festival Matt King – CEO, Trustlinks
Education and skills providers - for example higher education institutions and further education colleges, adult learning providers	Denise Brown – Principal, South Essex College Sean McGinn – Employment & Training Manager (East Region) Clarion Futures
Nature, environmental or associated representatives	Natural England – Robert Bishop, Senior Adviser Natural England
Police and crime representatives	Dan McHugh, T/Chief Inspector 71472, District Commander Basildon – Essex Police
Local businesses and investors	Carey Jacobs – Director, Palmers Law Andy Mead – Managing Director, The Finishing Line David Barnes – Basildon Business Group (and Founder of Bitsolve)
Local partnership boards and strategic bodies where relevant (for example, Local Enterprise Partnerships or Local Skills Improvement Partnerships in England)	Louise Aitken – Skills Lead SELEP/ Skills Growth, Essex County Council
Prominent local community & faith organisations	Felix Achonu – Basildon Side By Side
Parish Council Representatives	Cllr. Jim Devlin – Billericay Town Council Cllr. Bernard Foster - Bowers Gifford & North Benfleet Parish Council
Employment experts and providers - for example Jobcentre Plus representatives and employment related service providers	Sarah Hernandez – Group Partnership Manager, DWP
Public health representatives	Chris French – Head of Wellbeing and Public Health, Clinical, Lifestyles and Trading Standards, Essex County Council
Essex County Council	Russell Dalton – Localities Lead – Essex County Council Cllr. Tony Ball - Education Excellence, Lifelong Learning and Employability
Members of Parliament	John Baron – MP Stephen Metcalf – MP Mark Francois – MP

# Draft Agenda

Item	Subject	Representative	Proposed Timing
1.	Welcome and Introductions	All	9.00 - 9.10 pm
2.	Minutes from the last Meeting	All	9.10 – 9.25 pm
3.	Summary of recent developments that impact on plan contents	Jim Sims	9.25-9.35am
4.	Page turning exercise on the proposed Basildon Borough UKSPF Investment Plan, including; <ul style="list-style-type: none"><li>• Draft Narrative</li><li>• Draft Financial Profile</li><li>• Draft Deliverables Profile</li></ul>	All	9.35 – 10.30 pm
5.	Next Steps and Proposed Submission Timetable	Jim Sims	10.30-10.40 pm
6.	Review of any suggested amends and agreement to delegate Final Plan submission to Officers	All	10.40 – 10.50 pm
7.	AOB	All	10.50 – 11.00 pm

# Meeting Objectives

Issue to Agree	Approach
<p><b>To agree the proposed Basildon Borough UKSPF Investment Plan, including;</b></p> <ul style="list-style-type: none"> <li>• <b>Draft Narrative</b></li> <li>• <b>Draft Financial Profile</b></li> <li>• <b>Draft Deliverables Profile</b></li> </ul> <p><i>NB. Since the papers were circulated, we have engaged with DfE on our proposed Technical Skills Partnership and would propose an alternative approach to trying to secure the investment in this intervention.</i></p>	<ul style="list-style-type: none"> <li>• Review the narrative in the draft UKSPF Investment Plan</li> <li>• Review the proposed financial profile</li> <li>• Review the proposed deliverables profile</li> </ul>
<p><b>Discuss how we want to deal with the ‘Technical Skills Partnership’ in light of recent feedback from DfE</b></p>	<ul style="list-style-type: none"> <li>• Discuss the proposed approach to dealing with a STEAM / Technical Skills Partnership</li> </ul>
<p><b>Delegate responsibility to Jim Sims to agree the final submission following final discussions with MPs, the Leader of the Council and the Section 151 Officer and make any minor changes proposed prior to submission</b></p>	<ul style="list-style-type: none"> <li>• Delegate responsibility to Jim Sims to conclude the UKSPF application process</li> </ul>

# Administration

- Minutes from the last meeting
- Apologies for Absence
  - Simon Johnson – Chief Officer, Basildon, Billericay & Wickford Council for Voluntary Service
  - Chris French – Head of Wellbeing and Public Health, Clinical, Lifestyles and Trading Standards, Essex County Council

# Recent Timelines

- **Recent Developments**

- 07/07/22: Proposed priorities endorsed by Basildon Council SLT
- 07/07/22: Presentation to Cabinet, with Leader given delegated responsibility to sign off final plan, through discussion with Portfolio holder
- 08/07/22: Met with Stephen Metcalfe MP, to highlight proposed priorities

- **Developments since the last version of the plan was circulated**

- 13/07/22: HMG circulated new spreadsheet to take account of formula errors
- 15/07/22: Met with Section 151 Officer to discuss finances. Further feedback expected
- 18/07/22: I met with Blythe Charlesworth, DfE lead on UKSPF in relation to our proposed bespoke intervention

# Agreed position at end of last meeting

## Basildon Borough UKSPF Investment Priorities

### COMMUNITIES & PLACE

E3: Greening town centres

E6: Advisory Support for the Creative and Cultural Industries (Collaborative?)

E12: Community Ownership of Regeneration (BIDs etc)

E14: Feasibility Studies

### LOCAL BUSINESS SUPPORT

E24: Dedicated Business Incubation Service

E26: Social Enterprise Support

E23: General Business Support (Collaborative?)

E31: Feasibility Studies

### PEOPLE & SKILLS

E38: Funding to Support Local Skills Needs (Collaborative?)

E39: Green Skills for employed (Collaborative?)

Bespoke Intervention: Strengthening careers information and guidance for young people and promoting entrepreneurial, technical and vocational pathways

Local Authority	22-23	23-24	24-25	Total
Basildon	£155,568	£311,135	£815,174	£1,281,877



# Recent Developments – Bespoke intervention

	Inputs	Activities	UKSPF Outputs	UKSPF Outcomes	Short Term Outcomes	Medium Term Outcomes	Long Term Outcomes	Impacts
Key Influencers: Parents & Carers	Technical Skills Partnership  UKSPF skills funding to influence young people, parents and teachers to promote technical careers & skills pathways	Creative-Tech (STEAM) Festivals	<ul style="list-style-type: none"> <li>Number of local events or activities supported</li> <li>Number of people reached</li> <li>Number of organisations organising events</li> <li>Number of people attending events and workshops</li> </ul>	<ul style="list-style-type: none"> <li>Improved perceptions of technical careers amongst parents</li> <li>Improved diversity of students entering technical careers</li> </ul>	Parent and Carers know about Technical Career Options	Parents and teachers have positive attitudes to Technical Careers	Parents and Carers support and encourage technical career choices for their children	<p><b>More young people chose a technical career post 16 and post 18</b></p> <p><b>Increased number of females choosing a technical career</b></p> <p><b>Increased diversity of socio-economic background of people choosing a technical career.</b></p>
		Marketing and Engagement campaigns to encourage parents to view technical careers positively			Parents and Teachers have a positive experience of technical activities			
Children & Young People		Extra Curricular Tech clubs (Coding Clubs, Fab Labs, STEM clubs, Computer Clubs for Girls etc.)	<ul style="list-style-type: none"> <li>Number of organisations receiving grants</li> <li>Number of organisations receiving non-financial support</li> <li>Number of tech facilities supported/created</li> <li>Number of volunteering opportunities supported</li> </ul>	<ul style="list-style-type: none"> <li>Improved perceptions of technical careers amongst young people</li> <li>Improved diversity of students entering technical careers</li> </ul>	Students can identify characteristics of people with technical careers	Students feel that a technical career is for 'someone like me'	Increased confidence to study technical subjects post-16	
		STEM Ambassadors: Positive Role Models to provide parents with practical experiences of technical careers			Students experience success at being a scientist, technologist or engineer			
					Primary School interventions to inspire interest in tech professions (Design Thinking workshops etc.)	Students can identify characteristics they share with people with technical careers	Students have an understanding of 'usefulness' of technical disciplines for other pathways.	
		Primary Technical Forum				Students have increased knowledge of technical careers		
Key Influencers: Teachers & School Community		<ul style="list-style-type: none"> <li>A stable tech careers programme</li> <li>Learning from tech careers and labour market information</li> <li>Addressing the needs of each student.</li> <li>Linking curriculum learning to careers.</li> <li>Encounters with tech employers and employees.</li> <li>Experiences of tech workplaces.</li> <li>Personal guidance.</li> </ul>	<ul style="list-style-type: none"> <li>Improved perceptions of technical careers amongst teachers</li> <li>Improved diversity of students entering technical careers</li> </ul>	Real world examples and careers used to teach content	Teachers incorporate technical careers information into the curriculum	Increased number chose to study A-level or vocational qualifications in technical subjects		
				Teachers know about routes into technical careers	Increased primary teacher confidence to teach technical subjects			
				Strategies for promoting Diversity in Tech	Primary teachers of technical subjects supported to teach their subjects	School staff promote and support young people's technical career choices	School environment mitigates effects of bias and stereotypes	
				Technical practical experiences embedded in the curriculum	Primary teachers of technical subjects supported to lead technical subjects in school	School staff alter practice to reduce effects of bias and stereotypes		
	CPD programmes for teachers and careers leaders on technical subjects			School staff aware of unconscious bias, diversity and inclusion				



# Recent Developments – Bespoke intervention

Closes 1 Aug 2022

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## Interventions: People and Skills

### Voluntary and community provision

People and Skills interventions can only be used in 2022-2023 and 2023-2024 if you have identified a local voluntary and community provision, previously supported by the European Social Fund, at risk of closure. More information can [be found here](#).

If you have not identified a suitable provision, you will **not** be able to select interventions for 2022-2023 and 2023-2024 and your investment plan will not be approved.

**Does your investment plan meet the People and Skills investment priority?**

(Required)

Yes

No

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**Proposal: Shift Bespoke Intervention to E12: Investment in community engagement schemes to support community involvement in decision making in local regeneration**

**Any comments/thoughts?**

# Page Turning exercise on plan narrative

- Local challenges and opportunities we intend to support & which UKSPF priorities these fall under
- Outcomes and Interventions we have chosen & rationale for selecting them (for each year of funding)
- Any bespoke interventions we want to invest in (and rationale/logic chain for adopting)
- Any existing, pre-identified projects which we want to prioritise (& their subsidy position and how we assessed this)
- Any local voluntary provision at risk, as part of the People and Skills Investment Priority
- Stakeholder Engagement/Support & Governance of the Investment Panel
- Confirmation that all MPs covering your lead local authority have been invited to join the Investment Panel
- Confirmation that all the MPs support the investment plan
- Processes for selecting projects (open competition is the default)
- Working with other places to jointly commission projects – by priority (and who we will work with)
- Public Sector Equality Duty
- Risks
- Our capacity and capability and resources to support UKSPF
- Administration and Overhead Charges
- Approvals (Chief Executive Officer / Section 151 Officer / Leader)
- Additional Documents / Spreadsheets (UKSPF Expenditure Profile, UKSPF Indicative Deliverables)

# Proposals to deliver Diversity & Equality and comply with the Public Sector Equality Duty (1)

- In constructing the Basildon Borough UKSPF Investment Panel, we have sought to ensure the membership of the panel reflects the breadth of partners specified in the national UKSPF Guidance and is representative of the diverse cultural, ethnic, age and gender mix of the local population.
- In developing the Basildon Borough UKSPF Investment Plan, we have also been acutely aware of the need to ensure the services developed support, encourage and promote the needs of the borough's increasingly diverse population.
- We recognise the importance of effective consultation, engagement and involvement in fulfilling our duties. In view of this, the project is being informed by those with experience and interest in implementing a range of community cohesion, diversity and inclusion initiatives.
- As part of the development of the Investment Plan, we have also committed to undertake a **Service Impact Assessment** to identify any potential adverse impacts and remove/mitigate these, in addition to scoping out any opportunities to promote diversity, inclusion and community cohesion. This SIA will ensure compliance with the Public Sector Equality Duty (PSED), and the need to:
  - a. Eliminate discrimination, harassment, victimisation and any other conduct prohibited by the 2010 Act
  - b. Advance equality of opportunity between persons who share a relevant protected characteristic\* and those that do not, and
  - c. Foster good relations between persons who share a relevant protected characteristic and those that do not.

\* Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

# Proposals to deliver Diversity & Equality and comply with the Public Sector Equality Duty (2)

As a public sector body, Basildon Council takes significant steps to ensure we comply with the PSED. That said, in order to deliver on the obligations set out in the PSED and ensure that the UKSPF Investment Panel takes account of equality, discrimination and good relations between different people in the way they make policy, deliver or buy goods and services, and employ people, we will:

## Working principles

- Consider how UKSPF related actions and policies might affect discrimination, equality of opportunity and relations between people with different protected characteristics in a timely way (i.e. before and at the time that a particular policy is under consideration or decision taken).
- Ensure that we have sufficient information (evidence) to understand the nature, extent and duration or any potential effects of policy or practice.
- Seek to actively eliminate unlawful discrimination, harassment, victimisation and any other conduct prohibited by the Equality Act.
- Take positive steps to meet the needs of people with protected characteristics that are different from the needs of others who do not share that protected characteristic and ensure that any relevant considerations are exercised in substance, with rigour and with an open mind in such a way that influences the final decision.
- Ensure that third parties that exercise functions on our behalf are complying with the duty.
- Encourage people with protected characteristics to participate in public life or in any other activity in which their participation is disproportionately low.
- Tackle prejudice and promote understanding between people who share a protected characteristic and those who do not share it.

# Proposals to deliver Diversity & Equality and comply with the Public Sector Equality Duty (1)

## **Project Governance**

- Ensure membership of the panel reflects the breadth of partners specified in the national UKSPF Guidance and is representative of the diverse cultural, ethnic, age and gender mix of the local population.
- Ensure the Terms of Reference for the UKSPF Panel makes specific reference to the need for the panel to demonstrate due regard to the impact on equalities throughout their work, in accordance with the Public Sector Equality Duty, and make recommendations for mitigating measures, where appropriate.
- Ensure that Investment Panel members, and those who implement UKSPF activities are aware of the Equality Duty and the obligations that flow from it.

## **Policy Making**

- Undertake a Service Impact Assessment to identify any potential adverse impacts and remove/mitigate these, and scope out any opportunities to promote diversity, inclusion and community cohesion.
- Consult with relevant local diversity organisations about the proposed approach we will take to ensuring the Investment Plan considers Equalities and Diversity as a cross cutting theme.
- Ensure that equality and diversity matters are given due regard in decision making, sufficient equality evidence is taken into account throughout the decision-making process and due weight is given to equality aims in making decisions

## **Monitoring, Record Keeping and Objective Setting**

- Set clear equality objectives for UKSPF services, to ensure that the Investment Panel complies with the PSED and that we develop a robust focus on priority equality issues and achieving them.
- Consult with relevant organisations (for example Basildon Community Diversity Council) about the proposed equality and diversity objectives and consider alternative or additional objectives.
- Keep an adequate record to show that the UKSPF Investment Panel, and any appraisal panels, fully considered their equality duties and relevant questions
- Publish information to show how the UKSPF Investment Panel is meeting the Equality Duty, including demonstrating the sufficiency of their equality evidence base and demonstrate how we have used the evidence base to have due regard to the aims of the Equality Duty.

# Proposals to deliver Diversity & Equality and comply with the Public Sector Equality Duty (1)

## Recruitment

- Gather information on the composition of staff employed on UKSPF funded projects, on recruitment, development, and retention of people, with respect to, in each year, the number and relevant protected characteristics.
- Ensure that staff recruitment policies actively encourage the appointment of a diverse workforce, which is representative of the local population and reflective of the community we serve.

## Procurement/Service Commissioning

- Have due regard to the need to eliminate discrimination and harassment, advance equality of opportunity, and foster good relations when procuring or commissioning goods and services.
- Ask service providers to demonstrate how they will advance equality, eliminate discrimination and foster good relations in delivering the service.
- Consciously consider the relevance of the three aims of the PSED to the proposed procurement and ensure that equality issues are incorporated into the procurement process, in a proportionate way.
- Ensure that equality-related issues are taken into account in the procurement process where they are relevant to the subject matter, or relate to the performance, of the contract.
- Where applicable, conduct pre-procurement engagement with targeted providers to highlight the importance of equality issues and ensure a diverse range of providers are made aware of the opportunity.
- Maintain records to demonstrate that we have given real consideration to the three aims of the duty.
- Require the successful contractor to fulfil the requirements of the PSED in respect of the public function that it is performing.



**Any comments/thoughts?**

# Indicative Budgets

Investment Priority	Intervention	UKSPF Allocation	% of Total UKSPF Allocation	2022-23	2023-24	2024-25	Annual Expenditure Totals	Capital 22/23	Revenue 22/23	Capital 23/24	Revenue 23/24	Capital 24/25	Revenue 24/25	Capital/Revenue Totals
Communities & Place	E3: Creation of and improvements to local green spaces	£112,729	9%	£0	£0	£112,729	£112,729	£0	£0	£0	£0	£70,000	£42,729	£112,729
Communities & Place	E6: Local arts, cultural, heritage & creative activities	£180,870	14%	£0	£64,375	£116,495	£180,870	£0	£0	£3,000	£61,375	£38,035	£78,460	£180,870
Communities & Place	E12: Community engagement schemes, local regeneration	£93,750	7%	£31,250	£31,250	£31,250	£93,750	£0	£31,250	£0	£31,250	£0	£31,250	£93,750
Communities & Place	E14: Relevant feasibility studies	£61,758	5%	£40,925	£20,833	£41,667	£103,425	£0	£40,925	£0	£20,833	£0	£41,667	£103,425
<b>Communities &amp; Place</b>	<b>Communities &amp; Place Interventions Total</b>	<b>£449,107</b>	<b>35%</b>	<b>£72,175</b>	<b>£116,458</b>	<b>£302,141</b>	<b>£490,774</b>	<b>£0</b>	<b>£72,175</b>	<b>£3,000</b>	<b>£113,458</b>	<b>£108,035</b>	<b>£194,106</b>	<b>£490,774</b>
Local Business	E23: Strengthening local entrepreneurial ecosystems	£179,217	14%	£0	£76,300	£102,917	£179,217	£0	£0	£14,448	£61,852	£20,000	£82,917	£179,217
Local Business	E24: Training hubs, business support offers, incubators & accelerators	£140,625	11%	£36,458	£10,417	£52,083	£98,958	£5,000	£31,458	£10,000	£417	£20,000	£32,083	£98,958
Local Business	E26: Growing the local social economy	£120,054	9%	£0	£33,750	£86,304	£120,054	£0	£0	£3,000	£30,750	£5,000	£81,304	£120,054
Local Business	E31: Support relevant feasibility studies	£15,625	1%	£0	£0	£15,625	£15,625	£0	£0	£0	£0	£0	£15,625	£15,625
<b>Local Business</b>	<b>Local Business Interventions Total</b>	<b>£455,521</b>	<b>36%</b>	<b>£36,458</b>	<b>£120,467</b>	<b>£256,929</b>	<b>£413,854</b>	<b>£5,000</b>	<b>£31,458</b>	<b>£27,448</b>	<b>£93,019</b>	<b>£45,000</b>	<b>£211,929</b>	<b>£413,854</b>
People & Skills	E38: Local areas to fund local skills needs	£83,333	7%	£0	£0	£83,333	£83,333	£0	£0	£0	£0	£0	£83,333	£83,333
People & Skills	E39: Green skills courses	£83,333	7%	£0	£0	£83,333	£83,333	£0	£0	£0	£0	£0	£83,333	£83,333
<b>People &amp; Skills</b>	<b>Bespoke Intervention: Technical Skills Partnership</b>	<b>£210,582</b>	<b>16%</b>	<b>£46,934</b>	<b>£74,210</b>	<b>£89,437</b>	<b>£210,582</b>	<b>£10,557</b>	<b>£36,377</b>	<b>£10,000</b>	<b>£64,210</b>	<b>£10,000</b>	<b>£79,437</b>	<b>£210,582</b>
<b>People &amp; Skills</b>	<b>People &amp; Skills Intervention Total</b>	<b>£377,249</b>	<b>29%</b>	<b>£46,934</b>	<b>£74,210</b>	<b>£256,104</b>	<b>£377,249</b>	<b>£10,557</b>	<b>£36,377</b>	<b>£10,000</b>	<b>£64,210</b>	<b>£10,000</b>	<b>£246,104</b>	<b>£377,249</b>
<b>Allocation Totals</b>		<b>£1,281,877</b>	<b>100%</b>	<b>£155,568</b>	<b>£311,135</b>	<b>£815,174</b>	<b>£1,281,877</b>	<b>£15,557</b>	<b>£140,011</b>	<b>£40,448</b>	<b>£270,687</b>	<b>£163,035</b>	<b>£652,139</b>	<b>£1,281,877</b>

# Budget Assumptions

## **E3: Creation of and improvements to local green spaces**

One FTE from April 24 to March 25 + On Costs & Associated Costs  
Some Capital Budget in 2024/25

## **E6: Local arts, cultural, heritage & creative activities**

One FTE from April 23 to March 25 + On Costs & Associated Costs  
Some Revenue and Capital Budgets in 23/24 & 24/25

## **E12: Community engagement schemes, local regeneration**

Consultancy Support for Feasibility Study & Business Case x3

## **E14: Relevant feasibility studies**

Revenue Budget for 5-7 Feasibility Studies between 2022-25

## **E23: Strengthening local entrepreneurial ecosystems**

One FTE from April 23 to March 25 + On Costs & Associated Costs  
Capital Budget for 23/24 & 24/25 and Revenue Budget for 24/25

## **E24: Training hubs, business support, incubators & accelerators**

Revenue Budgets in 22/23 & 24/25

Capital Budgets in 22/23, 23/24 & 24/25

## **E26: Growing the local social economy**

One FTE from Sept 23 to March 25 + On Costs & Associated Costs

## **E31: Support relevant feasibility studies**

Revenue Budget for 1 Feasibility Study in 24/25

## **E38: Local areas to fund local skills needs**

Contract for £80k in 24/25

## **E39: Green skills courses**

Contract for £80k in 24/25

## **Bespoke Intervention: Technical Skills Partnership**

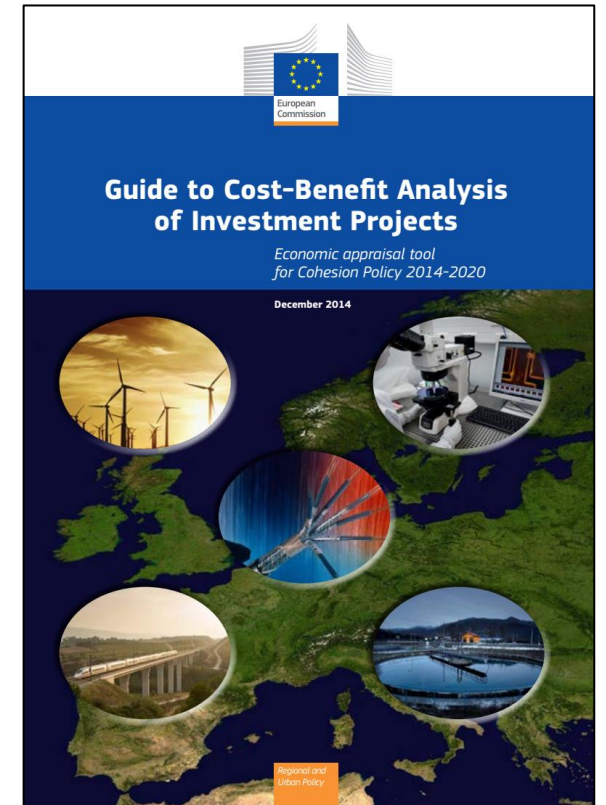
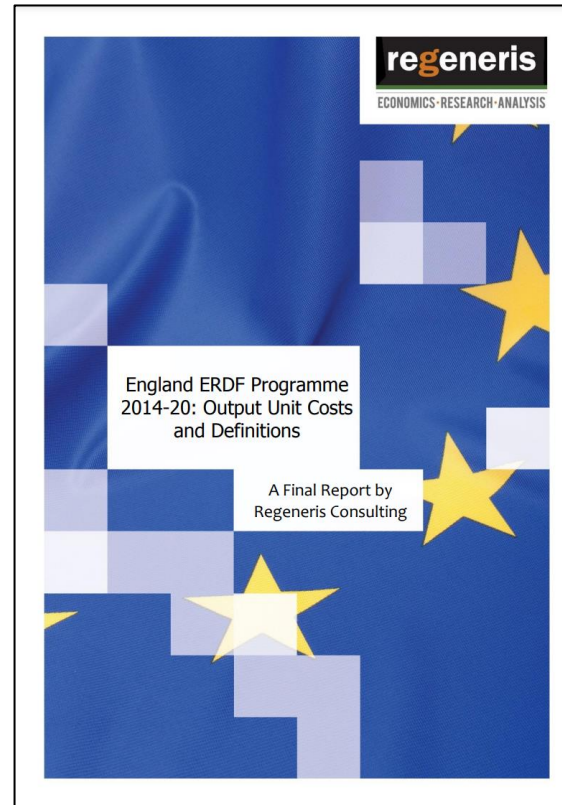
One FTE from November 2022 to March 2025

Revenue and Capital Budgets in 22/23, 23/24 & 24/25

**Any comments/thoughts?**

# Deliverables - Benchmarks

- In calculating deliverables, I have sought to use published benchmarks for similar programmes
- In setting out these targets, I do not think we should necessarily indicate that these are the targets that we might want to include in any subsequent funding calls – they might be our minimum aspirations.



# Deliverables – recent guidance from DHLUC

## Contents of a recent email from DHLUC in relation to Outputs and Outcomes

- *“In the investment plan we expect to see high level ambitions where places identify the outcomes they wish to target based on local context, and the interventions they wish to prioritise. We expect to work with areas to refine these high-level ambitions as the programme progresses. In line with the ethos of the fund, DLUHC will reduce bureaucracy and help places make pragmatic choices and adapt ambitions where necessary to maximise impact.*
- *We recognise that the investment plan can only be based on your best estimates and that some priorities may change following investment plan sign-off, particularly once you have more detail on specific projects and programmes of activity. We will work with the lead local authority should any changes need to be made to the investment plan. It is important to note that we are looking for high level proposals and outcomes based on local context. The investment plan is not an exhaustive document containing detailed project or intervention planning”.*

**Any comments/thoughts?**



# Next Steps and Proposed Submission Timetable

- 19/07/22: Further amends to be made to plan in light of panel feedback
- 20/07/22: Meeting with John Baron MP to discuss priorities
- 20/07/22: Plan circulated to John Baron MP & Stephen Metcalfe MP to secure letters of support
- 22/07/22: Further feedback expected from S151 Officer
- 27/07/22: Meeting with Mark Francois MP to discuss priorities
- 27/07/22: Leader Sign Off
- 27/07/22: Aspiration to submit plan, ahead of August 1<sup>st</sup> deadline

# Review of any suggested amends and agreement to delegate Final Plan submission to Officers

- Summary of amends
- Panel to delegate responsibility to Officers to update plan and submit to take account of proposed amends

# AOB & Questions Thank You!

[Jim.sims@basildon.gov.uk](mailto:Jim.sims@basildon.gov.uk)

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